

**ACCESSIBLE
FLEXIBLE
CAPABLE
AFFORDABLE**



Summersville Arena & Conference Center

RESOURCE GUIDE



Summersville
Arena & Conference Center

3 Armory Way, Summersville, WV
304-872-3722 fax: 304-872-0901

Marianne@summersvillearena.com
www.summersvillearena.com



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The Summersville Arena & Conference Center in Beautiful Summersville, West Virginia!



As Mayor of the City of Summersville, I would like to welcome you to our city. Summersville has a unique advantage of being a small city with big city opportunities. The excellent quality of life in Summersville is exemplified by our beautiful mountains, wonderful citizens, and the many recreational activities.

Businesses and individuals looking for a home will find that Summersville has a skilled workforce, ready access to a major transportation route, and a community with a proactive approach to economic development.

Enjoy your visit and I hope you will agree with me that Summersville is one of the best communities in America.

Mayor Robert Shafer

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This Resource Guide is a comprehensive document that serves as a guideline to the facilities and features available for meetings and events in beautiful Summersville, West Virginia. Please consider that every event is unique and this Resource Guide may not immediately cover some of the special needs of your event. For consultation and complete information, call Marianne Taylor at 304-872-3722. The Summersville Arena & Conference Center reserves the right to make changes to the contents of the Resource Guide on an as-needed basis in regards to individual events. The Summersville Arena & Conference Center Resource Guide has been updated on December 1, 2020.



Welcome to the Summersville Arena & Conference Center

We are the affordable venue for you to Meet • Stay • Play

About the Center

The Summersville Arena & Conference Center is centrally located in the quaint and friendly community of Summersville, WV, which is centrally located within the state with easy access to most major interstates, making it an easy drive for West Virginia residents and those in surrounding states.

In 2005, the West Virginia National Guard with the cooperation of the James H. Ferguson family, the City of Summersville, the Nicholas County Commission and numerous others, built the Summersville Readiness Center. This state of the art facility houses the Summersville Arena & Conference Center, which includes a 24,000 square foot arena and a 3,715 square foot conference center.

The arena can be converted and used for a multitude of events, including conferences, trainings, meetings, trade shows, concerts, and dinner theatres. Pipe and drape partitioned vendor booths make for spacious areas for vendors to display their goods and services. The arena can also be used for various sporting events. The retractable bleachers seat 2,400 guests with comfortable individual seats with backs and arm rests. The beautiful portable hardwood basketball floor provides the perfect venue for basketball tournaments for all ages. When not in use for one of these events, the arena can be transformed into a beautiful ballroom with ceiling drapes, chandeliers, and hanging lights for banquets and wedding receptions.

The conference center is a multi-purpose area perfect for meetings and conferences. The area can be broken into six conference rooms with classroom or theater style seating and is equipped with state of the art audio visual equipment, free WiFi, conference call availability





and various other conference amenities. The conference center can also be used for small to medium sized banquets and weddings. The area is fully carpeted with twelve-foot ceilings and can accommodate 150 guests for banquets.

In-house catering is available for events of any size. Breakfast, lunch, dinner, breaks, appetizers, desserts, beverage services and bar services are available. Concessions are available for sporting events and trade shows.

Each event is customized to meet needs and budgets. Let the friendly staff of the Summersville Arena & Conference Center help to make your event successful.



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MEET THE TEAM



Marianne Taylor
Executive Director

Marianne Taylor is the Executive Director and oversees the management of the venue. She is a graduate of West Virginia University and has 10 plus years of experience as a wedding and meeting planner. She is very capable, flexible and friendly, making each experience stress free, memorable and affordable. When not working, Marianne enjoys traveling with her husband and spending time with her family, especially her 8 grandchildren.



Myra Thomas
Lead Chef

Myra Thomas is a graduate of Nicholas County High School. She attended the Art Institute of Charlotte and graduated with an Associates Degree in Science and specialized in Culinary Arts. Her signature dish at the Arena & Conference Center is Roast Beef in Au Jus. She also specializes in grilling and smoking all different types of meat. When she is not in the kitchen, she enjoys hiking and biking and spending time with family.



Extraordinary Meetings at Affordable Costs

- 3,715 square foot conference center with 6 total breakout rooms
- Meeting capabilities for 5 to 400 people
- Classroom or theater style set-up
- State of the art audio visual equipment
- Conference Call Availability
- In house catering
- 6 hotels within 1-2 miles with 500 guest rooms
- Restaurants ranging from fast food to fine dining in close proximity to the facility
- Irresistible attractions to enjoy when the workday is done—or arrive early and stay late to enjoy all the beauty, history, adventure and relaxation that Summersville has to offer.



**Meet for
Success!**

The Summersville Arena & Conference Center welcomes meeting groups of 5 to 400 guests.

The facility can accommodate general and breakout sessions and provide the latest audiovisual equipment, conference supplies, free WiFi and conference call availability as well as the excellent services of our Lead Chef, Myra Thomas.

Call today to discuss your meeting needs at 304-872-3722.



Package A

Meeting space for 20
\$784.79

Classroom style setting with linens. Audiovisual equipment, Separate Lunch Room, Catering to include Continental Breakfast, Lunch, and Beverage Service throughout the meeting, 20% Catering Service Charge, Set up and clean up

Package B

Meeting space for 50
\$1,841.79

Classroom style setting with linens. Audiovisual Equipment, Podium and Microphone (can be wireless microphone or lavalier), Separate Lunch Room, Catering to include Continental Breakfast, Lunch, and Beverage Service throughout the meeting, 20% Catering Service Charge, Set up and clean up

Package C

Meeting space for 100
\$3,525.59

Classroom style setting with linens. Audiovisual Equipment, Podium and Microphone (can be wireless microphone or lavalier), Separate Lunch Room, Catering to include Continental Breakfast, Lunch, and Beverage Service throughout the meeting, 20% Catering Service Charge, Set up and clean up

****Soda is available and is charged by consumption***

*****Call for prices for over 100 guests.***



Congratulations! You're Getting Married!

Maybe you are dreaming of an intimate wedding with family and close friends, or a big wedding bash or perhaps a formal black tie event. Whatever your dream, we are here to make it come true.

Every wedding is unique and we can help you plan all the details. The Summersville Arena & Conference Center provides a variety of amenities from specialty linens to chair covers and sashes, delicious catering options and centerpieces. We will customize your special day and work with you to make selections to fit your budget.

The conference center can accommodate up to 150 guests with a dance floor area and the arena accommodates 150-500 guests with round and/or banquet tables and dance floor area.

The Summersville Arena & Conference Center is a premier wedding venue with a qualified staff that strives to make your day special, stress free and memorable. Schedule an appointment with our wedding planner to see our venue and let the wedding planning begin.



Weddings at the Center

The Summersville Arena & Conference Center can provide all the special touches that will make your day unforgettable!

- **Amenities include:**
- Specialty Wedding Cakes
- Round and banquet tables
- Chairs
- Specialty linens
- Overlays and table runners
- Chair covers and sashes
- Centerpieces
- Beautifully draped ceiling with chandeliers
- Our Lead Chef, Myra Thomas, offers a huge variety of menu choices, beginning with appetizers and followed by dinner.
- Bar services with certified bar tenders.
- Wedding planner to help with all the details

Wedding packages for
20 - 500 guests
beginning at \$40 per guest.

Would you prefer to do the set-up yourself? We can rent you the space, tables and chairs.

Call to schedule an appointment
to discuss your special day!

Wedding Planner Marianne Taylor
304-872-3722



Celebrations!

Planning a party? We will assist with the details and help to make your event seamless and enjoyable. Whether it be a bridal or baby shower, birthday or anniversary party, family reunion or formal dinner, we will focus on the details and mold your event to meet your needs and budget. We can accommodate 10-500 guests in an intimate or formal fashion, and can provide the audio visual equipment, elegant decor, catering service and other amenities to make your event a success. And, all you have to do is make memories to last a lifetime. Let our team do what we do best and help make all the arrangements for your event.



The amenities listed on this page are standard and may be applied to any event.

Rentals

Individual Conference Room	\$100
Full Conference Center	\$500
Conference Center Set up Clean up Fee	\$125
Arena	Pricing per type of event
Trade Show Vendor Booths	Pricing per booth size
Arena Set up Clean Up Fee	\$250

Amenities

Audio Visual Equipment (<i>Projector and Screen or HDTV</i>)	\$25.00
Podium and Microphone	\$20.00
Phone line and speaker phone (<i>conference call availability</i>)	\$25.00
Flip Chart	\$10.00
White or black Linens	\$4.00
Floor length white or black linens	\$10
Table Overlays	Starting at \$7.00
Runners	Starting at \$5.00
Cloth Napkins	\$0.65
Table Skirts	\$10.00
Chair Covers	\$1.00
Chair Sashes	\$1.00
8 foot pipe and drape	\$1.50 per foot
3 foot pipe and drape	\$1.00 per foot
8 foot light Bar	\$10.00
Ceiling Treatment with Lights	\$200.00
Stage setup	\$320.00

Hotels

Hampton Inn	5400 Webster Road	304-872-7100
LaQuinta Inn & Suites	106 Merchants Walk Plaza	304-872-0555
Quality Inn	903 Industrial Drive	304-872-6500
Sleep Inn	701 Professional Park Drive	304-872-4500
Econo Lodge	1203 Broad Street	304-872-6900
Super 8	306 Merchants Walk	304-872-4888

If you're feeling adventurous, there are rental cabins and camping available ... call for details at 304-872-3722!

Spectacular Multi-use Arena



The Summersville Arena is 24,000 square feet with high ceilings. The area can be used for many different events:

- Sporting events such as wrestling and basketball tournaments
- Trade Shows & Expos
- Training Sessions
- Large Conferences
- Concerts
- General Session Meeting Room for 100-500
- Large Weddings and receptions for 150-500

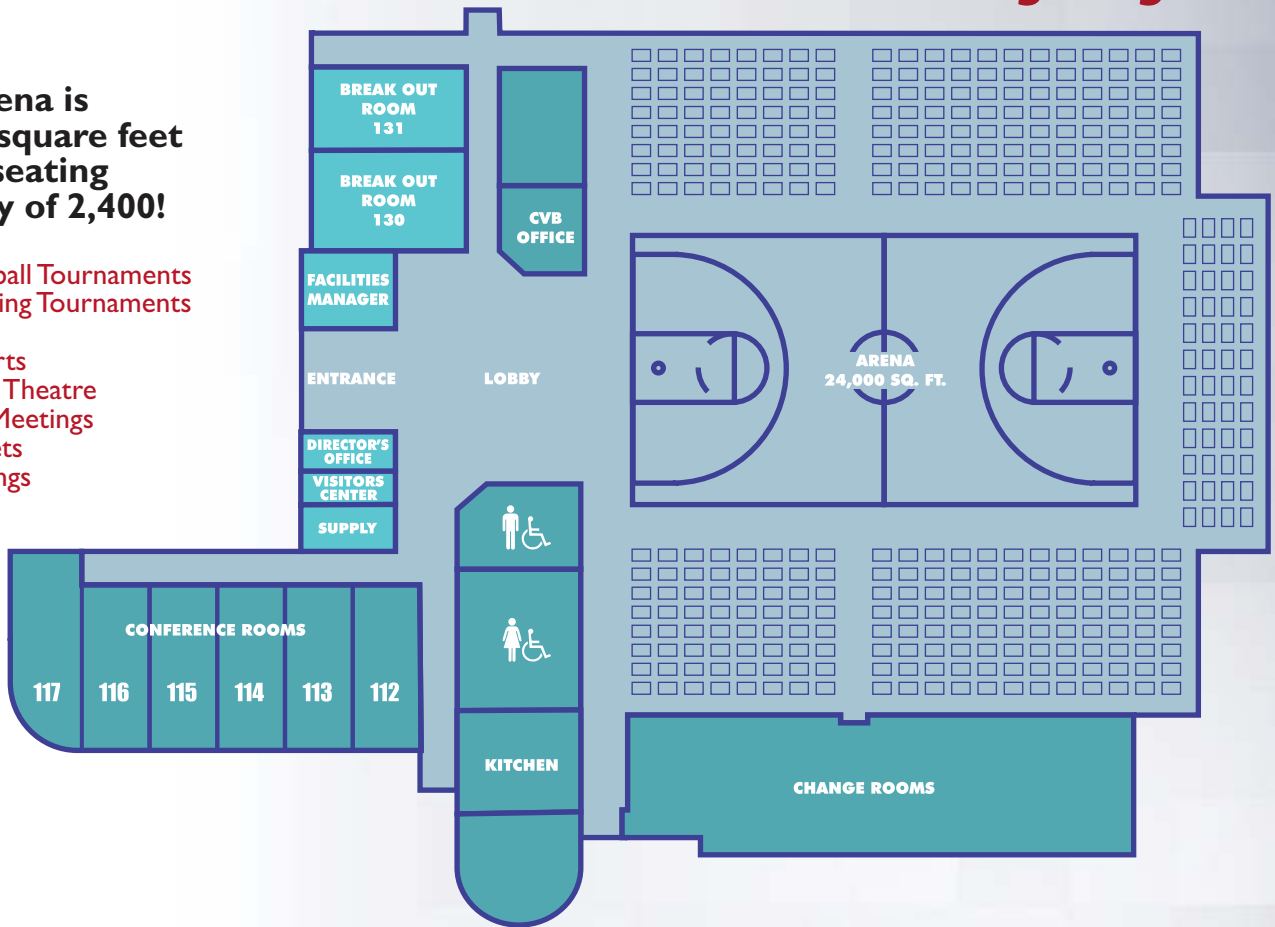
Amenities include state of the art audio visual equipment, distinct and detailed sound system, pipe and drape, and in house catering.



Facility Layout

The Arena is 24,000 square feet with a seating capacity of 2,400!

- Basketball Tournaments
- Wrestling Tournaments
- Expos
- Concerts
- Dinner Theatre
- Large Meetings
- Banquets
- Weddings



The Conference Center is 3,700 square feet with the availability for 6 breakout rooms!

Perfect location for:

- Meetings
- Training Sessions
- Conferences
- Banquets
- Wedding Receptions
- Birthday Parties
- Bridal/Baby Showers
- Anniversary Celebrations
- Reunions





In-house Catering Menus

Our mission is simple: to absolutely exceed your expectations. From corporate banquets to small, intimate parties and wedding receptions, you can expect delicious food and personalized service from Lead Chef Myra Thomas and her expertly trained staff. Our menus provide something to please every palate and event! Please review them on the following pages.

Breakfast Selections

Continental Breakfast \$7.59 per guest

Assorted Pastries, Fruit, Yogurt
& Breakfast bars
Coffee, Juice & Milk

Full Breakfast \$10.99 per guest

Homemade Buttermilk Biscuits
Sausage Gravy
Sausage & Bacon
Scrambled Eggs
Breakfast Potatoes
Coffee and Assorted juices

Classic Breakfast \$8.99 per guest

Biscuits
Sausage or Bacon
Scrambled Eggs
Coffee & Assorted Juices

Homemade Biscuit Sandwiches \$5.59

Biscuit with a choice of Sausage or Bacon
Biscuit and Fried Egg with a choice
of Sausage or Bacon
Coffee & Assorted Juices

Platters for Groups of 25

Call for pricing on larger platters

Vegetables and dip \$43.75
Fruit and dip \$43.75
Antipasto Tray \$56.25
Cheese and meat Tray \$56.25
Chicken, Tuna, or Ham Croissants \$62.50
Ham & Cheese or Turkey & Cheese
Sandwiches with condiments \$75

Appetizers

Call for Pricing

Sweet and Smokey Meatballs
Ham Pinwheels
Sweet and Sour Smokies
Chicken Tenders
Buffalo Chicken Dip
Mozzarella sticks
Buffalo wings with celery and bleu cheese
Flavors: BBQ, mild, hot, Asian, Mango Habanero, Cajun,
honey mustard
Pepperoni Rolls
Chips and Salsa
Spinach Artichoke Dip
Taco Dip with Tortilla Chips
Crab Dip
Mini Kebobs (olive, pepperoni and cheese)
Cheese Balls

Lunch Selections

Soup and Salad \$11.29 / person

Soup and Sandwich \$12.29 / person

Soup, Salad & Sandwich 13.29 / person

Soup Choices:

Tomato Bisque

Cheesy Potato

Chicken Noodle

Broccoli Cheddar

Traditional Chili

White Lightning Chicken Chili

Salad Options

Tossed Salad, Greek Salad and Caesar Salad

**add grilled chicken or shrimp for \$1.59*

Potato Salad

Macaroni Salad

Pasta Salad

Tortellini Salad

Sandwich Options

Chicken Salad

Hot ham and Cheese

Grilled Cheese

Oven Roasted Chicken

Buffalo Chicken

Chicken or Beef Hoagies

Turkey Club

Ham Salad

Egg Salad

Includes crackers with the soup options

and beverage service—coffee, water, sweet tea and unsweetened tea..



Taco Bar \$13.59 / person

Served with beef and chicken soft tacos, tomatoes, lettuce, cheese, taco sauce, nachos, house salad, beverage service.



Pizza - 16" - 8 slices - \$18.99

Pepperoni and Cheese

Supreme

Meat Lovers

Chicken Alfredo

Buffalo Chicken

BBQ Chicken

Taco

Hawaiian

Veggie

*Add a house salad - \$1.59 per person
Pizza option includes chips, and beverage service—coffee, water, sweet tea and unsweetened tea.*

Soft drinks available at an extra charge.

20% service charge will be added to all catering services

In-house Catering Menus

Dinner & Desserts

Traditional Lasagna - \$15.59

Includes house salad, breadsticks, simple dessert, beverage service

Cheese Lasagna - \$12.99

Includes house salad, breadsticks, simple dessert, beverage service

Spaghetti with Meat Sauce - \$13.99

Includes house salad, breadsticks, simple dessert, beverage service

Chicken and Broccoli Alfredo - \$14.59

Includes house salad, breadsticks, simple dessert, beverage service

Pasta Primavera - \$14.59

Includes penne pasta, grilled vegetables, house salad, breadsticks, simple dessert, beverage service

Parmesan Italian Chicken - \$15.59

Includes house salad, breadsticks, choice of two sides, simple dessert, beverage service

Roasted Turkey - \$16.29

Includes dressing, mashed potatoes, gravy, green beans and homemade rolls, simple dessert, beverage service

Roast Beef in Au Jus - \$17.59

Includes 2 sides, house salad, homemade rolls, simple dessert, beverage service

Buttermilk Chicken - \$16.29

Includes house salad, choice of two sides, homemade rolls, simple dessert, beverage service

Baked Pineapple Ham - \$16.29

Includes house salad, choice of two sides, homemade rolls, simple dessert, beverage service

Roasted Pork Loin - \$16.59

Includes house salad, choice of two sides, homemade rolls, simple dessert, beverage service

Baked Steak - \$16.59

Includes house salad, choice of two sides, homemade rolls, simple dessert, beverage service

Baked Lemon Tilapia - 16.59

Includes house salad, choice of two sides, homemade rolls, simple dessert, beverage service

Barbeque Chicken - \$16.59

Includes house salad, choice of two sides, homemade rolls, simple dessert, beverage service

Add \$3 per person for choice of two entrees (Roasted Turkey, Roast Beef, Buttermilk Chicken, Baked Pineapple Ham, Parmesan Crusted Chicken or any meat entree plus a pasta or lasagna) Two entree meals will also include salad, two sides, homemade rolls, dessert and beverage service.

Side Options

Green beans • Corn • Cheesy Mashed Potatoes
Mashed Red Potatoes • Roasted Potatoes • Rice
Herbed potato wedges • Vegetable Medley
Baked beans • Sweet Potato • Baked Potato
Italian Vegetable Bake • Honey Carrots
Macaroni and Cheese

Simple Dessert Options

Chocolate Cake with icing
Yellow Cake with icing
Spice Cake
Carrot Cake
Variety of pudding
Chocolate Mousse
Variety of Cheesecake
Variety of Cookies
Brownies

Beverage service – coffee, water, sweet tea and unsweetened tea. Soft drinks available at an extra charge.

20% service charge will be added to all catering services.

Concessions & Bar Service

Concessions

Pepsi Products are available.

Coffee or Juice - \$1.00
Soda, Water or Gatorade - \$2.00

Hot Dog - \$2.00
Chili, slaw & chopped onions available

BBQ Sandwich - \$4.00
Keilbasa and Peppers Sandwich - \$4.00
Nachos with Cheese - \$3.00
Nachos with Chili and Cheese - \$4.00
Popcorn- \$1.00
Pepperoni Roll- \$3.00
Pizza - \$2.00

Candy - \$1.50
Chips - \$1.00
French Fries - \$3.00
French Fries with Chili - \$3.50
French Fries with Chili and Cheese - \$4.00



Bar Service

\$12.00 an hour for Bartenders
1 Bartender per 75 guests
2 Bartenders for 76-150 guests
Bar Setup Fee - \$75.00

Open Bar by consumption

Cash Bar

House mixed drink - \$5.00
Wine by the glass - \$5.00
Beer - \$3.00



LUNCH BREAK!

The Summersville Arena & Conference Center offers fresh, delicious lunches on Tuesday through Friday for pick-up or local delivery when available!

Pickup \$7.99 includes Tax
Local Delivery \$8.99 includes tax

Enjoy a new, exciting menu every month!

CALL 304-872-3722 TO PLACE YOUR ORDERS TODAY!

Find the Center



Once in Summersville, turn onto Industrial Drive just off Rt. 19 from Walmart. Follow Industrial Drive past Food Lion and turn right onto Armory Way.

GETTING TO SUMMERSVILLE:

FROM I-79 SOUTH:
I-79 South to US Route 19, South Exit 57 (Summersville). Follow US Route 19 South approximately 30 miles into Summersville.

FROM I-77 SOUTH:
I-64 East from Charleston. Take I-77 South I-64 East to Beckley, WV. Take Exit 48 (North Beckley/Summersville), US Route 19 North. Follow US Route 19 North approximately 45 miles into Summersville.

FROM I-77 NORTH:
Take Exit 48 (North Beckley/Summersville), US Route 19 North. Follow US Route 19 North approximately 45 miles into Summersville.

FROM I-64 WEST:
Take Exit 48, (North Beckley/Summersville), US Route 19 North. Follow US Route 19 North approximately 45 miles into Summersville



After the event...

Kick Back and Relax in Beautiful Summersville, West Virginia!

Something for
everyone in the family:

- Enjoy Summersville Lake with swimming, boating, scuba diving, kayaking, stand-up paddling and rock climbing
- Climb the Lighthouse
- Civil War History
- Winery • Golf • Walking Trails
- Unique shopping opportunities
- Accommodations and restaurants to fit any budget



*Are you up
for Amazing?*



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