

**ENTITY NAME:** Village of Williamsport

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**MINUTES TITLE:** Council Meeting

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**BOARD NAME:** Council

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**TYPE OF MEETING:** Regular

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**VOTING SESSION:** Yes

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**DATE:** 10/21/2019

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**START TIME:** 7:00pm

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**END TIME:** 8:01pm

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**MEETING LOCATION:** 107 Green Street, Williamsport OH 43164

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**RECORD OF PROCEEDINGS:** written

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**CALLED TO ORDER BY:** Council

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## RECORD OF PROCEEDINGS

### COUNCILMEMBERS ROLL CALL

NAME	PRESENT
Cindy Mayhugh	Present
John Elliott	Present
Mary Beth Poe	Not Present
Tracey Garrett	Not Present
Pennie McCain	Present
Ron Lyle	Present

**IN ATTENDANCE**

NAME	VISITOR/EMPLOYEE	COMMENTS
Ed Cox	Mayor	
Gayle Spangler, Fiscal Officer	Employee	

**APPROVAL OF PREVIOUS MINUTES**

MOTION TO APPROVE MINUTES OF	10/7/2019
TYPE OF MEETING	<b>Regular</b>
MOTION TO APPROVE BY	John E Elliott
MOTION TO APPROVE SECONDED BY	Ron Lyle
DISCUSSION	
VOTING ROLL CALL	VOTE
Cindy Mayhugh	Yes
John Elliott	Yes
<del>Mary Beth Poe</del>	Choose an item.
Ron Lyle	Yes
<del>Tracey Garrett</del>	Choose an item.
Pennie McCain	Yes
VOTING RESULTS	YES: 4 NO: 0

**APPROVAL OF BILLS**

MOTION BY	John Elliott
MOTION SECONDED BY	Ron Lyle
VOTING ROLL CALL	VOTE
Cindy Mayhugh	Yes
John Elliott	Yes
<del>Mary Beth Poe</del>	Choose an item.
Ron Lyle	Yes
<del>Tracey Garrett</del>	Choose an item.
Pennie McCain	Yes
VOTING RESULTS	YES: 4 NO: 0

**OLD BUSINESS:**

TOPIC	Stantec Storm Sewer
PRESENTED BY	Mayor Cox
DISCUSSION	Mayor Cox did not have an update.

TOPIC	Park Landscaping
PRESENTED BY	Mayor Cox
DISCUSSION	The Mayor updated Council that the park landscaping project would start the second week of November.

TOPIC	Traffic signal improvement
PRESENTED BY	Mayor Cox
DISCUSSION	The Mayor has advised Stantec that the Village is seeking grant dollars to improve the traffic signal.

**Legislation:**

NUMBER	
TITLE	AN ORDINANCE AMENDING THE ANNUAL APPROPRIATION ORDINANCE IN THE GENERAL FUND 1000, WATER DEBT REDUCTION FUND 5721, AND THE SEWAGE BOND & INTEREST FUND 5722 OF THE VILLAGE OF WILLIAMSPORT, OHIO
CLASSIFICATION	New Business Ordinance
STATUS	1st Reading
MOTION TO	Waive
MOTION BY	John Elliott
MOTION SECONDED BY	Pennie McCain
DISCUSSION	The ordinance held for a second reading.
VOTING ROLL CALL	VOTE
Cindy Mayhugh	Yes
John Elliott	Yes
Mary Beth Poe	Choose an item.
Ron Lyle	Yes
Tracey Garrett	Choose an item.
Pennie McCain	Yes
VOTING RESULTS	YES: 4 NO:

**NEW BUSINESS:**

TOPIC	Law Enforcement Contract with Pickaway County Sheriff
PRESENTED BY	Mayor Ed Cox
DISCUSSION	The first contract is for 97 hours for \$2811. The second contract is for 102 hours at \$2939. Fiscal Officer Spangler stated the General Fund has collected \$128,000 and expended \$87,000. Fiscal Officer Spangler will get the current municipal income tax information and send it to Council. Councilperson McCain would like to see a proposal for more hours. Fiscal Officer Spangler will contact the Sheriff to get additional hour quotes.

TOPIC	Earnhart Water & Sewer District meeting with Mayor Cox
PRESENTED BY	Mayor Cox

DISCUSSION	<ul style="list-style-type: none"> <li>The sewer smoke testing was a job that needed to be completed by 2019. The quote is estimated at \$26,875 plus \$125 inspection fee when required. There is currently \$16,000 available and the housekeeping ordinance will include an increase to cover the costs of the smoking testing. The Village will have to access some residents' basements. Mayor Council will send out a listing to Council members of affected homeowners. The Village will fix the I&amp;I issues only.</li> </ul>
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TOPIC	Earnhart Hill contract for 2020
PRESENTED BY	Mayor Ed Cox
DISCUSSION	The contract for EH will increase from \$3600 to \$3750 per month for water and \$3300 to \$3430 for sewer. The contract will be available at the next meeting.

TOPIC	Fire Hydrant repairs
PRESENTED BY	Mayor Cox
DISCUSSION	The water fire hydrant repairs will start at 12:00am and are scheduled to be completed by 5:00am. Fire hydrant flushing will be going on for the next week.

TOPIC	2020 Capital Improvement Plan review
PRESENTED BY	Mayor Cox
DISCUSSION	<ul style="list-style-type: none"> <li>Water Tower Tank Maintenance. Dixon Engineering can propose a 10-year plan to do yearly maintenance. The plan would spread the cost over a period of time and ensure the safety of the tower. EH has submitted three companies to get quotes.</li> <li>Well #2 rehab was completed in 2019. Well #1 should be done in 2020. The estimate is \$25,000</li> <li>The raw water line leak needs repaired the estimate is \$5,000</li> <li>Surge projection needs added to the WTP and the WWTP.</li> <li>The easement for the 22 West lift station needs completed.</li> <li>Several safety improvements were recommended for the WWTP and WTP.</li> <li>EH recommended looking at abolishing the minimum rate user fee and charging all users for actual usage. EH will come to explain the benefits of this type of rate structure.</li> </ul>

TOPIC	BPA
PRESENTED BY	Mayor Cox
DISCUSSION	Mayor Cox advised Council at the beginning of the year they would not have a functioning BPA. Only one person will be on the board. Randy Lemaster will resign and Chris Salvito will not be on the ballot. Council has two options appoint new BPA members or appoint a Village administrator. Councilperson Elliott advised Council the Mayor Cox might be willing to serve as Village administrator.


**NEXT SCHEDULED MEETING**


TYPE OF MEETING	<u>Regular</u>
DATE	<u>11/4/2019</u>
TIME	7:00pm
LOCATION	107 Green Street, Williamsport OH 43164
COMMENTS	

**MEETING ADJOURN**

MOTION BY	Cindy Mayhugh
MOTION SECONDED BY	Ron Lyle
VOTING ROLL CALL	VOTE
Cindy Mayhugh	Yes
John Elliott	Yes
<del>Mary Beth Poe</del>	Choose an item.
Ron Lyle	Yes
<del>Tracey Garrett</del>	Choose an item.
Pennie McCain	Yes
VOTING RESULTS	YES: 4                      NO: 0

**MINUTES PREPARED BY**

SIGNATURE	TITLE	DATE
	Fiscal Officer	11/4/2019

ATTESTED BY SIGNATURE	TITLE	DATE
	Mayor	11/4/2019