

**Town of Galena
Mayor & Council Meeting
Monday, June 2, 2025
7:15 PM Meeting
Record of Motions/Minutes**

The meeting was called to order by Mayor Carroll at 7:18 PM on Monday, June 2, 2025.

Those in attendance were Mayor: John Carroll; Council Members: Sarah Merrell, Tyler Carpenter, Justinian Dispenza, and Cheryl Richwine; Maintenance & Facilities Coordinator: Chuck Woodall; Zoning & Historic Resource Coordinator: Amber Englebach; Finance & Administrative Clerk Marisa Pisapia; Town Attorney: Tom Yeager; Sheriff: Captain H. Kettner.

Motions:

Approval of May 5, 2025, Mayor & Council meeting minutes. Council Member Dispenza motioned to approve the May 5, 2025, Mayor & Council meeting minutes. Council Member Carpenter seconded the motion; all present were in favor, motion carried.

Approval of Ordinance No. 2025-01. Council Member Carpenter motioned to approve Ordinance No. 2025-01 FY26 Budget. Council Member Merrell seconded the motion; all present were in favor, motion carried.

Approval of Ordinance No. 2025-02. Council Member Dispenza motioned to approve Ordinance No. 2025-02 Park Rules & Regulations. Council Member Richwine seconded the motion. Council Member Merrell nayed the motion; all others present were in favor, motion carried.

Approval of Resolution No. 2025-01. Council Member Merrell motioned to approve Resolution No. 2025-01 Pavilion Rental Fees. Council Member Richwine seconded the motion; all present were in favor, motion carried.

Approval of July Special Meeting. Council Member Merrell motioned to on the Finance Clerk to schedule a Special Meeting for July 14, 2025, at 7:00 PM due to not having a quorum for the monthly Mayor & Council Meeting previously scheduled for July 7, 2025, at 7:00 PM. Council Member Dispenza seconded the motion; all present were in favor, motion carried.

Approval of Employee Selection Committee. Council Member Dispenza motioned to approve the Employee Selection Committee of Marisa Pisapia, Council Member Merrell, and Council Member Carpenter to select the new Finance & Administrative Clerk. Council Member Richwine seconded the motion; all present were in favor, motion carried.

Approval of the Bank Balances. Council Member Merrell motioned to approve the bank balances as of June 2, 2025. Council Member Richwine seconded the motion; all present were in favor, motion carried.

Approval of Due to Due from Transfers. Council Member Merrell motioned to approve the due to due from transfers as read into the record. Council Member Dispenza seconded the motion; all present were in favor, motion carried.

Approval to Suspend Meeting for Closed Session. Council Member Merrell motioned to suspend the meeting for closed session. Council Member Richwine seconded the motion; all present were in favor, motion carried. Meeting was suspended for closed session at 9:03 PM.

Approval to Open Regular Session. Council Member Merrell motioned to open the meeting for regular session. Council Member Richwine seconded the motion; all present were in favor, motion carried. Meeting was opened for regular session at 9:43 PM.

Approval of June 2, 2025, Mayor & Council meeting audio minutes. Council Member Merrell motioned to approve the June 2, 2025, Mayor & Council meeting audio minutes. Council Member Richwine seconded the motion; all present were in favor, motion carried.

Adjournment: Council Member Carpenter motioned to adjourn the meeting. Council Member Dispenza seconded the motion; all present were in favor. Meeting was adjourned at 9:50 PM.

Reports as Submitted:

Mayor & Council Report:

Mayor & Council's Report was as submitted.

Maintenance & Town Facilities Report:

Chuck Woodall's report was as submitted.

Planning & Zoning Report:

Amber Englebach's report was as submitted.

Finance Report:

Marisa Pisapia's report was as submitted.

Meeting/Events Schedule:

Second Saturday Market: Saturday, June 14, 2025, at 10:00 AM

Office Closed – Juneteenth: Thursday, June 19, 2025

Office Closed – Staff Training at Maryland Municipal League: June 23-25, 2025

Office Closed – Independence Day: Friday, July 4, 2025

Special Mayor & Council Meeting: Monday, July 14, 2025, at 7:00 PM

Respectfully submitted,

Marisa R. Pisapia

Marisa R. Pisapia

Finance & Administrative Clerk

June 3, 2025