



The
Montessori
School Rochester

Start Time, Arrival and Dismissal Procedures

2020 – 2021

248.453.5757
www.themsr.net



The
Montessori
School Rochester

Mission Statement

***In our service to others
with the strength of community
in contribution to our children,
we have the peace of mind
to support our village
in love, creativity and purpose
for peace and family.***

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Start Time:

Children's House (Infants + Toddlers + Primary)
Classes start at 9 AM (Half Day + Full Day);
Extended Community Day starts at 7 AM

Elementary Community
Class starts at 8.30 AM

Carline Procedure/Daily Health Check

Please remain in your car! Faculty member will approach you, check your child's temperature, and ask you the daily health questions.

Arrival Procedure:

Children's House (Infants + Toddlers + Primary)
Livernois Road School Entrance:

AM Drop Off: 8:45 – 9:00 AM

Children's House Dismissal Procedure

Half Day Pick up: 11:50 - 12:00 PM

(Toddler): Please come to the door and ring the bell

Half Day Pick up: 12:50 - 1:00 PM

(Primary): Please come to the door and ring the bell

Full day PM Pick up: 3:15 - 3:30 PM

Carline: please stay in your car

Elementary Community

Arrival Procedure:

Location for Drop off/Pick up:
South Boulevard Parking Lot

Class start time: 8:30 AM

AM Drop off: 8:15 – 8:25 AM

Please plan to arrive at school by 8:15 AM and no later than 8:25 AM to give your Elementary child time to take care of outside clothing before class starts.

Dismissal Procedure:

PM Pick up: 3:15 – 3:30 PM

Toddler and Primary siblings will be dismissed with the Elementary students.

Reminders:

- Please be on time. The daily schedule in each class begins with a welcome greeting at the door. It is a disruption to the entire class if children are arriving at varying times during the morning. Your children, and the class as a whole, will benefit from your dedication to prompt arrivals.
- Please pull up directly behind the car in front of you; in front of the building and wait for a teacher to escort your children into the building.
- Please do not park directly in front of the school building. This is considered overflow parking. We ask that if you must enter the building, please park in the north lot parking spots

Reminders (cont..)

- Please respect our “Right Turn Only” policy when arriving and leaving the school parking lots during regular arrival and dismissal times.
- Traffic on Livernois Road/South Boulevard is often heavy and following the above procedures will help to increase traffic flow.
- Extended day parents must escort their children to and from the front door. A staff member will escort them to their respective classroom.
- The doors to The Montessori School Rochester will remain locked at all times. Please ring the doorbell for entry.

Reminders (cont..)

- There will be a late fee for any parents that arrive late to pick up their children. Please be considerate of our staff, especially at the close of day. They too are eager to be with their families at the end of their workday. If you know that you are being detained, please call ahead to notify the school.
- A late fee of \$10.00 dollars will begin at the latest time for pick up and a fee of \$1.00 per minute for every minute there-after will be charged. For example, 5:45 PM no fee, 5:47 PM will result in a fee of \$11.00.

Reminders (cont..)

- No child may remain at school after 6:15 PM.
- If a child is still at school at 5:45 PM and we have not been notified, we will attempt to contact persons listed on the Child Information Card.
- If we are not able to arrange for an authorized person to pick the child up, we will contact the police department for further instructions.

Entrance Map:

