

**Town of Galena
Mayor & Council Meeting
Monday, October 6, 2025
7:00 PM Meeting
Record of Motions/Minutes**

The meeting was called to order by Mayor Carpenter at 7:17 PM on Monday, October 6, 2025.

Those in attendance were Mayor: Tyler Carpenter; Council Members: Sarah Merrell; John Carroll; Jack Duhamell; Cheryl Richwine; Maintenance & Facilities Coordinator: Mike Gibson; Zoning & Historic Resource Coordinator: Amber Englebach (virtual); Town Administrator: Marisa Pisapia; Town Attorney: Kevin Best; Sheriff's Office: Capt. Kettner.

Motions:

Approval of September 8, 2025, Mayor and Council meeting minutes: Council Member Merrell motioned to approve the October 6, 2025, Mayor & Council meeting minutes. Council Member Duhamell seconded the motion; all present were in favor, motion carried.

Approval of Law Services: Council Member Merrell motioned to hire of Kevin J. Best as Town Attorney. Council Member Richwine seconded the motion; all present were in favor, motion carried.

Approval of Town Administrator: Council Member Merrell motioned to hired Marisa Pisapia as Town Administrator. Council Member Carroll second the motion; all present were in favor, motion carried.

Approval of the Bank Balances: Council Member Carroll motioned to approve the bank balances as of October 6, 2025. Council Member Merrell seconded the motion; all present were in favor, motion carried.

Approval of Due to Due from Transfers: Council Member Carroll motioned to approve the due to due from transfers as read into the record. Council Member Merrell seconded the motion; all present were in favor, motion carried.

Approval of KCHS Booster Donation: Council Member Merrell motioned to approve a \$250.00 donation to the KCHS Booster Club. Council Member Duhamell seconded the motion; all present were in favor, motion carried.

Approval of Façade Payment for 100 S. Main St: Council Member Merrell motioned to approve the façade payment for 100 S Main Street. Council Member Carroll seconded; all present were in favor, motion carried.

Approval of Ordinance for Rezoning: Council Member Carroll motioned to adopt an ordinance for the rezoning of the annexed lands pursuant to Resolution 2024-03. Council Member Duhamell seconded the motion; all present were in favor, motion was carried.

Approval of October 6, 2025, Mayor & Council Meeting Audio Recording: Council Member Merrell motioned to approve the October 6, 2025, Mayor & Council Meeting Audio Recording. Council Member Duhamell seconded the motion; all present were in favor, motion carried.

Adjournment: Council Member Merrell motioned to adjourn the meeting. Council Member Richwine seconded the motion; all present were in favor. Meeting was adjourned at 9:16 PM.

Reports as submitted:

Good of the Town:

Mayor & Council decided that the town cannot support the request to add ducks and geese to the Backyard Chicken Ordinance without further information from the requesting resident.

Mayor & Council Report:

Mayor & Council's Report was as submitted, with the additional report on how they can make roadways safer for crossing, walking, and bicycles in town limits.

Maintenance & Town Facilities Report:

Mike Gibson's report was submitted, with the additional report on lead testing beginning on October 27, 2025, for some residents to ensure their water hookup is compliance with the EPA's lead testing rule.

Planning & Zoning Report:

Amber Englebach's report was as submitted, with the additional report on Kinder Connection adding a school section to their program.

Finance Report:

Sue Bisbee's report was as submitted, with the additional report on the automated calls trial.

Town Administrator Report:

Marisa Pisapia's report was submitted, with the additional report on new grant opportunities to apply for in the future.

Meetings/Events schedule:

Appreciation Day: Saturday, October 11, 2025, at 4:00 PM

Office Closed – Columbus Day: Monday, October 13, 2025

Halloween in Galena: Friday, October 31, 2025, at 6:00 PM

Mayor & Council Meeting: Monday, November 3, 2025, at 7:00 PM

Respectfully submitted,

Sue M. Bisbee
Finance & Administrative Clerk
October 7, 2025