

**Dear Parents/Guardians,**

The Redcliff Youth Centre is a non-profit, charitable organization for youth ages 10-17. Our mission serves to advocate for local youth, providing a safe, substance-free and constructive environment where youth are able participate in a variety of free educational and recreational programming, with community resources and services available. Please fill out the following registration package, complete with: Youth and Parent/Guardian Information, Emergency Contact/Medical Information, Computer & Internet Consent, Media Release/Consent. **Please complete entirely.**

**Hours of Operation:**

**September – June:** Monday - Thursday 3:00pm-8:00pm / Friday's 3:00pm-10:00pm

**July – August:** Monday – Friday: 12:00pm-10:00pm

Our Agency will be closed for all Statutory Holidays, including February Reading Week, Easter, Thanksgiving and Christmas Breaks.

**Redcliff Youth Centre Programs and Services**

**Dinner Program:** Runs twice a week, (Tuesdays & Thursdays) from 4:00pm-6:00pm, youth are able to participate in implementation of planning, preparing and facilitating a balanced-meal.

**Homework Program:** Runs Monday – Friday, (September – June), from 3:00pm-4:30pm, where youth have direct access to a quiet space with materials & assistance.

**Snack Program:** Our agency partners with the Medicine Hat Root Cellar & Big Marble Farms to supply our registered youth with healthy snacks Monday – Friday.

**Daily Programming:** implemented with a mental health and wellness focus, allowing youth to participate in capacity building programs. Our Centre is equipped with a Full Kitchen, Media Spaces with Projection Screen, Computers, Pool/Foosball/Air Hockey Tables, Art Centre and Backyard Space with Volleyball Sand Pit, Basketball and Patio.

**Special Events Include:** Swimming, Bowling, Cineplex, YMCA, Echo-Dale; Wake-A-Thon.

**Please be advised,** if your child/youth is involved in the destruction of the RYC property or equipment, they will be held accountable in the fixture/replacement. Not following rules and regulations may result in youth suspension from the RYC. The following rules are in place: Respect of Self, Staff/Volunteers/Visitors & Attending Youth. Respect of Property and RYC Equipment.

**We are a 0-tolerance organization, and do not permit the following:**

- |                                  |                     |
|----------------------------------|---------------------|
| -Swearing                        | - Drugs and Alcohol |
| - Bullying                       | - Mischief          |
| - Rowdy and Destructive Behavior | -Smoking/Vaping     |

**YOUTH INFORMATION:**  
**TO BE RENEWED ANNUALLY or if information changes.**

LEGAL NAME: \_\_\_\_\_  
D.O.B: \_\_\_\_\_ GENDER IDENTITY: \_\_\_\_\_  
AGE: \_\_\_\_\_ GRADE: \_\_\_\_\_  
SCHOOL: \_\_\_\_\_  
ETHNICITY: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY: \_\_\_\_\_  
PROVINCE: \_\_\_\_\_

**PARENT/GUARDIAN INFORMATION**

**PARENT 1 NAME:** \_\_\_\_\_  
**RELATIONSHIP TO YOUTH:** \_\_\_\_\_  
**EMAIL:** \_\_\_\_\_  Check here to receive periodic emails  
**PHONE:** (H) \_\_\_\_\_ (C) \_\_\_\_\_  
(W) \_\_\_\_\_ **OTHER:** \_\_\_\_\_  
**ADDRESS:** \_\_\_\_\_

**PARENT 2 NAME:** \_\_\_\_\_  
**RELATIONSHIP TO YOUTH:** \_\_\_\_\_  
**EMAIL:** \_\_\_\_\_  Check here to receive periodic emails  
**PHONE:** (H) \_\_\_\_\_ (C) \_\_\_\_\_  
(W) \_\_\_\_\_ **OTHER:** \_\_\_\_\_  
**ADDRESS:** \_\_\_\_\_  
  
*(check here if same as address listed above)*

**Emergency Contact Information**

**NAME:** \_\_\_\_\_ **CONTACT:** \_\_\_\_\_  
**RELATIONSHIP TO YOUTH:** \_\_\_\_\_

**HOUSEHOLD INFORMATION:**

The collection and use of all information is solely confidential and only used for statistical data collection, funding and grant applications only. Please fill in the below information to the best of your ability. If either parent or guardian in your household unemployed, please select which source of income applies you.

**MARITAL STATUS:**

- Single
- Married
- Common Law
- Widowed
- Divorced
- Other

- EI
- Social Assistance
- AISH
- Disability
- Other, ex.) Student \_\_\_\_\_

**Total income for the household (please check the one that is closest):**

- Up to \$19,000
- Up to \$25,000
- Up to \$30,000
- Up to \$40,000
- Beyond \$40,000

**MEDICAL/ADDITIONAL INFORMATION**

Please list any additional pieces of information pertinent to the safety of your child/youth while accessing the youth center (ex. Allergens, Diabetes ect.)

- ALLERGIES:     YES    *If "yes"*  
                    NO        *please list:* \_\_\_\_\_
- MEDICAL         YES    *If "yes"*  
 CONDITION:     NO        *please list:* \_\_\_\_\_

IS YOUR CHILD TAKING ANY MEDICATIONS?                     YES     NO

If "yes" please list: \_\_\_\_\_

**Parent Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## **REDCLIFF YOUTH CENTRE COMPUTER AND INTERNET REGULATIONS**

The use of the REDCLIFF YOUTH CENTRE Internet is intended primarily for homework and research. The fact that a user “can” perform a certain action on the Internet does not mean that they “should” perform that action. The use of the Internet is a privilege, not a right, which may be taken away at any time for abuse or misconduct.

- You must have a parent permission form filled out and signed before accessing the computer.
- Staff permission is required at all times and sessions are limited to 30 minutes.
- Youth must sign onto the computer when starting, and sign off upon finishing in order to keep track of time and activity.
- Staff can refuse use of the computer due to individual or group circumstances.
- Outside software and downloading is **NOT** permitted.
- **NO** access to chat rooms, emails (unless for homework purposes), Facebook, Instagram, Twitter, etc.
- Behavior including cyber bullying, use of inappropriate language, sharing of personal information of yourself or others will result in loss of internet privileges and possible further discipline.
- Access to websites containing the following is **NOT** permitted: violence, sexually explicit materials, drug culture, gambling, sexism, racism, militant content, gross and profane material.
- Internet use is not considered personal and private. The RYC retains the right to use monitoring software to both monitor and restrict inappropriate access. Violating this policy will result in denial of access to RYC computers and/or facility use.

**Youth will be required to observe standard Internet etiquette. Failure to use the RYC computers and Internet services responsibly and in accordance with these rules will result in penalties, suspension and/or repair costs.**

I have read the above regulations, understand them and will abide by them.

Youth's Name: \_\_\_\_\_ Age \_\_\_\_\_

Youth Signature: \_\_\_\_\_ Date \_\_\_\_\_

**PARENT OR GUARDIAN:** As a Parent or Legal Guardian of the above Youth, I have read and understood the terms and conditions outlined in the Internet Use Agreement of the Redcliff Youth Centre. I give my permission and consent for my child/youth to utilize the RYC Computers and Internet Access in agreement that access is subject to the terms and conditions described and that such access is intended solely for educational purposes.

Parent Name: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### **Parent/Guardian Membership**

If your child is registered as with The Redcliff Youth Centre, as a parent/guardian you automatically become a Member of our organization, giving you the opportunity to attend monthly board meetings, while granted eligibility to vote on internal decisions. Our Organization is governed by a Volunteer Board of Directors, in which oversee and work diligently alongside our Executive Director to ensure that our business practices, staff and resources all serve to maintain a positive atmosphere to engage youth in a variety of educational and recreational programs that encourage resiliency and individual growth.

If you wish for more information regarding volunteer opportunities, attending monthly board meetings, or becoming a board member, please check the appropriate box below.

YES    NO

Thank you for taking the time to complete our registration package. We look forward to getting to know your child/youth and family! Please know and understand that we are a referral agency that is able to help connect you and your family to viable resources in our community upon request, including but not limited to the following: Alberta Mental Health & Addictions, Children and Family Services, Bridges, Medicine Hat Women's Shelter, and the Medicine Hat Food Bank. **\*This agreement is eligible until the child/youth turns 18 years of age or phases out of our agency. Not required for annual renewal.**

### **PARENTAL CONSENT FORM – MEDIA INVOLVEMENT**

The Redcliff Youth Centre is a community-based facility which attracts various types of media involvement. All involvement has the direct authorization of the Board of Directors and/or the Executive Director. In order for your child/youth to engage in any

media involvement we require legal parental/guardian consent.

**Please select from below the areas of involvement you consent to:**

- I consent to my child/youth being photographed/filmed by RYC staff for external purpose (advertising, social media outlets, etc.)
- I consent to my child/youth being photographed by external parties (newspapers, couriers, etc.)
- I consent to my child/youth being filmed by external parties (news or television parties, newspapers, reporters, social media etc.)

I/we, \_\_\_\_\_ parent/guardian for \_\_\_\_\_  
DO / DO NOT (circle one) give consent to the above media involvement.

DATED \_\_\_\_\_ 2024 Redcliff, Alberta.

X  
\_\_\_\_\_  
Signature of Parent/Guardian

X  
\_\_\_\_\_  
Signature of RYC Staff Member

**\*This agreement is eligible until the child/youth turns 18 years of age and/or phases out of our agency, or by the choice of change by parent/guardian.**