



May 24, 2023

Questions and Answers:

1. Could the vendor subcontract to a HUB certified firm in order to avail the preference.

If the subcontractor is clearly identified in the RFP, the subcontractor's HUB certification will be accepted.

2. Could vendor provide additional information in the prescribed format?

The prescribed format is described in the RFP Section 3 which includes detailed instructions.

3. Does the CECT seek response in PDF document?

PDF format is preferred.

4. Please provide the previous spending of the Contract?

Since these services have never been contracted out, there is no specific budget allocated for temporary staff. Hiring temporary staff will depend on the staffing needs.

5. To offer you competitive pricing, could the CECT share incumbent's cost proposal?

Sincere there is no incumbent, there is no proposal to be shared.

6. Please describe the issues/problems that the CECT is facing under the current contract?

Not applicable. There is no current contractor.

7. How many temporaries have been hired by the CECT in the current contract?

Not applicable. There is no current contractor.

8. Is there any local preference?

No preference.

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9. What is the average time the CECT takes to hire temporary candidates?

There is no historical data for hiring temporary candidates since service has never been procured.

10. Could the CECT confirm no. of awards it intends?

Only one vendor will be selected.

11. Does the CECT seek copy of Insurance along with the proposal?

A copy of the insurance **or** a statement stating the insurance will be procured before the start date of the agreement is acceptable.

12. To offer you competitive pricing, could the CECT share incumbent's cost proposal?

Sincere there is no incumbent, there is no proposal to be shared.

13. How many temporaries have been hired by the CECT in the current contract?

Not applicable. There is no current contractor.

14. Please disclose the incumbents' name and if possible please provide the incumbent proposals?

Not applicable. There is no current contractor.

15. Will the certified D/M/W/ESB firm get any preference over the competitors during the evaluation for an award? Does the CECT has set any goal for D/M/W/ESB firm for this contract?

A HUB certified firm or it's subcontractor must submit a current HUB certification to be awarded the extra 5 points as indicated in the RFP. CECT does not have a set goal.

16. Is sub-contracting mandatory?

No.

17. Who was the prior agency/vendor?

We do not have a current vendor. We handle internally.

18. What is the budget?

There is no budget. It is based on the need.

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19. How many openings do you currently have?

We currently have 4 openings but that is a little out of the ordinary having that many openings at one time.

20. How frequent do you have openings?

Yes frequently, probably only have had a couple of months where we were fully staffed.

21. What time frame are we looking for the temp assignments?

There are two different options - one at 3 months and the other at 6 months. If we find someone really good, then we would want to move forward at the 3-month time frame.

22. What are our expectations?

You can refer back to the Work Plan that is on page 11 of the RFP and the Organizational Qualifications and Staff Qualifications that is on page 10.

23. Do we have to be an Underutilized Business (HUB)?

No, but if you are you received 5 additional points.

24. What if we contract to a HUB vendor?

Refer to Question 1 response.