

**APPROVED RIO GRANDE ACADEMY OF FINE ARTS  
GOVERNING BOARD MEETING  
MINUTES  
December 20, 2022**

**GOVERNING BOARD MEMBERS**

**Kathy McClendon, President  
Dr. Susan McConnell, Vice President  
Lee Baldwin, Treasurer  
Dr. Jenn Peña, Secretary  
Christine Mya-San  
Amer Child  
Mary Ellen Dannenberg  
Dana Flores**

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**A. WELCOME AND CALL TO ORDER by President Kathy McClendon, at 6:34PM**

**B. ROLL CALL of Board Members & Welcome Staff and Guests by Dr. Jenn Peña**

- a. Kathy McClendon, President- present
- b. Dr. Susan McConnell, Vice President- present
- c. Lee Baldwin, Treasurer- present
- d. Dr. Jenn Peña, Secretary- present
- e. Christine Mya-San, Board Member- present
- f. Amer Child, Board Member- present
- g. Mary Ellen Dannenberg, Board Member- not present
- h. Dana Flores, Board Member- not present
- i. Dan Hill, Attorney- present
- j. Kelly Callahan, Consultant- present
- k. Vanessa Gonzales, Business Manager- present
- l. Michele Platis, Founder/Director- present
- m. Jordan Franco, Founder/Director- present

**C. \*Motion to \*ADOPT THE AGENDA**

- a. Motion by Amer Child, Second by Christine Mya-San
- b. Motion passes unanimously

**D. Pledge of Allegiance: All Invited**

**E. \*Motion to \*APPROVE MINUTES FROM November 15, 2022**

- a. Motion by Jenn Peña, Seconded by Lee Baldwin
- b. Motion passes with one abstention (from Susan McConnell, was not present at meeting)

**F. INSTRUCTIONAL**

**a. Directors' Report:**

- i. Mission Specific Goal #1: 80%-89% of students will earn a minimum of "3" (meets standard) on the school's rubric on at least two arts-integrated assessments for

demonstrated understanding in core academic subjects and in the selected art form.

1. Elementary:

- a. 29% of students have earned “3” on one assessment
- b. 42% of students have earned “3” on two assessments

2. Middle School:

- a. 10% of students have earned “3” on one assessment
- b. 68% of students have earned “3” on two assessments

- ii. Mission Specific Goal #2: 80%-85% of students will work with an art expert/mentor to prepare for, and to participate, in one (1) arts event for K-5 and two (2) arts events for 6-12 by the end of the school year.

1. Elementary:

- a. 98% of students have participated in 1 event

2. Middle School:

- a. 75% of students have participated in 2 events

- iii. Seeing huge growth with students in special ed, growing 2+ grade levels over the last semester.

**b. Staffing:** Been training new teacher last three weeks. She is very excited to learn and is picking up on things quickly.

**c. Schedule/Events:** Winter Wonderland was a huge success, the Secretary of Education attended and many honored guests.

## G. FINANCIALS

**a. \*Motion to APPROVE \*November 2022 Financial Reports**

- i. Motion by Jenn Peña, Seconded by Amer Child
- ii. Review of Financial Reports
- iii. Approval of financial report passes unanimously

**b. \*Motion to APPROVE \*BAR's individually**

- i. 2223-0015-I \$117,824 Initial Capital Outlay
- ii. Motion to approve by Amer Child, seconded by Christine Mya-San.
- iii. Motion to approve BAR 2223-0015-I passed unanimously

## H. OPERATIONS

**a. Directors' Report-** Ended semester with 79 students. Working with Charter School Growth Fund to work with charter leaders to plan for recruitment. Opening lottery application in January. Jordan and Michele are attending Alamosa Community meetings. We are building great community partner relationships.

- b. Property/Site-** Working with Dan to address the building issues (heaters, etc.). We may need to pay for some items.
- c. Electronics-** ordered kitchen equipment, working with Poweron-IT for cameras
- d. Construction/Repairs-** no construction in building. A parent is donating a mobile stage for performances. Lights being donated by other parents, including production lights.
- e. Safety and Security-** using new capital outlay money to update cameras and update doors to require key fobs

## **I. GOVERNANCE**

### **a. Documents Notice**

- i. Documents – training calendar
- ii. Kathy shared calendar and Governing Board Standards (for us to assess ourselves)
- iii. Essential practices
- iv. These are all documents Kelly uses and will use to support our ongoing training

### **b. REQUEST for Monthly and Quarterly DATA**

- i. Written data presented monthly
- ii. Format TBD- we have some templates
- iii. This should be simple and useful- this will provide the Board with ongoing and current information about student enrollment, parent participation, assessments, etc.
- iv. We will use this to be able to report to grants, the public, etc.
- v. See below:

RioGAFA Directors:

(this is a breathing document for the Board and Directors to discuss tonight at the meeting and make adjustments and additions.)

Directors will decide and try a format, adjusting as we go forward looking at the data. It should not be super complex or take all your waking hours to compile once you and we get a working format.

Directors,

Please prepare for upcoming Governing Board meetings Starting in January 2023, Monthly and Quarterly Data Reports.

Please simply and clearly format the reports so that they are comparative data and linear data including:

1. Enrollment from the Beginning forward to each month's report. The first semester??
2. Attendance - either daily, weekly, or averages might work best
3. Data from events and performance participation criteria - you will know best how to document that data for the Board
4. Staff - certified and non-certified from Day 1 to present for each month's report
5. Professional Development
6. Assessment Data
7. Behavior Data
8. Measures of Success as identified in the Contract

The Finance Packet speaks for itself and does not need further reporting except as questions arise in the meetings or from Board Members, etc.

vi. Extensive discussion about the data being requested, purpose, etc.

vii. Jordan and Michele will develop a report to present to the Board next month.

**c. Conference Report Out-** It was fabulous. Thank you to the Directors for finding a way for some of us to attend.

**d. Annual Meeting / Resolution-** Done once/year, usually done at the end of the fiscal year. We should do it at the first meeting of the new school year.

**J. DIRECTORS' COMMENTS-** Thank you, we love you.

**K. GOVERNING BOARD COMMENTS**

**a. NEXT Scheduled Meeting – January 17, 2023, 6:30PM**

**b. ADJOURNMENT at 7:57PM by Kathy McClendon**

*Compiled by Dr. Jenn Peña, Secretary*

*APPROVED JANUARY 17, 2023*