

Town of Catlin
Regular Board Meeting Minutes
July 10, 2025

Meeting called to order at 7:00pm by Supervisor LaVerne Phelps.

ROLLCALL: BM: Mike Koval, Ron Moshier, Bill Collier, Craig Christiansen, Supervisor LaVerne Phelps, Attorney John Mustico

Pledge of Allegiance and Moment of Silence

Minutes:

Motion made by Collier; 2nd by Koval accepting Town Clerk's minutes for May 20, 2025, and June 12, 2025, into records as submitted.

CARRIED: ALL

Correspondence:

- Catlin Planning Board sent letter to Town Board regarding Town of Horseheads Solar Moratorium.
- Municipal Website needs to be .gov.
- Worker's Compensation review for Jan. 1st, 2026
- Catlin Gas Well update.

Motion made by Moshier; 2nd by Collier to receive and place on file all correspondence for further action if required.

CARRIED: ALL

Departmental Reports:

Reports submitted by Highway Superintendent, Supervisor, Town Clerk, Code Enforcement Officer, Assessor, and Sheriff.

- Supervisor's Report – town needs to have .gov website; Brian McIlroy will continue to be our account but work remotely; Peter Fleming will be training to be a 2nd code officer.
- Assessor – Final Roll has been filed.

Motion made by Collier; 2nd by Moshier to receive and place on file all departmental reports for further action if required.

CARRIED: ALL

Budget Modification:

Motion for **Resolution 25-67** was made by Phelps; 2nd by Collier approving submitted budget modifications as follows: Decrease Principal Truck #2 (DA9710.61) by \$38,278.19 from \$79,165.00 to \$40,886.81 thus increasing Truck #7 Down Payment (DA5130.23) by \$36,807.23 from \$27,000.00 to \$63,807.23. In addition, increase Workers Comp (DA9040.8) by \$192.00 from \$20,822.00 to \$21,014.00. In addition, increase Truck #7 Interest (DA9710.71) by \$939.04 from \$3,268.00 to \$4,207.04. Also, increase Backhoe (DA5130.22) by \$114,801.28 from \$0 to \$114,801.28 and increasing Chips (DA3501) by \$114,461.36 from \$178,442.00 to \$292,903.36.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Abstracts:

Motion for **Resolution 25-68** was made by Phelps; 2nd by Collier approving July 10, 2025, Abstract #7 vouchers for payment: General vouchers 148-176: \$10,804.556; Highway vouchers 83-95: \$402,535.23; BV Light District vouchers 12-13: \$344.98; and BV Water District vouchers 44-54: \$2,390.19; for a total of \$416,074.96.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Beaver Valley Water District:

- More fire hydrant work to be done Friday July 11, 2025.
- Rural Water conducting system leak checks July 23, 2025.
- Hydrant replacement -- project is not big enough to qualify for funding. Advice given by RCAP and MRB Group.
- RCAP -- supplied income survey packet. This income survey will have to be conducted to determine the possibility of funding. This will be needed to determine funding for the water system replacement.

Old Business:

- Backhoe was repaired and paid off with cash.

New Business:

- Town's website needs to be a .gov. Have until December 31st, 2025, to comply.
- Accountant – Brian has taken a full-time job. Will work remotely to continue work for us. Will be at town hall August 16, 2025, to print checks for August meeting.
- Need 2nd code officer. Martin Jerzak, going on Social Security, wants to work less. Training for the new code officer starts in September online.

Hearing of the Public:

Opened: 7:20pm

No one spoke

Closed: 7:20pm

Motions:

Motion was made by Phelps; 2nd by Collier to complete a Beaver Valley Water income survey.
CARRIED: ALL

Motion was made by Collier; 2nd by Moshier authorizing Supervisor Phelps to request for Professional Engineer services to evaluate the Beaver Valley Water distribution system and specify repairs, alternatives and cost.
CARRIED: ALL

Motion was made by Phelps; 2nd by Collier adjourning the meeting at 7:30pm.
CARRIED: ALL

Respectfully Submitted,

Yvonne M. Cutler

RESOLUTION 25-67

July 10, 2025

By: LaVerne Phelps

2nd by: Bill Collier

Budget Modification

WHEREAS, Brian McIlroy has submitted a Town of Catlin Budget Modification Request Form, therefore be it

RESOLVED, the Town Board of the Town of Catlin hereby approves submitted budget modifications as follows: Decrease Principal Truck #2 (DA9710.61) by \$38,278.19 from \$79,165.00 to \$40,886.81 thus increasing Truck #7 Down Payment (DA5130.23) by \$36,807.23 from \$27,000.00 to \$63,807.23. In addition, increase Workers Comp (DA9040.8) by \$192.00 from \$20,822.00 to \$21,014.00. In addition, increase Truck #7 Interest (DA9710.71) by \$939.04 from \$3,268.00 to \$4,207.04. Also, increase Backhoe (DA5130.22) by \$114,801.28 from \$0 to \$114,801.28 and increasing Chips (DA3501) by \$114,461.36 from \$178,442.00 to \$292,903.36.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

RESOLUTION 25-68

July 10, 2025

By: LaVerne Phelps

2nd by: Bill Collier

Abstracts

RESOLVED, the Town Board of the Town of Catlin hereby approves submitted July 10, 2025, Abstract #7 vouchers for payment: General vouchers 148-176: \$10,804.556; Highway vouchers 83-95: \$402,535.23; BV Light District vouchers 12-13: \$344.98; and BV Water District vouchers 44-54: \$2,390.19; for a total of \$416,074.96.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None