

**Date: August 26, 2024**

**To: Potential Bidders**

**From: Chris R. Everett, CEO**

**Subject: Request for Proposals – Temporary Staffing Agency**

CECT Workforce Solutions, LLC (CECT), a private for-profit entity, is located in Corpus Christi, Texas. CECT currently manages employment and training programs in the West Central Texas Workforce Area comprised of 19 counties and four workforce centers. The centers are located in Abilene, Brownwood, Eastland and Sweetwater.

CECT is soliciting proposals from responsible parties to serve as Temporary Staffing Agency. CECT intends to contract with ***one*** qualified proposer for one year with the option to extend the agreement for four (4) additional one‐year periods based on need, performance, and funding availability. The initial agreement is for a twelve-month period beginning on or after November 1, 2024.

Qualified temporary staffing agencies are invited to submit a proposal in accordance with the instructions indicated in the RFP. The RFP will be available for distribution on August 26, 2024. The responses are due October 7, 2024 at 12 p.m. (CST).

To obtain a copy of the RFP, you may email Chris R. Everett at [ceverett@cectwfs.com](mailto:ceverett@cectwfs.com) or download a copy from the website: <http://www.cect-tx.com/procurement>. No phone calls will be accepted.

Thank you.

An Equal Opportunity Employer / Programs

#### Auxiliary aids and services are available upon request to individuals with disabilities

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