

DECLARATION BY CHARITY TRUSTEE/CORPORATE TRUSTEE

If the organisation has a corporate trustee (another organisation which acts as trustee, such as a company) its directors should complete this declaration.

In this form we ask you for some personal information. This information may be used by OSCR for the following purposes:

- to identify charity trustees;
- to carry out checks on information provided to ensure that you are not disqualified from being a trustee;
- to contact you if necessary, for example where we cannot make contact with the person the charity has named as its Principal Contact for OSCR; and
- for any other purpose in line with our [Data Protection and Privacy Policy](#).
- Please find and read our [Privacy Notice](#) for more information relating your data as the Principal contact or a Charity Trustee.

Any personal information provided by you will be held by OSCR in accordance with the Data Protection Act 2018 and the General Data Protection Regulations. We will only use it for the purposes listed above.

The information supplied on this form is for internal purposes only and will not appear on the public Scottish Charity Register, unless you are the principal contact for the charity and the (proposed) charity **does not** have a principal office. In that case your name and address will be displayed.

Section 1 Organisation details

Proposed charity name

Section 2 Personal Details

Title

First name(s)

Last name

Previous names

Home address

Postcode

Home Tel no.

Mobile no.

Email

Date of birth

Occupation

Are you a trustee of any other charity?

Yes

No

If yes, please provide details of the charity name(s) and charity number (s)

Section 3 Declaration

Please read our [Guidance for Charity Trustees](#) before signing this declaration.

I declare that:

- I am willing to act as a charity trustee of the above named organisation.
- I understand the organisations purposes and rules set out in its governing document.
- I am aware of my duties and responsibilities as a charity trustee in terms of section 66 of the Charities and Trustee Investment (Scotland) Act 2005 ('the 2005 Act').
- I am not disqualified from being a charity trustee in terms of the 2005 Act – that is:
 - I am not an undischarged bankrupt
 - I have not granted a Protected Trust Deed (PTD)
 - I do not have an unspent conviction for an offence involving dishonesty
 - I do not have an unspent conviction for an offence under the 2005 Act
 - I have not been removed by the Court of Session under the 2005 Act (or earlier legislation) from being a charity trustee or being concerned in the management or control of any charity or body
 - I have not been removed from being a charity trustee by the Charity Commission or the High Court in England due to misconduct or mismanagement
 - I have not entered into an individual voluntary arrangement (IVA) to pay off debts with creditors. (This only applies to trustees living in England or Wales)
 - I am not disqualified from being a company director.
- **I understand that it is an offence under section 26 of the 2005 Act to knowingly or recklessly provide false or misleading information.**
- **I understand and agree that the personal information I have provided OSCR in this form may be used for the purposes listed above in line with the [Data Protection and Privacy Policy](#).**

Signature

Print name

Date