

**Town of Galena  
Mayor & Council Meeting  
Monday, May 5, 2025  
7:00 PM Meeting  
Record of Motions/Minutes**

The meeting was called to order by Mayor Carroll at 7:00 PM on Monday, May 5, 2025.

Those in attendance were Mayor: John Carroll; Council Members: Sarah Merrell, Tyler Carpenter, Justinian Dispenza, and Cheryl Richwine; Maintenance & Facilities Coordinator: Chuck Woodall; Zoning & Historic Resource Coordinator: Amber Englebach; Town Attorney: Tom Yeager; Sheriff: Sheriff D. Hickman. Absent: Finance & Administrative Clerk Marisa Pisapia.

**Motions:**

**Approval of April 7, 2025, Mayor & Council meeting minutes.** Council Member Merrell motioned to approve the April 7, 2025, Mayor & Council meeting minutes. Council Member Dispenza seconded the motion; all present were in favor, motion carried.

**Approval of the Bank Balances.** Council Member Merrell motioned to approve the bank balances as of May 5, 2025. Council Member Richwine seconded the motion; all present were in favor, motion carried.

**Approval of Due to Due from Transfers.** Council Member Merrell motioned to approve the due to due from transfers as read into the record. Council Member Richwine seconded the motion; all present were in favor, motion carried.

**Approval of Overage Request for 130 N. Main Street.** Council Member Carpenter motioned to approve one-time overage request for 130 N. Main Street. Council Member Merrell seconded the motion; all present were in favor, motion carried.

**Approval of Donation to the Kent County Fraternal Order of Police.** Council Member Carpenter motioned to approve a donation to the Kent County Fraternal Order of Police for \$100.00. Council Member Merrell seconded the motion; all present were in favor, motion carried.

**Approval of Donation to the Kent County 4-H.** Council Member Dispenza motioned to approve a donation to the Kent County 4-H for \$400.00. Council Member Carpenter seconded the motion; all present were in favor, motion carried. Council Member Merrell abstained.

**Approval of May 5, 2025, Mayor & Council meeting audio minutes.** Council Member Merrell motioned to approve the May 5, 2025, Mayor & Council meeting audio minutes. Council Member Richwine seconded the motion; all present were in favor, motion carried.

**Adjournment:** Council Member Merrell motioned to adjourn the meeting. Council Member Carpenter seconded the motion; all present were in favor. Meeting was adjourned at 8:18 PM.

**Reports as Submitted:**

**Mayor & Council Report:**

Mayor & Council's Report was as submitted, with the additional report the introduction of Ordinance 2025-01 & Ordinance 2025-02.

**Maintenance & Town Facilities Report:**

Chuck Woodall's report was as submitted.

**Planning & Zoning Report:**

Amber Englebach's report was as submitted.

**Finance Report:**

Marisa Pisapia's report was as submitted.

**Meeting/Events Schedule:**

Dogwood Festival: Saturday, May 10, 2025

General Election: Tuesday, May 13, 2025

Office Closed – Memorial Day: Monday, May 26, 2025

Mayor & Council Meeting: Monday, June 2, 2025, at 7:00 PM

Respectfully submitted,



Marisa R. Pisapia

Finance & Administrative Clerk

May 13, 2025