



Nine Hole Ladies Golf Association

CONSTITUTION AND BYLAWS

(November 7, 2024)

Article I – Name

This association shall be known as University Park Country Club Nine Hole Ladies Golf Association (“Nine Hole LGA”)

Article II – Purpose

The Nine Hole LGA’s purpose shall be to promote an interest in golf. Weekly and special competitive events will be scheduled to promote fellowship and sportsmanship.

Article III – Membership

Section A – Requirements

Any woman, 18 years or older, who is a full golf member of UPCC, is eligible for membership and participation in the Nine Hole LGA.

Section B – Membership Obligations

A Nine Hole LGA member in good standing must meet the following requirements:

- Members must abide by these Nine Hole LGA Constitution and Bylaws, Standing Rules, and by the rules of golf etiquette, deportment and attire as prescribed by the USGA and the general rules of UPCC.
- A USGA handicap is not required to become a member of the Nine Hole LGA. However, a USGA handicap is required to compete for prizes on Thursday play days. All members are required to post their score for each round played, except on Thursdays, when the Pro Shop posts all scores, unless the format of that round is such that the player did not play her own ball for the entire round (e.g., in a scramble).
- Annual dues must be paid; and
- Members must be a paid member in good standing of UPCC.

Section C – Membership Meetings

Two scheduled General Meetings and Luncheons will be held annually, one on Opening Day and the second on Closing Day. Additional General Meetings may be held upon the call of the President, or at the request from 10 percent of the membership. A thirty (30) day notice will be sent to the membership before any meeting. A quorum to conduct business shall require twenty percent (20%) of the members to be present in person or by proxy. Actions at a General Meeting may be passed by a majority vote of members present in person or by proxy, unless otherwise specifically required by these Bylaws.

Article IV – Events

Section A – Play Days

The Nine Hole LGA will play every Thursday, for play scheduled at University Park Country Club, unless otherwise posted due to holidays or special events. The Pro Shop will be responsible for pairings for Thursday play days/events. Tuesday play is considered social play and pairings will be scheduled by the Tuesday committee chair, possibly the Vice-President. The Nine Hole LGA will be a year-round organization. Only Nine Hole LGA members in good standing (as described in Article IV.B) may participate.

Section B – Club Championship

The Nine Hole LGA shall sponsor a Club Championship Tournament annually. Club Championship competition requires the player to be a full Primary Nine Hole member in good standing of the Nine Hole LGA, and to have participated in, and posted a score, at least five times in Nine Hole LGA Thursday play during the current membership year, (i.e., for the period starting on the first day of May up to the Thursday preceding the day of the first round of the Club Championship).

Section C – Special Events

The Nine Hole LGA may sponsor various other organized events throughout the year.

Article V – Board of Directors

Section A – Board

1. *Membership*

The Nine Hole LGA Board of Directors will consist of the Executive Committee and Committee Chairs. All members of the Board of Directors are expected to regularly participate in Board meetings and Nine Hole LGA events.

2. *Meetings*

Meetings of the Board of Directors may be held monthly from October through May, as needed and at the discretion of the President during the summer months. A

quorum to conduct business at Board of Directors' meetings shall be defined of at least two (2) members of the Executive Committee and a one-third (1/3) of the Committee Chairs and Co-Chairs. Board motions and actions are passed by a majority vote of the Board members present at a meeting at which a quorum exists. Each Board member is entitled to one vote on a motion or action before the Board.

3. *Board Duties*

The Board of Directors of the Nine Hole LGA will approve the annual dues, shall be responsible for creation and maintenance of "Standing Rules" setting forth specific procedures and rules for golf activities of the Nine Hole LGA, and conduct such other business as deemed appropriate by the Board.

Section B – Executive Committee

1. *Membership*

The Executive Committee shall consist of the following officers: President, Vice President, Secretary, Treasurer and Communications. The immediate past President shall serve as an ex-officio and non-voting member of the Executive Committee.

2. *Term*

Executive Committee members are elected to a two-year term of office, commencing on May 1. Elected officers may serve no more than one (1) (two-year term) in one office. A vacancy on the Executive Committee will be filled by a member appointed by the remaining (four (4) members of the Executive Committee, to serve for the remainder of the term.

3. *Election*

The President will appoint a chair and four (4) members to serve as the Nominating Committee every two (2) years. This committee will nominate a slate of Nine Hole LGA officers for positions on the Executive Committee for the coming period and post the slate electronically and via the email system, at least fifteen (15) days prior to the Closing Day General Meeting and Luncheon. Nominations will be accepted from the floor at the meeting provided that said nominee has agreed to serve before her name is presented.

4. *Duties*

- a. The Executive Committee is responsible for (1) drafting and establishing the Nine Hole LGA budget for the upcoming year to be approved by the Board of Directors and presented to the membership, and (2) such other matters as deemed appropriate by the President, and maintaining Executive Committee Job descriptions.
- b. The President will preside at all meetings of the Nine Hole LGA and of the Executive Committee. She will appoint chairpersons of all standing and ad hoc committees. She will act as an ex-officio member of all committees and distribute event binders to Chairs, and act as liaison with other UPCC Groups as needed.

- c. The Vice President will assist the President and oversee membership. In the event the President is absent or incapacitated, the Vice-President will perform the duties of President and be responsible for maintaining a current Membership Roster.
- d. The Secretary will determine that a quorum is present and take full and accurate minutes of the Board of Directors, the Executive Committee and General Membership Meetings. The Secretary will ensure that the minutes are distributed electronically.
- e. The Treasurer will oversee the funds of the Nine Hole LGA and prepare accurate written financial statements and distribute said statements with the minutes.
- f. The Communications officer will inform all members of the Nine Hole LGA of the minutes, budget reports and all communications from the Executive Committee, including weekly winners, and update the information on the website, upcclga9.com, as needed.

Section C – Chairs and Co-Chairs

The Committee Chairs are responsible for planning a variety of golf/social events during the year, adhering to the budgets for their event, tracking expenses, and providing status reports of their respective event at Board of Directors' meetings. No one person may Chair an event for more than 2 consecutive years.

Article VI – Fiscal Year

The Nine Hole LGA fiscal year shall be from June 1 through May 31.

Article VII - Amendments

The Constitution and Bylaws will be reviewed at least once every four years to determine if any changes are needed. A Constitution and Bylaws Committee will be appointed by the President to conduct such review. Notice of any proposed amendments will be distributed to the entire Nine Hole LGA membership in person or electronically, via the email system, at least thirty (30) days prior to a General Meeting at which discussion and voting on the proposed amendments will take place. Approval of the proposed amendments will require a two-thirds (2/3) majority vote of the Nine Hole LGA members and proxies present at a General Meeting at which a quorum is present.