



POTATO DAYS FOOD COURT 2025
POTATO DAYS FESTIVAL BARNESVILLE, MINNESOTA
Friday, August 22, 2025 4:00-10:00 PM
Saturday, August 23, 2025 9:00 AM-7:00 PM

We're excited to send you our 2025 Potato Days Food Court Registration Form. We hope that you choose to be a part of the Barnesville Potato Days Festival to be held on Friday, August 22 and Saturday, August 23. Potato Days attracts 20,000 + people annually, and we look forward to another great year. **Please read closely there are a few changes this year!**

EVENT INFORMATION

Location

The Food Court is located outdoors on Barnesville's Front Street, and is held rain or shine! Please come prepared to protect your booth in case of inclement weather which includes tarps, weights and tie downs; note that nothing can be drilled into the pavement.

Hours

Hours are listed above—you are required to serve food both days.

Set-up and Electrical Inspection

Check-in & set-up begin **at 8:00 a.m.**

Friday, August 22nd unless arrangements are made ahead of time.

The Electrical Inspector will be present to check each booth and electrical cords starting at **10:00 AM**. **Someone must be** present at your booth to have cords inspected. If no one is available and you are not cleared, you will not be allowed to sell.

Security

Booths must be attended during show hours. Overnight security will be provided Friday after 8:00 p.m.

Exhibitor Requirements

Exhibitors are required to provide refrigeration, tables, heavy duty electrical cords, tent, etc.

Generators are NOT allowed in the Food Court area.

The following are the requirements for all extension cords: must be sized No. 12 or larger. Type G, PPE, S, SEO, SC, SO, SOO, ST, STO, STOO, or W. Cords with "J" in the type designation are not allowed. Two wire cords are also not allowed. You will not be able to put two cords together, so please make sure your cord is long enough to reach your power source. Each booth is allowed only ONE cord to the power distribution boxes. The cord should have an L-1420 male end on it. If you need more plug-ins at your booth, you will have to bring your own box.

BOOTH OPTIONS

10 x 10 booth \$120-1.5 days

\$1.00 each additional sq ft

Hitch to bumper.

Spaces will be chalked ahead of time so we will need an exact measurement. Of the space you will be needing.

Vendors will be chosen through the vetting process. We will let you know as soon as a decision has been made.

Please send in your registration ASAP if you are interested in being considered for this opportunity.

COOLING AND FOOD

We will not have an ice truck. Please make arrangements with Barnesville Grocery as to quantities of ice needed. Thomas at Barnesville Grocery is willing to give a discount of 10% above his cost for ice, food, and beverage items needed for any Potato Days Food Vendors. We are very thankful to have a great grocery store in our community that supports our Festival and the community! Thomas can be reached at 701-526-8255 or bvillesv@yahoo.com

SPECIALTY BEVERAGE FEE

If you are planning to sell specialty drinks. We will be using the vetting process here as well. Coffee, fresh squeezed lemonade, slushies, etc. will be limited to two or three vendors each. So make sure to add it to your list of items and we will notify you if you are able to sell those drinks.

INSURANCE

All exhibitors are strongly encouraged to provide a **Certificate of General Liability Insurance** with at least \$500,000 coverage listing the Barnesville Potato Days Festival as additional insured.

Neither the City of Barnesville nor the Potato Days Festival will be responsible for accidental loss or damage of any kind.



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GENERAL INFORMATION

Acceptance in the Potato Days Food Court is a **Vetting Process**. Once we have received your registration, a confirmation will be sent to you by email (please provide on the registration form for faster service). The Potato Days Board has right to approve or disapprove the food or drinks that you are requesting. French fries, brats, hot dogs will be allowed to be served by multiple vendors. Specific information regarding set-up and booth location will be mailed to you in August. PLEASE NOTE: **THE REGISTRATION FEE IS NON-REFUNDABLE-NO EXCEPTIONS. Unless you are not chosen to be a part of the Festival.** Neither the City of Barnesville nor the Potato Days Festival will be responsible for accidental loss or damage of any kind.

REQUIRED PERMITS

All commercial food vendors must have these permits:
Mobile Food Facility Permit obtained from your state health department
Public Health Permit
Please download all forms for Clay County Public Health at www.claycountymn.gov. Search for Food and Beverage Special Events – Food Stands for the forms and fees due to Clay County. It is your responsibility to get your own permits

POTATO DAYS POLICIES

- No motorized vehicles or allowed in the Food Court area.
- All forms must be completed and returned to the Potato Days Festival by **July 1st**.
- **No plug-ins larger than 50amps will be allowed.** Some have used larger plug-ins in the past, but we cannot accommodate that this year. Please make any necessary arrangements prior to set-up time. **The 50amp plug-ins are limited.** Remember, all vendors must plug into the power distribution boxes which are set-up by the city for this event. No one will be allowed to plug directly into the 50amp receptacles on the power poles.

We are also looking for vendors to stay open for the street dance as the last couple of years it has been a huge success! Please see added box to check if you would like to be open for the street dance. Also a vetting process.

FOOD IDEAS & Incentive

We have had requests for different and more potato foods. So, we are offering an incentive for you to get back some of your booth fee. If you have a potato item in your booth already, or add a potato item from our list below, or come up with a new one you can take a \$10 reduction from the \$200 booth fee. French Fries & chips do not count. Get creative! This is the Potato Days Festival and people are coming looking for that unique potato item to try! Some suggestions are on the back of this page.

Mail registration forms and fee to:

Potato Days Food Court
PO Box 345
Barnesville, MN 56514
Questions: Please leave questions at 218-354-2888 or email at
potatodaysdirector@gmail.com



To get the discount you will need to serve one of the following or come up with something of your own and have it approved. Remember: since this is first-come-first serve, another group may already have your food idea- so get your registration in.

Loaded Baked Potato Bar

Potato Crisps on a Stick

Tater Tots

Loaded Tater Tots

Cheesy Hash browns

Twice Baked Potatoes

Potato Salad

Potato au Gratin Grilled Cheese

Loaded potato empanadas.

Tater Tot Hot dish

Scalloped Potatoes

DESSERT/SNACKS are always popular!

Potato Donuts

Potato Cookies (potato chip cookie)

Potato Chip topping on ice cream

Chippers

Loaded Tater Tots



Potato Crisps on Stick

