



# Town of Cottageville

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**February 5, 2026, at 6:30 P.M.**

## Special Meeting

### AGENDA

1. Call to order and acknowledge that this meeting has been advertised in accordance with the Freedom of Information Act.
2. Invocation
3. Roll Call
4. Approval of November 6<sup>th</sup>, 2025; November 20<sup>th</sup>, 2025; December 1<sup>st</sup>, 2025; December 15<sup>th</sup>, 2025; January 8<sup>th</sup>, 2026; January 12<sup>th</sup>, 2026.
5. Unfinished business:
  - a. Presentation by Guest Speaker, John Stieglitz from Colleton County, to provide information and answer questions from Town Council regarding the CPST Project.
  - b. Consideration of proposed changes to Municipal Chief Judge Contract - Judge Ferrell
6. Council Committee Reports: Park update– Councilman Caldwell
7. Department Reports: Police – Monthly Report – Corporal Moore
8. New Business
  - a. Review and consider adoption of an updated Employee Handbook to provide current policies, procedures, and guidelines for town employees - Councilman Sahlmann
  - b. Review and consider amending to Article III: Meetings of Town Council by adding §2.324 Duty to attend meetings - Councilman Harvey
  - c. Discussion and consideration of scheduling a public daytime budget workshop of Town Council to review and discuss 2026-2027 budget matters. No formal action will be taken. - Councilman Harvey
  - d. Discussion and consideration of adopting a Code of Conduct Policy establishing standards of ethical behavior for elected and appointed officials. – Councilman Harvey
  - e. Discussion and consideration of adopting a policy governing requests for public records pursuant to the South Carolina Freedom of Information Act and appointing a FOIA Officer to

administer and coordinate such requests. This item is open to the public in accordance with the South Carolina Freedom of Information Act – Mayor Dulin

- f. Review and consideration of three bids for Town Hall Roof repair, contingent upon future availability of funds and execution of a contract after proper clearances are obtained- Mayor Dulin

9. Financial Reports:

- a. Report on monthly Town balances – Mayor Dulin

10. Citizens' Agenda

11. Adjournment