

Town of Galena
Mayor & Council Meeting
Monday, July 1, 2024
7:00 PM Meeting
Record of Motions/Minutes

The meeting was called to order by Mayor Carroll at 7:01 PM on Monday, July 1, 2024.

Those in attendance were Mayor: John Carroll; Council Members: Sarah Merrell, Tyler Carpenter, Justinian Dispenza, and Cheryl Richwine; Maintenance & Facilities Coordinator: Warren Walters (Virtual); Maintenance: Chuck Woodall; Planning & Zoning Coordinator: Amber Englebach; Grants & Technology Coordinator: Audrey Erschen; Finance & Administrative Clerk: Marisa Pisapia; Sherrif: Sherriff Hickman; Town Attorney: Tom Yeager.

Motions:

Approval of June 3, 2024, Mayor & Council meeting minutes. Council Member Merrell motioned to approve the June 3, 2024, Mayor & Council meeting minutes. Council Member Carpenter seconded the motion; all present were in favor, motion carried.

Approval of June 3, 2024, Mayor & Council Public Hearing minutes. Council Member Merrell motioned to approve the June 3, 2024, Mayor & Council Public Hearing minutes. Council Member Carpenter seconded the motion; all present were in favor, motion carried.

Approval of Façade Grant Application for 178 Birchwood Lane. Council Member Merrell motioned to approve the additional Façade Grant Application received in the amount of One Thousand Seventy-Five Dollars (\$1,075.00) for 178 Birchwood Lane. Council Member Richwine seconded the motion; all present were in favor, motion carried.

Approval of the Bank Balances. Council Member Merrell motioned to approve the bank balances as of July 1, 2024. Council Member Dispenza seconded the motion; all present were in favor, motion carried.

Approval of Due to/Due from Transfers for FY24. Council Member Merrell motioned to approve the transferring of funds from bank account as read into the record. Council Member Carpenter seconded the motion; all present were in favor, motion carried.

Approval of moving AP Wireless monies into a CD at PNC Bank. Council Member Merrell motioned to approve the opening of an eight (8) month CD at PNC Bank in the amount of Two Hundred Fifty Thousand Dollars (\$250,000.00) with the monies coming out of the AP Wireless (Water Savings) account at People’s Bank ending in x1807. Council Member Richwine seconded the motion; all present were in favor, motion carried.

Approval of July 1, 2024, Mayor & Council meeting audio minutes. Council Member Merrell motioned to approve the July 1, 2024, Mayor & Council meeting audio minutes. Council Member Dispenza seconded the motion; all present were in favor, motion carried.

Adjournment: Council Member Dispenza motioned to adjourn the meeting. Council Member Carpenter seconded the motion; all present were in favor. Meeting was adjourned at 9:03 PM.

Reports as Submitted:

Maintenance & Town Facilities:

Warren Walters & Chuck Woodall’s report was as submitted, with the additional report on starting the construction of the shop conversion project.

Mayor & Council Report:

Mayor & Council’s Report was as submitted, with the additional report on the recent trip to the Maryland Municipal League Conference in Ocean City, Maryland.

Grants & Technology Report:

Audrey Erschen’s report was as submitted, with the additional report on requesting a meeting regarding A/V equipment and furniture.

Planning & Zoning Report:

Amber Engelbach’s report was as submitted, with the additional report on the Galena Exhibit that will be on display at the Kent County Historical Society.

Finance & Administrative Clerk Report:

Marisa Pisapia’s report was as submitted, with the additional report on the closing of the books for Fiscal Year 2024.

Meeting/Events Schedule:

Office Closed – Independence Day Holiday: July 4 & July 5, 2024

Planning & Zoning Meeting: Monday, July 29, 2024, at 7:00 PM

Mayor & Council Meeting: Monday, August 5, 2024, at 7:00 PM

Respectfully submitted,

Marisa R. Pisapia

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Finance & Administrative Clerk

July 2, 2024