

ENTITY NAME: Village of Williamsport

MINUTES TITLE: Council

BOARD NAME: Council

TYPE OF MEETING: Regular

VOTING SESSION: Yes

DATE: 1/20/2020

START TIME: 7:00pm

END TIME: 7:40pm

MEETING LOCATION: 107 Green Street, Williamsport OH 43164

RECORD OF PROCEEDINGS: written

CALLED TO ORDER BY: Fiscal Officer Gayle Spangler

RECORD OF PROCEEDINGS

COUNCILMEMBERS ROLL CALL

NAME	PRESENT
Cindy Mayhugh	Present
Matthew Fields	Present
Mary Beth Poe	Present
Tracey Garrett	Present
Pennie McCain	Present
Ron Lyle	Present

IN ATTENDANCE

NAME	VISITOR/EMPLOYEE	COMMENTS
Ben Bailey	BPA	
Melissa Gartin	BPA	

Gayle Spangler, Fiscal Officer	Employee	
John Elliott	Mayor	

APPROVAL OF PREVIOUS MINUTES: Council

MOTION TO APPROVE MINUTES OF	1/6/2020
TYPE OF MEETING	Regular
MOTION TO APPROVE BY	Pennie McCain
MOTION TO APPROVE SECONDED BY	Tracey Garrett
DISCUSSION	none
VOTING ROLL CALL	VOTE
Cindy Mayhugh	Yes
Matthew Fields	Abstain
Mary Beth Poe	Yes
Ron Lyle	Yes
Tracey Garrett	Yes
Pennie McCain	Yes
VOTING RESULTS	YES: 5 NO: 0

APPROVAL OF BILLS: Council

MOTION BY	Pennie McCain
MOTION SECONDED BY	Ron Lyle
VOTING ROLL CALL	VOTE
Cindy Mayhugh	Yes
Matthew Fields	Yes
Mary Beth Poe	Yes
Ron Lyle	Yes
Tracey Garrett	Yes
Pennie McCain	Yes
VOTING RESULTS	YES: 6 NO: 0

PUBLIC INPUT:

OLD BUSINESS

TOPIC	Stantec Storm Sewer project
PRESENTED BY	Mayor Elliott
DISCUSSION	Mayor Elliott will contact Gary Silcott with Stantec on storm water study status.

TOPIC	Intelliwave
PRESENTED BY	Mayor Elliott
DISCUSSION	Mayor Elliot has contacted Jayme Fountain, solicitor. Ms. Fountain will draft a contract to protect the Village on the Intelliwave project. Mayor Elliott indicated he should have the contract by next meeting.

TOPIC	Wage Increase for Village utility employees
PRESENTED BY	Mayor John Elliott
DISCUSSION	The full-time position was discussed. Pennie McCain stated that she did not feel Greg Hatfield's hourly wage reflects the adjustment for health insurance and gas training. The Village is not required to provide health insurance. Fiscal Officer Spangler will look into it. Fiscal Officer Spangler will rework the full-time employee ordinance to reflect the current employment circumstances. Mayor Elliott said he favored a 1.5% rate increase.

TOPIC	Village Part-time employees
PRESENTED BY	Mayor John Elliott
DISCUSSION	Mayor Elliott would like to hire part-time summer help to assist Greg Hatfield. Council questioned how many hours the person would work. In the summer, Greg Hatfield needs help mowing. Ron Lyle questioned what the pay rate would be. It was suggested from \$10 to \$15 per hour based on skills. Pennie McCain will check on contracting mowing out for parks. Earnhart Hill oversee the WTP and WWTP and water distribution. Mayor Elliott advised the part-time person could help with other jobs besides mowing. An ordinance will be prepared for the next meeting.

TOPIC	Website
PRESENTED BY	Fiscal Officer Spangler
DISCUSSION	The fiscal officer will work on a RFP for the website development. Four companies have expressed an interest in the doing the Village's website.

NEW BUSINESS:

TOPIC	Council and BPA swearing in
PRESENTED BY	Mayor John Elliott
DISCUSSION	Mayor Elliot swore in Ben Bailey and Melissa Gartin to the BPA board.

TOPIC	Council assignments
PRESENTED BY	Mayor John Elliott
DISCUSSION	Mayor Elliott distributed a listing of Council committee assignments for the coming term. The utility committee will serve as a liaison between Council and BPA. Mayor Elliott scheduled a street committee meeting for Monday, January 27 th at the WTP. Pennie McCain stated that the fire district is meeting with an architect to start the preliminary discussion on building a new fire station.

TOPIC	Ken Ward Deercreek Dam Days
PRESENTED BY	Ken Ward
DISCUSSION	Didn't show up to meeting

TOPIC	OML new Councilmember training
PRESENTED BY	Gayle Spangler
DISCUSSION	Matthew Fields indicated he would like to attend. Will notify Fiscal Officer Spangler on what meeting he would attend.

TOPIC	Park
PRESENTED BY	Mayor Elliott
DISCUSSION	Mayor Elliott informed Council that the mulch is for the playground. Pennie McCain asked if they would mulch both playgrounds. The cost is \$3400 for a semi-load. The Mayor stated that Kay Sweeney would attend the next meeting.

Legislation:

NUMBER	02-2020
TITLE	AN ORDINANCE AMENDING ORDINANCE 01-2020 AND ADOPTING THE ANNUAL APPROPRIATION MEASURE BASED ON THE AMENDED CERTIFICATE
CLASSIFICATION	New Business Resolution
STATUS	1st Reading
MOTION TO	Waive
MOTION BY	Tracey Garrett
MOTION SECONDED BY	Pennie McCain
DISCUSSION	Files the permanent appropriations with the County budget commission.
VOTING ROLL CALL	VOTE
Cindy Mayhugh	Yes
Matthew Fields	Yes
Mary Beth Poe	Yes
Ron Lyle	Yes

Tracey Garrett	Yes
Pennie McCain	Yes
VOTING RESULTS	YES: 6 NO:
MOTION TO	Approve
MOTION BY	Mary Beth Poe
MOTION SECONDED BY	Cindy Mayhugh
DISCUSSION	
VOTING ROLL CALL	VOTE
Cindy Mayhugh	Yes
Matthew Fields	Yes
Mary Beth Poe	Yes
Ron Lyle	Yes
Tracey Garrett	Yes
Pennie McCain	Yes
VOTING RESULTS	YES: 6 NO:

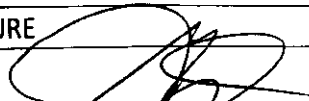
NEXT SCHEDULED MEETING: Council

TYPE OF MEETING	<u>Regular</u>
DATE	<u>2/3/2020</u>
TIME	7:00pm
LOCATION	107 Green Street, Williamsport OH 43164
COMMENTS	

MEETING ADJOURN: Council

MOTION BY	Cindy Mayhugh
MOTION SECONDED BY	Tracey Garrett
VOTING ROLL CALL	VOTE
Cindy Mayhugh	Yes
Matthew Fields	Yes
Mary Beth Poe	Yes
Ron Lyle	Yes
Tracey Garrett	Yes
Pennie McCain	Yes
VOTING RESULTS	YES: 6 NO: 0

MINUTES PREPARED BY

SIGNATURE	TITLE	DATE
	Fiscal Officer	1/20/2020

ATTESTED BY SIGNATURE	TITLE	DATE
<i>John Elliott</i>	Mayor	1/20/2020