

Platinum Beauty Cheshire: COVID-19 Risk Assessment 18/06/2020

Name of Salon	Platinum Beauty Cheshire	Name of Assessor	Liz Segrott
Date of Assessment	18 th June 2020	Position of Assessor	Partner

Important:

- Platinum Beauty Cheshire will continue to follow guidelines set out by the government and NHS before and when trading commences. This is currently planned for 4th July 2020.
- This COVID-19 risk assessment will be regularly monitored and reviewed.

General Salon / Workstations

Number	What is the Risk	Who is at Risk	Risk (1 low, 5 high)	What action do you need to take
1.	Staff contracting COVID-19 from a client / visitor	All staff	3	<ul style="list-style-type: none">• Government guidance will be followed to restrict infection e.g. client hand washing for 20 seconds before their appointment upon arrival. Hand sanitiser will also be used in addition as standard. https://www.nhs.uk/live-well/healthy-body/best-way-to-wash-your-hands/• Staffing requirements and duties will be amended to minimise the number of individuals who are in contact with each client. Only one therapist will be working in the salon at any one time. The therapists may work upon the same client but not at the same time.• PBC is currently open Wednesday to Saturday only to allow sufficient opportunity to deep clean the salon regularly.• Clients will be sent an updated amendment to our consultation process via email. Clients must sign and return this to confirm their understanding. A partner

				<p>within the business will follow this up with a phone call to check client understanding. This practice will continue until a vaccine is found for COVID -19.</p> <ul style="list-style-type: none"> • This will be done once only, prior to the client’s first appointment post re-opening. • Clients will no longer be able to book a treatment/additional treatment on the day of service if the consultation process has not been carried out for that treatment in advance. • Salon has furniture removed (for example, fabric chairs which are not as easily disinfected and blankets on the bed) and screens installed at the nail desk to maintain social distancing as required by Government. • COVID-19 symptoms questions asked as initial part of consultation. • Clients have been informed in advance of their appointment the changes that have been put in place. These include: <ul style="list-style-type: none"> ○ Clients must attend the salon alone, without exception. A carer for our client is permitted to aid movement into the salon but must agree to adhere to all hygiene procedures documented in this policy. ○ Cash is no longer accepted. Card payments are available and preferred. Contactless payments are now permissible up to £45. Bank transfer at the time of treatment is also available. ○ The toilet area is open for the primary purpose of washing hands. If possible, use of the toilet should be limited. ○ Drinks will not be offered. Food and drink are prohibited from being brought into the salon. A water bottle can be carried in case of emergency, if required. ○ Clients and therapists must have bare skin below their elbow. Clients should ensure they adhere to this rule PRIOR to attending the salon by; not wearing any wrist jewellery, a single metal ring such as a wedding ring can be worn if it can be moved up and down the finger and therefore be cleaned. Cuts must be covered in a waterproof dressing. ○ If a client has long hair it should be tied back prior to arrival. ○ Clients must avoid bringing anything unnecessary to their appointment for example, bags and coats. A small box will be provided for essential items such as credit card, keys, phone and medication.
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2.	Client / visitor contracting COVID-19 from a member of staff	All clients / visitors	3	<ul style="list-style-type: none"> • Government guidance followed to restrict infection. Clients will be asked to wash their hands upon arrival and departure of the salon and will also be asked to follow this with use of hand sanitiser. https://www.nhs.uk/live-well/healthy-body/best-way-to-wash-your-hands/ Therapists will adopt the same practice. • Only one therapist will treat you in the salon at one time. This may increase your usual appointment time. • PBC is currently open Wednesday to Saturday only to allow sufficient opportunity to deep clean the salon regularly.

				<ul style="list-style-type: none"> • Clients will be sent an updated amendment to our consultation process via email. Clients must sign and return this to confirm their understanding. A partner within the business will follow this up with a phone call to check client understanding. This practice will continue until a vaccine is found for COVID -19. • Salon has furniture removed (for example, fabric chairs which are not as easily disinfected and blankets on the bed) and screens installed at the nail desk to maintain social distancing as required by Government. • Covid-19 symptoms questions asked as initial part of consultation. • Clients informed in advance of their appointment the changes that have been put in place. These include: <ul style="list-style-type: none"> ○ Clients must attend the salon alone, without exception. ○ Cash is no longer accepted. Card payments are available and preferred. Contactless payments are now permissible up to £45. Bank transfer at the time of treatment is also available. ○ The toilet area is open for the primary purpose of washing hands. If possible, use of the toilet should be limited. ○ Drinks will not be offered. Food and drink are prohibited from being brought into the salon. A water bottle can be carried in case of emergency, if required. ○ Clients and therapists must have bare skin below their elbow. Clients should ensure they adhere to this rule PRIOR to attending the salon by; do not wear any wrist jewellery, a single metal ring such as a wedding ring can be worn if it can be moved up and down the finger and be therefore cleaned. Cuts can be covered in a waterproof dressing. In addition, staff will ensure they have clean, short fingernails at all times. Artificial nails are prohibited. Gloves will be worn. ○ Staff will wear their hair tied back at all times. ○ Clients must not stay in the salon longer than is required once treatments have been completed. • Although not general practice before this pandemic, staff will not take breaks and/or eat in the salon. • Staff personal belongings will be kept outside the salon. • Waiting area is closed.
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				<ul style="list-style-type: none"> • Signs displayed with relevant instructions e.g. for handwashing, use of disposable towels and hand sanitiser. • Clients will be required to wear specified PPE, where appropriate. This will be discussed with you as part of the amended consultation process. Where a client does not have their own PPE, this will be provided free of charge in the short term as long as this remains sustainable for PBC to continue to do this. If this is no longer sustainable, PPE will be charged for alongside treatments and clients will be informed of this in advance. • Staff required to wear specified PPE where appropriate (as documented in risk 1). • Enhanced cleaning of all areas between clients and at end of day. The salon will use, in addition to other antibacterial products, Oxyl-Pro. This product is known to kill viruses, including the COVID-19. All implementations placed in barbicide will be sterilised and replaced every day. The mop and bucket used on hard floors, will be used for sole area of the salon and client contact areas and will be cleaned every day. • All bins will use bin liners including the toilet, and emptied every day. • Toilets cleaned after every use. • Waste that could be contaminated e.g. PPE disposed of in a bin bag which is securely tied and removed from salon after every client. • Uniform is changed daily and is laundered by itself. It is laundered at 60 degrees C. • Towels and linen are laundered by themselves at 60 degrees c and tumbled dried on a high heat. • Paper pricelists and gift vouchers will not be given out. These can be sent electronically to prevent any risk of cross infection. • Windows will be open at all times to create maximum ventilation. • As set out in PBC COVID-19 Infection Prevention and Control Policy, treatments which cannot be carried out or will need to be modified, will continue to be reviewed, alongside all offered treatments.
3.	Staff pass COVID-19 to each other	All staff and apprentices.	3	<ul style="list-style-type: none"> • Social distancing is enforced • Government guidance will be followed to restrict infection e.g. hand washing for 20 seconds before, afterward and in between all clients. Hand sanitiser will be used in addition as standard.

				<ul style="list-style-type: none"> • Staff checked for COVID-19 symptoms at the start of every day. Partners must hold one another to account to ensure this happens. • Staff required to wear specified PPE where appropriate, as detailed in risk 1. • Waste that could be contaminated e.g. PPE disposed of in a bin bag which is securely tied and removed from salon. • Windows will be open at all times to create maximum ventilation.
4.	Clients pass COVID-19 to each other	All clients	1	<ul style="list-style-type: none"> • Only one client will be allowed in the salon at any time. • This includes all areas leading to the salon including the pathway, hallway and toilet. • Clients should not attend their appointment any earlier or later than their specified time.

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