

Town of Galena
Mayor & Council Meeting
Monday, May 6, 2024
7:00 PM Meeting
Record of Motions/Minutes

The meeting was called to order by Mayor Carroll at 7:01 PM on Monday, May 6, 2024

Those in attendance were Mayor: John Carroll; Council Members: Sarah Merrell, Justinian Dispenza, and Cheryl Richwine; Maintenance & Facilities Coordinator: Warren Walters; Maintenance: Chuck Woodall; Planning & Zoning Coordinator: Amber Englebach; Grants & Technology Coordinator: Audrey Erschen; Finance & Administrative Clerk: Marisa Pisapia; Sherrif: Sherriff Hickman; Town Attorney: Tom Yeager.

Motions:

Approval of April 1, 2024, Mayor & Council meeting minutes. Council Member Merrell motioned to approve the April 1, 2024, Mayor & Council meeting minutes. Council Member Richwine seconded the motion; all present were in favor, motion carried.

Approval of removal of Caitlyn Smith as signer on all bank accounts. Council Member Merrell motioned to approve the removal of Caitlyn Smith as signer on all bank accounts. Council Member Dispenza seconded the motion; all present were in favor, motion carried.

Approval of Marisa Pisapia getting a Ramp Credit Card in her name. Council Member Merrell motioned to approve Marisa Pisapia to get a Ramp Credit Card in her name. Council Member Richwine seconded the motion; all present were in favor, motion carried.

Approval of Option #2 of Bikeways Grant. Council Member Merrell motioned to approve Option #2 of Bikeways Grant. Council Member Dispenza seconded the motion; all present were in favor, motion carried.

Approval of Façade Grant Applications. Council Member Merrell motioned to approve four (4) Façade Grant Applications for properties located at 104 N Main Street, 112A E Cross Street, 119 N Main Street Building E Suite 2, & 114 E Cross Street, including One Hundred Percent (100%) of the funding in lieu of the Eight-Twenty Split (80/20) of the project located at 119 N Main Street Building E Suite 2. Council Member Dispenza seconded the motion; all present were in favor, motion carried.

Approval of new Planning & Zoning Commission Member. Council Member Merrell motioned to approve new Planning & Zoning Commission Member, Judy Bielen, to replace Planning & Zoning Commission Member Bob Chipriano. Council Member Richwine seconded the motion; all present were in favor, motion carried.

Approval of Marisa Pisapia to gain access to bank information at People's Bank and PNC Bank as needed without a signatory card. Council Member Merrell motioned to approve Marisa Pisapia to gain access to bank information at People's Bank and PNC Bank as needed without a signatory card. Council Member Richwine seconded the motion; all present were in favor, motion carried.

Approval of May 6, 2024, Bank Balances. Council Member Merrell motioned to approve the May 6, 2024, Bank Balances. Council Member Dispenza seconded; all present were in favor, motion carried.

Approval of Kent County Fair Agricultural Program Sponsor Donation. Council Member Dispenza motioned to donate Four Hundred Dollars (\$400.00) to the Kent County Fair Agricultural Program Sponsor Donation. Mayor Carroll seconded the motion. Council Member Merrell abstained due to conflicts of interest. All present were in favor, motion carried.

Approval of May 6, 2024, Mayor & Council Meeting Audio Minutes. Council Member Merrell motioned to approve the May 6, 2024, Mayor & Council Meeting Audio Minutes. Council Member Dispenza seconded the motion; all present were in favor, motion carried.

Adjournment: Council Member Merrell motioned to adjourn the meeting. Council Member Dispenza seconded the motion; all present were in favor. Meeting was adjourned at 9:57 PM.

Reports as Submitted:

Maintenance & Town Facilities:

Warren Walters & Chuck Woodall's report was as submitted, with the additional report on working with Galena Elementary School for the load test, and moving forward with the St. Dennis' Catholic Church Sunday School Project. Working with Lywood Electric for both projects.

Mayor & Council Report:

Mayor & Council's Report was as submitted, with the additional report on the Governor signing into law the Tourism Destination Zones Act and its effect on the Town, and that the Town needed to schedule a special meeting to introduce the Fiscal Year 2024-2025 Budget to the public. National Cities, Towns and Villages Month Proclamation was signed into effect.

Grants & Technology Report:

Audrey Erschen's report was as submitted.

Planning & Zoning Report:

Amber Engelbach's report was as submitted.

Finance & Administrative Clerk Report:

Marisa Pisapia & Larissa Davidson's report was as submitted, with the additional report on Kent County Fair Agricultural Program Sponsor Donation. Bank Balances were read.

Event Coordinator Report:

Council Member Merrell reported on the Dogwood Festival planning.

Meeting/Events Schedule:

Dogwood Festival: Saturday, May 11, 2024, starting at 10:00 AM

Council of Government Meeting: Wednesday, May 15, 2024, at 12:00 PM

Special Meeting – Budget: Tuesday, May 28th, 2024, at 7:00 PM

Mayor & Council Meeting: Monday, June 3, 2024, at 7:00 PM

Respectfully submitted,

A handwritten signature in black ink that reads "Marisa R. Pisapia". The signature is written in a cursive, flowing style.

Marisa R. Pisapia

Finance & Administrative Clerk

May 8, 2024