

Posting Date:

April 1, 2022

Position Title:

Entertainment Associate, Corporate & Intellectual Property

Job Description:

Come make your mark at Mattice Legal, where we recognize the enormous value that an associate attorney can bring to the firm. We stand apart because of the opportunities that we offer – the chance to work on exciting matters for a dynamic client base, the ability to develop industry knowledge quickly, and a collaborative and enjoyable work atmosphere.

We seek out to hire an individual with exceptional contract drafting and negotiation, research, and communication skills. The attorney will develop relationships with clients as he or she learns about their business(es), establishes legal needs, provides counsel, helps them understand options and risk, and represents their interests related to commercial transactions. You will also conduct research, negotiate and prepare legal documents, and perform other related duties to ensure that clients receive the best representation.

Our diversity of perspective makes us creative problem solvers and a better team. We're looking for an attorney who pursues excellence, enjoys working hard in a collaborative environment, will take initiative, and build relationships. Our clients include some of the most prominent names in the entertainment and live music space. We offer opportunities in evolving areas of the law, including expanding interdisciplinary practices in intellectual property and the corporate sector.

Mattice Legal empowers you to do the best legal work of your life, while still having a life. Perks include:

- Health, vision, and dental contribution.
- Partnership track with potential for future equity in firm.
- Profit sharing for business development.
- Professional dues reimbursed.
- Discretionary bonuses.
- Paid expenses to attend select client music events across the country.
- New modern office space in Williamsville, New York; free parking included.

To succeed in this position, you should be knowledgeable, attentive, and proactive. You should also be an excellent communicator, negotiator, and problem solver.

Attorney Responsibilities:

- Communicating with clients to learn about their legal needs and concerns and providing them with sage advice.
- Developing strategies to resolve matters favorably and cost-effectively for clients.

- Explaining legal options to clients and bringing possible outcomes or threats to their attention.
- Building relationships with clients based on trust, reliability, and execution.
- Researching and drafting memorandums of law on a variety of issues.
- Reviewing and/or preparing various legal documents, such as buy/sell agreements, bylaws, shareholders agreements, operating agreements, employment agreements, artist agreements, sponsorship agreements, venue rental agreements, co-promotion agreements, vendor agreements, intellectual property licensing agreements, co-existence agreements, demand letters, and commercial leases.
- Negotiating settlement of pending litigation matters or threatened disputes.
- Staying informed about current legislation, especially concerning legal specialties.
- Finding ethical and practical solutions to legal problems.

Attorney Requirements:

- Bachelor's degree in a related field.
- Juris Doctor from an American Bar Association accredited law school.
- Admission to the bar in the State of New York, in good standing.
- Three (3) years or more of experience or expertise in corporate/intellectual property matters.
- You must have experience (i) administering and maintaining a high-volume of trademarks, including, but not limited to, preparing cease and desist letters, filing applications (with due diligence), extensions, statements of use, and the like, (ii) responding to USPTO office actions and handling Trademark Trial Appeal Board cases, and (iii) resolving copyright infringement matters generally.
- Commitment to abiding by local, state, and federal laws, and behaving ethically.
- Ability to work independently or collaborate with team members to develop strategies.
- Excellent critical thinking, interpersonal, and public speaking skills.
- Ability to negotiate, research, and communicate verbally and in writing effectively.
- Adaptability and attention to detail.
- Proficiency in (i) Microsoft Outlook, Word, Excel, PowerPoint, (ii) Adobe, and (iii) Westlaw.
- Book of business a plus.