

# APPROVED 12/7/2021 --RIO GRANDE ACADEMY OF FINE ARTS

## Governing Board Minutes 11/2/2021

Via Zoom: <https://us02web.zoom.us/j/89026401269?pwd=TnQ1MW45ZzBHUDg5RjNxFpFTzk2UT09>

### A. Welcome and Call to Order

- Kathy McClendon
- Time: 6:37 pm

### B. Attendance: Roll Call

- Board Members
  - Kathy McClendon
  - Dr. Susan McConnell
  - Lee Baldwin
  - Amer Child
  - Christine Mya-san
  - Dr. Jenn Pena (joined at 6:52 pm)
- Guests
  - Kelly Callahan
- Staff
  - [Jordan Franco](#)
  - [Michele Platis](#)

### C. Adoption of the Agenda, Kathy McClendon

- Motion to approve Agenda by Lee Baldwin
- Seconded by Amer Child
- Roll call: 5-0 approval of Agenda

### D. Pledge of Allegiance & Salute to the New Mexico Flag

- Lee Baldwin

### E. Approval of Minutes from Oct. 5, 2021, Kathy McClendon

- Motion to approve Minutes from October 5, 2021, by Dr. Susan McConnell
- Seconded by Lee Baldwin
- Roll call: 5-0 approval of Minutes from October 5, 2021, with the addition of “via Zoom” and spelling edits

### F. Public Comment:

- No public comment

G. Organizational Matters: Kathy McClendon

- a. Announcement of Approval of the GB Training Hours thus far
  - Kelly explains CSD's approval of three hours of training board has received through Kelly Callahan
- b. Mention of the Implementation Year list
- c. Set Financial and Audit Committee Schedule
  - Discussion that the committee meeting will not need to meet until the first annual audit. However, members have been established
- d. Discussion of Edits of Approval of Calendar of GB Key Tasks for Implementation Year
  - Proposal that Implementation Year checklist be used for board tasks for a working document.
- e. Discussion of Edits and Approval of the Inspection of Public Records Act Policy (IPRA)
  - Motion to approve public records policy with edits by Dr. Susan McConnell
  - Seconded by Lee Baldwin
  - Roll call: 5-0 approval of policy with edits
- f. Discussion of Edits and Approval of Conflict-of-Interest Policy
  - Motion to approve Conflict-of-Interest Policy by Amer Child
  - Seconded by Lee Baldwin
  - Roll call: 5-0 approval of policy
- g. Discussion of Edits and Approval of Student Enrollment Policy
  - Motion to approve Student Enrollment Policy by Christine Mya-San
  - Seconded by Amer Child
  - Roll call: 5-0 approval of policy with edits
- h. Discussion of Edits and Approval of Lottery Policy
  - Motion to approve Lottery Policy by Lee Baldwin
  - Seconded by Amer Child
  - Roll call: 5-0 approval of policy with edits
- i. Discussion of Edits and Approval of Lottery Form
  - Motion to approve Lottery Form by Amer Child
  - Seconded by Lee Baldwin
  - Roll call: 5-0 approval of policy with edits
- j. Discussion of Edits and Approval of School's Family Educational Rights and Privacy Act (FERPA) Policy
  - Motion to approve FERPA Policy by Lee Baldwin
  - Seconded by Amer Child
  - Roll call: 5-0 approval of policy

- k. Discussion of Edits and Approval of Background Check Policy
- Motion to approve Background Check Policy by Dr. Jenn Pena
  - Seconded by Lee Baldwin
  - Roll call: 5-0 approval of policy
- l. Discussion of Edits and Approval of Volunteer Programs Policy
- Motion to approve Volunteer Programs Policy by Dr. Susan McConnell
  - Seconded by Lee Baldwin
  - Roll call: 5-0 approval of policy with edits
- m. Discussion of Edits and Approval of Whistleblower Policy
- Motion to approve Whistleblower Policy by Dr. Susan McConnell
  - Seconded by [Christine Mya-San](#)
  - Roll call: 5-0 approval of policy
- n. Discussion of Edits and Approval of Process for Hiring Director(s)
- Motion to approve Process of Hiring Director(s) by Amer Child
  - Seconded by Lee Baldwin
  - Roll call: 5-0 approval of policy with edits
- o. Discussion of Edits and Approval of Evaluation Process of Director(s)
- Motion to approve Evaluation Process by Dr. Susan McConnell
  - Seconded by Dr. Jenn Pena
  - Roll call: 5-0 approval of policy with edits
- p. Discussion of Edits and Approval of Complaint Policy
- Motion to approve Complaint Policy (student/guardian) by Dr. Susan McConnell
  - Seconded by Christine Mya-San
  - Roll call: 5-0 approval of policy
- q. Discussion of Edits and Approval of Employee Complaint Policy
- Motion to approve Employee Complaint Policy by Lee Baldwin
  - Seconded by Amer Child
  - Roll call: 5-0 approval of policy
- r. Discussion of Edits and Approval of Grievance Policy
- Motion to approve Grievance Policy by Amer Child
  - Seconded by Dr. Jenn Pena
  - Discussion and then moved to table until further guidance by Dr. Susan McConnell
  - Seconded by Dr. Jenn Pena
  - Roll call: 5-0 approval to table policy
  - Motion to approve Grievance Policy retracted by Amer Child

- Seconded retracted by Dr. Jenn Pena

s. Discussion of Approved Anti-Nepotism Policy

- Motion to approve stand-alone Anti-Nepotism Policy by Lee Baldwin
- Seconded by Amer Child
- Roll call: 5-0 approval of policy as a stand-alone policy

H. Announcements/GB Member Comments

- Next board meeting will be on December 7, 2021, at 6:30 via Zoom

I. Announcements and Comments from RioGAFAs Directors

- Jordan Franco updated on building search

J. Adjournment Kathy McClendon

- Adjourned at 8:42 pm

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Written by Michele Platis