<u>Updated Cancellation Courtesy & Protocol</u>

For play on ...

<u>TUESDAYS</u> – Contact Jeanie Arnold (<u>jgatherapy@gmail.com</u> or 847-530-0484) to alert her of your cancellation (PLEASE DO NOT CANCEL YOURSELF IN THE UPCC APP AND DO NOT CONTACT THE PRO SHOP TO DO IT FOR YOU.)

Note: During the summer months of **June and July**, to cancel Tuesday tee times contact Mary Ann Murphy (<u>mamurphy43@gmail.com</u> or 740-281-4236), who will be managing this process in Jeanie's absence.

THURSDAYS – Call the Pro Shop to cancel.

<u>BOTH DAYS</u> – As a courtesy, alert the other members in your foursome (you can find contact information for text and email of anyone in our League on our own <u>website</u> and also on the UPCC App (Roster).

<u>Why the update?</u> We have had a few situations on recent Tuesdays where members and/or public golfers outside our League have been slotted-in to play in one of our ladies' foursomes. And the understandable displeasure was communicated to members of our Board.

We'd like to address why this happens and enforce the protocol above to ensure it doesn't continue going forward.

Tuesday is NOT our official League play day, and Ashley is NOT "blocking off' tee-times and grouping us together (as he does for us on Thursdays). Therefore, on Tuesdays, we are dependent on our own membership to make the Tuesday tee-times -- as would any group or individual member requesting play at UPCC. Currently this responsibility falls on our Membership lead, Jeanie Arnold.

Here's what happens if you cancel on Tuesdays via the Pro Shop or directly on the UPCC App: You are creating an "available" tee time that anyone can "see" and slot themselves into. Or, our Pro Shop staff can book that slot for a request that comes directly to them. And this is what we believe has happened these past few weeks.

So please refer to the protocol and courtesy outlined above and together we can avoid this situation, as best as we can, going forward.

Best, Carole Gilbertson, President