

APPROVED 9/17/2024

**RIO GRANDE ACADEMY OF FINE ARTS
GOVERNING BOARD MEETING
MINUTES**

August 20, 2024

GOVERNING BOARD MEMBERS

Kathy McClendon, President

Dr. Susan McConnell, Vice President

Oren Ran, Treasurer

Secretary

Amer Child, Member

Dana Flores, Member

Corrine Teller, Member

GOOGLE MEET virtual meeting

Topic: RioGAFA Governing Board

RioGAFA Board Meeting

Tuesday, August 20, 2024 6:30 – 8:00pm

Time zone: America/Denver

Google Meet joining info

Video call link: <https://meet.google.com/btz-iihn-hms>

Or dial: (US) +1 318-414-0157 PIN: 410 268 284#

***Denotes potential action items for the Board**

NOTE: Agenda items can be added to the agenda for discussion, but they are not actionable. The Governance Board attempts to follow the order of items as listed, however, the order of specific items may vary from the printed agenda.

Public Comment:

- a. Members of the public who wish to speak at the Governing Board meeting, must sign-up prior to the meeting on the Public Comment sign-up sheet. The Governance Board President will set the time limit per presenter at the beginning of the meeting based on the number of persons signed up to address the Board. Persons from the same group and having similar viewpoints are asked to select a spokesperson to speak on their behalf. Multiple and repetitious presentations of the same view will be discouraged and may be ruled out of order.
- b. If the meeting is held virtually, public comment will be allowed during the meeting via Zoom. To speak during public comment, please email your request to speak with your name to up to twenty-four hours prior to the meeting to kathy.mcclendon@riograndeacademyoffinearts.com - Speakers will be unmuted in order to address the Governance Board. Public comments will be limited to 3 minutes or based on the number of speakers. The public may also email comments to Kathy McClendon at kathy.mcclendon@riograndeacademyoffinearts.com - Emailed comments will be kept with the records of the meeting.

The following format is not indicative that each thing is up for discussion, but a framework in which to fit the Board's business for meeting purposes.

AGENDA

- A. WELCOME AND CALL TO ORDER (turn ON the recording)** President
- B. ROLL CALL of Board Members & Welcome Staff and Guests** Vice President

Kathy McClendon, President	Present
Dr. Susan McConnell, Vice President	Present
Oren Ran, Treasurer	Present
Secretary	
Amer Child, Member	Present
Dana Flores, Member	Present
Corrine Teller, Member	Present

- C. *Motion to *ADOPT THE AGENDA** Governing Board

Motion to adopt agenda with the addition of Kelly Callahan's proposal for 24-25

Motion McConnell 2nd Ran

Approved unanimously

- D. *Motion to *APPROVE MINUTES of July 16, 2024** Governing Board

Motion to approve the minutes with one correction (FY24 on financial report) as amended

Motion McClendon 2nd Flores

Approved unanimously

- E. STUDENT PRESENTATION (When Available)** RioGAFA

- F. FINANCIALS REPORT** Treasurer Ran/Runyan

- a. *Motion to *APPROVE July Financial Report incl. BARS** Governing Board

- b. *Motion to *APPROVE Blanket Bar if needed** Governing Board

Motion to approve financial report including 3 BARS, check listing and bank reconciliation

BARS - 1. 0002-I Capital Outlay

2. 0003-I REC Ed Fellows

3. 0004-I Universal Free Lunch

New financial software as of July 1. Things may look a bit different, but generally same reports

Check listing

Operation budget will be down due to not reaching enrollment projections, but still on budget

Bank reconciliation match

There was a finance committee meeting.

Motion Child 2nd Ran

Approved unanimously

G. GOVERNING BOARD TRAINING REPORT (when available)

Kelly Callahan

H. INSTRUCTIONAL and OPERATIONS

RioGAFA Directors

a. Topics to Consider

- i. Directors' Report**
- ii. DATA Reporting**
- iii. Staffing**
- iv. Schedule/Events Professional Development/Training**
- v. Students**
- vi. Recruitment Report - update**
- vii. Property/Site**
- viii. Electronics**
- ix. Construction/Repairs**
- x. Safety and Security**
- xi. Miscellaneous**

Platis - MSSA. Reviewing data and implementing plans to address all areas of need. Much of this is being developed by Platis and with the assistance of 2 instructional coaches.

I full week of Professional Development before school started.

Franco - student recruitment. Asked for help from Board members as well as faculty. Jordan is conducting exit interviews with families who chose not to return. No trend regarding dissatisfaction with RioGAFA.

Enrollment goals fell a bit short, but still enrolled about 100 new students. Jordan will be attending a recruitment conference.

Facilities - a Letter of Interest was submitted for the property we are interested in. An offer of 3 million was made, counter at 3.5. Will return a 3.3 offer. Parcel in the target zipcode. Facilities committee will meet before next board meeting to be updated on all the details.

I. GOVERNANCE

a. *Motion to *APPROVE A SECRETARY

Governing Board

Corinne volunteered to take the role of secretary.

Motion to approve Corinne Teller as RioGAFA secretary

Motion McClendon 2nd Child

Approved unanimously

b. Facilities Update

Facilities Team Members

c. Documents Notice (if needed)

President

J. DIRECTORS' COMMENTS

Directors

Kathy will send out to Board members the proposal submitted by Kelly Callahan for contract in coming year regarding board training/coaching. Action item for September meeting.

K. GOVERNING BOARD COMMENTS

Governing Board

a. NEXT Scheduled Meeting September 17, 2024

b. ADJOURNMENT (turn OFF the recording)

Adjourned, 7:29 p.m.

If you are an individual with a disability in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Jordan Franco at jordan.franco@riograndeacademyoffinearts.com at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Jordan Franco at the phone number or email address above if a summary or other type of accessible format is needed.

Compiled by Dr.Susan McConnell

APPROVED SEPTEMBER 17, 2024