



Coventry Advocacy

Advocacy Bookings (Legal aid funded clients)

Terms & conditions

Prior authority must be obtained prior to the booking of any appointments.

Confirmation of this should be sent to admin@coventryadvocacy.org.uk copying in the allocated advocate.

All appointments should be booked directly with the allocated advocate.

The Minimum appointment time is 1 hour.

Appointments should be booked for the time needed. In the event of the meeting ending earlier than expected the full time booked will be billed.

If the meeting time runs over the booked time and the advocate is available to stay, the additional time is billed in real time. We bill in 0.25 hour increments.

For meetings cancelled with less than 24 hours notice the total booked time will be charged. This will include the travel time that had been allocated for the meeting.

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