

Town of Galena
Mayor & Council Meeting
Tuesday, September 3, 2024
7:00 PM Meeting
Record of Motions/Minutes

The meeting was called to order by Mayor Carroll at 7:00 PM on Tuesday, September 3, 2024.

Those in attendance were Mayor: John Carroll; Council Members: Sarah Merrell, Tyler Carpenter, and Cheryl Richwine; Maintenance & Facilities Coordinator: Warren Walters; Maintenance: Chuck Woodall; Planning & Zoning Coordinator: Amber Englebach; Grants & Technology Coordinator: Audrey Erschen; Finance & Administrative Clerk: Marisa Pisapia; Sherrif: Sherriff Hickman; Town Attorney: Tom Yeager. Absent: Council Member Justinian Dispenza.

Motions:

Approval of August 5, 2024, Mayor & Council meeting minutes. Council Member Merrell motioned to approve the August 5, 2024, Mayor & Council meeting minutes. Council Member Richwine seconded the motion; all present were in favor, Council Member Carpenter abstained, motion carried.

Approval of Drafting Documents of Annexation of Davis Lands East of Corporate Boundaries. Council Member Carpenter motioned to approve for Town Attorney, Tom Yeager, Esq., to begin drafting documents of the annexation of Davis Lands that are located east of corporate boundaries. Council Member Richwine seconded the motion; all present were in favor, motion carried.

Approval of the Bank Balances. Council Member Merrell motioned to approve the bank balances as of September 3, 2024. Council Member Richwine seconded the motion; all present were in favor, motion carried.

Approval of Due to/Due from Transfers for August 2024. Council Member Carpenter motioned to approve the transferring of funds from bank account as read into the record. Council Member Merrell seconded the motion; all present were in favor, motion carried.

Approval of September 3, 2024, Mayor & Council meeting audio minutes. Council Member Carpenter motioned to approve the September 3, 2024, Mayor & Council meeting audio minutes. Council Member Merrell seconded the motion; all present were in favor, motion carried.

Adjournment: Council Member Merrell motioned to adjourn the meeting. Council Member Carpenter seconded the motion; all present were in favor. Meeting was adjourned at 8:49 PM.

Reports as Submitted:

Mayor & Council Report:

Mayor & Council's Report was as submitted, with the additional report on collaborations with the Superintendent of Kent County Public Schools for the good of the town.

Maintenance & Town Facilities:

Warren Walters & Chuck Woodall's report was as submitted, with the additional report on the newly approved Emergency Operations Plan and the Wastewater Treatment Plant Grant that was awarded.

Grants & Technology Report:

Audrey Erschen's report was as submitted, with the additional report on recent grant monies awarded to fun our "teen hangout" facilities in the town park.

Planning & Zoning Report:

Amber Engelbach's report was as submitted, with the additional report on the annexation process of land east of corporate limits.

Finance & Administrative Clerk Report:

Marisa Pisapia's report was as submitted, with the additional report on audit preparation that has been continued throughout the month.

Event Coordinator Report:

Jodi Novak's report was as submitted, with the additional report on the planning of Appreciation Day in October.

Meeting/Events Schedule:

9/11 Remembrance Ceremony: Wednesday, September 11, 2024, at 6:00 PM

September Vendor Fair: Saturday, September 14, 2024, at 10:00 AM

Mayor & Council Meeting: Monday, October 7, 2024, at 7:00 PM

Respectfully submitted,

Marisa R. Pisapia

Finance & Administrative Clerk

September 16, 2024