

**John T. Carroll, Jr.**  
Mayor  
**Sarah E. Merrell**  
Council Member  
**Justinian M. Dispenza.**  
Council Member  
**Tyler J. Carpenter**  
Council Member  
**Cheryl A. Richwine**  
Council Member



**Marisa R. Pisapia**  
Finance & Administrative Clerk  
**Amber E. Englebach**  
Zoning & Historic Resource Coordinator  
**Chuck M. Woodall**  
Maintenance & Facilities Coordinator  
**Thomas N. Yeager**  
Attorney

**Mayor and Council of Galena**  
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**Ordinance No. 2025-01**

An **Ordinance** adopting a budget for Fiscal Year 2026 (July 1, 2025 – June 30, 2026) for the General Fund, Sewer Enterprise Fund, and Water Enterprise Fund.

**WHEREAS**, Section 703 of the Charter of the Town of Galena requires that an annual budget be “adopted in the form of an ordinance.”

**NOW THEREFORE**, be it enacted by the Mayor & Council that the attached budget(s) be and are hereby adopted for the year beginning July 1, 2025, and ending June 30, 2026, and that the property tax rate is set at 0.2087 per \$100.00 of assessed value.

**INTRODUCED:** May 5, 2025;

After review by the Mayor & Council of Galena, this Ordinance is hereby adopted on June 2, 2025 and it is hereby ordered that a publication of a fair summary of this Ordinance shall be published in at least one newspaper of general circulation in Kent County, twice after adoption by the Mayor and Council, and that a notice of a public hearing was published at least twice prior to the budget hearing and adoption of the Ordinance.

Aye: 5

Nay: 0

Abstain: 0

**ATTESTED:**

Marisa R. Pisapia  
Marisa R. Pisapia, Finance Clerk

**APPROVED AS TO FORM:**

Thomas N. Yeager  
Thomas N. Yeager, Attorney

APPROVED ON THE 2 DAY OF JUNE, 2025  
EFFECTIVE ON THE 2 DAY OF JUNE, 2025  
MAYOR AND COUNCIL, TOWN OF GALENA

John T. Carroll, Jr.  
John T. Carroll, Jr., Mayor

Sarah E. Merrell  
Sarah E. Merrell, Council Member

Justinian M. Dispenza  
Justinian M. Dispenza, Council Member

Tyler J. Carpenter  
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Cheryl A. Richwine, Council Member

\$	71.50	GENERAL	SEWER	WATER	TOTAL
<b>Income</b>					
Comcast PEG Grant		7,800	-	-	\$ 7,800.00
Sustainable DHCD Facade Grant		79,000	-	-	\$ 79,000.00
Total Grant Revenue		86,800	-	-	\$ 86,800.00
AP Wireless		-	-	19,500	\$ 19,500.00
Code Enforcement Fees		100	-	-	\$ 100.00
Events Income		4,000	-	-	\$ 4,000.00
Interest Income		1,000	10,000	17,000	\$ 28,000.00
Miscellaneous Revenue		2,000	-	-	\$ 2,000.00
Penalty on Delinquent Accounts		670	660	670	\$ 2,000.00
Permits & Applications		1,700	1,650	1,650	\$ 5,000.00
Ramp Cashback		2,500	-	-	\$ 2,500.00
Rentals		500	-	-	\$ 500.00
Town Services		1,500	248,000	140,000	\$ 389,500.00
Trash / Recycle		29,160	-	-	\$ 29,160.00
Total Revenue		43,130	260,310	178,820	\$ 482,260.00
BRF Income		-	21,000	-	\$ 21,000.00
Franchise Tax (Comcast)		2,000	-	-	\$ 2,000.00
Highway User Revenue Taxes		47,000	-	-	\$ 47,000.00
Local Income Taxes		80,000	-	-	\$ 80,000.00
Public Utility Taxes (Vrzn & DP)		3,000	-	-	\$ 3,000.00
Real Property Taxes, Int & Pen		140,000	-	-	\$ 140,000.00
Total Tax Revenue		272,000	21,000	-	\$ 293,000.00
WWTP-KC 10% Admin Prem MOU		-	5,300	-	\$ 5,300.00
WWTP-KC 30% Capital Res Funding		-	8,000	-	\$ 8,000.00
WWTP-KC 30% Pre-Pd OPs/Main Rev		-	53,000	-	\$ 53,000.00
<b>Total Income</b>		<b>\$ 401,930.00</b>	<b>\$ 339,610.00</b>	<b>\$ 178,820.00</b>	<b>\$ 920,360.00</b>
<b>Expense</b>					
Sustainable DHCD Facade Grant		79,000	-	-	\$ 79,000.00
Total Grant Expenses		79,000	-	-	\$ 79,000.00
LGIT		9,250	8,000	7,750	\$ 25,000.00
Other Insurance Expense		370	320	310	\$ 1,000.00
Workers' Compensation		1,110	960	930	\$ 3,000.00
Total Insurance Expenses		10,730	9,280	8,990	\$ 29,000.00
Audit Fees		6,198	5,360	5,193	\$ 16,750.00
Janitorial Services		1,702	1,472	1,426	\$ 4,600.00
Legal Services		3,330	2,880	2,790	\$ 9,000.00
Police Services		3,500	-	-	\$ 3,500.00
Total Professional Fees		14,730	9,712	9,409	\$ 33,850.00
Equipment & Materials		4,440	3,840	3,720	\$ 12,000.00
HUR Repairs		47,000	-	-	\$ 47,000.00
Maintenance & Operations		13,200	19,200	18,600	\$ 60,000.00

Total Repairs & Maintenance	64,640	23,040	22,320	\$	110,000.00
BRF Expense	-	20,000	-	\$	20,000.00
Payroll Tax Expenses	6,200	2,400	1,800	\$	10,400.00
Total Tax Expenses	6,200	22,400	1,800	\$	30,400.00
Advertising	740	640	620	\$	2,000.00
Conferences & Travel	8,140	7,040	6,820	\$	22,000.00
Contractors	10,590	2,240	2,170	\$	15,000.00
Donations & Municipal Grants	7,000	-	-	\$	7,000.00
General Supplies	1,850	1,600	1,550	\$	5,000.00
Mayor's Discretionary Fund	463	400	388	\$	1,250.00
Membership Dues	629	544	527	\$	1,700.00
Miscellaneous Expenses	1,110	960	930	\$	3,000.00
Office Supplies & Expenses	2,220	1,920	1,860	\$	6,000.00
Park Expenses	4,900	-	-	\$	4,900.00
Pest Control Expense	444	384	372	\$	1,200.00
Postage/Mailing	1,110	960	930	\$	3,000.00
Salaries	76,632	33,865	21,905	\$	132,402.50
Subscriptions	2,035	1,760	1,705	\$	5,500.00
Town Events Expense	6,000	-	-	\$	6,000.00
Uniforms Expense	296	256	248	\$	800.00
Vehicle Expense	555	480	465	\$	1,500.00
Website, IT & Software	1,480	1,280	1,240	\$	4,000.00
Total Town Expenses	126,194	54,329	41,730	\$	222,252.50
Annual Water Meter System Fees	-	-	13,000	\$	13,000.00
Electric	25,000	2,000	12,000	\$	39,000.00
Fuel	2,220	1,920	1,860	\$	6,000.00
Propane	93	80	78	\$	250.00
Telephone & Internet	1,665	1,440	1,395	\$	4,500.00
Trash & Recycle	71,442	-	-	\$	71,442.00
Water Testing	-	-	700	\$	700.00
Total Utilities Expenses	100,420	5,440	29,033	\$	134,892.00
Electric	-	75,000	-	\$	75,000.00
Repairs & Operations	-	80,000	40,000	\$	120,000.00
Sludge	-	7,350	-	\$	7,350.00
Supplies & Chemicals	-	30,000	25,500	\$	55,500.00
USDA Interest Exp 03&05	-	23,044		\$	23,044.00
Total WWTP Expenses	-	215,394	65,500	\$	280,894.00
<b>Total Expense</b>	<b>\$ 401,912.50</b>	<b>\$ 339,595.38</b>	<b>\$ 178,780.63</b>	<b>\$</b>	<b>920,288.50</b>
	37%	32%	31%		100%
Net Income	\$ 17.50	\$ 14.63	\$ 39.38	\$	71.50