

**Board Meeting Minutes**

**In-Person at Hilltop Church of God**

**May 23, 2022**

**Present:** Kristin Cashman (President), Steve Anthony, Kathy Price, Louise Rucker, Hollie Daniels, Nancy DeRoberts

**Absent:** Amy Thomas

1. **Call to Order**

Meeting called to order at 6:30 p.m. by Kristin Cashman. Meeting took place in person at the Hilltop Church of God.

1. **Review of Minutes**

Minutes from the April 23, 2022 Meeting were presented for review and approval. Motion for approval by Nancy DeRoberts, second by Steve Anthony. No objections. Minutes approved.

1. **Vice President Welcome letter & potential committee members**

Welcome letter given to Steve Anthony with term 4.25.22-4.25.25 as Vice President.

Kristin to reach out to Anita Lauer for In-kind donations committee.

Kristin to reach out to Crystal Campbell for Education & Community Outreach committee.

Kristin to reach out to Lisa Patterson -unknown committee

* 1. **Review of Hygiene Items**

Currently have 569 hygiene bags made. Would like to schedule next bagging for Aug. 20, 2022. Most needed items: shampoo, conditioner, wash cloths, chapstick, tissues, band-aids, crackers, snack size bags. Kristin to update Amazon wishlist.

Also need 200+ hand sanitizer labels. Kristin to see if Amy can print them and submit a reimbursement for materials.

1. **Financial Report/Quickbooks update**

Balance as of 4/31/22 is $15,723.59

Approved by Kristin Cashman Seconded by Kathy Price

Kristin has started on Quickbooks & will schedule time with Louise & Heidi to keep working on it. Would like it to be ready to go for start of new fiscal year, 7/1/22.

Also discussed 2022/2023 budget, beginning 7/1/22. Louise will present at next board meeting so it can be finalized.

1. **Review Any New Submissions for Events**

1) Marthas Grant Award Dinner will be 6/9/22 at 5pm – St. Catherine’s Church. Hollie Daniels & Kristin Cashman will attend.

2) Hollie presented Overcomers on the Move. Agreement to provide 20 hygiene bags & $200 (max) for food for one Sunday in June. Hollie will attend the event & submit receipt for food to Louise. This is a 1 x event. Vote to approve was 5 (yes) to 1 (no).

1. **Edits to By-Laws**

Request for final changes to by-laws to be presented at the next board meeting.

1. **New Business**
2. Confirm Attendance at CORRC Meeting, 6/1 at 1PM – Nancy & Kristin will attend
3. Request to review a potential grant opportunity from The City of Columbus Department of Development. Kristin attended the Virtual Applicant Orientation on 4/28/22 from 10-11:30am & determined this is NOT applicable to RSS
4. Resource cards were delivered. 900 were missing. Printer is shipping the missing 900.
5. Kristin met with Whitney from SHAN. Went over RSS committee member and volunteer needs. Whitney also gave approval for RSS to add SHAN virtual training link to RSS website. This has been added.
6. Kristin’s Chase ccdx still hasn’t arrive but will be delivered to the church.
7. Louise to go to Thrive (in Springfield) to pick up tank tops & leggings for RSS
8. Hollie to check with Freedom to see if we can host a Committee Welcome meeting at their facility, with refreshments, on 7/16/22 @9am. Once confirmed, Kristin to send invites to members/potential members & work on presentation material(s).
9. Kathy talked about some potential grants from Office of Criminal Justice & City of Columbus that were discussed at the last CORCC meeting.

1. **Next Meeting**

The Board will meet on May 23, 2022 in person at the Hilltop Church of God.

1. **Adjourn**

Motion to end the meeting was made by Steve, second by Kathy. Meeting adjourned.