

ENTITY NAME: Village of Williamsport

MINUTES TITLE: Council and BPA Joint Meeting

BOARD NAME: Council and BPA

TYPE OF MEETING: Regular

VOTING SESSION: Yes

DATE: 6/17/2019

START TIME: 7:00pm

END TIME: 7:55pm

MEETING LOCATION: 107 Green Street, Williamsport OH 43164

RECORD OF PROCEEDINGS: written

CALLED TO ORDER BY: Fiscal Officer Gayle Spangler

RECORD OF PROCEEDINGS

COUNCILMEMBERS ROLL CALL

NAME	PRESENT
Cindy Mayhugh	Not Present
John Elliott	Present
Mary Beth Poe	Present
Tracey Garrett	Present
Pennie McCain	Present
Ron Lyle	Present

BPA ROLL CALL

NAME	PRESENT
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Randy Lemaster	Present
Chris Salvito	Present
James Christman	Not Present

IN ATTENDANCE

NAME	VISITOR/EMPLOYEE	COMMENTS
Gary Silcott	Stantec	
Jeremy Recklein	INPC	
Adam Fosher	Shelley	
Brian Roese	Roese Brothers	
Zachary Stewart	Insurance Agent	
Gayle Spangler, Fiscal Officer	Employee	

APPROVAL OF PREVIOUS MINUTES: Council

MOTION TO APPROVE MINUTES OF	6/3/2019
TYPE OF MEETING	Regular
MOTION TO APPROVE BY	John Elliott
MOTION TO APPROVE SECONDED BY	Pennie McCain
DISCUSSION	none
VOTING ROLL CALL	VOTE
	No
John Elliott	Yes
Mary Beth Poe	Yes
Ron Lyle	Yes
Tracey Garrett	Yes
Pennie McCain	Yes
VOTING RESULTS	YES: 5 NO: 0

APPROVAL OF PREVIOUS MINUTES: BPA

MOTION TO APPROVE MINUTES OF	5/13/2019
TYPE OF MEETING	Regular
MOTION TO APPROVE BY	Randy Lemaster
MOTION TO APPROVE SECONDED BY	Chris Salvito
DISCUSSION	none
VOTING ROLL CALL	VOTE
Randy Lemaster	Yes
Chris Salvito	Yes
VOTING RESULTS	YES: 2 NO: 0

APPROVAL OF BILLS: Council

MOTION BY	Tracey Garrett
MOTION SECONDED BY	Ron Lyle
VOTING ROLL CALL	VOTE
	Choose an item:

John Elliott	Yes
Mary Beth Poe	Yes
Ron Lyle	Yes
Tracey Garrett- arrived late	Yes
Pennie McCain	Yes
VOTING RESULTS	YES: 5 NO: 0

APPROVAL OF BILLS: BFA

MOTION BY	Rocky Salvito
MOTION SECONDED BY	Randy Lemaster
VOTING ROLL CALL	VOTE
Randy Lemaster	Yes
Chris Salvito	Yes
VOTING RESULTS	YES: 2 NO: 0

STATEMENT OF CASH as of 05/31/2019

MOTION BY	John Elliott
MOTION SECONDED BY	Tracey Garrett
VOTING ROLL CALL	VOTE
	Choose in item.
John Elliott	Yes
Mary Beth Poe	Yes
Ron Lyle	Yes
Tracey Garrett	Yes
Pennie McCain	Yes
VOTING RESULTS	YES: 5 NO: 0

BANK RECONCILIATION as of 05/31/2019

MOTION BY	John Elliott
MOTION SECONDED BY	Ron Lyle
VOTING ROLL CALL	VOTE
	Choose in item.
John Elliott	Yes
Mary Beth Poe	Yes
Ron Lyle	Yes
Tracey Garrett	Yes
Pennie McCain	Yes
VOTING RESULTS	YES: 5 NO: 0

OLD BUSINESS

Legislation:

NUMBER	12-2019
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TITLE	A RESOLUTION TO ACCEPT THE TRANSFER OF PROPERTY JOINTLY OWNED BY DEERCREEK TOWNSHIP AND THE VILLAGE OF WILLIAMSPORT SOLELY TO THE VILLAGE OF WILLIAMSPORT
CLASSIFICATION	New Business Ordinance
STATUS	Passage
MOTION TO	Approve
MOTION BY	Ron Lyle
MOTION SECONDED BY	Tracey Garrett
DISCUSSION	
VOTING ROLL CALL	VOTE
	Choose an item:
John Elliott	Yes
Mary Beth Poe	Yes
Ron Lyle	Yes
Tracey Garrett	Yes
Pennie McCain	Yes
VOTING RESULTS	YES: 5 NO:

NUMBER	
TITLE	ADOPTING THE BUDGET OF THE VILLAGE OF WILLIAMSPORT, OHIO FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2020 AND SUBMITTING THE SAME TO THE COUNTY AUDITOR
CLASSIFICATION	New Business Ordinance
STATUS	3rd Reading
MOTION TO	Approve
MOTION BY	John Elliott
MOTION SECONDED BY	Ron Lyle
DISCUSSION	
VOTING ROLL CALL	VOTE
	Choose an item:
John Elliott	Yes
Mary Beth Poe	Yes
Ron Lyle	Yes
Tracey Garrett	Yes
Pennie McCain	Yes
VOTING RESULTS	YES: 5 NO:

TOPIC	Rumpke updated contract.
PRESENTED BY	Fiscal Officer Spangler
DISCUSSION	The Rumpke contract was verified to be an increase per house.

MOTION TO	Approve
MOTION BY	Johr. Elliott
MOTION SECONDED BY	Tracey Garrett
VOTING ROLL CALL	VOTE
	Choose an item
John Elliott	Yes
Mary Beth Poe	Yes
Ron Lyle	Yes
Tracey Garrett	Yes
Pennie McCain	Yes
VOTING RESULTS	YES: 5 NO:

TOPIC	Lift Station Easement
PRESENTED BY	Randy Lemaster
DISCUSSION	The homeowner has been contacted and doesn't have an issue with an easement to the lift station. Mr. Lemaster indicated that Greg Hatfield was to notify Jayme Fountain to proceed with the easement legislation. Mr. Lemaster is not sure what the status is with Ms. Fountain.

TOPIC	PICCA worker
PRESENTED BY	Randy Lemaster
DISCUSSION	Mr. Salvito will contact PICCA to see to use a worker under the PICCA grant program. Greg Hatfield has been using a community worker.

TOPIC	Salt Spreader
PRESENTED BY	Chris Salvito
DISCUSSION	The salt spreader has been repaired. A check off list has been developed to make sure maintenance is performed to the spreader.

NEW BUSINESS:

TOPIC	Village Insurance renewal
PRESENTED BY	Zachary Stewart
DISCUSSION	The Village has maintained the current insurance coverage for 16 years. Mr. Stewart updated Council that the park has been on the insurance policy since 2004. Once the Village takes 100% ownership of the park the insurance company will need an updated deed. Village property is valued at \$7.0 million and property deductible is \$500. The Village currently has one claim with the insurance company for the lightning strike. The annual premium is \$16,330. Mr. Stewart

	reviewed the property, liability, and auto schedules. Mr. Stewart will provide the Village with a flood map.
PRESENTED BY	Fiscal Officer Spangler
MOTION TO	Approve
MOTION BY	Pennie McCain
MOTION SECONDED BY	Ron Lyle
VOTING ROLL CALL	VOTE
	Choose an item.
John Elliott	Yes
Mary Beth Poe	Yes
Ron Lyle	Yes
Tracey Garrett	Yes
Pennie McCain	Yes
VOTING RESULTS	YES: 5 NO:

TOPIC	OPWC Street Contracts
PRESENTED BY	Gary Silcott
DISCUSSION	Bids were received from Roesse Brothers, Cox Paving, and Shelley Company. The preliminary low bidder was Cox Paving. Mr. Silcott will recommend a change order to do additional mill and fill along the curb and gutters on School and Church Street. Council expressed dissatisfaction with Cox Paving's work in past projects. Mr. Silcott will talk to Cox about repairing Water Street at the Village limits. A motion was made to approve the low bidder after Mr. Silcott reviews all the submitted bids
MOTION TO	Approve
MOTION BY	Pennie McCain
MOTION SECONDED BY	John Elliott
VOTING ROLL CALL	VOTE
	Choose an item.
John Elliott	Yes
Mary Beth Poe	Yes
Ron Lyle	Yes
Tracey Garrett	Yes
Pennie McCain	Yes
VOTING RESULTS	YES: 5 NO:

TOPIC	OPWC Sanitary sewer and storm sewer contracts
PRESENTED BY	Gary Silcott
DISCUSSION	Bids were received from IPR and United Company. The preliminary low bidder was IPR. Mr. Silcott explained that the contract is to re-line the lateral sanitary

COMMENTS	
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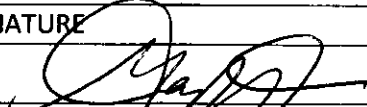
MEETING ADJOURN: Council


MOTION BY	John Elliott	
MOTION SECONDED BY	Tracey Garrett	
VOTING ROLL CALL	VOTE	
	Choose an item:	
John Elliott	Yes	
Mary Beth Poe	Yes	
Ron Lyle	Yes	
Tracey Garrett	Yes	
Pennie McCain	Yes	
VOTING RESULTS	YES: 5	NO: 0

MEETING ADJOURN: BPA

MOTION BY	Randy Lemaster	
MOTION SECONDED BY	Chris Salvito	
VOTING ROLL CALL	VOTE	
Randy Lemaster	Yes	
Chris Salvito	Yes	
VOTING RESULTS	YES: 2	NO: 0

MINUTES PREPARED BY

SIGNATURE	TITLE	DATE
	Fiscal Officer	7/8/2019

ATTESTED BY SIGNATURE	TITLE	DATE
	Mayor	7/1/2019

	and storm sewer lines. A motion was made to approve the low bidder after Mr. Silcott reviews all the submitted bids
MOTION TO	Approve
MOTION BY	Ron Lyle
MOTION SECONDED BY	Tracey Garrett
VOTING ROLL CALL	VOTE
	Choose an item
John Elliott	Yes
Mary Beth Poe	Yes
Ron Lyle	Yes
Tracey Garrett	Yes
Pennie McCain	Yes
VOTING RESULTS	YES: 5 NO:

TOPIC	Storm Sewer study
PRESENTED BY	Gary Silcott
DISCUSSION	Mr. Silcott presented a proposal for the storm water study. The estimate is \$16,500. Earnhart Hill has already completed a smoke test of all the sanitary sewer and this study will be for storm water only. The study is broke out in phases and potential funding sources. They will hold the study until the next meeting. Fiscal officer Spangler will e-mail the study to everyone.

TOPIC	May Fire Runs
PRESENTED BY	Fiscal Officer Spangler
DISCUSSION	The report was presented for Council's review.

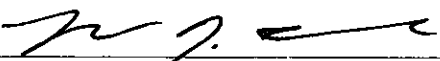
NEXT SCHEDULED MEETING: Council

TYPE OF MEETING	<u>Regular</u>
DATE	<u>7/1/2019</u>
TIME	7:00pm
LOCATION	107 Green Street, Williamsport OH 43164
COMMENTS	

NEXT SCHEDULED MEETING: BPA

TYPE OF MEETING	<u>Regular</u>
DATE	<u>7/8/2019</u>
TIME	7:00pm
LOCATION	300 Ballard Ave, Williamsport OH 43164

ATTESTED BY SIGNATURE	TITLE	DATE
	BPA Chair	7/8/2019

ATTESTED BY SIGNATURE	TITLE	DATE
	3PA Chair	7/8/2019

