**ENTITY NAME: Village of Williamsport**

**MINUTES TITLE: Council Meeting**

**BOARD NAME: Council**

**TYPE OF MEETING: Regular**

**VOTING SESSION: Yes**

**DATE:** 3/18/2019

**START TIME: 7:00pm**

**END TIME: 7:28 pm**

**MEETING LOCATION: 300 Ballard Ave, Williamsport OH 43164**

**RECORD OF PROCEEDINGS: written**

**CALLED TO ORDER BY: Mayor Ed Cox**

**RECORD OF PROCEEDINGS**

**COUNCILMEMBERS ROLL CALL**

|  |  |
| --- | --- |
| NAME | PRESENT |
| Cindy Mayhugh | Present |
| John Elliott | Present |
| Mary Beth Poe | Present |
| Tracey Garrett | Not Present |
| Pennie McCain | Present |
| Ron Lyle | Present |

**IN ATTENDANCE**

|  |  |  |
| --- | --- | --- |
| NAME | VISITOR/EMPLOYEE | COMMENTS |
| Mayor Ex Cox | Employee |  |
| Gayle Spangler, Fiscal Officer | Employee |  |

**APPROVAL OF PREVIOUS MINUTES**

|  |  |
| --- | --- |
| MOTION TO APPROVE MINUTES OF  | 3/18/2019 |
| TYPE OF MEETING | **Regular** |
| MOTION TO APPROVE BY | Pennie McCain |
| MOTION TO APPROVE SECONDED BY | John Elliott |
| DISCUSSION |  |
| VOTING ROLL CALL | VOTE |
| Cindy Mayhugh | Yes |
| John Elliott | Yes |
| Mary Beth Poe | Yes |
| Ron Lyle | Yes |
|  |  |
| Pennie McCain | Yes |
| VOTING RESULTS | YES: 5 NO: 0 |

**APPROVAL OF BILLS**

|  |  |
| --- | --- |
| MOTION BY | John Elliott |
| MOTION SECONDED BY | Ron Lyle |
| VOTING ROLL CALL | VOTE |
| Cindy Mayhugh | Yes |
| John Elliott | Yes |
| Mary Beth Poe | Yes |
| Ron Lyle | Yes |
|  |  |
| Pennie McCain | Yes |
| VOTING RESULTS | YES: 5 NO: 0 |

|  |  |
| --- | --- |
| TOPIC | Credit Card Report |
| PRESENTED BY | Fiscal Officer Spangler |
| Discussion | No discussion |

**Cash Summary as of 02/28/2019**

|  |  |
| --- | --- |
| MOTION BY | Cindy Mayhugh |
| MOTION SECONDED BY | John Elliott |
| VOTING ROLL CALL | VOTE |
| Cindy Mayhugh | Yes |
| John Elliott | Yes |
| Mary Beth Poe | Yes |
| Ron Lyle | Yes |
|  |  |
| Pennie McCain | Yes |
| VOTING RESULTS | YES: 5 NO: 0 |

**Bank Reconciliation as of 02/28/2019**

|  |  |
| --- | --- |
| MOTION BY | Pennie McCain |
| MOTION SECONDED BY | Mary Beth Poe |
| VOTING ROLL CALL | VOTE |
| Cindy Mayhugh | Yes |
| John Elliott | Yes |
| Mary Beth Poe | Yes |
| Ron Lyle | Yes |
|  |  |
| Pennie McCain | Yes |
| VOTING RESULTS | YES: 5 NO: 0 |

**OLD BUSINESS**

|  |  |
| --- | --- |
| TOPIC | Storm Sewer Discussion |
| PRESENTED BY | Mayor Cox |
| Discussion | No discussion |

**LEGISLATION**

|  |  |
| --- | --- |
| NUMBER | **08-2019** |
| TITLE | AN ORDINANCE ESTABLISHING A CAPITAL PROJECTS FUND KNOW AS THE "OHIO PUBLIC WORKS COMMISSION GRANT CONSTRUCTION FUND |
| CLASSIFICATION | New Business Ordinance |
| STATUS | 1st Reading |
| MOTION TO | Waive |
| MOTION BY  | Pennie McCain |
| MOTION SECONDED BY  | John Elliott |
| DISCUSSION | Fiscal Officer Spangler explained that to adhere to ORC all OPWC funds must be in a capital fund having the beginning number of 4 in the UAN system. This will establish an OPWC fund 4201. |
| VOTING ROLL CALL | VOTE |
| Cindy Mayhugh | Yes |
| John Elliott | Yes |
| Mary Beth Poe | Yes |
| Ron Lyle | Yes |
|  |  |
| Pennie McCain | Yes |
| VOTING RESULTS | YES: 5 NO: |
| MOTION TO | Approve |
| MOTION BY  | Pennie McCain |
| MOTION SECONDED BY  | Ron Lyle |
| DISCUSSION | None |
| VOTING ROLL CALL | VOTE |
| Cindy Mayhugh | Yes |
| John Elliott | Yes |
| Mary Beth Poe | Yes |
| Pennie McCain | Yes |
| Ron Lyle | Yes |
|  |  |
| VOTING RESULTS | YES: 5 NO: |

|  |  |
| --- | --- |
| NUMBER | **09-2019** |
| TITLE | AN ORDINANCE AMENDING THE ANNUAL APROPRIATIONORDINANCE IN THE GENERAL FUND 1000 OF THE VILLAGE OF WILLIAMSPORT, OHIO |
| CLASSIFICATION | New Business Ordinance |
| STATUS | 1st Reading |
| MOTION TO | Waive |
| MOTION BY  | Cindy Mayhugh |
| MOTION SECONDED BY  | John Elliott |
| DISCUSSION | Fiscal Officer Spangler advised Council this was to appropriate dollars for the park grant, water valve project, and electric bill increases |
| VOTING ROLL CALL | VOTE |
| Cindy Mayhugh | Yes |
| John Elliott | Yes |
| Mary Beth Poe | Yes |
| Ron Lyle | Yes |
|  |  |
| Pennie McCain | Yes |
| VOTING RESULTS | YES: 5 NO: |
| MOTION TO | Approve |
| MOTION BY  | John Elliott |
| MOTION SECONDED BY  | Cindy Mayhugh |
| DISCUSSION | None |
| VOTING ROLL CALL | VOTE |
| Cindy Mayhugh | Yes |
| John Elliott | Yes |
| Mary Beth Poe | Yes |
| Pennie McCain | Yes |
| Ron Lyle | Yes |
|  |  |
| VOTING RESULTS | YES: 5 NO: |

**NEW BUSINESS:**

|  |  |
| --- | --- |
| TOPIC | Fire Runs |
| PRESENTED BY | Fiscal Officer Spangler |
| DISCUSSION | For Council’s information |

|  |  |
| --- | --- |
| TOPIC | Northeast Gas Contract |
| PRESENTED BY | Mayor Cox |
| DISCUSSION | The Village has received a new contract for Northeast Gas effective in September. The contract was disbursed for Council to review. The audit on the gas system was recently completed and resulted in over $16,000 in gas line repairs. Mayor Cox will update Council on whose responsibility it is to make these type of repairs. The Mayor will look into possibility of acquiring another company but has not had success with this in the past. Northeast has new owners who are recommending the increase. The Mayor will ask Northeast to come to a meeting to discuss the responsibilities of the Village and of Northeast. Greg Hatfield is the trained onsite person for the Village. |

**NEXT SCHEDULED MEETING**

|  |  |
| --- | --- |
| TYPE OF MEETING | Regular |
| DATE | 4/1/2019 |
| TIME | 7:00pm |
| LOCATION | 107 Green Street, Williamsport OH 43164 |
| COMMENTS |  |

**MEETING ADJOURN**

|  |  |
| --- | --- |
| MOTION BY | Cindy Mayhugh |
| MOTION SECONDED BY | John Elliott |
| VOTING ROLL CALL | VOTE |
| Cindy Mayhugh | Yes |
| John Elliott | Yes |
| Mary Beth Poe | Yes |
| Ron Lyle | Yes |
| Pennie McCain | Yes |
|  |  |
| VOTING RESULTS | YES: 5 NO: 0 |

**MINUTES PREPARED BY**

|  |  |  |
| --- | --- | --- |
| SIGNATURE | TITLE | DATE |
|  | Fiscal Officer | 4/2/2019 |

**ATTESTED BY**

|  |  |  |
| --- | --- | --- |
| SIGNATURE | TITLE | DATE  |
|  | Mayor | 4/1/2019 |