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Author is responsible for providing all front matter including (if so desired) a Foreword, Endorsements, Dedication, Table of Contents, Acknowledgments, Preface, etc. Back matter includes a book summary, author bio, and an author photo. Up to twelve photographs or tables/graphs with headings may be included at no extra cost.

Author may provide ideas for cover (front and back) or the actual photos or illustrations for such.

All materials must be to the Editor three months prior to release date.

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