

**Town of Galena
Planning Commission Meeting
Monday, March 30, 2026
7:00 PM Meeting
Record of Motions/Minutes**

The meeting was called to order by Vice Chairwoman Moyer at 7:10 PM.

Those in attendance were Members: Judy Bielen, Sylvia Moyer, Jordan Larrigan (virtual); Council Member Designee: Cheryl Richwine; Mayor: Tyler Carpenter; Town Administrator: Marisa Pisapia; Town Attorney: Kevin Best. Absent was Chairman Bud Felty.

Motions:

Approval of March 4, 2026, Planning Commission Record of Motions/Minutes: Council Member Richwine motioned to approve the March 4, 2026, Planning Commission Record of Motions/Minutes. Member Bielen seconded the motion; all present were in favor, motion carried.

Approval of Added Language to Ordinance 2026-02: Vice Chairwoman Moyer motioned to add the word “stored” to Page 5, Section 3 to read “IN THE C-1 DISTRICT, ONLY LIGHT EQUIPMENT OR MACHINERY MAY BE **STORED** OR SOLD UNLESS THE PLANNING COMMISSION EXPLICITLY APPROVES HEAVY EQUIPMENT OR DESIGNATES LIMITED AREAS FOR HEAVY EQUIPMENT SALES AS PART OF THE SITE PLAN REVIEW, WITH ADDITIONAL BUFFERING AND ACCESS CONDITIONS.” Council Member Richwine seconded the motion; all present were in favor, motion carried.

Approval of Favorable Recommendation for Ordinance 2026-02: Member Bielen motioned to approve giving a favorable recommendation for Ordinance 2026-02 with the added language read into the record. Council Member Richwine seconded the motion; all present were in favor, motion carried.

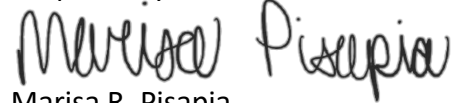
Approval of Commercial Occupation Permit for 113 & 116 N. Main Street: Council Member Richwine motioned to approve the Commercial Occupation Permits for Sy’s Cycles at 113 N. Main Street and 116 N. Main Street in accordance with the following conditions. Member Bielen seconded the motion; all present were in favor, motion carried. Conditions include:

- Permits are not to be issues until the passage of Ordinance 2026-02.
- Permits are to cover the sales lots in accordance with the prepared, presented site plans.
- Only light equipment/machinery is to be stored and sold on the premises (no heavy equipment/machinery).
- Applicant is required to post financial security in an amount equal to two hundred percent (200%) of the approved cost of installation and maintenance to guarantee performance of the proposed evergreen hedge as the buffer yard on the eastern side of the parcel.

Approval of March 30, 2026, Planning Commission Meeting Audio Minutes: Member Bielen motioned to approve the March 30, 2026, Planning Commission Audio Minutes. Council Member Richwine seconded the motion; all present were in favor, motion carried.

Adjournment: Member Bielen motioned to adjourn the meeting. Council Member Richwine seconded the motion; all present were in favor, motion carried. Meeting was adjourned at 8:00 PM.

Respectfully submitted,

A handwritten signature in black ink that reads "Marisa R. Pisapia". The signature is written in a cursive, flowing style.

Marisa R. Pisapia
Town Administrator
April 2, 2026