



**Application form**

It is essential that all information be given at the time of application.

Childs Name:

Date of birth:

Gender: Male\Female

Country of Birth:

Nationality:

Language spoken at home:

CPR no:

Address:

.....  
.....

Childs photo  
white  
background  
here

**Parents details**

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**Fathers** (guardian) name: ..... Contact number: .....

E-mail address: .....

Employer: ..... Office Number: .....

**Mothers** (guardian) name: ..... Contact number: .....

E-mail address: .....

Employer: ..... Office Number: .....

**List two people who we can contact in case of emergency when you cannot be reached**

Name: ..... Relation: ..... Contact number: .....

Name: ..... Relation: ..... Contact number: .....

Parents (Guardian) Signature

Date

## Child's medical history

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Is your child allergic to any medication, food or product?

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Is your child taking any regular medication or is he\she receiving any regular treatment?

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Does your child have any specific health, behavioral, emotional or psychological problems?

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Does your child have any hearing or hearing related problems?

.....

Please give details of any illness, operations or injuries since birth.

.....

Has your child had or required treatment for any of the following? (If yes, please give brief details below)

Condition	Yes\No	Condition	Yes\No
Asthma	Yes\No	Sickle cell	Yes\No
Hay fever	Yes\No	Measles	Yes\No
Diabetes	Yes\No	Mumps	Yes\No
Epilepsy	Yes\No	Joint\Bone disease	Yes\No
Chicken pox	Yes\No	Congenital heart disease	Yes\No
Fits\Convulsions	Yes\No	Serious hospitalization	Yes\No
Persistent headaches	Yes\No		

Parents (Guardian) Signature

Date

## Application checklist

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In addition to this completed application form, the following documentation is essential and must be included as a part of the application process

- 1 passport sized photos
- Copy of child's passport & CPR
- Copy of both parent's passports & CPR
- Up to date vaccination record copy
- Copy of birth certificate

## Declaration

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If you opted to allow the daycare "**Caregiver**" giving your child medication that has been prescribed by your doctor or during nursery hours, you must send the child with a prior written note providing name (s) of the medication, reason behind giving, dosage and times to be given, and contact number reachable during that day for yourself as well second phone number for adult member of the family. It's your own responsibility to send the above mentioned information to the daycare on a daily basis (day by day) in case of prescribed medication for several days.

**Without this note, any medication brought to the nursery by your child cannot be administered.**

It is extremely important to keep the daycare updated to any changes in your contact details. Especially if both parents are leaving the country whilst your child is still in the daycare, please ensure that the daycare has the nominated emergency contact details.

Please notify the daycare immediately if your child has contracted any communicable diseases and/or if you notice any change in your child's overall health. This will help us ensure that the health of your child and others in the daycare community is paramount.

If your child becomes ill during his/her day at the daycare, the nanny would like your permission to administer the following medication at her discretion.

In all instances, a note will be sent to the parents (guardian) stating the dosage, amount given and the time it was given.

Parents (Guardian) Signature

Date

## Parent's (Guardian) Signatures

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1- I (we) the understated confirm that I (we) have provided all relevant information in this application form and it is accurate and true and correct to the best of my (our) knowledge at the time of completion.

2- I (guardian) of the children \_\_\_\_\_ allow Bambino's Nursery to post their photos of the Nursery activities at their official social media. (Allow - Don't Allow)

Signature of Parent (Guardian) ..... Date.....

PLEASE SEND THE COMPLETED APPLICATION FORM AND

REQUESTED DOCUMENTATION AND APPLICATION FEE TO:

Admission office, Villa: 811, Road: 3315, Block: 333 Al Mahooz

Email: [Bambino.daycare.bh@gmail.com](mailto:Bambino.daycare.bh@gmail.com) Telephone: 17 794708 / 38899340 / 38857626

Parents (Guardian) Signature

Date

## Packages - Age 7m - 4yrs

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\* All packages are for 5 days a week (Saturday - Wednesday / Sunday - Thursday), any additional days to be charged based on the daily rate specified by the Administration calculated in advance or at the end of each period.

\* Fees to be paid in advance (please refer to the payment policy attached to the application form).

\*Fees may change depending on circumstances (guardians will be informed in advance).

\*Paid fees are non-refundable.

\*Daycare remains closed during public holidays or whenever according to the ministry of Education.

\*Please circle your preferred package.

### Package A

- Timing: 7:00 a.m. – 6:00 p.m.
- Fees: BD240 (per month)

### Package B

- Timing from 7:00 a.m. – 4:00 p.m.
- Fees: BD200 (per month)

### Package C

- Timing from 7:00 a.m. – 2:00 p.m.
- Fees: BD180 (per month)

### Package D

- Timing from 12:00 p.m. – 6:00 p.m.
- Fees: BD140 (per month)

Parents (Guardian) Signature

Date

# Packages – Infants' 1m - 6m

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**\* Please circle your preferred package**

## Infant Packages (ages 1m-6m)

### Package A

- Timing 7:00 a.m. - 6:00 p.m.
- Fees: BD220 (per month)

### Package B

- Timing 7:00 a.m. - 4:00 p.m.
- Fees: BD190 (per month )

### Package C

- Timing 7:00 a.m. - 2:00 p.m.
- Fees: BD170 (per month)

Parents (Guardian) Signature

Date

### **Fees, overtime charges and payment information**

Dear Parents/Guardians,

Please note the below fees, overtime charges and payment information:

Differential rates are set for infants and toddlers. In all cases fees are payable on the 1st day of the month in advance and or joining day will be marked as 1st day of the calendar month for due fees. This cover all sessions for which the child is enrolled including any sessions not attended by the child for instance due to illness, Parents choice, public holidays, Government request e.g. Pandemic\*.

and no compensation as such unless it's a Daycare own decision to request for closure.

**If Parents/guardians opt to have their child seat left vacant due to personal circumstances, then a prior four weeks written notice must be submitted to the management "seat will not be guaranteed". otherwise the full month fee must be paid.**

**All sudden/unplanned leave of a child is considered paid and Daycare takes no responsibility for any kind of compensation.**

#### **Fee Payment policy:**

- Fees (plus any due overtime charges) can be paid by standing order, direct debit, cash made payable to:

Bambino Daycare  
IBAN No.: BH49BBKU00100000409598  
Bank of Bahrain and Kuwait

**- Non-attendance due to holiday, illness\* or other reasons full fees are applicable.**

**- Customers with 2 to 3 days a week packages, considered a fixed session which cannot be swapped, and any extra sessions will be charged for. However, we would allow prior one week notice to modify days if possible at the time.**

- Once you sign the contract with the Bambino daycare, your agreement to our terms and conditions is legally binding by Bahrain Law.

- Failure to meet payments will result in immediate termination of the seat with the Bambino nursery and the child will not be permitted in Bambino premises .

#### **Late payment/ Non-payment of fees:**

- Fees payment **deadline on 3rd of each month.**

Parents (Guardian) Signature

Date

- After one week of non-payment or late payment, you will receive a verbal (or through messaging services) reminder of the due payment.
- After two weeks of non-payment, we will suspend the childcare place, and the child will not be allowed to come into the nursery until the fees are paid in full. Fees (plus any due overtime charges) will still be applicable during the two weeks the nursery suspends the place.
- If the fees are not paid in full after four weeks, the nursery will terminate the contract and send a communication to confirm this.

Overtime charges:

In case of delay in picking up the child on time, an overtime charge will be calculated, as follows:

**Package A:**

- Timing: 7:00 a.m. – 6:00 p.m./ **After 6 p.m.: BHD 2 charge for each 5 minutes late**

**Package B:**

- Timing from 7:00 a.m – 4:00p.m./ **After 4:15 p.m.: BHD 1 charge for each 5 minutes late**

**Package C:**

- Timing: 7:00 a.m. – 2:00 p.m./ **After 2:15 p.m.: BHD 1 charge for each 5 minutes late**

Should you need any further information on the above, please do not hesitate to ask our account department which is open from 8:00AM to 4:00PM Sun-Thu.

Done and reviewed by

Bambino daycare Administration

on 25th October, 2020

Parents (Guardian) Signature

Date