



9374

Management Asbestos Survey

Melvich Village Hall 118 Portskerra Road Melvich Thurso KW14 7YL



Scope of Works -	Carry out Management Survey of Village Hall.			
Survey Description	Management Survey			
Client Contact -	Trudy Perry (Melvich Village Hall Association)			
Job Number -	HAS1681			

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Issue date – 09/01/19	Approved by: NT

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1. Asbestos Survey Approval

Issue No:	Name	Signature	Date	Position
Surveyed by	James Anderson	5 And	16/10/2020	Surveyor
Reported by	Darren Graham	Du	30/10/2020	Surveyor
Approved by	Norman Thomson	KLQ.	02/11/2020	Quality control

2. Client Detail

Client Address	Client Contact	Report To:	Date
Melvich Village Hall Association	Trudy Perry	Trudy Perry	02/11/2020
Seaview	(Melvich Village Hall	(Melvich Village Hall	
108 Portskerra Road	Association)	Association)	
Melvich, KW14 7YL			

3. Survey Description

The Management Survey, where required, will involve the collection of suspect samples, followed by the analysis of the samples, to confirm the presence or absence of asbestos. Our surveyors will make every effort to positively identify suspect materials through sampling. All types of suspect materials will be sampled during the survey for confirmation purposes.

The Management Survey will involve minor intrusive work and some disturbance. The extent of intrusion will vary between premises and depend on what is reasonably practicable for individual properties, i.e. it will depend on factors such as the type of building, nature of construction, accessibility etc.

As part of a Management Survey material risk assessments will be undertaken on all suspect materials. The material risk assessment assesses the likelihood of the material releasing asbestos fibres should it be damaged or disturbed. This assessment provides initial information for the Duty Holder to help evaluate and produce a plan for managing asbestos.

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The purpose of the survey is to identify any materials which may contain asbestos, which if worked upon, would be regulated by The Control of Asbestos Regulations 2012 with subsequent disposal regulated by The Special Waste Amendment (Scotland) Regulations 2004.

Survey Objectives

The objectives of this survey were to;

- locate and record, as far as is reasonably practicable, the presence of asbestos containing materials within the building. This will not involve destructive investigation but concentrates on surface inspection of the premises.
- produce a report for the client that is simple to understand, indicating the location and type
 of all presumed and identified ACM, including Material Assessments, photographs where
 necessary, recommendations and an Asbestos Register.
- collect samples of all suspect ACM for analysis, the results of which are shown in Appendix B
 of this report. It is normal practice for surveyors to presume ACM in materials for which
 samples have already been taken and these areas will be referred to as "strongly presumed"
 and referenced to a previous sample.
- highlight areas that could not be accessed by the surveyor; these are listed in Section 6.
 Areas not accessed must be "presumed" to contain asbestos until further investigation proves otherwise.
- to assign a risk level for all ACM identified or presumed by using a simple algorithm as explained in HSG264. (Refer to Section 8 for more detail.)
- to provide recommendations for action that should be taken for any ACM found, taking into account algorithm score and the type of material. These recommendations can be found within the asbestos register in Appendix A.

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4. Executive Summary

The property known as Melvich Village Hall, 118 Portskerra Road, Melvich, Thurso, KW14 7YL was subjected to a 'Management' survey in accordance with the guidance given within HSE guidance note HSG264 – Asbestos: The Survey Guide – (2012).

Highland Asbestos Services were tasked by Trudy Perry to carry out a Management Survey of accessible internal & external areas of Village Hall.

All other inaccessible internal & external areas of the property were not inspected and are not covered by this survey report. This includes areas directly behind ceiling surfaces, wall surfaces (including internal & external wall cavities), areas directly behind door facings, window facings & skirting, all inaccessible risers & box work, areas directly below existing roofing materials and ground directly below and around the property.

The purpose of the survey was to detect and identify, as far as are reasonably practicable, any ACM's within the building.

The survey was carried out on 16th of October 2020 by James Anderson of Highland Asbestos Services.

The results were as follows:

There were ACM's (Asbestos Containing Materials) detected within the scope of works provided.

These are shown in the table below:

	Melvich Village Hall							
Item	Sample No	Floor/Level	Room/Location	Material description	Product Type	Asbestos Type	Recommendation	Condition
21	\$007	External	Village Hall Roof	Profiled sheets	Cement sheet	Chrysotile	Removal of asbestos containing materials is recommended.	Medium damage

The following areas/items have been "Presumed" or "Strongly Presumed" to contain ACM's.

	Melvich Village Hall							
Item	Sample No	Floor/Level	Room/Location	Material description	Product Type	Asbestos Type	Recommendation	Condition
10		Ground	Kitchen	Sadia water heater		Presumed	As per CAR 2012, regular inspection is required.	

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Date(s) of Survey Surveyor Name(s)	Melvich Village Hall 118 Portskerra Road Melvich Thurso KW14 7YL 16/10/2020 James Anderson				
Site, Installation or Building Description	Village Hall				
Construction Notes	Profiled cement sheets to roof. Profiled metal sheeting to walls. Timber cladding to ceiling & walls. Timber floors. Timber doors & windows.				
Summary of Asbestos Containing	Numbers of samples taken	7			
Materials identified during surveys	Number of positive samples	1			
, .	Forms of ACM identified	Cement sheet			
	Types of asbestos fibre	Chrysotile			
Areas of no access	Every effort is made to access all areas of the site or installation. Inaccessible areas and limitations of a Highland Asbestos Services Ltd survey are detailed within sections 5 and 6 respectively. Inaccessible areas should be presumed to contain ACM's until an inspection can be made that proves otherwise, as required by The Control of Asbestos Regulations 2012.				

General Survey Recommendations	Due to the nature of an asbestos survey there is always the possibility of asbestos being present within inaccessible areas and those non-accessed
Recommendations	areas as detailed in the survey report as outside the scope of this survey. If any work is to be carried out within these non-surveyed areas, then materials
	encountered should be presumed to contain asbestos unless there is strong evidence for a reasoned argument that the material does not contain
	asbestos. Definitive categorisation of materials can only be achieved by the taking of samples and subsequent analysis by a UKAS accredited company.

This executive summary sheet is intended to provide a summary only of the asbestos survey findings. It does not provide a definitive engineering analysis for the purposes of costing or construction and is subject to the limitations of this survey.

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5. Limitations, Exclusion and General Caveats

Every effort has been made to identify all asbestos materials so far as was reasonably practical to do so within the scope of the survey. Methods used to carry out the survey were agreed with the client prior to any works being commenced.

Survey techniques adopted by our trained and experienced surveyors involved the combined approach of visual examination and necessary bulk sampling. It is, however, possible that additional ACM may be discovered following the survey.

This could be due to various reasons:

- Materials may be hidden or obscured by other items or cover finishes i.e. over-boarding or items which are present behind existing ACM. Where this is the case then its detection will be impaired.
- Asbestos may well be hidden as part of the building structure and not visible until the structure is dismantled at a later date.
- Debris from previous asbestos removal projects may well be present in some areas; unless specifically required during the contract review stage ad hoc dust sampling does not form part of this survey, however, all reasonably practicable methods will have been taken to identify visible asbestos debris.
- Where an area has been previously stripped of asbestos i.e. plant rooms, ducts etc. and new coverings added, it must be pointed out that asbestos removal techniques have improved steadily over the years since its introduction. Most notably would be the Control of Asbestos Regulations 2012 or subsequent regulations laying down certain enforceable guidelines. Asbestos removal prior to this regulation would not be to today's standard and therefore, debris may be present below new coverings.
- Access for the survey may be restricted for many reasons beyond our control such as
 height, inconvenience to others, immovable obstacles or confined space. Any restrictions
 are to be identified and pre-agreed with Client prior to commencement of survey. Where
 electrical equipment is present and determined to be in the way of the surveyor, no access
 will be attempted until proof of its safe state is given. Highland Asbestos Services has a
 duty to our surveyors under the Health and Safety at Work Act 1974 and to others.
- Due to the inhomogeneous matrix and minor content of asbestos fibres in textured coatings
 and bitumen adhesives, applications of these products may elicit both positive and negative
 samples. Where both positive and negative samples are obtained we recommend the client
 should presume that the textured coating and bitumen adhesives contains asbestos
 throughout even though a non-detected result has been obtained, particularly where
 pattern (decorative style), density are similar and appear to have been installed at the same
 time.

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This report is produced solely for the benefit of the instructing party and must be made available to all tradesmen and contractors that will have access to the building for any reason, so that they can take appropriate recommendations and/or actions to protect themselves.

This survey report cannot be used as a basis for tendering the removal any ACM prior to any refurbishment or demolition work. A further, more intrusive "refurbishment and demolition" survey must be undertaken in these circumstances.

Notes on Plans

The plans supplied with this survey are for orientation and illustrative purposes only. They have not been drawn to scale and should not be used alone for the location and quantifying of asbestos containing materials.

They should be viewed in conjunction with the material assessment and photographs which will give information on quantities and locations. No responsibility shall be accepted for errors made in this respect.

This report shall not be reproduced without the permission of Highland Asbestos Services and its client.

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6. Client Agree Scope of Survey

Areas to be surveyed.	Accessible internal & external areas of Village Hall.
Areas NOT to be surveyed.	All other inaccessible internal & external areas of the property were not inspected and are not covered by this survey report. This includes areas directly behind ceiling surfaces, wall surfaces (including internal & external wall cavities), areas directly behind door facings, window facings & skirting, all inaccessible risers & box work, areas directly below existing roofing materials and ground directly below and around the property.
Inaccessible areas during the survey.	All areas accessed
Non-Highland Asbestos Services Ltd documents provided by the client and referenced within the survey.	None

7. Sampling and Analytical Methodology

In accordance with HSG264 Asbestos: The Survey Guide and in-house procedure TP1, the surveyor carried out the inspection by undertaking a preliminary walk-through. All reasonably practicable steps were then taken to access all areas for the purposes of identifying the location of ACM.

However, this was a non-destructive survey where samples were only taken from suspect materials that were visible or attainable through methods other than breaking into the fabric of the building. The survey did not include breaking into sealed ducts, voids, floors etc. The client needs to therefore, remain aware that asbestos may be present in such areas should future invasive works be commissioned in future.

Samples were taken in accordance with best practice standards using dust suppression techniques to avoid asbestos fibres being released into the air by wetting with a spray mist or dampening with wet wipes. All samples were deposited in a sample bag and then double bagged within a second bag and given a unique identification number.

The samples were sent to a United Kingdom Accreditation Service (UKAS) accredited laboratory for the identification of asbestos type. The laboratory used a combination of techniques to identify the quantity and type of asbestos fibres in the samples including polarised light microscopy and dispersion colours as recommended in the HSE Guidance document HSG248.

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8. Material Risk Assessment

The four main parameters which will determine the amount of fibres released from an ACM when subject to a standard disturbance are:

- Product type (Score 1,2 & 3)
- Extent of damage or deterioration (Score 0,1,2 & 3)
- Surface treatment (Score 0,1,2 & 3)
- Asbestos type (Score 1,2 & 3)

Each parameter is scored as; High = 3, Medium = 2 and Low = 1, two categories also allow a score of α

The value assigned to each of the four parameters is added together to give a total score of between 2 and 12. Presumed or strongly presumed asbestos containing materials are scored as Crocidolite (3), unless analysis of similar samples from the building show a different asbestos type, or if there is a reasoned argument that another type of asbestos was almost always used.

(Total score = A+B+C+D=

Material Risk Assessment Score)

Score	Comments
10 or >10	High risk/High potential to release fibres if disturbed
7-9	Medium risk/Medium potential to release fibres if disturbed
5-6	Low risk/Low potential to release fibres if disturbed
4 or less	Very low risk/Very low potential to release fibres if disturbed

The material risk assessment score should be used as part of the management risk assessment carried out by the duty holder of the premises to prioritise the management of any asbestos containing materials.

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Material Assessment Algorithm		
Sample Variable	Score	Examples of scores
Product type (or debris)	1	Asbestos reinforced composites (plastics, resins, mastics, roofing felts, vinyl floor tiles, semi rigid paints or decorative finishes, asbestos cement etc)
	2	Asbestos insulating board, millboards, other low-density insulation boards, asbestos textiles, gaskets, ropes and woven textiles, asbestos paper and felt.
	3	Thermal insulating (e.g. pipe and boiler lagging), sprayed asbestos, loose asbestos, asbestos mattresses and packing.
Extent of damage/deterioration	0	Good condition: no visible damage.
	1	Low damage: few scratches or surface marks, broken edges on boards, tiles, etc
	2	Medium damage: significant breakage of materials or several small areas where material has been damaged revealing loose asbestos fibres.
	3	High damage or de-lamination of materials, sprays and thermal insulation. Visible asbestos debris.
Surface treatment	0	Composite materials containing asbestos: Reinforced plastics, resins, vinyl tiles.
	1	Enclosed sprays and lagging, AIB (with exposed face painted or encapsulated), asbestos cement sheets etc.
	2	Unsealed AIB, or encapsulated lagging and sprays.
	3	Unsealed lagging and sprays.
Asbestos type	1	Chrysotile
	2	Amphibole asbestos excluding Crocidolite
	3	Crocidolite
Total		

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High Risk Category

Materials in the 'high' category require urgent consideration. Factors to be considered include the future use of the building, company policy and available finance. The following options may be appropriate: -

- Complete removal.
- Encapsulation, sealing or other protection including marking with appropriate warning labels.
- Decontamination works.
- Close monitoring of condition and potential for persons to be exposed to airborne asbestos fibres. (These may involve air sampling adjacent to the material to determine whether airborne asbestos fibres are being produced)

Medium Risk Category

The condition of any material in the 'medium' category requires regular monitoring and a programme of management. Encapsulation or removal may well be appropriate in the medium to long term.

Low Risk Category

'Low' risk category materials are generally of a cement, resin or plastic based material and are not considered to cause any immediate concern as these are unlikely to present any significant risk under reasonably foreseeable circumstances. Periodic condition monitoring under a management regime is advisable.

Survey Recommendations

The following risk categories provide the three classifications of risk used within this survey. In general: The higher the number the higher the risk.

The recommendation given against each recorded material is derived from the material assessment for each recorded instance of asbestos and the initial risk assessment made by the surveyors during the survey. Details of the scoring system utilised can be found in the previous section.

The recommended actions have been confined to a limited number of key actions. They can be seen in the following table.

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Recommendation	Comments
Remove	Removal of asbestos containing materials is recommended on the basis that its condition and its location could result in exposure to persons, spread of asbestos, or release to the environment.
Repair/Encapsulate	Repair or complete encapsulation is recommended as an alternative to removal, where reasonably safe and possible to do so.
Regular re-inspection	As per CAR 2012, regular inspection is required. Length of reinspection interval to be defined by the duty holder once a Priority Assessment has been carried out.

Where the recommended action for a material is to encapsulate or label and manage in situ, the client should be aware that these materials must be removed prior to any works or activity likely to cause disturbance to the material. A risk assessment should be made as part of the management regime in advance of any planned works, maintenance or similar.

Any activity involving the removal, encapsulation or disposal of licensable asbestos containing materials must be done in accordance with the provisions of the Control of Asbestos Regulations 2012.

The client should be aware that the findings of the asbestos report do not constitute a full risk assessment.

Where any doubt may exist regarding management measures to be implemented, then either the most cautious route should be adopted, or more detailed risk assessment undertaken. Highland Asbestos Services can assist with the implementation and monitoring of management systems on the client's behalf.

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Item	Level	Location/Room	Number	Survey Typ	oe	Sam Refer	-	Quantity						
1	Ground	Main Ha	II	Manageme	nt									
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								Product Type	Damage	Treatment	Asbestos Type			
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1						,	Acces	sibilit	У					
			Recommendations					Asbestos Type						
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Ceil	ling	Wall		Flooring					Other					
Timber		Timber clad	ding		imber			Other						
Job Surv		16/10/20		Surveyor Nam	e(s)		Jame	es Anderson						
Bulk Ce Num		TVS/20/45	516	UKAS Laborat			TVS A	analys	sis Ltc					
Note: Reco	mmendatio	ns are based on the	Material	Priority Assess	ment									
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No of occupants	Score	Freq of use	Score	Time in use	Scc	Score								
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Item	Level	Location/Room	Number	Survey Typ	oe	Samp			Qua	ntity		
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1/304									Dete	cteu		
N. S.												
1			STATE N									
Ce	eiling	Wall		Flooring					Other			
	N/A	N/A			N/A			Other				
	rvey Date	16/10/20	20	Surveyor Nam			James	s And	ersor	1		
	ertificate	TVS/20/45		UKAS Laborat		-	TVS A	nalys	is Ltd			
Nu	mber				,			-				
Note: Red	commendatio	ns are based on the	Material	Priority Assess	ment							
Assessme	ent scores onl	y and are the opinion	on of the	(Customer to	complet	te)						
surveyor	at the time of	inspection. Please	note a									
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	alf of the dut	•										
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Item	Level	Location/Room	Number	Survey Typ	oe	Sam Refer		Quantity				
3	Ground	Entrance	e	Manageme	ent							
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	er cladding	Timber clad	ding		oncrete							
Job Su	rvey Date	16/10/20	20	Surveyor Nam	e(s)		Jame	es Anderson				
	Certificate umber	TVS/20/45	516	UKAS Laborat	ory		TVS A	Analys	sis Ltd			
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surveyor Priority A Risk Asse	at the time of Assessment is	y and are the opinic f inspection. Please required to provide . This must be comp y holder.	note a a Total	(Customer to o	comple [.]	te)						
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Type o			Score	Main Score		2""	Activ	rity	Sc	ore		
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Item	Level	Location/Room	Number	Survey Typ	oe	Sam	-	Quantity				
4	Ground	Entrance	2	Manageme	ent	As S			Х	1		
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		漫						Product Type	Damage	Treatment	Asbestos Type	
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A STATE OF			SCHOOL STREET									
				Recommendations				Asbestos Type				
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N/A		N/A			N/A							
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or on behalf		·										
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Maint.		Maint.		Activity	Activity							
No of	Score	Freq of use	Score	Time in use	Sco	ore						
occupants												
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Recommen	uations			Total Assessment (Customer to complete)								
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Item	Level	Location/Room	Number	Survey Тур	oe	Sam Refer			Quantity			
5	Ground	Store		Manageme	ent							
	- 48	W 12 7 1	MICH TEST	Materia		iption		Material Risk				
				Addition				Product Type	Damage	Treatment	Asbestos Type	
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	7,			Timber do	ors & v	vindow	S.	Score				
his.	- 10	111111						N	/ later	ial Ris	k	
144	-							/	Acces	sibility	/	
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BA I				Recommendations			Asbestos Type					
								1	No As Dete	besto cted	S	
Cei	ling	Wall		Flooring					Other			
	cladding	Timber clad	lding		Timber							
	vey Date	16/10/20		Surveyor Nam	ie(s)		Jame	s And	erson			
	rtificate nber	TVS/20/45	516	UKAS Laborat	ory		TVS A	Analys	sis Ltd			
Note: Reco	ommendatio	ns are based on the	Material	Priority Assess	ment							
		y and are the opinio		(Customer to	comple	te)						
		inspection. Please										
		required to provide										
	sment Score alf of the dut	. This must be comp	pietea by									
Location	Score		Score	Extent/	Sco	ore						
Location	30016	Accessionity	30016	Amount	300	,,,,						
Type of	Score	Freq of	Score	Main	Sco	ore	2 nd	Activ	vitv.	Sc	ore	
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TVAIITE.				, totally	ivity							
No of	Score	Freq of use	Score	Time in use	Sco	ore						
occupants												
			Priority Ass	sessment Total	-							
Recomme	ndations			Total Assessment								
				(Custom	er to co	omplete	2)					

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Item	Level	Location/Room	Number	Survey Тур	oe	Sam Refer						
6	Ground	Store		Manageme	ent	As S			Х	1		
2000CX	(TENE 200)	1970		Materia			- '	Material Risk				
				Putty to		•						
				same as pro		_						
/ / / / / / / / / / / / / / / / / / /			item 2, no asbestos detected.					be			уре	
				1,110 a	item 2, no aspestos detected.				a)	ent	os T	
1 1 m								Product Type	Damage	Treatment	Asbestos Type	
	BROWN AS HIS VALUE							Pro	Dar	Tre	Ask	
1	THE REAL PROPERTY.		-	Addition	al Infor	mation						
47 mines	Sales			7 tadicion	ai iiiioi	macion						
			ALC: NO									
100		The second							C			
									30	ore		
				4				_	_			
	T 199	Y						N	∕later	ial Ris	k	
900	or Property							1	Acces	sibilit	/	
		N	3(0)									
	Market Market											
				Recom	menda	tions		Asbestos Type				
				1100011				No Asbestos				
	Same		ANSAU .					Detected				
1	1000								Dette	·cca		
	A PROPERTY.	1 - 6										
1000												
Ceili	ng	Wall		Flooring					Other			
N/A		N/A			N/A							
Job Surve		16/10/20	20	Surveyor Nam			Jame	s And	ersor	1		
Bulk Cert	•	TVS/20/4		UKAS Laborat			TVS A					
Numl		1 00, 20, 11	310	010.10 2000101	,		,	a.y.	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,			
		ns are based on the	e Material	Priority Assess	ment							
		and are the opinion		(Customer to		te)						
		inspection. Please		(233335. 20)		,						
		equired to provide										
		This must be com										
or on behalf		· ·	•									
Location	Score		Score	Extent/	Sco	ore						
				Amount								
Type of	Score	Freq of	Score	Main	Score 2 ⁿ		2 nd	Activ	ity	Sc	ore	
Maint.		Maint.		Activity								
No of	Score	Freq of use	Score	Time in use	Sco	ore						
occupants												
	1	ı	Priority As	sessment Total -								
Recommen	dations		,	Total Assessment								
			(Customer to complete)									
				,			,					

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Item	Level	Location/Room	Number	Survey Typ	ре	Samp Referei		Quantity				
7	Ground	Kitcher	1	Manageme	nt							
				Materia	l Descr	iption		Material Risk				
	No Ph	noto Available						Product Type	Damage	Treatment	Asbestos Type	
				Addition	al Infor	mation						
				Paint finish Plasterboard t & windows. Ti to wa	loor		Sco	ore				
								N	∕later	ial Ris	sk	
								,	Acces	sibilit	У	
	No Ph	oto Available		Recom	menda	itions		Asbestos Type				
								•	See It	em 10	J ,	
Ci	eiling	Wall		F	looring			Other				
	r cladding	Timber clad	lding		imber							
Job Su	rvey Date	16/10/20	20	Surveyor Nam	e(s)		Jame	s And	ersor	1		
	ertificate ımber	TVS/20/45	516	UKAS Laborat	ory		TVS A	Analys	sis Ltd			
Assessme surveyor Priority A Risk Asse	ent scores onl at the time of ssessment is		on of the note a a Total	Priority Assess (Customer to d		te)						
Location	n Score	Accessibility	Score	Extent/ Amount	Sco	ore						
Type of Maint.		Freq of Maint.	Score	Main Activity	Sco	Score 2 nd			nd Activity		core	
No of occupan	Score	Freq of use	Score	Time in use	Sco	Score						
	1	- L	Priority Ass	sessment Total -								
Recomm	endations			Total Ass	sessme	nt omplete)						

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Item	Level	Location/Room Number Survey Type Sample Reference							Quantity				
8	Ground		Kitchen		Manageme	ent	As S			X	2		
No.			4	F 1	Materia				ı	∕later		k	
		10			Putty to		•						
100		N		- //	same as pro		_						
\ 788		7			item 2, no a				be			уре	
		3	0	A 44-7	1,110 a	.cu.	t Ty	e.	ent	os T			
			A DESCRIPTION OF THE PERSON OF						Product Type	Damage	Treatment	Asbestos Type	
// //	-	-							Pro	Dar	Tre	Ask	
	9%	-			Addition	al Infor	mation						
					7 tadition		macion						
-		-						C -					
		-	The same of	1						300	ore		
100		2 10.5			1				_	_			
									N	∕later	ial Ris	k	
8 2 1/4					1								
The American Spiriters of the Control									,	Acces	sibilit	y	
	NAME OF THE PERSON OF THE PERS		Sec.		1								
				Ellinor.									
The second second					Recom	nmenda	tions		Asbestos Type				
	110								No Asbestos				
		The same	APT TO STATE OF	To be a					Detected				
										Dette	·cca		
			Name and Address of the Owner, where the Owner, which the										
ALDERSON .	445 (T) - 14												
Ce	eiling		Wall		F	looring			Other				
	N/A		N/A		N/A					Other			
	rvey Date		16/10/20	20	Surveyor Nam			lame	es Anderson				
	ertificate		TVS/20/45		UKAS Laborat			TVS A					
	mber		1 10, 20, 10	,10	01010 2000101	,			a.y.	,,,			
		ns ar	e based on the	Material	Priority Assess	sment							
			d are the opinion		(Customer to		te)						
			ection. Please		(50050000000000000000000000000000000000		,						
			ired to provide										
			must be comp										
	alf of the du		•	•									
Location			Accessibility	Score	Extent/	Sco	ore						
			,		Amount								
Type of	Score	9	Freq of	Score	Main	Sco	ore	2 nd	Activ	ity	Sc	ore	
Maint.		Maint.			Activity								
		Walle											
No of	Score	Score Freq of use			Time in use	Sco	ore				•		
occupant	· ·			Score									
				Priority Ass	sessment Total -	-							
Recomme	endations				Total Assessment								
					(Customer to complete)								
					,								

Highland Asbestos Services	Form 026 – Revision 003					
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Item	Level	Location/Room	Number	Survey Тур	oe	Sam Refer	-		ntity		
9	Ground	Kitchen	<u> </u>	Manageme	ent	SO			×	2	
200		N N N		Materia				N	// dateri		k
1				Pad to sink a sample sent fo analysis	& drain or analy	ing boa /sis, res		Product Type	Damage	Treatment	Asbestos Type
	- 500			Addition	al Infor	mation				·	,
			\$ 200-1	Addition	ai iiiioi	mation		N	Sco		sk
1000			500								
							Accessibility				
1100	The state of the s	A CONTRACTOR OF THE PARTY OF TH		Recom	nmenda	tions		Asbestos Type			
								No As Detec San			
Cei	ling	Wall		Flooring				Other			
	/A	N/A		N/A				Other			
Job Surv		16/10/20	20	Surveyor Nam			Jame	s And	lerson	1	
Bulk Ce	rtificate nber	TVS/20/45		UKAS Laborat			TVS A	Analys	sis Ltd		
Assessmer surveyor a Priority Ass Risk Assess	it scores only a t the time of it sessment is re	s are based on the and are the opinic aspection. Please quired to provide his must be comp holder.	on of the note a a Total	Priority Assess (Customer to o		te)					
Location	Score	Accessibility	Score	Extent/ Amount	Sco	ore					
Type of	Score	Freq of	Score	Main	Sco	Score 2 nd		Activ	vitv	Sc	ore
Maint.		Maint.		Activity					,		
No of occupants	Score	Freq of use	Score	Time in use	Sco	ore				1	
		1	Priority As	sessment Total -	-						
Recomme	ndations			Total Assessment (Customer to complete)							

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Item	Level	Location/Room Number Survey Type Sample Reference							Quantity				
10	Ground	Kitchen	<u> </u>	Manageme	ent				Х	1			
		1	Diplomin	Materia		iption		N	∕later		k		
			2277	Sadia w		•							
			Total	No access to I			em is						
			1	Presumed t				, be			Asbestos Type		
	100	超		Tresumed to contain richins.					e.	ent	os T		
1000			Total Control					Product Type	Damage	Treatment	est		
	333	A comment						Pro	Da	Tre	Ask		
	10		*******	Addition	al Infor	mation							
300			TROCKS TAR	7100101011	<u></u>								
-4	- TA												
04/11			13						Sci	ore			
		7	The state of the s						300	JI C			
		74014		1					1-4	al Dia	l.		
		THE RESERVE TO THE PARTY OF THE						יו	∕later	idi Kis	K		
								1	Acces	sibility	y		
2	F-1	AND											
	5 00			Recommendations			Asbestos Type			oe .			
				As per CA	R 2012	, regula	r	Presumed					
and an extension				inspection	on is re	quired.							
		40											
Cei	iling	Wall		Flooring					Other				
N	I/A	N/A			N/A								
Job Sur	vey Date	16/10/20	20	Surveyor Nam	e(s)		Jame	s And	ersor	1			
Bulk Ce	ertificate	TVS/20/45	516	UKAS Laborat	ory		TVS A	analys	sis Ltd				
Nur	mber												
Note: Reco	ommendatio	ns are based on the	Material	Priority Assess	ment								
		y and are the opinion		(Customer to	comple	te)							
		inspection. Please											
		required to provide											
		. This must be comp	oleted by										
	alf of the dut		_										
Location	Score	Accessibility	Score	Extent/	Sco	ore							
				Amount									
т			C ::	D 4 - i	•		and	۸ - ۰ ۰					
	Type of Score Freq of		Score	Main Sco		ore	2'''	Activ	rity	Sc	ore		
Maint.		Maint.		Activity									
N C	No of Cooks Transfus		Cosmo	-									
No of Score Freq of use			Score	Time in use	Sco	re							
occupants													
			Driority Acc	ity Assessment Total									
Pocommo	andations		PHOTILY ASS	Assessment Total -									
Recomme	Recommendations				Total Assessment (Customer to complete)								
				(Custoff)		inpiett	-1						

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Item	Level	Location/Room	Number	Survey Typ	ple ence	Quantity						
11	Ground	Corrido	r	Manageme	ent							
Wall by the same of the same o			11 1 1		al Descr	iption		N	√ater	ial Ris	k	
7		LANS E		Addition Paint finish Plastered bric walls. Timbe	to ceilir k & tim	ng & wa ber clad Loft hat	lding	Product Type	Damage	Treatment	Asbestos Type	
			1 1					١	Mater	ial Ris	k	
			11					,	Acces	sibilit	У	
300								,				
25,70				Recom	nmenda	tions		Α	sbest	os Typ	oe .	
								1	No As Dete	besto ected	S	
C	eiling	Wall		F	looring			Other				
	r cladding	Plastered b	rick	-								
	rvey Date	16/10/20	20	Surveyor Nam	ie(s)		Jame	s And	lersor	1		
	Certificate umber	TVS/20/45	516	UKAS Laborat	ory		TVS A	Analys	sis Ltd			
Note: Re	commendatio	ons are based on the	Material	Priority Assess	ment							
		ly and are the opinio		(Customer to	complet	te)						
1		f inspection. Please										
1		required to provide										
		e. This must be comp	neted by									
Locatio	nalf of the dut n Score	,	Score	Extent/ Amount	Sco	ore						
				Amount								
Type o	f Score	e Freq of	Score	Main	Sco	re	2 nd	Activ	/itv	Sc	ore	
Maint.		Maint.		Activity	300		_		1			
				,								
No of	of Score Freq of use		Score	Time in use	Time in use Score					•		
occupants												
			Priority As	sessment Total	-							
Recomm	endations			Total As (Custom)					

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Item	Level	Location/Room Number Survey Type Sample Reference							Quantity				
12	Ground	Ladies W	.C.	Manageme	nt								
				Materia	l Descr	iption		N	Лater	ial Ris	k		
	P					Product Type	Damage	Treatment	Asbestos Type				
1	1 1	13		Addition	al Infor	mation							
				Paint finish to ceiling & walls. Timber cladding & plasterboard ceilings. Timber doors. Plastic & ceramic sanitary goods. Metal &					Score				
			18	plastic serv skylight to				N	∕later	ial Ris	k		
		11 11 11						,	Acces	sibility	У		
	5	30%											
100000				Recommendations				Asbestos Type					
4	* 3							1	No As Dete	besto ected	S		
Ce	iling	Wall		Flooring					Other				
	cladding	Plastered b	rick		imber			Other					
	vey Date	16/10/20		Surveyor Nam			Jame	es Anderson					
	ertificate mber	TVS/20/45	516	UKAS Laborat			TVS A	Analys	sis Ltd				
Note: Rec	ommendatio	ns are based on the	Material	Priority Assess	ment								
		y and are the opinion		(Customer to	comple	te)							
		inspection. Please required to provide											
-		This must be comp											
	alf of the dut	•	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,										
Location			Score	Extent/ Amount	Sco	ore							
			6					A					
Type of			Score			2110	Activ	rity	Sc	ore			
Maint.		Maint.		Activity									
No of	No of Score Freq of use			Time in use Score									
No of Score Freq of use S				c iii dae	300								
•													
	•	•	Priority Ass	sessment Total -									
Recomme	Recommendations				Total Assessment								
				(Custom	er to co	omplete	e)						

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Item	Level	Location/Room	Number	Survey Тур	oe	Sam Refer	-		ntity			
13	Ground	Ladies W.	.C.	Manageme	ent	SO			Х	1		
		A Service		Materia				N	/lateri		k	
1		1 (0)		Felt to edge of skylight - sample sent for analysis, result of analysis was N.A.D.I.S.					Damage	Treatment	Asbestos Type	
				Addition	al Infor	mation						
				Addition	ai iiiioi	mation			Sco	ore		
		74.00	W. J.	-				N	⁄lateri	al Ris	ik	
23.16								,	Access	sibility	У	
				Pecom	menda	tions		Asbestos Type				
								No Asbestos Detected In Sample			S	
Ce	iling	Wall		Flooring					Other			
	<u>.</u> √A	N/A		N/A					Other			
	vey Date	16/10/20	20	Surveyor Nam			Jame	es Anderson				
Bulk Ce	ertificate mber	TVS/20/45		UKAS Laborat			TVS A					
Assessme surveyor a Priority As Risk Asses	Note: Recommendations are based on the Assessment scores only and are the opinio surveyor at the time of inspection. Please Priority Assessment is required to provide Risk Assessment Score. This must be compor on behalf of the duty holder.			Priority Assess (Customer to o		te)						
Location		•	Score	Extent/ Amount	Sco	ore						
Type of Maint.	Score	Freq of Maint.	Score	Main Activity	Sco	ore	re 2 nd		rity	Sc	core	
No of occupant	Score	Freq of use	Score	Time in use	Sco	ore						
			Priority As	sessment Total -	_							
Recomme	endations		1	Total Assessment (Customer to complete)								

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Item	Level	Location/Room	Number	Survey Typ	oe	Sam Refer			ntity				
14	Ground	Gents W.	C.	Manageme	ent								
l			100	Materia		iption		N	∕later	ial Ris	k		
	1							Product Type	Damage	Treatment	Asbestos Type		
* 4				Addition									
				Paint finish Timber claddii walls. Timbe Plastic & cera Metal & pla	ng & pla r doors mic sar	astered & wind hitary go	brick low. oods.		Sco	ore			
118					stic ser	vice pip	es.	N	∕later	ial Ris	k		
									Acces	sibility	У		
				Pecom	manda	tions		Asbestos Type					
	: 3			Recommendations					No Asbestos Detected				
Cei	iling	Wall		Flooring					Other				
	cladding	Plastered b	rick		Timber			0 01101					
	vey Date	16/10/20	20	Surveyor Nam	e(s)		Jame	es Anderson					
	ertificate nber	TVS/20/45	516	UKAS Laborat	ory		TVS A	Analys	sis Ltd				
Assessmer surveyor a Priority As Risk Asses	nt scores only It the time of sessment is r	ns are based on the rand are the opinic inspection. Please equired to provide This must be comp	on of the note a a Total	Priority Assess (Customer to d		te)							
Location		Accessibility	Score	Extent/ Amount	Sco	ore							
Type of Maint.	Score	Freq of Maint.	Score	Main Activity	Sco	ore	re 2 nd		2 nd Activity		rity	Sc	ore
No of occupants	Score	Freq of use	Score	Time in use	e Score				1				
			Priority Ace	l sessment Total -									
Recomme	endations		THOTILY ASS	Total As (Custom	sessme		e)						

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Item	Level	Location/Room	Number	Survey Тур	oe	Sam Refer			Qua	ntity		
15	Ground	Gents W.	.C.	Manageme	ent	As S			х	1		
1000		NAMES AND ADDRESS OF THE PARTY	7 15 Engl	Materia		L		N	/later		k	
	11.0			Putty to window glass - same as product identified in item 2, no asbestos detected.					Damage	Treatment	Asbestos Type	
				Addition	al Infor	mation					-	
			1	Addition		mution			Sco			
1			5 B						/later	iai Kis	K	
								,	Acces	sibilit	У	
			17/1/2									
De Carlos	A STATE OF THE PARTY OF THE PAR			Recom	nmenda	itions		Asbestos Type No Asbestos				
								ſ	No As Dete		S	
Ce	eiling	Wall		Flooring					Other			
	N/A	N/A		N/A				0 0.101				
	rvey Date	16/10/20	20	Surveyor Nam	ie(s)		Jame	es Anderson				
	ertificate mber	TVS/20/45		UKAS Laborat	ory		TVS A	Analys	sis Ltd			
Assessme surveyor a Priority As Risk Asses	ent scores onl at the time o ssessment is	y and are the opinic y and are the opinic f inspection. Please required to provide . This must be comp y holder.	on of the note a a Total	Priority Assess (Customer to o		te)						
Location			Score	Extent/ Amount	Sco	ore						
Type of Maint.	Score	e Freq of Maint.	Score	Main Activity	Sco	core 2 nd		d Activity		Sc	ore	
No of occupant	Score	e Freq of use	Score	Time in use	Sco	ore	e					
			Priority As	l sessment Total -	<u> </u>							
Recomme	endations		Total Assessment (Customer to complete)									

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Item	Level	Location/Room	Number	Survey Typ	oe	Sam Refer	-		ntity		
16	Ground	Gents W.	C.	Manageme	ent	SO			х	1	
1000				Materia		ription		N	N ater	ial Ris	k
				Cistern sample sent fo analysis	or analy	sis, res	ult of	Product Type	Damage	Treatment	Asbestos Type
				Addition	al Infor	mation					
		1		Addition	<u>ar imor</u>	mucion			Sco	ore	
	1199			1				N	Mater	ial Ris	k
									Acces	sibilit	у
											•
				Recom	menda	tions		Asbestos Type			
									No As Detec San		
Ce	eiling	Wall		F	looring			Other			
	N/A	N/A		N/A				0 0.70			
	rvey Date	16/10/20	20	Surveyor Nam	ie(s)		Jame	es Anderson			
	ertificate Imber	TVS/20/45	516	UKAS Laborat	ory		TVS A	Analys	sis Ltd		
Assessme surveyor Priority A Risk Asse	ent scores onli at the time of ssessment is	ins are based on the y and are the opinic f inspection. Please required to provide . This must be comp y holder.	on of the note a a Total	Priority Assess (Customer to o		te)					
Location			Score	Extent/ Amount	Sco	ore					
Type of			Score	Main	Sco	core 2 nd		Activ	vity	Sc	ore
Maint.		Maint.		Activity							
No of occupan	Score	Freq of use	Score	Time in use	Sco	ore					
			Priority Ac	sessment Total							
Recomm	endations		Assessment Total - Total Assessment (Customer to complete)								

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Item	Level	Location/Room	Number	Survey Typ	oe	San Refer	nple rence		Qua	ntity		
17	Ground	Loft		Manageme	ent							
	0/2/		1	Materia		iption		N	/later	ial Ris	k	
				Addition Timber roof tr		Product Type	Damage	Treatment	Asbestos Type			
				to roof. N			_		Sco	ore		
	1./							N	/later	ial Ris	k	
11 11	A A	116/						/	Acces	sibilit	/	
				Recommendations					Asbestos Type			
									No Asbestos Detected			
Ce	eiling	Wall		F	Other							
	nber	Profiled meta	l sheet		looring Timber							
	vey Date	16/10/20		Surveyor Nam			Jame	es Anderson				
Bulk Ce	ertificate mber	TVS/20/45		UKAS Laborat			TVS A					
Note: Rec	ommendatio	ns are based on the	Material	Priority Assessment								
surveyor a Priority As Risk Asses	at the time of ssessment is I	y and are the opinic finspection. Please required to provide . This must be comp y holder.	note a a Total	(Customer to o	comple	te)						
Location	Score	Accessibility	Score	Extent/ Amount	Sco	ore						
Tyma a af	Casiiia		Cocre	NA=i-	Score 2 nd		۸ مه:	: : +.,		0.00		
Type of	Score	•		_	Sco	re	2.10	Activ	ity	50	ore	
Maint.		Maint.		Activity								
No of occupant	Score	Freq of use	Score	Time in use	Sco	ore	re					
			Priority Ac	l sessment Total -								
Recomme	endations		THOTTLY AS	Total As (Custom	sessme		e)					

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Recommendations Loft Management S005 12 m² Material Description Felt to gable end walls - sample sent for analysis, result of analysis was N.A.D.I.S. Additional Information Additional Information Additional Information Additional Information Additional Information Additional Information No Asbestos Type No Asbestos Detected in Sample No Asbestos Detected in Samp	Item	Level	Location/Room	Number	Survey Тур	oe	Sam Refer	-		Qua	ntity	tity	
Material Description Felit to gable end walls - sample sent for analysis, result of analysis was N.A.D.I.S. Additional Information Additional Information	18	Ground	Loft		Manageme	ent				12	m²		
Felt to gable end walls - sample sent for analysis, result of analysis was N.A.D.I.S. Additional Information Additional Information Recommendations Recommendations Asbestos Type No Asbestos Detected in Sample N/A		Contract of the last of the la	TO THE LEVEL OF THE PARTY OF TH	10.11.20			L		N			k	
Score Material Risk Accessibility			1		Felt to ga sample sent fo	able end or analy	d walls - ysis, res						
Score Material Risk Accessibility		AN	ALC: NO.		Addition	al Infor	mation						
Recommendations Asbestos Type					7.00.000					Sco	ore		
Recommendations Asbestos Type No Asbestos Detected In Sample Ceiling Wall Flooring Other N/A N/A Job Survey Date 16/10/2020 Bulk Certificate Number Note: Recommendations are based on the Material Assessment scores only and are the opinion of the surveyor at the time of inspection. Please note a Priority Assessment is required to provide a Total Risk Assessment Score. This must be completed by or on behalf of the duty holder. Location Score Accessibility Score Main Activity No of Occupants Priority Assessment Total - Recommendations Recommendations Asbestos Type No Asbestos Detected In Sample Other N/A	100	1	20年发展。	18 'B]				ľ	/ later	ial Ris	k	
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	Recommendations Total Assessment												

Highland Asbestos Services	Form 026 – Revision 003
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Item	Item Level Location/Room N		Number	Survey Typ	oe	Sam Refer			Qua	ntity	
19	External	Genera		Manageme	ent						
				Materia		ription		N	Лater	ial Ris	k
				Addition Profiled cem				Product Type	Damage	Treatment	Asbestos Type
			1								
				Plastic rainw soffits and	_						
	ANA	The state of the s	1	windows			!		Sco	ore	
		* 4						N	∕later	ial Ris	k
	Da.		C. C. C.					ı	Acces	sibilit	У
Ġ.											
	10 S. S. S. S.			Recom	nmenda	ations		Α	sbest	os Typ	oe .
									See It	em 21	L
Cei	iling	Wall		F	looring			Other			
	I/A	Profiled metal s	sheeting		N/A						
Job Sur	vey Date	16/10/20	20	Surveyor Name(s) Jame			Jame	es Anderson			
	ertificate mber	TVS/20/45	516	UKAS Laboratory TVS Analysi				sis Ltd			
Note: Reco	ommendatio	ns are based on the	Material	Priority Assess	ment						
		y and are the opinio		(Customer to	comple	te)					
		inspection. Please									
		required to provide									
		. This must be comp	pieted by								
or on beha	alf of the dut		Coors	Extent/	C	oro					
Location	Score	Accessibility	Score	Extent/ Amount	500	ore					
Type of	Type of Score Freq of Sco		Score	Main Score 2 ^r		2 nd	nd Activity		Sc	ore	
	Maint. Maint.		30310	Activity			_		,		3, 3
No of	No of Score Freq of use		Score	Time in use	Sco	ore					
occupants		,									
			Priority As	sessment Total -	•						
Recomme	endations			Total As							
				(Custom	er to co	omplete	2)				

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Item	Level	Location/Room	Number	Survey Typ	oe	Sam Refer	-	Quantity											
20	External	Manageme	Management S006			1 m²													
		Material Description				Material Risk													
	No Ph	Fibrous infill panel above door - sample sent for analysis, result of analysis was N.A.D.I.S.					Damage	Treatment	Asbestos Type										
				Addition	al Infor	mation													
									Sco	ore									
								N	∕later	ial Ris	ik								
								,	Acces	sibilit	У								
	No Photo Available				Recommendations				Asbestos Type										
									No As Detec San										
C	eiling	Wall		E	looring			Other											
	N/A	N/A			N/A	Other													
	rvey Date	16/10/20	20	Surveyor Nam					1										
Bulk C	ertificate Imber	TVS/20/45		UKAS Laborat															
Note: Recommendations are based on the Material Assessment scores only and are the opinion of the surveyor at the time of inspection. Please note a Priority Assessment is required to provide a Total Risk Assessment Score. This must be completed by or on behalf of the duty holder.			Priority Assess (Customer to d		te)														
Locatio			Score	Extent/ Amount	•														
Type o Maint.		Freq of Maint.	Score	Main Activity	Score 2 ⁿ		Score		Score		Score		Score		Score 2 nd		rity	Sc	ore
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		ı	Priority Ass	sessment Total -															
Recomm	Recommendations Total Assessment (Customer to complete)																		

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Item	Level	Location/Room	Number	Survey Typ	oe	Sam Refer		Quantity			
21	External	Roof		Manageme	ent	S0	07		450	m²	
				Materia	al Descr	iption		N	∕later	ial Ris	k
			1	Profiled shee sent for a identified a	nalysis,	produc	t	Product Type	Damage	Treatment	Asbestos Type
6 A C		li iii	1 1 1	Addition	al Infor	mation		1	2	1	1
			1 1 4	Total of 150 x			ts to	-	_	-	_
. 0.				Total of 150 x	roof.	111 31166	15 10		Sco	ore	
		100							ļ	5	
CF. 1980	. A		Water	1				N	Лater	ial Ris	k
100			Carlos Carlos						Lo	w	
				1				1	Acces		У
									Med	lium	
	The artists			Recom	nmenda	tions		A	sbest	os Typ	ре
			6000	Removal of asbestos containing					Chry	otile	
				materials i	s recom	imende	d.				
Ceil	ing	Wall		F	looring				Ot	ner	
N/		N/A			N/A						
Job Surv		16/10/20	20				es Anderson				
Bulk Cei Num	rtificate	TVS/20/45		UKAS Laboratory TVS Analysis Ltd							
Note: Reco	mmendatio	ns are based on the	Material	Priority Assess	ment						
		y and are the opinion		(Customer to	complet	te)					
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	If of the dut		C	Fort sort /	C						
Location	Location Score Accessibility Score		Extent/ Amount	Sco	ore						
Type of	Score	Freq of	Score	Main	Scc	re	2 nd	Activ	ritv	Sc	ore
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	William		,								
No of Score Freq of use		Score	Time in use	Sco	re				- 1		
occupants											
			Priority Ass	sessment Total -	<u> </u>						
Recomme	ndations			Total As	sessme	nt					
				(Custom	er to co	mplete	2)				

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TVS Analysis

Unit 821, Birchwood Boulevard, Birchwood, Warrington, Cheshire. WA3 7QZ
Telephone/Fax: (01925) 811622 E-mail: tvsanalysis@btconnect.com



CERTIFICATE OF ASBESTOS FIBRE IDENTIFICATION.

Customer Name and Address: Highland Asbestos Services, 60 Seafield Road, Inverness. IV1 1SG.

Site Reference: HAS1681 - Melvich Village Hall, Melvich, Portskerra, Thurso. KW14 7YL

Date Received: 22/10/20 Certificate Number: TVS/20/4516

Date Analysed: 22/10/20 Analyst: J Chamun

Samp	le Number	**Sample Location	*Description of Product	Content
Lab	Customer	Sample Location	Description of Product	Content
001	S001	To Window Glass Main Hall	Putty	No Asbestos Detected
002	S002	To Sink & Draining Board Kitchen	Bituminous Sink Pad	No Asbestos Detected
003	S003	To Edge of Skylight Ladies Toilet	Bituminous Felt	No Asbestos Detected
004	S004	Above Urinals Gents Toilet	Cistern	No Asbestos Detected
005	S005	To Gable Walls Attic	Bituminous Felt	No Asbestos Detected
006	S006	Fibrous Infill Panel Above Door External to Main Hall	Insulating Board	No Asbestos Detected
007	S007	Profiled Sheets to Roof External to Roof	Cement	Chrysotile

Approved: Sign:

Ty)

Date: 22/10/20 (Issued)

Print: N Tully

(Approved Signatory)

Samples detailed above have been analysed qualitatively for asbestos by polarized light & dispersion staining as described in our in-house procedures (Appendix 1 of our 'Quality Manual Policy and Procedures'), based on the content of HSG 248 Appendix 2. The report shall not be reproduced except in full without our approval and the laboratory can provide assurances that parts of the report are not taken out of context.*Description of Product is outside the scope of our UKAS accreditation. **TVS Analysis Ltd accepts no responsibility for errors which may have arisen during sampling or transportation of samples and cannot take responsibility for the accuracy, representative nature and location of samples taken by external customers.

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Form Issue Date: 17th April 2020

TVS016a Form Issue No. 8

Highland Asbestos Services	Form 026 – Revision 003
Issue date – 09/01/19	Approved by: NT

Hi Norman,

If you are still available on 16^{th} October to do our Asbestos Inspection, I can confirm the go ahead following your quotation.

If you can let me know an estimated time of arrival I can ensure Davey Hodge is on site to give you access to the hall.

Is there anything we need to do in advance of your arrival?

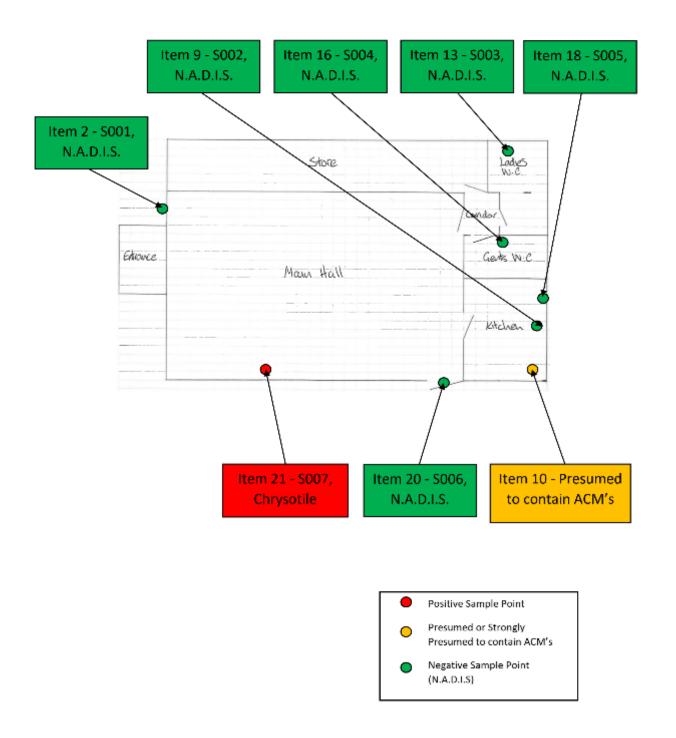
Kind regards,

Sent from Mail for Windows 10 Trudy Perry Melvich Village Hall Association Acting Secretary Trudy.perry@live.co.uk 01641 531 747

Mailing address:
Melvich Village Hall Association
c/o Robert Kerr
Seaview
108 Portskerra Road
Portskerra
Melvich
Sutherland
KW14 7YL

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Melvich Village Hall - Floor Plans/Sample Points



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