Parent and Family Engagement Plan 2026-2027
Compass

Each Title I school shall jointly develop with parents and family members of participating children, a written plan that shall describe how the school will carry out the requirements mentioned below. Parents shall be notified of the plan in an understandable and uniform format and, to the extent practical, provided in a language the parents can understand. The school plan must be made available to the local community and updated and agreed upon by parents periodically to meet the changing needs of parents and the school.

School's vision for engaging families:

To promote critical thinking and creativity, strong academic skills, and a commitment to creating lifelong learners. The school will empower students through high intellectual instruction and conduct standards building on their promise as they prepare for high school, careers, and citizenship. To be innovative and build a relationship with the families through engaging and interactive parent involvement activities.

What is Required:

Assurances: We will:

X Involve an adequate representation of parents, or establish a parent advisory board to represent families, in developing and evaluating the "School Parent and Family Engagement Plan" that describes how the school will carry out its required family engagement activities.

X Hold an annual meeting for families to explain the Title I program and the rights of parents to be involved. Offer other meetings/workshops at flexible times.

X Use a portion of Title I funds to support parent and family engagement and involve parents in deciding how these funds are to be used.

X Involve parents in the planning, review, and improvement of the Title I program.

X Develop a school-parent compact that outlines how parents, students, and school staff will share the responsibility for improving student achievement and describes how parents and teachers will communicate.

X Offer assistance to parents in understanding the education system and the state standards, and how to support their children's achievement.

X Provide materials and training to help parents support their child's learning at home.

X Provide staff development to educate teachers and other school staff, including school leaders, on how to engage families effectively.

X Coordinate with other federal and state programs, including preschool programs.

X Provide information in a format and language parents can understand and offer information in other languages as feasible.

X Include the School and District Parent and Family Engagement Plans in the Parent Engagement Notebook in the front office.

Principal: _____ Date: _____

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EVERY TITLE I SCHOOL IN POLK COUNTY WILL:

1. Involve parents and families in the planning, review, and improvement of their School Improvement Plan and Title I program. The school will jointly develop and evaluate the Parent & Family Engagement plan, as well as the school-home compact, with an adequate representation of parents.

	Date of meeting to gather parent input.	How were parents invited to give input? Select all that apply.						What evidence do you have to document parent/family participation? Select all that apply.			
School Improvement Plan (SIP)	**09/28/2026**		Marquee	✔	Social Media			Invite		Screenshots	
			Website		School Messenger			Agenda		Sign-in sheets	
			Flyer		Newsletter			Minutes	✔	Survey results	
			Other:					Other:			
Parent and Family Engagement Plan (PFEP)	**03/20/2026**		Marquee	✔	Social Media			Invite		Screenshots	
			Website		School Messenger			Agenda		Sign-in sheets	
			Flyer		Newsletter			Minutes	✔	Survey results	
			Other:					Other:			
School-Home Compact	**03/23/2026**		Marquee	✔	Social Media			Invite		Screenshots	
			Website		School Messenger			Agenda		Sign-in sheets	
			Flyer		Newsletter			Minutes	✔	Survey results	
			Other:					Other:			
Title I Budget	**09/28/2026**		Marquee	✔	Social Media			Invite		Screenshots	
			Website		School Messenger			Agenda		Sign-in sheets	
			Flyer		Newsletter			Minutes	✔	Survey results	

			Other:				Other:		
Parent & Family Engagement Allocation	**09/28/2026**		Marquee	✔	Social Media		Invite		Screenshots
			Website		School Messenger		Agenda		Sign-in sheets
			Flyer		Newsletter		Minutes	✔	Survey results
			Other:				Other:		

**** Evidence of the input gathered and how it was/will be used should be available on Title I Crate.***
****Elementary schools are required to hold at least one conference in which the compact is discussed with parents. A conference agenda and evidence of discussion should be submitted to Title I Crate.***

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2. Hold an **Annual Meeting** for families to explain the Title I program and the rights of parents and families to be involved.

Tentative date(s)	Tentative time(s)	Method(s) of notification					
09/17/2026	**5:30pm**		Flyer		Social Media		Marquee
			Student Agenda	✔	Website		School Messenger
			Other: Email				

What information is provided?	The Title I District Parent and Family Engagement Coordinator provides each school with a Power Point Presentation and agenda that incorporates information on: The Title I Program, Use of Funds Overview, Curriculum and Assessment Information, Parent and Family Engagement Plan, Compact, Ways Parents Can Be Involved and Upcoming Parent Engagement Events. Schools may personalize the Power Point by elaborating on how their specific school addresses these topics.			
How are parents and families informed of their rights?	Polk County Public Schools Title I program provides all Title I schools with a letter informing parents of their rights. This letter is sent home with all students via backpack the first week of school. Schools are also required to have a copy of the "Parents Right To Know" letter in a parent and family engagement notebook kept in the front office. The district Title I office monitors and keeps documentation of this on file.			
What are the barriers that prevent families from attending and how do you overcome these?	✔	Transportation: Meeting will also be virtual		
	✔	Mealtime: Refreshments will be available		
	✔	Childcare: Parents are welcome to bring older/younger siblings		
	✔	Translation: A translator will be available		
How will you get feedback from parents and families?	✔	Online Survey	✔	Paper-based Evaluation
		Other:		
How do families who are not able to attend receive the information?		Send home with student		Available online
	✔	Available in front office		Meet at a later date/time
	✔	Other: sent email		

3. Identify partnerships that coordinate & integrate Title I and local/federal funds to provide opportunities that encourage and support parents and families in more fully participating in the education of their children and/or to help support learning at home.

Title IX-Homeless	Working with the HEARTH program, we are dedicated to assisting students and families by eliminating the barriers related to homelessness and making sure they receive the same opportunities to have a successful academic career. The administration will conduct a staff meeting with the teachers that will be in contact with the child, and conference with parents regarding resources available.
Migrant	Migrant students will be assisted by the Migrant Education Program. Students will be prioritized by the MEP for supplemental services based upon need and migrant status. They provide support to students and families in locating services necessary to ensure academic success of these students whose education has been interrupted by moves. We provide transportation and have translators available if needed. Teachers and administrators will conduct a home visit and express important information about school or academics.

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Preschool Programs	**N/A**
Title III-ESOL	We will provide translation in their native language upon request
SAC	All parents are invited based on their willingness and dedication to being involved in school. We communicate the information through our school website, emails, and notifications. Parents are encouraged to attend the meetings to take part in improving the quality of instruction, engagement, and achievement of our students.
PTO/PTA	**N/A**
Community Agencies and Business Partners	**N/A**

4. Utilize strategies to ensure meaningful communication and accessibility.

What methods will be used to ensure meaningful, ongoing communication between home and school?	✔	Social Media	✔	Website		School Messenger
	✔	Conferences		Newsletter		Student Agenda
		Other:				
How are families notified in a timely manner when their child has been assigned or taught for four or more consecutive weeks by a teacher who is out of the field?	Students receive a letter if they have been taught for four or more consecutive weeks by a teacher who is out of the field. A copy of the letter and a list of the parents who receive the letter is kept on file as documentation for auditing purposes.					
How are parents and families provided information regarding the curriculum, achievement levels, progress monitoring and assessments?	✔	Annual Meeting	✔	Conferences		
	✔	Report Card	✔	Interim Report		
	✔	Building Capacity Events		Newsletters		
		Other:				
Describe how your school provides	✔	Translators for events	✔	Translated documents		

information in families' native languages.		Other:					
What languages do you provide?	✔	English	✔	Spanish	✔	Haitian Creole	
		Other:					
How are the needs of families with disabilities accommodated to ensure they have access to meetings and/or events?	✔	Online Platforms	✔	Large Print Materials			
	✔	ADA Compliance	✔	Staff Assistance			
		Other:					
Describe the opportunities families have to participate in their child's education.	✔	Volunteer	✔	Conference	✔	Family Events	
	✔	PTO/PTA/SAC		Other:			

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5. Educate and build the capacity of school staff on ways in which to work with and engage families effectively as well as the importance of parent and family engagement in increasing student achievement. Explain your plan for this school year.

Building Capacity of School Staff								
Title & Topic (REQUIRED)						**Tentative Date(s)**	**Audience**	
Building Relationships between School and Home						10.02/2026		Instructional Staff
							✔	All Staff
Format for Implementation		Book Study	✔	PLC		Other:		
How does this help staff to work with and engage families more effectively?	Provides information on the importance of working with families, regardless of the difficulties and it provides strategies for teachers to utilize in difficult situations							
Title & Topic (OPTIONAL)						**Tentative Date(s)**	**Audience**	
								Instructional Staff
								All Staff
Format for Implementation		Book Study		PLC		Other:		
How does this help staff to work with and engage families more effectively?								

6. Provide assistance, training, workshops, events, and/or meetings for parents and families to help them understand the education system, curriculum, standards, state assessments and achievement levels at flexible dates/times (i.e. morning, evening, lunch, Saturdays). Provide information to parents in a timely manner and in an easy to read format.

Building Capacity of Parents and Families				
How will events be evaluated?	✔	Online Survey		Paper-based Evaluation

		Other:		
What are the barriers and how do you overcome these?	✔	Transportation: Meetings will offered virtually		
	✔	Mealtime: Light refreshments will be available		
	✔	Childcare: Parents are welcome to bring older/younger siblings		
	✔	Translation: A translator will be available		
Describe how flexible dates and times are offered.	There will be a virtual option for any parent event as well as an alternative date at parents' request			
How do families who are unable to attend receive the event information?		Send home with student		Available online
		Available in office		Meet at later date/time
	✔	Other: Email		

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Building Capacity of Parents and Families - Minimum Requirement of 2 Events				
Title & Topic(s)	**Tentative Date(s) & Time(s)**	**Barriers Addressed** Select all that apply		**What will you be modeling? What will the families be practicing to better support learning at home?**
Transition to HS	01/21/2027	✔	Transportation	Parents will learn the options available with the Career Academies, enrollment deadlines and requirements, and courses/electives offered
		✔	Refreshments	
		✔	Childcare	
Transition (REQUIRED)		✔	Translation	
Curriculum, Testing, and Data	11/12/2026	✔	Transportation	Parents will be given the assessment schedule, test taking strategies, and their child's mid year data. The parents will be given websites that provide practice tests they can use at home to support their students.
		✔	Refreshments	
Select Topic		✔	Childcare	
State Assessments		✔	Translation	
Parent/Teacher Conference	10/16/2026	✔	Transportation	Parents will be given the opportunity to schedule a conference with the teachers to discuss the academic progress and data regarding their student. Parents may schedule a face to face conference or virtual conference
	01/05/2027	✔	Refreshments	
Select Topic		✔	Childcare	
Conferences		✔	Translation	
New Student Orientation	07/27/2026	✔	Transportation	Parents new to Compass will learn about Compass, digital agendas, review and sign the contract, compact, and success plan. Parents will also receive a copy of the PFEP.
	07/28/2026	✔	Refreshments	
Select Topic		✔	Childcare	
Optional Additional Topic		✔	Translation	
			Transportation	
			Refreshments	
			Childcare	
			Translation	

			Transportation	
			Refreshments	
			Childcare	
			Translation	
			Transportation	
			Refreshments	
			Childcare	
			Translation	

Documentation of these events should be uploaded to Title I Crate for Building Capacity Activities and also included on the Evaluation of Parent Engagement Activities to Build Capacity.