



101 S. MAIN ST, GALENA, MARYLAND 21635
 410.648.5151
 info@townofgalena.com
 www.townofgalena.com

ANNEXATION

LESS THAN 24.9 ACRES \$500
 GREATER THAN 25 ACRES \$1000

PROPERTY INFORMATION			
<i>Please Print Clearly or Type</i>			
PERMIT NUMBER: ANX20 -	FEES:	TODAY'S DATE:	ACCEPTED BY:
PROPERTY ADDRESS			
SUBDIVISION		TAX ACCOUNT(S)	
PROPERTY SIZE (SQ FT)			
PROPERTY'S EXISTING USE (INDUSTRIAL, RESIDENTIAL, COMMERCIAL, AGRICULTURAL, ETC.)			

APPLICANT INFORMATION	
<i>Please Print Clearly or Type</i>	
NAME	
ADDRESS	
EMAIL	PHONE

PROPERTY OWNER INFORMATION, if different than applicant	
<i>Please Print Clearly or Type</i>	
NAME	
ADDRESS	
EMAIL	PHONE

ARCHITECT	
<i>Please Print Clearly or Type</i>	
NAME	
ADDRESS	
EMAIL	PHONE

ENGINEER	
<i>Please Print Clearly or Type</i>	
NAME	
ADDRESS	
EMAIL	PHONE

ATTORNEY	
<i>Please Print Clearly or Type</i>	
NAME	
ADDRESS	
EMAIL	PHONE

ADDITIONAL INFORMATION



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STAFF ONLY APPLICATION ACCEPTANCE

PERMIT NUMBER: ANX20 -	PROPERTY'S CURRENT ZONING IN THE TOWN OF GALENA
STAFF CONTACT:	STAFF TITLE:
REVIEWED BY:	DATE:
DATE OF CHECKLIST REVIEW:	DEEMED COMPLETE:

PROJECT INFORMATION *Please Print Clearly or Type*

PROJECT NAME:

METES AND BOUNDS DESCRIPTION (ATTACH SEPARATE IF NECESSARY)

AUTHORIZATION

If anyone other than the owner submits this application, a letter from them stating that they have given permission for the applicant to act on their behalf, must be submitted with this application.

I hereby certify that I have the authority to submit this application, that it is complete and correct to the best of my knowledge, and that I have read and understood all procedures for filing this application.

SIGNATURE

DATE:

APPLICATION CHECKLIST

The following documents are to be furnished as part of this application:

- Complete Application
- Filing fee
- Petition
- Metes and Bounds, description and graphic plan prepared and certified by a professional engineer.
- Site Plan, 1 digital (pdf) emailed and 2 Full size printed copies

Comments on Submittal: (For Staff Use Only)
