

June 28, 2021

REQUEST FOR QUALIFICATIONS

Preliminary and Construction Engineering Services

Illinois Transportation Enhancement Program (ITEP)

OVERVIEW

The City of Beardstown is soliciting Statements of Qualifications (SOQ) from professional engineering firms for the design and construction observation of a multi-use path on the undeveloped existing right-of-way of Sangamon Street from Schmoldt Park south to 15th Street. Beardstown was awarded federal Illinois Transportation Enhancement Program (ITEP) funding from the Illinois Department of Transportation (IDOT) for this improvement. Improvements will include a 10' paved multi-use path, sidewalk removal and replacement, aggregate shoulders, earth excavation, lighting/electrical, and signing/pavement marking. Firms are invited to submit their SOQ for eligibility to provide engineering services for the City. One engineering firm will be selected to perform all the preliminary and construction engineering work.

Project Location & Description

Construction of the proposed multi-use path will be on the undeveloped right-of-way of Sangamon St. that parallels the BNSF Railway thru the center of town. The path will extend 1.0 mile from the northern limit of Schmoldt Park south to near 15th Street. The project includes construction of a 10' wide hot-mix asphalt multi-use path with aggregate shoulders, pcc sidewalk removal and replacement, pcc curb and gutter removal and replacement, earth excavation, lighting/electrical, and signing and pavement marking.

Scope of Services

This solicitation will select an IDOT prequalified engineering firm to perform preliminary engineering services for Phase I and Phase II as well as Phase III Construction Observation. The City of Beardstown will utilize federal ITEP funding for the engineering phases.

Preliminary engineering services will require the completion of all work in accordance with the applicable sections of the IDOT Bureau of Local Roads & Streets (BLRS) and Bureau of Design & Environment (BDE) Manuals. The services will include all activities to receive federal design approval and to prepare the plans, specifications, and estimates (PS&E) package. The project is anticipated to be processed as a State Approved Categorical Exclusion. Construction Observation and Documentation shall be in accordance with applicable IDOT requirements. Services will include, but are not limited to:

- Field survey and data collection
- Environmental studies coordination
- Project Development Report
- All necessary IDOT forms
- Contract plans, specifications, and special provisions
- Estimates of time and cost
- Construction Observation
- Construction Documentation utilizing IDOT CMMS software

Timeline

The City of Beardstown is targeting the March 11, 2022 IDOT letting for construction of this project. It is anticipated the preliminary engineering services will require eight to ten months to complete. The City would like to enter into an engineering agreement with the selected engineering firm for acceptance at an August, 2021 City Council Meeting.

Project Budget

The City of Beardstown was awarded \$1.05 million in federal ITEP funding for the engineering and construction of this project.

Statement of Qualifications Requirements

Interested firms should submit the following information as part of their statement of qualifications. Statements should not include any information on estimates of time or cost to complete the engineering work.

- Project contacts
- Information about the engineering design firm
- A narrative highlighting the firm's interest, abilities, and qualifications, which should include the firm's understanding and approach to the project.
- Resumes or key personnel assigned to the project
- Information on similar projects including descriptions and reference contacts for each project
- IDOT prequalifications

Submittal Information

Please limit submittals to no more than 20 pages.

Submittals will be due Friday, July 23, 2021, by 3:00 pm at the office of the Beardstown City Clerk. Interested firms should submit three (3) hard copies of their proposal to the following address:

City of Beardstown
Attn: Mr. Brian Ruch, City Clerk
105 West 3rd Street
Beardstown, IL 62618

Statements of qualifications will be evaluated by the Selection Committee. The evaluation criteria and weighting for this project are listed in the chart below. Interested firms may be asked to provide additional information. Interviews are not anticipated as part of the selection process.

Criteria	Weighting
Technical Approach	15%
Firm Experience	20%
Staff Capabilities	20%
Specialized Experience	15%
Past Performance	15%
Project Management Approach	15%
Total	100%

Further information may be obtained by calling (217) 323-3110 or by e-mail at beardstown@casscomm.com

Brian Ruch
Beardstown City Clerk