Cub Scout Pack 4201 2022-2023



Information and Policies

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Leader Contact Information

(updated 9/27/22)

Position	Name	Phone	Email
Charter Representative	Matt Johnson	(920) 544-2181	matt@thosejohnsons.com
Committee Chair	Open		
Cubmaster	Ross Headley	Cell 614-216-8873	nutheadpro@gmail.com
Assistant Cubmaster	Adam Vandenbush	Cell 920-609-8225	bairdscouting@outlook.com
Assistant Cubmaster	Andrew Steffel	(920) 366-8730	stefam17@gmail.com
Treasurer	Jennifer Johnson	Cell 920-465-1173	Jennifer@thosejohnsons.com
Escrows Chair	Open		
Secretary	Erin Headley	Cell 920-819-1652	eheadley@new.rr.com
Committee Member	Nadine Torres	Cell 920-217-1709	yellowbear89@yahoo.com
Committee Member	Elizabeth Steffel	(920) 360-7314	elizabeth.steffel.msw@gmail.com
Arrow of lights	Stephanie Porod	Cell 920-621-8338	Sldexter2002@yahoo.com
Asst Arrow of lights	Open		
Webelos	Derek Fournier	(920) 660-0863	derekjamesfournier@gmail.com
Asst Webelos	Open		
Bears	Open		
Asst Bear	Open		
Wolves	Rob Fish	(920) 585-6568	rdfish08@gmail.com
Asst Wolves	Gail Churchill	(920) 737-3885	gail.churchill@yahoo.com
Tiger	New (Open)		
Asst Tiger	New (Open)		
Lion	New (Open)		
Asst Lion	New (Open)		

Advancement Chair	Open		
Fundraising Chair	Open		
Race Coordinator	Open		
Parent Coordinator	Open		
Popcorn Kernel	Timothy Kirchner	920-265-5526	Tkirchner02@gmail.com
Unit Commissioner	Richard A Balch	920-499-8833	rbalch@woodmenfinancial.org
District Executive	Daniel Connolly	920-598-2267	Dan.Connolly@scouting.org
District Director	Bobbi Gordon	513-490-2565	bobbi.gordon@scouting.org

Web Resources

https://www.scoutbook.com	Tracking the Scouting Experience from Tiger to Eagle Scout. From the first knot tied to final hours of service performed
https://myscouting.scouting.org	This is the national web site and is the site you go to for online training.
http://www.baylakesbsa.org	This is the local site and is the site you go to to get district forms
http://boyscouttrail.com	This is a helpful site. It has a lot of information about uniforms, rank advancement, activities, and ideas For Dens meeting and Packs ceremonies.
https://www.scoutshop.org/	National store for all things scouts. Including uniforms, awards, handbooks and other materials and supplies
https://www.scouting.org/	This is the national website where you can find many forms and resources for running effective den and pack meetings.

Event Schedule 2022/2023

September	20 & 21	Registration Nights (Barid & Martin Elementary)
September	27	Parent Meeting Information Meeting (Parents Only)
October	28 & 29	Race Into Scouting (Gandrud) Pick-up Free Handbook and Pinewood Derby Car Kit
October	_ 25	Pack Meeting Rocket Launch Launch Rockets
November	22	Pack Meeting Rain-gutter Regatta Race Boats
December	20	Pack Meeting Holiday Event Holiday Carnival and Gifts
January	20-22	Baird Scouting Winter Camp Camp Rokilio
February	18	Pack Meeting Farm Wisconsin Visit
March	3	Pine Wood Derby Race Cars
May	21	Blue and Gold Banquet Picnic Awards Campfire Ceremony
June	3-4	Pack Camp Out
July	TBD	Webelos Summer Camp Gardner Dam Scout Camp
July	TBD	Cub Scout Summer Camp Rokilio Scout Camp
July	TBD	Pack Summer Picnic & Water Games
July	TBD	Cub Scout Day Camp Council Event
August	TBD	Pack Cave or Fishing Trip

Policy Statement

Pack 4201, Bay-Lakes Council, Boy Scouts of America

Scouts BSA Pack 4201 is charted by the Baird School PTO (Green Bay, Wisconsin) as Scouts BSA boys' and girls' family unit. The purpose of the Pack shall be to promote the ability of boys and girls to do things for themselves and others, to train them in Scoutcraft, and to teach them patriotism, courage, self-reliance, and kindred virtues, using methods which are now in common use by the Boy Scouts of America.

The Pack shall adhere to all policies, procedures, standards, and conventions created by the National Council of Boy Scouts of America (aka National) for administering Scouts BSA units. The intent of this "Information and Policies" document is not to supersede or change the official BSA policies, but to provide clarity and guidance. If the "Information and Policies" different from those of National, the ones of National are correct. Once a difference is identified and brought to the attention of the pack committee, changes shall be enacted at the earliest convenience.

Mission Statement

The mission of the Boy Scouts of America (BSA) is to prepare young people to make ethical and moral choices over their lifetimes by instilling in them the values of the Scout Oath and Law.

Scout Oath Scout Law

On my honor I will do my best

To do my duty to God and my country

and to obey the Scout Law;

To help other people at all times;

To keep myself physically strong,

mentally awake, and morally straight.

A Scout is:

Trustworthy

Loyal

Helpful

Friendly

Courteous

Kind

Obedient

Cheerful

Thrifty

Brave

Clean

Reverent

Purpose and Methods of Cub Scouting

The Cub Scouting program has 10 purposes related to the overall mission of the Boy Scouts of America – to build character, learn citizenship, and develop personal fitness:

Every Cub Scouting activity should help fulfill one of these purposes. When considering a new activity, ask which purpose or purposes it supports. Not everything in Cub Scouting has to be serious – far from it! Silly songs, energetic games, and yummy snacks all have their place in the program.

The Methods of Cub Scouting

To accomplish its purposes and achieve the overall goals of building character, learning citizenship, and developing personal fitness, Cub Scouting uses seven methods:

1. Living the Ideals

Cub Scouting's values are embedded in the Cub Scout Promise, the Law of the Pack, the Cub Scout motto, and the Cub Scout sign, handshake, and salute. These practices help establish and reinforce the program's values in youth and the leaders who guide them.

2. Belonging to a Den

The den—a group of six to eight youth who are about the same age—is the place where Cub Scouting starts. In the den, Cub Scouts develop new skills and interests, they practice sportsmanship and good citizenship, and they learn to do their best, not just for themselves but for the den as well.

3. Using Advancement

Recognition is important to Scouts. The advancement plan provides fun for the youth, gives them a sense of personal achievement as they earn badges, and strengthens family understanding as adult family members and their den leader work with Scouts on advancement projects.

4. Involving Family and Home

Whether a Cub Scout lives with two parents or one, a foster family, or other relatives, their family is an important part of Cub Scouting. Parents and adult family members provide leadership and support for Cub Scouting and help ensure that Scouts have a good experience in the program.

5. Participating in Activities

Cub Scouts participate in a huge array of activities, including games, projects, skits, stunts, songs, outdoor activities, trips and service projects. Besides being fun, these activities offer opportunities for growth, achievement, and family involvement.

6. Serving Home and Neighborhood

Cub Scouting focuses on the home and neighborhood. It helps youth strengthen connections to their local communities, which in turn support the youths' growth and development.

7. Wearing the Uniform

Cub Scout uniforms serve a dual purpose, demonstrating membership in the group (everyone is dressed alike) and individual achievement (Scouts wear the badges they've earned). Wearing the uniform to meetings and activities also encourages a neat appearance, a sense of belonging, and good behavior.

8. Making Character Connections

Throughout the program, leaders learn to identify and use character lessons in activities so boys and girls can learn to know, commit, and practice the 12 core values of Cub Scouting. Character Connections are included in all the methods of Cub Scouting and are the program themes for monthly pack meetings.

Program Organization

Cub Scouting is a year-round program uniquely designed to meet the needs of young boys and girls (kindergarten through fifth grade) and their families. The program offers fun and challenging activities that promote character development and physical fitness. Family involvement is an essential part of the program, and parents are encouraged to play an active role. Cub Scouting helps parents make the most of the time they have to impact the lives of their children.

Each Cub Scout is a member of a Den. A Den is a group of kids of the same grade level and Cub Scout rank. The Den is run by a Den Leader and an Assistant Den Leader, typically parents of a child in the Den. The Den is the primary unit where Cub Scouts work on rank requirements. Dens meet twice a month on average. Each den is associated with the rank the scout will achieve at the end of the scouting year (June 1).

Grade	Den/Rank
Kindergarten	Lion
1st Grade	Tiger
2nd Grade	Wolf
3rd Grade	Bear
4th Grade	Webelos 1
5th Grade	Webelos 2 (aka Arrow of Light)

The Pack is a complete collection of Dens encompassing all the ranks of Cub Scouts. The Pack meets once a month for a Pack meeting or other major Pack event. At the Pack meeting your Scout receives their awards, interacts with kids of different ages, learns about the world around them and participates in fun activities. The Pack meeting is run by the Cubmaster and the Assistant Cubmasters.

Administration of the Pack is performed by the Pack Committee. The Committee is chaired by the Committee Chair and is made up of the adult leaders from the Pack. These leaders include the Committee Chair, Treasurer, Secretary, Fundraising Chair, Escrow Chair, Advancement Chair, Parent Coordinator, Race Coordinator, Popcorn Kernel, Cubmaster, Assistant Cubmasters and Den Leaders. (Leader responsibilities listed in appendix) The Committee plans the Pack events and makes sure that the Dens are staying on track to advance rank. The Committee performs record keeping, manages Pack finances, orders badges, maintains Pack equipment, helps train leaders, and plans activities.

Advancement

Scouts advance through Cub Scouts by earning rank. The responsibility for your child's advancement is a cooperative effort by the parent and the Den Leader. Most advancement requirements are done at Den meetings. However, some must be done at home with the family.

Each rank has required activities and elective activities. As your child advances, the required activities become more challenging. Once your child completes the requirements for the rank, they will be issued a rank badge which must be sewn onto their uniform. Each of the ranks are shown below. A rank and the associated adventure loops and pins may only be earned during the year in which the Scout is in that Den. A Scout may not "go back" to earn awards from a previous year, with the exception of Webelos 1 and 2 where Scouts can earn Webelos adventure pins over the course of that two year span.



Lion Rank (Kindergarten)



Tiger Rank (1st Grade)



Wolf Rank (2nd Grade)



Bear Rank (3rd Grade)



Webelos Rank (4th Grade)



Arrow of Light

(5th Grade)

The highest award that a Cub Scout can earn is the Arrow of Light. This is accomplished during their last year in Cub Scouts. The Arrow of Light is very prestigious and is the only award a Cub Scout may wear on their BSA uniform when they "bridge" over to Scouts BSA.



Bobcat

Regardless of what age a child joins Cub Scouts, they must complete the requirements of the Bobcat badge. Three of the requirements for earning the Bobcat badge are to learn and recite the Scout Oath, the Scout Law and the Scout Motto. The Oath, the Law and the Motto outline the values that Cub Scouts learn to live by.

Parent Expectations

Cub Scouting is a family activity. The Pack will not function without the help of parents. Family involvement is essential to having a great Pack and the best possible program we can give our kids. It is important for you to stay involved with your child's participation in Cub Scouts. Experience shows that Cub Scouts will do much better in the program if their parents stay involved.

Communication

The calendar for pack events is planned a year in advance. In the event that we make an adjustment to the schedule, parents will be notified via SCOUTBOOK (email) and FACEBOOK. In order to stay involved with your child's participation in Cub Scouts, enter the Pack and Den events in your phone. Assist your child in their rank advancement when appropriate so that they can see and make progress through the program.

Activities

The Pack also runs a variety of events for the kids. Parents and other volunteers are needed for these activities and parents are expected to support these activities and assist with running them as much as possible. These opportunities are typically of short duration and will still allow families to spend time with their child while assisting with Pack responsibilities.

Meetings

Each parent is responsible for getting the Cub Scout to meetings and we expect each Cub Scout to regularly attend Den and Pack events. The Cub Scout should arrive on time for those events in the appropriate uniform. Rules and regulations of the meeting location must be followed at all times. Parents of younger Cub Scouts (Lions and Tigers) must be present with their child during meetings or must find an appropriate substitute to maintain a 1:1 ratio.

Fundraising

Parents are also expected to support fund raising activities and to make sure that the Cub Scout stays current on dues required to run the Den and Pack.

Discipline

Cub Scouting is full of fun activities and the kids are very active at this age. Rarely does a disciplinary situation rise. If one does, however, we ask that the Den and Pack leadership attempt to resolve the issue first. Parents may be asked to assist with their child if the situation requires it.

Appropriate Behavior

Cursing, abusive language, or talking in an unkind way is unacceptable for parents, leaders and Cub Scouts.

Boy Scouts of America policy states that smokers must smoke out of site of the Cub Scouts. In larger run events, there may be a designated smoking area. BSA policy also states that there will be no alcoholic beverages at any Scouting event.

Leadership

The Committee Meeting occurs on a monthly basis and is used to discuss the issues and future activities of the Pack. There should be an assistant at every leadership position to enable representation if the person shouldering the primary role is absent for any reason. It is also vital for effective succession planning. When the Scout of a leader bridges to Scouts BSA (and as a result the leader moves on) we do not want to be left with a big hole to fill and no knowledge handoff. In order for our Scouts to have the best experience possible, it is important for you to volunteer not only at the Den level but at the Pack level too!

Volunteering

Volunteering is fulfilling, rewarding and important!

When we have a large pool of volunteers like parents, grandparents, or other adult participants:

- 1. Work is spread out so that it isn't overwhelming for a single person.
- 2. We maintain talent and know-how across generations of Scouts.

Turnover in Pack leadership and other positions is much quicker than you might think. The average parent is involved in Cub Scouting for only 4-5 years. Since it takes a couple years just to see everything once, leaders typically serve for about 2-3 years. If you're just starting out, volunteer somewhere, with just a little or a lot, whatever your comfort level. You'll learn what worked, what didn't work and what you'd like to add yourself. That's how we can keep our events functioning and fun!

Baird School Facility Use

(Cafeteria / Gym / Community Room / Art Room / Music Room / 2nd Grade Classrooms)

The policies below meet the requests of the School Principal and the Charter Representative.

- 1) **Reserve.** The Charter Representative is responsible for reserving the school space.

 Meetings take place on Tuesdays from 6:30pm till 8:00pm. School events (even last minute) will supersede any and all reservations. Contact the Charter Representative for schedule changes or adjustments.
- 2) Enter. Use Door #1 to enter building (starting at 6:15pm). If door is locked contact an on-site janitor at (920-615-3300) to open door. Follow all school pre-check guidelines. Walk directly to reserved space or room.
- 3) **Use.** If your space/room is not ready or locked, please contact an on-site janitor at 920-615-3300 and politely request the room for use. Stay within the reserved space(s) and room(s). Do not enter other wings of school or use spaces/rooms not reserved.
- 3) **Supervision**. No Scout should be left unsupervised for any reason. Scouts and children must have adult (two-deep) supervision at all times.
- 4) **Respect**. Baird School is still a new facility and extra caution should be used at all times. Request the Art Room or Cafeteria for potentially messy activities or projects. Clean-up after yourself. The goal is to "Leave No Trace."
- 5) **Restroom**. Please use the green restroom between the second grade wing and the cafeteria.

Uniforms

All Scouts and leaders should wear Class A uniforms to all Scouting events, including traveling to and from Scouting events and while fundraising. Scouts are also encouraged to wear their Scout uniform to school on all Scout event days. Details on how to properly wear your uniform can be found in your Scout handbook.

The Official Class A Uniform consists of the official Cub Scout blue dress shirt with a rank specific neckerchief, rank specific slide, a rank specific hat and the Cub Scout belt. The shirt must have the following patches sewn on: Bay-Lakes Area Council shoulder patch, red numerals "4201" for Pack 4201, Den numeral patch, and the World Crest patch. Blue pants, shorts or a skort are recommended and should be able to accommodate the Cub Scout belt. The belt is important because the adventure loops a Cub receives as they progress toward rank are worn on the belt. This uniform is worn by the Tiger, Wolf, and Bear dens.

Webelos and Arrow of Light are allowed to change from the blue dress shirt to the tan dress shirt similar to what will be worn in Scouts BSA.

Lions will wear a rank specific t-shirt until they are promoted to a Tiger Den. No initial patches are needed for the t-shirt.

The Class A dress shirt must be worn tucked into the pants and must be kept neat and clean. Cub Scouts in the Official Uniform should wear closed toed footwear such as sneakers, shoes or hiking boots.

Detailed information about the Class A uniform can be found on the scouting.org website (https://www.scouting.org/programs/cub-scouts/cub-scout-uniform).

Class B uniforms consist of a "Scout Branded" t-shirt or sweat-shirt that is worn on campouts, service projects, and other physical activities/events were a Class A uniform could be damaged or dirtied.



Dues

The chartered Scouting year runs from January through the following December. Pack dues cover the unit registration, youth registration, *Scout Life* magazine and the adult volunteers' registration. It also covers pack operating expenses (December 2022 through November 2023) including awards, equipment, software and program materials. The annual Pack dues are determined in October, based on information from National Scouts and the budgeted plan for the upcoming year. Pack dues are required to be paid by the last meeting in November. These can be paid for via your escrow account.

New scouts registering in September will pay National Registration of \$50 per scout (\$55 w/Scout Life Magazine) to cover the remaining 2022 year (pro-rated). New scouts are not required to pay remaining dues from previous year.

Scout Dues for the 2022/2023 year are (\$155 total) for each scout. This total covers BSA registration of \$75, adult registration of \$12, Unit charter fee of \$3, awards, meeting supplies, and pack operating expenses for the upcoming chartered year. These Dues are due by November 22nd.

Due Payment Plans

<u>Plan A</u> Personal Check for \$155 to "Pack 4201" by November 22nd.

<u>Plan B</u> Withdraw \$155 from Escrow. If needed cover the rest with personal check.

Plan C Withdraw available money from Escrow and apply for "Sponsorship."

<u>Plan D</u> Apply for a half-year payment plan. 1st payment of \$80 DUE on November 22nd and second payment of \$75 DUE on February 22nd.

Fees & Refunds

Certain pack events are not included in the annual budgeted expenses. These select events such as camping trips, field trips, council events and races have unique budgets and will include an additional fee. These can be paid for via your escrow account.

Refunds for activities, after a Scout or Adult RSVPs yes, but subsequently does not attend, will be issued if the unit will still break even for the particular event.

It is the responsibility of Scouts and families to RSVP in Scoutbook; without this RSVP, a spot will not be reserved. If RSVP has been marked Yes, a spot will be committed to. Charges to Scout accounts will be made on the Tuesday before a campout. After this point, a guarantee of refunds will not be possible.

The unit will do everything it can to provide full refunds up to the point that money is committed (food purchased, paying outside groups, etc.). We will also work with the families to fill the now committed spot with another Scout who had not RSVP'd yes.

Activities with externally committed funds (summer camp, council events) will often result in clear-cut no-refunds. These activities may also have different "lock-in" dates well before the Tuesday before the activity.

If a Scout is sick, or a family has a family emergency, the committee will consider these mitigating circumstances when determining refunds.

Scout Escrow Accounts

An escrow account will be established for each Scout registered with the Pack. The Pack Treasurer or Escrow Chair has the responsibility for maintaining the records for each account. Most of the money that goes into the escrow accounts is through Pack fundraising. Pack fundraising is done in the name of The Boy Scouts of America. As such the funds must be used for Scouting or it would be a breach of trust with our benefactors. All monies in Scout Escrow accounts are the Property of the Pack.

Profits from Pack fundraising activities will be credited to a Scout's account based on participation in that fundraising event. The Pack Committee determines the amount of money credited to the Scouts' accounts.

Individual donations can also be made directly to a Scout's account. Scouts and their parents may check on the balance or activity in their account by contacting the Pack Treasurer/Escrow Chair or looking at their account balance on Scoutbook.

Scouts may use the money in their accounts to help defray the costs associated with Scouting. Only approved expenses will be reimbursed from the account. To receive a cash reimbursement for an approved expense, submit the original sales receipt to the Pack Treasurer. The Treasurer will issue you a check after the Unit approval process. Where a transfer is needed, send a written and signed request to the Pack Treasurer. The treasurer will transfer the designated amount from the Scout's account.

Approved expenses include:

•Unit Campouts •Unit Summer Camp •Unit Activities •Scout Uniform •Unit Dues •Sleeping Bag •Backpack •Ground mat •Hiking boots •Pocket knife •Mess kit •Handbooks and Supplies •Anything from the Scout Shop • Special Awards

If a Scout or parent wants an expense not listed above considered for reimbursement, they can submit a request in writing to the Pack Committee or request to appear before the committee. That request must provide an estimated cost and explain how the expense is Scouting related. The Pack Committee will review the request and advise of their decision.

The Pack Committee reserves the right to transfer any and all funds from a Scout's account should that Scout be delinquent in other financial responsibilities to the Unit.

A Scout cannot be reimbursed or transfer funds for an amount greater than the Scout's account balance. Should a Scout's account go into a negative balance, the Scout and/or parents must correct the overdraft immediately.

If a Scout transfers to another Unit and the receiving Unit has an escrow system, the Scout's balance can transfer to the new Unit. A check payable to the new Unit will be sent to the leaders of that Unit. The Scout is responsible for providing the Pack Treasurer with the Unit number and address where the check should be sent. The check cannot be made payable to the Scout. The Scout's account with the unit will be closed at the completion of the transfer.

If a Scout transfers to another Unit and the receiving Unit has no escrow system, the Scout forfeits his/her balance. The Scout's account with the Pack will be closed at the time of transfer.

If a Scout drops membership in Scouting, the escrow account will be closed and the balance remains with the Pack. (Generally, the funds are eventually moved to the Pack Sponsorship Fund to help other scouts with financial aid).

If a family has more than one child in the Pack, they can transfer money between their accounts as needed. If one child leaves Scouting, they can transfer the balance to the active Scout's account. Transfers of funds from one sibling to another within or across units is allowed.

A Scout cannot transfer money from one account to another Scout's account unless the Scouts are from the same family.

Funds from closed accounts will go into the Pack's general treasury account.

There are currently 5 ways money goes into your account.

- 1) Fundraising Product Sales. The Scout sells a product selected by the Committee.
 The current products are Popcorn, Wreaths and Flower Hanging
 Baskets. The Scouts' escrow gets 100% of the profit.
- 2) Cake Auction. You and your Scout make a cake. The cake is auctioned off at the Blue and Gold Picnic 100% of the proceeds go into your escrow.
- 3) Pack Fundraiser Events. The Pack will sometimes schedule service events; for example the Allouezfest Carshow, Pizza Ranch Table Busing, Packer Game Concessions (Adults only). The committee decides what percentage of funds go to scout escrows and the rest into the general account Treasury.
- 4) You directly deposit into your Scout's escrow via cash, check, credit or PayPal.
- 5) Apply for a "Sponsorship".

Scout Name

Escrow account reimbursement form

		•
Item Purchased		
Requested By	(sign)_	
Approved By	(sign)_	
	Escrow account reimbursement form	
Scout Name	Escrow account reimbursement form	
Item Purchased		

Fundraising

Scouts and families participating in Scout fundraising activities are responsible for submitting all money to the pack Treasurer by the designated deadline. The deadline date will be communicated to the scout/parent at the beginning of the fundraising activity.

Deadlines exist to permit the Treasurer time to complete this financial activity in a quick and efficient manner. This money needs to be in the Pack treasury to permit the paying of bills and crediting of profits into the Scout escrow accounts.

All monies owed or collected during Pack fundraising activities are the property of Pack 4201. Scouts/parents who miss the deadline for submitting money to the Treasurer will not have the profits credited to the scout escrow accounts.

Scouts/Parents who know they will have a problem meeting the deadline should contact the Treasurer before the deadline and explain the problem. The Treasurer may, at his/her discretion, grant an extension. Scouts/Parents who are delinquent in their submission of money are responsible for contacting the Pack Treasurer to explain why and make arrangements for getting the money submitted as soon as possible. Scouts/Parents who DO NOT take the initiative to contact the Treasurer, but wait for the Treasurer to contact them may be required to come before the Pack Committee and explain.

Popcorn, Wreaths, Hanging Flower Baskets (Fall & Spring Sales)

Follow these steps for successful selling:

- Begin immediately selling to your family, friends and neighbors.
- When taking an order, complete ALL information in the form, especially phone numbers, and be sure to COLLECT IN ADVANCE, NO COD'S! You are responsible for all accounting of funds until turned in, so be sure to mark each customer as "PAID" when they have done so.
- Be sure to describe the product to your customer. Tell them that you will deliver the product directly to them. MAKE CHECKS PAYABLE TO: Pack 4201
- Turn in your money and order forms to the Unit Fundraising Chair no later than
 the last meeting in November. This will insure we can receive our order and
 guarantee delivery to your customers starting on December 2nd.
- Be ready to pick up your plants at Baird School on Tuesday, from 5 p.m. to 7 p.m. on the Specific date will be included in the Pack Calendar. If you will be out of town make please make arrangements with another Scout to pick up your order.

Financial Assistance

Scouting is a program that benefits all, regardless of the Scout's current economic situation. Scouts are expected to earn their own way. The Pack desires to have methods to provide assistance to those families that need it so that all motivated Scouts can fully participate in the program.

A family's financial situation will not prevent a Scout from fully taking part in the Scouting experience. This includes uniforms, campouts, and summer camp. If a family is in need of financial assistance, this need should be brought to the attention of the Committee Chair.

Scouts are expected to participate in unit-sponsored fundraising. A Scout's escrow account may go negative, however lack of fundraising by the Scout will result in that Scout not going on events due to financial shortages.

The financial status and needs of each family will be held in strict confidence by the Cubmaster and Committee Chair.

Pack 4201 Unit Sponsorship Application

Intended for youth only

Application Deadline is November 1

All information requested on this application will be kept confidential within the Pack Committee. Applications must be filled out completely (with all requested information) in order to be considered or they will be returned. Applications must be submitted in person to the Committee Chair. Sponsorships will be awarded based on availability of funds and individual need. Applicants will be notified of their application results on or before December 1st.

Scouts Name:	Grade:	Age:Ye	ars in Scouting_: _	
Address:	City:	State:	Zip:	
Father's Name:	Phone:	Occup	ation:	
Mother Name:	Phone:	Оссир	oation:	
Scouts Escrow Balance: \$	Amount f	amily can pay: \$		
Sponsorship Amount Requested: \$				
Mother Signature:		Date:		
Fathers Signature:		Date:		
*If only one parent is available for signature fill sig	nature line with brief ex	xplanation of unavailabilit	y ie: deceased, incarc	erated, abandonment.
Section B If you answer no to any of the following	questions please e	xplain why you didn	't participate in Se	ection C
Did you participate in Poinsettia sales:	Yes:		No:	
Did you participate in Popcorn sales:	Yes:		No:	
Did you participated in the Flower sales:	Yes: _		No:	
Did vou work at Allouez Fest:	Yes:		No:	

Section C

Section A

Write a detailed essay giving the reasons for hard ship, the need for funding and explanation of the "no" answers in <u>Section B</u>. Essay should be at least 500 words typed, signed, dated, printed, and attached to this form before the application dead line of Nov 1st.

Safety

Two Deep Leadership

We must have Two Deep Leadership at any Cub Scout outing. Two-deep leadership consists of two registered adult leaders or one registered leader and a parent of a participant, one of whom must be 21 years of age or older. If there is not Two Deep Leadership the outing will be cancelled. One-on-one contact between adults and youth members is not permitted. In situations like Den or Pack meetings, camping and other activities, you cannot be alone with a Scout. Another Scout or adult must be present.

Youth Protection Training

True youth protection can be achieved only through the focused commitment of everyone in Scouting. It is the mission of Youth Protection volunteers and professionals to work within Scouts BSA to maintain a culture of Youth Protection awareness and safety at the national, regional, area, council, district, and unit levels. Youth Protection training is required for all BSA registered volunteers and is a joining requirement. Youth Protection training must be taken every year.

Background Checks

The Boy Scouts of America takes great pride in the quality of our adult leadership. Being a leader in the BSA is a privilege, not a right. The quality of the program and the safety of our youth members call for high-quality adult leaders. The adult application requests background information that should be checked by the unit committee or the chartered organization before accepting an applicant for unit leadership. While no current screening techniques exist that can identify every potential child abuser, we can reduce the risk of accepting a child abuser by learning all we can about an applicant for a leadership position—his or her experience with children, why he or she wants to be a Scout leader, and what discipline techniques he or she would use. The Boy Scouts of America (BSA) has a multilayered adult leader selection process that includes criminal background checks administered by a nationally recognized third party and other screening efforts.

Cyber Chip/Protect Yourself

Today's youth are spending more time than ever using digital media for education, research, socializing, and fun. To help families and volunteers keep youth safe while online, the Boy Scouts of America introduces the Cyber Chip. In developing this exciting new tool, the BSA

teamed up with content expert NetSmartz®, part of the National Center for Missing and Exploited Children® and training expert for many law enforcement agencies. Netsmartz® has Cyber Chip resources, including grade-specific videos, for each level. Check it out here. Topics include cyberbullying, cell phone use, texting, blogging, gaming, and identity theft.

The Buddy System

Pack 4201 uses the Buddy System. The Buddy System is designed to promote accountability and safety. During major events, each Cub Scout will have a buddy. These buddy teams must know where the other is at all times, must stay near each other, and must go everywhere together once they have permission to leave the immediate area. If a leader ever calls for a "Buddy Check", the buddy team members need to find each other as soon as possible and stand next to each other for a head count. Please review this with your child and the Pack will continually reinforce this principle with the Scouts.

Medical Conditions

All Scouts and adults shall have a Health Form A & B on file noting any medical conditions and/or food allergies. The pack will not allow any food or snacks containing an allergen that any member has a known allergy to. This shall include food served at any activity, samples, and any snacks someone brings on their own.

Weather

Our pack weather policy mirrors the Green Bay Area Public Schools district policy. If the schools are closed for weather, we will not meet. Also for reference, if the schools are open during the day, but after school activities are canceled, we also will not meet.

The Guide to Safe Scouting details considerations for winter camping and sports. The pack leadership will take into consideration those recommendations when evaluating the weather conditions for a pack event, meeting, or campout.

Evaluation of hazardous weather conditions is key to safety. The decision to cancel an event or campout due to weather conditions will be made by the Scoutmaster in consultation with the Committee Chair and Assistant Scoutmasters who will reference the BSA Hazardous Weather Training.

Medications

Prescription medication must be in the possession and control of an adult leader during Pack campouts (if a parent is unable to attend). Only LIFE-SAVING prescription medication is to be in a Scout's possession (e.g. Epi-pen, inhaler). The adult leader will make sure the medication is made available to the Scout when needed. The Scout MUST be capable of administering his/her own medication. Adult leaders cannot administer.

The parents are responsible for delivering the medication to the Scout Leader at the time of drop-off and prior to departure to a Scout campout Medication is to be provided in a properly labeled container (Must be the one provided by the pharmacy) showing:

Name of patient, Name of medication, Name of doctor, and Dosage + timing

(NOTE: DO NOT send any more than what is needed. Parents should keep the remaining portion in their possession.)

Provide a written explanation on the approved card explaining your Scout's condition; what he/she is to take; and when he/she is to take it.

Place the container and instructions in a plastic Zip-lock bag. Give this to the assigned adult leader when you drop your Scout off. Review the instructions with them to make sure there are no questions. In the interest of good communication, ask for the assigned adult leader to explain the instruction in their own words back to the parent or guardian.

Rain Gutter Regatta Rules

- 1. Have Fun.
- 2. Scout must wear Class A uniform.
- 3. Boat must be built during the current program year.
- 4. All boats must be made from the BSA Rain Gutter Regatta kits.
- 5. No other form of propulsion besides the sail is allowed.
- 6. **Hull:** Length between 6-1/2" and 7" (max). The boat body cannot be wider than 2-1/2".
- 7. Must be a catamaran.
- 8. **Mast:** Height limit is 6" to 7" max from deck to top.
- 9. **Sail**: supplied in kit, may be trimmed but not enlarged or added to (except decorating)
- 10. Decorations: objects such as cannons, sailors etc may be added.
 All such decorations must be firmly fastened to the boat. They may not be placed in a manor to exceed the boat dimensions as listed above.
- 11. Each race heat will involve two equal lengths of rain gutter.
- 12. The race heat begins once the official starter has placed the competing boats against the back wall of the gutter and commands the scouts "**GO**".
- 13. On the starter's command, the scouts will blow into the sail of their boat in order to advance them through the water. The boat can only be propelled by blowing into the sail. Once the race has started, the scout **CANNOT** touch their boat with their hands, except to right a capsized boat.
- 14. Pushing the boat forward is not allowed.
- 15. The first boat to reach the opposite end of the gutter is the winner.
- 16. If a boat is damaged during a race (boat loses its ruder, keel or mast/sail) and can be repaired in a reasonable amount of time (a few minutes), the race may be run again at the discretion of the judges. Any non-functional decorations that fall off during competition will NOT be reattached during racing.
- 17. Races will be run in double elimination format.

Winter Camp

Every winter we will be taking a winter camping trip to Cub Scout World, Camp Rokilio, and staying in a cabin. This cabin has sleeping accommodations for Scouts, adult males and adult females. The buildings also include restrooms, showers (for adults), a kitchen with a microwave, gas range, and double sink. We will be departing from Baird at 6:30pm Friday and returning Sunday noon or before.

These cabins are themed and built to resemble castles, old American forts, Viking Ships, train stations. They were built to help young Scouts have a good overnight experience. We encourage all scouts to attend.

<u>Chaperone requirements</u> are as follows: all scouts will be assigned to an adult.

•	Kindergarten Lion cubs	Day camp one to one
•	1st grade Tiger cubs	Day Camp one to one
•	2nd grade Wolf cubs	one adult for every 2 scouts
•	3rd grade Bear cubs	one adult for every 3 scouts
•	4th & 5th grade Webelos 1&2	one adult for every 4 scouts

<u>Transportation</u> Each Den will be responsible for arranging transportation to and from the camp. Contact your Den leader for more information.

Fees \$25 per person for Wolf thru Arrow of light.

\$12 per person for Lion and Tiger Day camp

<u>Medical forms:</u> Each Scout and adult attending camp will need to fill out a <u>personal</u> <u>health and medical record</u> section A & B AND a <u>Medication card</u> (see forms in the back of the book).

<u>Snacks & beverage</u> Scouts are permitted to bring their own snacks and beverages to scout camp, but the snacks and beverages are not allowed in the bunk rooms. The troop will not be providing an afternoon snack. There is no alcohol or drugs allowed at Scout camp.

<u>Electronics and Games</u> No one is permitted to bring any electronic equipment including, but not limited to, Nintendo DS, IPod, Lap tops...etc.! Phones are allowed but not as gaming devises. Board and card games are permitted and encouraged.

Equipment needed

• Class A uniform

Dishes (plate/bowl, cup, spoon, fork, butter knife)

Pillow

Sleeping bag

Snow pants (required)
 Boots (required)
 Winter coat (required)

Hats

Extra gloves

Inside shoes (required)

Extra socks

Extra underwear

Long underwear (dress in layers)

Pajamas

Stuffed sleeping buddy (if applicable)Medication (see Scout leader)

Medical form

Snacks

• Sleds, football, Frisbee (snow boards require a helmet)

Pinewood Derby Rules

Car and Scout must meet these specifications

- 1. Scout must be in class A uniform
- 2. Each Scout must contribute in making his or her car.
- Only materials supplied in the kit may be used for the primary body parts. This
 includes the wheels, and axles. Additional plastic and metal for decorating is
 permitted so long as it meets specifications.
- 4. Specifications
 - a. length not to exceed 7"
 - b. width not to exceed 2 3/4"
 - c. height not to exceed 3 1/2"
 - d. weight not to exceed 5.1 oz
 - e. Axles must be in original grooves
- 5. No loose material. Items that fall off stay off.
- 6. No springs bearings washers or bushings.
- 7. No type of propulsion is allowed.
- 8. All wheels must touch the track. In addition the tread face of the wheel must be in full contact with the surface of the track.
- 9. Wheels must not be crowned or beveled in any way. Removing of burs and such is permitted. Width between wheels is 1-3/4" minimum clearance of not less than 3/8' away from bottom of chassis.
- 10. No lubrication of wheels after weigh in. Car may be lubricated before.
- 11. All decisions of the judges are final.

Basic Building Tips

https://www.abc-pinewood-derby.com/basic-guide.php

Blue & Gold Banquet Picnic

The Blue and Gold Banquet, the Birthday dinner for the Cub Scout Program, originally was held during the anniversary month for the Boy Scouts of America. The Boy Scouts of America was organized in February 1910, and the Cub Scout program was organized 20 years later, in 1930. February is also the birth month of Lord Baden-Powell, the founder of Scouting. Traditionally each February, Packs across the country plan and conduct a Blue and Gold Banquet for the entire family to celebrate the anniversary of Scouting. Our Blue and Gold banquet is held in May to allow enough time for Scouts to complete their rank advancement requirements. This big Pack celebration gets its name from the Cub Scout colors – Blue and Gold. The Blue and Gold Banquet is really a Birthday dinner, so it should involve a lot of planning and be really special. Blue and Gold Banquets are held throughout the year by Packs all across the country.

This year's Blue and Gold Banquet will be a picnic with a campfire program. Also each den is to provide some form of entertainment. Some examples are a skit, a song, or a game. The boys should participate and practice before the banquet. At the end of the evening, we will hold a cake auction. Each den should decorate their table and make a center piece. The Pack will provide the balloons and some decorations.

Yearly Dues cover the meal for every Scout, his parents and siblings. Tickets may be purchased for additional guests at a nominal fee based on per plate cost.

This is the big event for the year. All scouts should attend and be in class-A uniforms. We will be having a court of honor and cake auction. You may invite anyone you want. Den leaders and scouts will be able to get into the event to help with setup.

Cakes will be auctioned off to the highest bidder, one cake per scout family. They should be mostly edible, made at home and made with Dad if possible. So invite guests to have dinner, see you get your awards, watch the skits, and bid on cakes. 100% of proceeds from your cake will go into your escrow account. Cakes have taken many different shapes in the past, so be creative. I have seen tanks, fire trucks, bat symbols, Scout logos, and many other creative cakes. Have fun creating a cake.

Adult Leader Positions and Responsibilities

Charter Organization Representative

- Complete Youth Protection training.
- Recruit and help select unit adult leaders and mitigate personnel issues.
- Serve as liaison between units and chartered organization.
- Cultivate resources to support the organization and suggest good turns to benefit the organization.
- Secure and book meeting places and outing facilities for units. Secure storage facilities.
- Promote well-planned unit programs, advancement, recognition, training, and recruiting.
- Approve unit financial policies and schedules.
- Help with charter registration renewal.
- Represent the organization at the council level.
- Support the policies of the BSA.

Committee Chair

- Complete all Leader Position-Specific training.
- Recruit adult leaders and ask the committee to assist with recommendations for positions needed. Mitigate personnel issues.
- Maintain a close relationship with the chartered organization representative and the charter organization to cultivate harmonious relations and maintain communications.
- Work with the charter organization representative to provide adequate and safe facilities for pack and den meetings.
- Supervise the pack committee by conducting regular leader meetings, assigning duties, presiding over decisions, and approving bills (before payment by the treasurer).
- Oversee the pack charter review and re-registration process. Secure registration forms and new member fees.
- Mange and promote "Scouting for Food" and the Friends of Scouting "FOS" fundraising.
- Confer with the Cubmaster on policy matters and prepare an annual schedule of program events. Communicate event reminders via email.
- Promote training and track required Youth Protection Training among adult leaders.
- Support the policies of the BSA.

Cubmaster

- Complete all Leader Position-Specific training.
- Advise the committee on program/schedule, selecting leaders, and a budget.
- Plan and carry out a year round Cub Scout program, through Pack meetings and other events, that positively reflects the objectives of the Charter Organization and the BSA.
- Guide and support Den leaders by providing training, materials/literature, and publishing a Den syllabus/schedule.
- Over see advancement on Scoutbook.com and conduct meaningful advancement/recognition ceremonies.
- Encourage graduation into Scouts BSA by organizing Webelos Scouts, Den Leaders, Scoutmasters and families in the process of transition.
- Keep inventory of Pack equipment and ensure accountability. Maintain equipment and request needs (in writing) to the committee chair to be presented to the committee.
- Work as a team with the committee to develop and execute a year round plan for recruiting.
- Work with the Committee Chair to cultivate, educate and motivate all scouts, leaders, and parents or guardians in Scouting.
- Take part in the charter review process and attend committee meetings.
- Support the policies of the BSA.

Assistant Cubmaster

- Complete all Leader Position-Specific training.
- Participate in Pack meetings.
- Participate in Pack event planning and attend regular committee meetings.
- Help Cubmaster as needed. Be ready to fill in for the Cubmaster, if necessary.
- Help coordinate and supervise Den Chiefs from Troop 1201 and/or 1401. Meet with den leaders and den chiefs to schedule participation at pack events and den meetings.
 Supervise den chief training.
- Plan and coordinate "gathering" actives and/or games for pack meetings/events.
- Support the policies of the BSA.

Den Leader and Assistant Den Leader

- Complete all Leader Position-Specific training.
- Plan, prepare for, and conduct den meetings with the assistant den leader, den chief, and/or adult partners.
- Work with pack leaders to ensure that the den is active and successful. Track attendance and promote achievement towards rank advancement.
- Participate in pack event planning and attend regular committee meetings.
- Help train the den chief and see that he or she receives proper recognition.
- Support the policies of the BSA.
- IF YOU READ THIS... PLEASE EMAIL <u>CUBSCOUTPACK4201@outlook.com</u>
- Type your name and "...Read 4201 Policy" in the Subject.

Committee Members

- Complete Youth Protection and Leader Training.
- Participate in pack event planning and attend regular committee meetings.
- Support the policies of the BSA.

1. Treasurer

- Help the committee and the Cubmaster prepare a financially sound annual pack budget plan.
- Maintain a bank account in the pack's name. Approve budgeted expenditures and check disbursements against budget allowances, and pay bills by check once approved by the committee.
- Keep up-to-date financial records. Enter all income and expenditures under the proper budget item within the "Onedrive" spreadsheet. Maintain Special accounts and Escrow accounts with the help of the escrow chair.
- Report on the pack's financial condition at committee meetings.
- Monitor the pack account at the council scout shop and provide petty cash needed by leaders.
- Collect money for dues and various fee based events throughout the year.

2. Secretary

- Keep informed of all Cub Scouting literature, material, records, and forms to help leaders function effectively.
- Maintain up-to-date information on the membership, leadership, attendance, and advancement within Scoutbook.com and on the pack "Onedrive."
- Help coordinate and supervise the collection of important documents and other items including money/permission slips at pack meetings.
- Maintain and keep physical records of both youth and adult health forms and driver information.
- Take notes on business conducted at leader meetings and provide meeting 'minutes' to committee.

3. Escrow Chair

- Maintain up-to-date records of individual scout escrow balances within a spreadsheet on the pack "Onedrive."
- Work with the treasurer to help assess any individual scout money issues.
- Communicate with parents, guardians and the pack committee to update them about individual scout escrow balances.

4. Fundraising Chair

- Guide the pack in conducting council-approved pack money earning projects and explore new fundraising opportunities.
- Maintain a relationship with Allouez Optimist Club for annual Allouez Fest.
- Coordinate the popcorn fundraiser and work with unit popcorn kernel.
- Maintain a relationship with Natural Beauty Growers and coordinate Poinsettia and Hanging Flower basket fundraisers.
- Manage the community closet.

5. Advancement Chair

- Have a working knowledge of the Cub Scout advancement plan and promote proper uniform and insignia wear.
- Work with the Cubmaster to educate parents, guardians, and pack committee members in ways to stimulate advancement.
- Work with the Den leaders to help track and complete advancement records within Scoutbook.com.
- Work with the Cubmaster to order badges and insignia and present to scouts in meaningful recognition ceremonies.

Other Adult Positions

Popcorn Kernel

- Complete Youth Protection training
- Organizes and leads the Popcorn fundraiser.
- Attends annual council popcorn training in August and communicates information of the sale to the unit.
- Ensures key popcorn dates are on the unit's calendar and helps decide the target goal of popcorn needed to be sold to help fund unit's annual budget.
- Helps decide on quantity of Show-N-Sell popcorn and orders by deadline. Books locations, dates and times for Scout's to signup.
- Coordinates pickup and distribution of popcorn product.
- Helps collect all popcorn order forms and money (with prize selection from Scouts).
- Completes orders and prize selections on Pecatonica River Popcorn website.
- Make payment (or Committee Chair and/or Treasurer) of funds due to Council by the deadline.

Parent or New Member Coordinator

- Complete Youth Protection training
- Organizes and leads a "Welcome Wagon" to help guide new parents and guardians in pack policies, and create a feeling of unity among members of the pack family.
- Promote family participation in all pack events.
- Help provide information and content for the newsletter and other social media outlets.

Race Coordinator

- Complete Youth Protection training
- Helps organize and manage the rain-gutter regatta and pinewood derby.
- Helps maintain race equipment.

Training

It is important that all members of the organization are trained. Protecting our youth is a priority for the organization. It is the policy of the Boy Scouts of America that all youth leaders take youth protection training. It is the recommendation of the pack that all adult partners take the course as well. Below is information on how to take the course. The BSA web site also offers several other classes that can be very helpful to both adults and leaders. Every year the pack sends new adults to BALLOO training. This training is required for packs to take children on overnight events and is offered in October. The Pack will put out the information as soon as they have it.

https://myscouting.scouting.org

Take Youth Protection Training

Youth Protection Training Notice

You need not be a registered member or have a member ID to take Youth Protection Training. To take YPT:

- 1. From the menu on the left, click E-Learning.
- From the General tab, scroll down to Youth Protection Training and click Take Course.
- 3. When you complete the course, print a certificate of completion to submit with a volunteer application, or submit the certificate to the unit leader for processing at the local council.

When your volunteer application is approved, you will receive a BSA membership card, which includes your member ID number. **You must enter**

this member ID into your MyScouting profile so that your local council has a record of the training you have taken online. To do this, log into MyScouting, click My Profile, and enter your member ID number. This links your Youth Protection training, and any other MyScouting training, to your BSA membership

Description: 2021 BALOO October

Start Date/Time: 10/8/2022 8:00 AM End Date/Time: 10/9/2022 11:30 AM

Last Day to Register: 10/7/2022

Activity Location: 14404 Rokilio Road, Kiel, WI 53042, US