

**ENTITY NAME: Village of Williamsport**

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**MINUTES TITLE: Council Meeting**

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**BOARD NAME: Council**

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**TYPE OF MEETING: Regular**

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**VOTING SESSION: Yes**

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**DATE: 12/3/2018**

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**START TIME: 7:00pm**

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**END TIME: 7:35 pm**

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**MEETING LOCATION: 107 Green Street, Williamsport OH 43164**

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**RECORD OF PROCEEDINGS: written**

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**CALLED TO ORDER BY: Mayor Ed Cox**

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# RECORD OF PROCEEDINGS

## COUNCILMEMBERS ROLL CALL

| NAME           | PRESENT        |
|----------------|----------------|
| Cindy Mayhugh  | Present        |
| John Elliott   | Present        |
| Mary Beth Poe  | Present        |
| Tracey Garrett | Present        |
| Pennie McCain  | Present        |
| Ron Lyle       | Present        |
|                | Choose an item |
|                | Choose an item |

## IN ATTENDANCE

| NAME                           | VISITOR/EMPLOYEE | COMMENTS |
|--------------------------------|------------------|----------|
| Mayor Ex Cox                   | Employee         |          |
| Gayle Spangler, Fiscal Officer | Employee         |          |

## APPROVAL OF PREVIOUS MINUTES

|                               |                 |
|-------------------------------|-----------------|
| MOTION TO APPROVE MINUTES OF  | 11/20/2018      |
| TYPE OF MEETING               | Regular         |
| MOTION TO APPROVE BY          | Pennie McCain   |
| MOTION TO APPROVE SECONDED BY | John Elliott    |
| DISCUSSION                    |                 |
| VOTING ROLL CALL              | VOTE            |
| Cindy Mayhugh                 | Yes             |
| John Elliott                  | Yes             |
| Mary Beth Poe                 | Yes             |
| Ron Lyle                      | Yes             |
| Pennie McCain                 | Yes             |
| Tracey Garrett                | Abstain         |
|                               | Choose an item  |
|                               | Choose an item  |
| VOTING RESULTS                | YES: 5    NO: 0 |

## APPROVAL OF BILLS

|                    |               |
|--------------------|---------------|
| MOTION BY          | John Elliott  |
| MOTION SECONDED BY | Cindy Mayhugh |
| VOTING ROLL CALL   | VOTE          |

|                       |                     |
|-----------------------|---------------------|
| Cindy Mayhugh         | Yes                 |
| John Elliott          | Yes                 |
| Mary Beth Poe         | Yes                 |
| Ron Lyle              | Yes                 |
| Pennie McCain         | Yes                 |
| Tracey Garrett        | Yes                 |
|                       | Choose an item.     |
|                       | Choose an item.     |
| <b>VOTING RESULTS</b> | <b>YES: 6 NO: 0</b> |

**DEPARTMENT HEAD/OFFICIAL REPORT**

|                       |                |
|-----------------------|----------------|
| DEPARTMENT            | Fiscal Officer |
| REPRESENTATIVE'S NAME | Gayle Spangler |
| DISCUSSION            | No report.     |

**NEW BUSINESS**

|              |  |
|--------------|--|
| TOPIC        | Earnhart Hill 2019 Agreement   |
| PRESENTED BY | Mayor Cox  |
| DISCUSSION   | The Earnhart Hill agreement for the WTP and the WWTP was presented. The cost is \$3600 for WTP and \$3300 for WWTP. The GIS services is an optional feature and the Village has never utilized this service. The Mayor stated that when getting quotes from EH the fiscal officer will make sure the quote includes all costs for the project. EH gives the Village access to two engineers. The fiscal officer will e-mail last year's contract to all Council members. |

|                    |   |
|--------------------|---|
| TOPIC              | 2019 Sheriff's contract   |
| PRESENTED BY       | Mayor Cox   |
| DISCUSSION         | The Sheriff's contract is the same as last year with two service options. Option one is for 102 person-hours for \$2811 or Option two 87 person-hours for \$2400. This does not include 911 calls. A motion was made to pay for the 102 man-hours for 2019 in the amount of \$2811. |
| MOTION BY          | Mary Beth Poe   |
| MOTION SECONDED BY | Cindy Mayhugh   |
| VOTING ROLL CALL   | VOTE  |
| Cindy Mayhugh      | Yes   |
| John Elliott       | Yes   |
| Mary Beth Poe      | Yes   |
| Ron Lyle           | Yes   |
| Pennie McCain      | Yes   |

|                       |                     |
|-----------------------|---------------------|
| Tracey Garrett        | Yes                 |
|                       | Choose an item      |
|                       | Choose an item      |
| <b>VOTING RESULTS</b> | <b>YES: 6 NO: 0</b> |

|                           |   |
|---------------------------|---|
| <b>TOPIC</b>              | DAC meeting   |
| <b>PRESENTED BY</b>       | Mayor Cox   |
| <b>DISCUSSION</b>         | The DAC will hold a special meeting on December 6 <sup>th</sup> . Mayor Cox will attend. DAC will vote to put a .5 mill levy on the ballot. A motion was made to have Mayor Cox vote to put the levy on the ballot. |
| <b>MOTION BY</b>          | John Elliott  |
| <b>MOTION SECONDED BY</b> | Pennie McCain   |
| <b>VOTING ROLL CALL</b>   | <b>VOTE</b>   |
| Cindy Mayhugh             | Yes   |
| John Elliott              | Yes   |
| Mary Beth Poe             | Yes   |
| Ron Lyle                  | Yes   |
| Pennie McCain             | Yes   |
| Tracey Garrett            | Yes   |
|                           | Choose an item  |
|                           | Choose an item  |
| <b>VOTING RESULTS</b>     | <b>YES: 6 NO: 0</b>   |

|                     |   |
|---------------------|---|
| <b>TOPIC</b>        | Squad status  |
| <b>PRESENTED BY</b> | Mayor Cox   |
| <b>DISCUSSION</b>   | Mayor Cox advised Council that the EMS has nine active members and only five routinely make runs. Council needs to establish a committee to look at the long-term viability of the squad. The current EMS is set-up as a 501(c)3. The Safety committee will look into the squad mutual aid runs and financials. For 2019, the squad is going to contract with Perry Township. |

**LEGISLATION**

|                           |                        |
|---------------------------|------------------------|
| <b>NUMBER</b>             |                        |
| <b>TITLE</b>              | 2019 Budget            |
| <b>CLASSIFICATION</b>     | New Business Ordinance |
| <b>STATUS</b>             | 1st Reading            |
| <b>MOTION TO</b>          | Waive                  |
| <b>MOTION BY</b>          | John Elliott           |
| <b>MOTION SECONDED BY</b> | Tracey Garrett         |

|                  |                  |
|------------------|------------------|
| DISCUSSION       |                  |
| VOTING ROLL CALL | VOTE             |
| Cindy Mayhugh    | Yes              |
| John Elliott     | Yes              |
| Mary Beth Poe    | Yes              |
| Ron Lyle         | Yes              |
| Pennie McCain    | Yes              |
| Tracey Garrett   | Yes              |
| Cindy Mayhugh    | Yes              |
|                  | Dispose in item. |
| VOTING RESULTS   | YES: 6 NO:       |

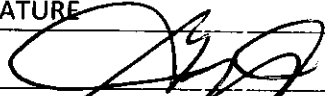
**NEXT SCHEDULED MEETING**

|                 |   |
|-----------------|---|
| TYPE OF MEETING | <u>Regular</u>                          |
| DATE            | <u>12/17/2018</u>                       |
| TIME            | 7:00pm                                  |
| LOCATION        | 107 Green Street, Williamsport OH 43164 |
| COMMENTS        |   |

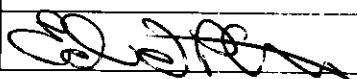
**MEETING ADJOURN**

|                    |                  |
|--------------------|------------------|
| MOTION BY          | Cindy Mayhugh    |
| MOTION SECONDED BY | Ron Lyle         |
| VOTING ROLL CALL   | VOTE             |
| Cindy Mayhugh      | Yes              |
| John Elliott       | Yes              |
| Mary Beth Poe      | Yes              |
| Ron Lyle           | Yes              |
| Pennie McCain      | Yes              |
| Ron Lyle           | Yes              |
|                    | Dispose in item. |
|                    | Dispose in item. |
| VOTING RESULTS     | YES: 6 NO: 0     |

**MINUTES PREPARED BY**

|   |                |            |
|---|----------------|------------|
| SIGNATURE   | TITLE          | DATE       |
|  | Fiscal Officer | 12/17/2018 |

**ATTESTED BY**

|   |       |            |
|---|-------|------------|
| SIGNATURE   | TITLE | DATE       |
|  | Mayor | 12/17/2018 |

