



MEMORANDUM OF UNDERSTANDING

NextGenTreesUSA

This Memorandum of Understanding, (MOU) is entered into on

Date Signed (hereafter, "Effective Date"): Month_____ Day____ Year_____

Effective for One Year. By and Between

NextGenTreesUSA, EIN: 26-1701113; 43443 Wild Dunes Square, Leesburg, VA 20176

Website: NextGentreesUSA.com Office: 703-443-4571 Fax: 804-773-7080

Co-Founder: Tom Boone, T: 301-537-8299 E: tomb@nextgentreesusa.com

Co-Founder: Dabney Kerr, T: 434-249-0484 E: dabney@nextgentreesusa.com

and

School Name: _____ Office T: _____

Address: _____ County _____ St _____ Zip _____

Principal: _____ T: _____ E: _____

Key Contact: _____ T: _____ E: _____

Hereafter, "the Parties."

The Parties agree as follows:

1. **Purpose and Intention.** This MOU is a contract between NextGenTreesUSA (hereafter, "NGT"), and _____ (hereafter, "Partner School") to work with school leadership, teachers and students in an atmosphere of collaboration, resulting in an effective and efficient partnership regarding all matters related to conducting a successful fundraising campaign that generates income for the school's programming and special projects.
2. **Responsibilities.** The Parties agree as follows:
 - a. **NGT** will provide two choices of tree seedlings. Seedlings will be in plant-ready condition and will be delivered to the location designated by the school to receive them for planting within 5 days.
 - b. **NGT** reserves the right to substitute a similar tree if one chosen is unavailable from the supplier.
 - c. **NGT** will also provide an information packet with step-by-step guidance on how to sell the trees, use the sales sheets, a letter to parents about the program, and links for instructions for standardized ways to plant the trees correctly, etc.

- d. **NGT** will provide PR and marketing materials for students, and expert business and fundraising expertise to school fundraising leadership.

3. **Responsibilities.** The Parties agree as follows:

- a. **Partner School** will commit to building awareness and excitement for the NGT fundraising project throughout the school – on site usually, by teachers, administrators, student body - through daily announcements, etc. With limitations of COVID-19, utilizing on-line tools such as the school’s website, emails, FaceBook, other options.
- b. **Partner School** will designate a key contact – possibly the PTA or PTO lead - to partner with NGT, who will clearly and consistently communicate and coordinate with NGT and the school contact(s) throughout the fundraising process. Partner School affirms the key contact will have the authority to purchase seedlings and conduct business with NGT.
- c. **Partner School’s** key contact will track, collect, and coordinate sales sheets and ensure the summary transmittal confirmation – in writing - is received by NGT.
- d. **Partner School** will appoint a key contact who will coordinate the process for payment for the trees **at the time of purchase** during the designated fundraising period. Delivery is coordinated by planting season (i.e. seedlings purchased in the Fall are delivered beginning in mid-March for Spring planting).
- e. **Partner School** will coordinate the receiving and distribution of tree seedlings from NGT for spring planting.

4. **Term.** This Agreement shall commence upon the Effective Date, as stated above, and will continue until the responsibilities of both Parties are satisfied. But, in no event past one year from the Effective Date – with exceptions made for Spring fundraisers.

5. **Termination.** This Agreement may be terminated at any time by either Party upon 15 days written notice to the other party.

6. **Representations and Warranties.** Both Parties and authorized Agents represent that they are fully authorized to enter into this Agreement.

7. **Disclaimers.** Trees must be planted with care according to enclosed instructions. NGT assumes no responsibility or liability for planting of any tree seedlings and in the sale thereof makes no warranties, expressed or implied, of merchantability or of fitness for a particular purpose and makes no warranties regarding the survival or rate of growth of any seedlings.

8. **Indemnity.** The Parties each agree to indemnify and hold harmless the other Party, and its respective affiliates, officers, agents, employees, and permitted successors and assigns against any and all claims, losses, damages, liabilities, penalties, punitive damages, expenses, reasonable legal fees and costs of any kind or amount whatsoever, which result from the negligence of or breach of this Agreement by the indemnifying party, its respective successors

and assigns that occurs in connection with this Agreement, whether or not a lawsuit is filed. This section remains in full force and effect even after termination of the Agreement by its natural termination or the early termination by either party.

- 9. **Limitation of Liability.** Under no circumstances shall either Party be liable to the other Party or any third Party for any damages resulting from any part of this agreement such as, but not limited to, loss of revenue or anticipated profit or lost business, costs of delay or failure of delivery, which are not related to or the direct result of a party's negligence or breach. Further, notwithstanding anything to the contrary in this agreement or provided under any applicable law, no Party shall, in any event, be liable to another, either in contract or in tort, for any consequential, incidental, indirect, special, or punitive damage, whether or not such damages could have been reasonably foreseen by either Party.
- 10. **Severability.** In the event any provision of this Agreement is deemed invalid or unenforceable, in whole or in part, that part shall be severed from the remainder of the Agreement and all other provisions should continue in full force and effect as valid and enforceable.
- 11. **Governing Law and Jurisdiction.** The Parties agree that this Agreement shall be governed by Virginia law.
- 12. **Entire Agreement.** The Parties acknowledge and agree that this Agreement represents the entire agreement between the Parties. If the Parties desire to change, add, or otherwise modify any terms, they shall do so in writing, to be signed by both parties.

The Parties have read and agree to the terms and conditions set forth above, and as demonstrated by their signatures as follows:

School Representative

Signature: _____
 Name (print): _____
 Title: _____
 Date: _____

Other Representative

Signature: _____
 Name (print): _____
 Title: _____
 Date: _____

NextGenTreesUSA

Signature: _____
 Name (print): _____
 Title: _____
 Date: _____

NextGenTreesUSA

Signature: _____
 Name (print): _____
 Title: _____
 Date: _____