

**DRAFT** **RIO GRANDE ACADEMY OF FINE ARTS**  
**GOVERNING BOARD MEETING**  
**MINUTES**  
**November 15, 2022**

**GOVERNING BOARD MEMBERS**

**Kathy McClendon, President**  
**Dr. Susan McConnell, Vice President**  
**Lee Baldwin, Treasurer**  
**Dr. Jenn Peña, Secretary**  
**Christine Mya-San**  
**Amer Child**  
**Mary Ellen Dannenberg**  
**Dana Flores**

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**A. WELCOME AND CALL TO ORDER by Kathy McClendon @6:38PM**

**B. ROLL CALL of Board Members & Welcome Staff and Guests by Dr. Jenn Peña**

- a. Kathy McClendon, President - present
- b. Dr. Susan McConnell, Vice President - not present
- c. Lee Baldwin, Treasurer - not present
- d. Dr. Jenn Peña, Secretary - present
- e. Christine Mya-San - present
- f. Amer Child - present
- g. Mary Ellen Dannenberg - present
- h. Dana Flores - present
- i. Rebecca Runyan, Business Manager - present
- j. Dan Hill, attorney- present
- k. Michele Platis, Founder, present
- l. Jordan Franco, Founder, present
- m. Kelly Callahan, consultant, present

**C. \*Motion to \*ADOPT THE AGENDA**

- a. By Dana Flores, seconded by Amer Child
- b. Unanimously approved

**D. Pledge of Allegiance**

**E. \*Motion to \*APPROVE MINUTES FROM OCTOBER 18, 2022**

- a. Motion to approve minutes by MaryEllen Dannenberg, seconded by Amer Child
- b. Unanimously approved

**F. INSTRUCTIONAL**

**a. Staffing**

- i. One teacher put in a resignation letter, which is okay. We are interviewing for that position.

ii. We did hire an EA who already started part time

**b. Schedule/Events - COMMUNITY ART EVENT @ 5:30-8:00 PM December 2, 2022**

i. (note time corrected from agenda)

ii. We would like to have someone video record our events

iii. This is more focused on performing arts more than visual art

**c. Directors' Report**

i. We will have data next time

ii. Kelly Callahan: Mission specific goals and academic goals can and should be reported.

iii. Christine Mya-San: Can we use the Community Art Event as an opportunity to fundraise?

1. Michele Platis: We would like to pass the hat for donations this time, so we can focus on the kids. We do plan to do a large fundraiser in the spring.

2. Jordan Franco: We are open to this, if you want to meet or send us an email?

3. Jenn Peña: I can man a table, if that's helpful.

4. Christine Mya-San: Maybe just a QR code on a poster to let people donate. I will think about it and check in with you, Jordan.

**G. FINANCIALS**

**a. \*Motion to APPROVE \*October Financial Reports**

i. Motion by Kathy McClendon, seconded by Amer Child

ii. Lee Baldwin is not here, so Rebecca will present

iii. Approved unanimously

**b. \*Motion to APPROVE \*BAR's individually**

i. 2233-0010-IB 31200- Public School Capital Outlay- FY 23 Lease Assistance Award- \$67,695

1. Motion by Amer Child, seconded by Christine Mya-San

2. Unanimously approved

ii. 2233-0011-I 26220- Charter Growth Fund- 2nd installment- \$175,000

1. Motion by Kathy McClendon, seconded by MaryEllen Dannenberg

2. Unanimously approved

iii. 2223-0012-IB 23000- Non-instructional Support- initial award- \$2,692

1. Cash from last year, student activity fund

2. Motion by Amer Child, seconded by Kathy McClendon

3. Unanimously approved

iv. 2223-0013-I 23000- Non-instructional Support- revenue as of 9/30- \$1,846

1. Cash from this year, student activity fund

2. Motion by Amer Child, seconded by Christine Mya-San

3. Unanimously approved
- v. 2223-0014-IB 27126- Community Schools Planning Grant- to budget initial award \$50,000
  1. Motion by Jenn Peña, seconded by Amer Child
  2. Unanimously approved

**c. Review of financial reports**

- i. Kelly Callahan- Can the Board have this in advance of the meeting?
- ii. Kathy McClendon- yes, this can be shared with all Board members. It usually is, but I think because Lee was out of town, it was missed this month.

**H. OPERATIONS**

- a. Directors' Report- Jordan Franco
- b. Property/Site- We have a grant for a huge book order, we are working on Lexiling our library so it will be functional. We are hoping to hire a part-time front office clerk to help.
- c. Electronics- we have so many donations! We are building two computer labs with the school. We have a grant for kitchen equipment for students to do culinary arts!
- d. Construction/Repairs- we have had some unexpected repairs, but it's okay. Heaters are working!
- e. Safety and Security- Capital outlay money will allow us to upgrade our camera systems
- f. Dana Flores: I would love to help organize a community service opportunity to organize all your donations.

**I. GOVERNANCE**

**a. \*Motion to APPROVE Selected Required Board Training Options**

- i. Kelly Callahan Proposal: Kelly Callahan
  1. Training provided through a coaching model, in Board meetings, in collaboration with Board and Board President, by Kelly. Includes on-call questions as needed.
  2. Separate 8-hour training by Kelly
  3. PED training (pre-recorded)
  4. Charter Conference
- ii. Motion to approve Kelly Callahan's independent contract to provide coaching and training to the Board: by Kathy McClendon, seconded by Dana Flores
  1. Roll call vote:
    - a. Kathy McClendon, President - Yes
    - b. Dr. Jenn Peña, Secretary - Yes
    - c. Christine Mya-San - Yes
    - d. Amer Child - Yes
    - e. Mary Ellen Dannenberg - Yes
    - f. Dana Flores - Yes
    - g. Dr Susan McConnell- not present

- h. Lee Baldwin- not present
- 2. Motion passes unanimously

**J. DIRECTORS' COMMENTS: We are grateful for you and you're all amazing**

**K. GOVERNING BOARD COMMENTS**

- a. NEXT Scheduled Meeting – December 20, 2022
- b. Kathy would like to write a letter on behalf of the Board thanking the RGAA (Rio Grande Art Association) for their donation to RioGAFA
- c. Christine will work on the QR code to link to the GIVE tab on the website to be available at the Community Art Event
- d. We hope to see as many Board members as possible at the Winter Wonderland Event
- e. ADJOURNMENT at 8:10PM by Kathy McClendon

*Compiled by Dr. Jenn Peña, Secretary*