

Town of Galena
Mayor & Council Meeting
Monday April 6, 2026
7:00 PM Meeting
Record of Motions/Minutes

The meeting was called to order by Mayor Carpenter at 7:00 PM on Monday, April 6, 2026.

Those in attendance were Mayor: Tyler Carpenter; Council Members: Sarah Merrell; John Carroll (arrived at 7:24 PM); Jack Duhamell; Cheryl Richwine; Town Administrator: Marisa Pisapia; Finance & Administrative Clerk: Sue Bisbee; Maintenance & Facilities Coordinator: Mike Gibson; Town Attorney: Kevin Best; Sheriff's Office: Sheriff Hickman.

Approval of March 2, 2026, Mayor & Council Record of Motions/Minutes: Council Member Merrell motioned to approve the March 2, 2026, Record of Motions/Minutes. Council Member Richwine seconded the motion; all present were in favor, motion carried.

Approval of Ordinance 2026-02 Motor Vehicle Sales: Council Member Merrell motioned to approve Ordinance 2026-02. Council Member Duhamell seconded the motion; all present were in favor, motion carried.

Approval of Charter Amendment Resolution 2026-01 Municipal Fines: Council Member Merrell motioned to approve Ordinance 2026-01 Municipal Fines. Council Member Richwine seconded the motion; all present were in favor, motion carried.

Approval of Resolution 2026-02 HB 1142 Support: Council Member Merrell motioned to approve Resolution 2026-02 HB 1142 Support. Council Member Richwine seconded the motion; all present were in favor, motion carried.

Approval of Alcohol in Community Park for Dogwood Festival: Council Member Merrell motioned to approve allowing alcohol in the Community Park on May 9, 2026. Council Member Richwine seconded the motion; all present were in favor, motion carried.

Approval of Façade Grant Reimbursement for 114 E. Cross Street: Council Member Merrell motioned to approve the Façade Grant Reimbursement for 114 E. Cross Street in the amount of \$26,664.70. Council Member Carroll seconded the motion; all present were in favor, motion carried.

Approval of Utility Billing System: Council Member Merrell motioned to accept Diversified Technology as the new billing system. Council Member Duhamell seconded the motion; all present were in favor, motion carried.

Approval of Bank Balances: Council Member Merrell motioned to approve the bank balances as read into the record. Council Member Duhamell seconded the motion; all present were in favor, motion carried.

Approval of Due to Due from Transfers: Council Member Merrell motioned to approve the due to due from transfers as read into the record. Council Member Richwine seconded the motion; all present were in favor, motion carried.

Approval of Donation to Kent Ag Center: Council Member Carroll motioned to approve a \$400 donation to the Kent Ag Center. Council Member Duhamell seconded the motion; all present were in favor, motion carried.

Approval of Monday, April 6, 2026, Audio Minutes: Council Member Merrell motioned to approve the April 6, 2026, Mayor & Council Meeting audio minutes. Council Member Carroll seconded the motion; all present were in favor, motion carried.

Adjournment: Council Member Merrell motioned to adjourn the Mayor & Council Meeting. Council Member Carroll seconded the motion; all present were in favor, motion carried. Meeting was adjourned at 8:43 PM.

Reports as Submitted:

Sheriff's Office: Sheriff Hickman's report as submitted.

Mayor & Council Report: Mayor & Council's report was as submitted, with the additional signing of a Proclamation for Fair Housing Month, a Proclamation for Arbor Day in Galena, and the introduction of Ordinance 2026-03 Section 101 Amendment and Ordinance 2026-04 Emergency Powers.

Town Administrator Report: Marisa Pisapia's report was as submitted, with the additional report on the grants that have been submitted and are being finished out.

Clerk Report: Sue Bisbee's report was as submitted, with the additional report on the different utility billing systems that have been demonstrated over the past two months.

Maintenance & Facilities Report: Mike Gibson's report was as submitted, with the additional report on the monopole project, selling two mowers through sealed bid, getting the cracks at Laura Lane filled, and the completed repairs of the park pavilion roof.

Meetings/Events Schedule:

Arbor Day in Galena: Friday April 24, 2026

Spring Clean Up Day: Saturday April 25, 2026, at 9:00 AM

Planning Commission Meeting Monday April 27, 2026, at 7:00 PM

Park & Tree Meeting: Wednesday, April 29, 2026, at 7:00 PM

Mayor & Council Meeting: Monday, May 4, 2026, at 7:00 PM
Dogwood Festival: Saturday May 9, 2026

Respectfully submitted,
Sue M. Bisbee
Finance & Administrative Clerk
April 7, 2026