

**TOWN of CATLIN
ORGANIZATIONAL MEETING
Thursday, January 10, 2019, at 6:30 PM**

Call Meeting to Order at 6:30 pm

Roll Call: David Silvernail, William Collier & Richard Brink
Supervisor LaVerne Phelps and Attorney John Mustico

Motion by Phelps; seconded by Brink excusing Board Member Eugene Unwin.
CARRIED: ALL

Motion by Collier; seconded by Brink removing Resolution 19-27 from preferred agenda pending further action.
CARRIED: ALL

Supervisor Phelps submitted Resolution 19-01 through 19-26 and 19-28 through 19-37
to members of the Town Board for consent.

Motion for Resolution 19.38 by Collier; seconded by Silvernail to adopt preferred agenda Resolutions 19-01
through 19-26 and Resolutions 19-28 through 19-37 as submitted.
CARRIED: ALL

Motion by Silvernail; seconded by Collier to amend Resolution 19-27 to include CEO, Bryan Hallgren to the list
of names under contract with the Town of Catlin.
CARRIED: ALL

Motion for Resolution 19-39 by Collier; seconded by Brink adopting Resolution 19-27 as amended.
CARRIED: ALL

**RESOLUTION 19-01
ROBERT'S RULES OF ORDER ADOPTED AS GUIDELINES**

RESOLVE the Town Board adopt Robert Rules of Order, Association of Towns – State of New York Town Law
Manual 2000, and Conducting Public Meetings and Public Hearings, as a guideline, and vote orally on
resolutions.

CARRIED: AYES: ALL
NAYS:

**RESOLUTION 19-02
TIME AND PLACE SET FOR TOWN BOARD MEETINGS**

RESOLVE the Town Board set the time and place for the Town Board Meetings: 7:00 PM on the 2nd Thursday
of each month at the Catlin Town Hall; with the exception of November which will be held Thursday, November
2, 2017 for Preliminary Budget and Thursday, November 9, 2017 for Regular meeting.

CARRIED: AYES: ALL
NAYS:

January 10, 2019

Minutes of the Town Board of the Town of Catlin held January 10, 2019 which conveyed directly after the Organizational Meeting which began at 6:30pm at the Town Hall.

Motion by Silvernail; seconded by Collier accepting Town Clerk's minutes for December 13, 2018 into record as submitted.

CARRIED: ALL

Correspondence:

- Email from Charter Communications; expect to complete constructions by the end of April
- Cornell Cooperative Extension; Dave Silvernail to represent the Town in obtaining a \$25,000 grant; a representative will be here next month to make presentation
- Tompkins Corners Volunteer Fire Company, Inc. submitted 2018 yearly report
- Received request from Justice Larry W. Edwards for an audit to be completed on 2018 books

Motion by Collier; seconded by Brink to receive and place on file all correspondence for further action if required.

CARRIED: ALL

Departmental Reports:

Silvernail gave praise to highway crew for taking care of tree overhanging Breed Hollow Road in a timely manner.

Motion by Collier; seconded by Silvernail to receive and place on file all Departmental Reports as received.

CARRIED: ALL

Budget Modification:

Moving monies to pay for salt; budgeted \$100,000; spent \$110,000

Motion for Resolution 19-40 by Phelps; seconded by Collier approving Budget Modification as submitted.

CARRIED: ALL

Abstracts:

Motion for Resolution 19-41 by Phelps; seconded by Collier approving abstracts for payment as submitted.

CARRIED: ALL

January 10, 2019

Beaver Valley Water District:

Supervisor Phelps reports resident Deb Knapp at 19 Beaver Ave. having problem with water in her crawl space; running sub-pump constantly; also, have sink holes in yard; Joe, Alex and LaVerne have been down trying to figure out if problem with water system or ground water due to so much rain; not coming from water pipes; Chemung County Soil & Water to come take a look; Town will redo the man hole and pipes going to diversion ditch

BVWD annual audit passed

Hearing of the Public #1:

Open 6:50pm

Dale Davis of 19 Beaver Ave: more discussion concerning the water in crawl space and the pipes in the yard

J Pastrick of Backer Rd: County will be cutting more programs

Closed 6:58pm

Old Business:

Supervisor Phelps: will be having a ribbon cutting with Tom O'Mara and others involved for the Salt Building

New Business:

- Date to audit Town's books set for January 15th; audit to done by William Collier and Eugene Unwin
- Equipment for mandated insurance & other training; Collier to head up getting TV mounted on wall in meeting room
- Excess Equipment – BVWD scrap dehumidifier which was purchased with a grant

Motion for Resolution 19-42 by Collier; seconded by Bring granting permission to Supervisor Phelps to declare the Quest Dry 70 dehumidifier as "excess equipment" and may dispose of the dehumidifier.

CARRIED: ALL

- Attorney John Mustico contract renewal agreement; no changes made
- Excavator: purchased on a 2 year buyback plan; looking to size up by 3 sizes for safety reasons; \$16,316 trade in, budgeted \$16,000

Motion for Resolution 19-43 by Silvernail; seconded by Collier granting permission to Highway Superintendent to trade in current 2016 Milton Cat Excavator to purchase a 2018 M317F Milton Cat Excavator not to exceed \$62,000.00.

CARRIED: ALL

- New Hire employee

January 10, 2019

Hearing of the Public #2:

Open 7:13pm

V Petris of Catlin Hill Rd; LL Unlicensed Vehicle says allows zero in all areas of the town

Supervisor Phelps – Zero in Residence / 1 in all other parts

Closed 7:14pm

Motion to enter into executive session by Phelps; seconded by Collier to discuss new hire; Highway Superintendent, Joe Doan to join in the executive session.

CARRIED: ALL

Motion to reconvene the Town Board Meeting by Phelps; seconded by Collier.

CARRIED: ALL

Motion for Resolution 19-44 by Phelps; seconded by Collier granting permission to Highway Superintendent, Joe Doan, to hire Joshua Chandler as “Equipment Operator 1” at the rate of \$15.00 per hour effective January 14, 2019; depending on results of Criminal Background check, Drug test, Physical and Drivers Licenses check.

CARRIED: ALL

Motion by Phelps; seconded by Collier to adjourn the Town Board Meeting at 7:42pm.

CARRIED: ALL

February 14, 2019

Minutes of the Town Board of the Town of Catlin held February 14, 2019 at 7pm at the Town Hall.

ROLLCALL: Board Members: David Silvernail, William Collier, Richard Brink and Eugene Unwin
Supervisor LaVerne Phelps and Attorney John Mustico

Motion by Collier; seconded by Silvernail accepting Town Clerk's minutes for January 10th – Reorganizational meeting and January 10th Town Board meeting as submitted.

CARRIED: AYES: David Silvernail, William Collier & Richard Brink

NAYS: None

OBSTAINED: Eugene Unwin

Correspondence:

- NYSEG – to begin replacing street lights with LED approximately June
- TCFD Banquet – March 9th, Hilton Garden Inn, 6pm
- CCC Leadership – April 4th all day
- NY Municipal Training Discrimination & Harassment MANDATE – needs to be completed by October – ALL EMPLOYEES
- TCFD – 2018 Budget Report

Motion by Silvernail; seconded by Brink to receive and place on file all correspondence for further action if required.

CARRIED: ALL

PRESENTATION: Clean Energy Community Program – Cooperative Extension – Katherine Herleman – Energy Planner (Chris Skawski of Cornell also present)

Supervisor Phelps; applying for \$5,000 grant; he has asked Dave Silvernail to work with Katherine Herleman on getting records around to do analysis

Katherine; the Clean Energy Community Program is done through Cooperative Extension on behalf of NYSERTA to reward communities in engaging in clean energy projects, also to help them identify those projects and find grants to fund energy efficiency as well as clean energy projects.

- Explained going for 4 out of the 10 high impact energy items; there is a \$5,000 grant which may be used as the Town sees fit; sometime in April there will be a second round of funding – these will be between \$30,000 to \$35,000 grants for undertaking other action items released by NYSERTA – will be kept in the loop about this
- BENCHMARKING – entering utility data in one place known as ‘Portfolio Manager’ so can review it on an annual basis; an energy action plan is done and an energy audit
- NYS SOLAR PERMIT PROCESS – this are not currently in your Code Ordinances; this is for small scale system; presented to board with copy of what Town of Dix has passed for their Code Ordinance; March 13th workshop at Schuyler Human Resources Service by NYSERTA Sun Team

February 14, 2019

Motion by Collier; seconded by Brink to amend agenda to add resolutions adopt the NYS Solar Permit Process and Establishing Energy Benchmarking Requirements for Certain Municipal Buildings to the agenda.

CARRIED: ALL

Motion for Resolution 19-45 by Collier; seconded by Brink adopting Establishing Energy Benchmarking Requirements for Certain Municipal Buildings as presented by Katherine Herleman.

CARRIED: ALL

Motion for Resolution 19-46 by Silvernail; seconded by Brink adopting the NYS Solar Permit Process as presented by Katherine Herleman.

CARRIED: ALL

Departmental Reports:

Highway submitted 2019 road program

Supervisor – met with Chris Moss and Dave Sheen (new County Executive) at the RAMS meeting – discussed many topics; met with Renovus and Katherine Gabriel, Assessor to go over the PILOT program

Motion by Brink; seconded by Unwin to receive and place on file all Departmental Reports as submitted.

CARRIED: ALL

Budget Modification:

Supervisor – reason for budget modification is to correct last month's budget modification; truck payment and interest payments were coded incorrectly; this will correct it.

Motion for Resolution 19-47 by Collier; seconded by Unwin approving Budget Modification as submitted.

CARRIED: ALL

Abstracts:

Motion for Resolution 19-48 by Phelps; seconded by Collier approving abstracts for payment as submitted.

CARRIED: ALL

Beaver Valley Water District:

Supervisor Phelps – Neil Scriven and he attended certification class at H2O for 6hr credit; Neil has another 6hrs to complete before May; H2O has classes Feb/Mar/Apr/May

Water tank needs to be inspected every 5 years – time to get it done

February 14, 2019

Hearing of the Public #1:

Open 7:45pm

John Pastrick of Backer Rd: there was a grant for 3 pieces of equipment that all towns had to sign off on but it has not come through yet per Andy Avery; Andy does have a street sweeper the town may use after May; also, the \$28,000 the town applied for through the county for 2019 is good to go

Closed 7:50pm

Old Business:

Training Equipment: Bill Collier reports can purchase 55" TV; PC with Windows 10 Professional; wall mount and converter for under \$600

Motion for Resolution 19-49 by Silvernail; seconded by Unwin granting permission to William Collier to purchase 55" television, PC with Windows 10 Professional, wall mounts and converter at a cost not to exceed \$750.00.

CARRIED: ALL

New Business:

- NYS Municipal Training Discrimination & Harassment – Supervisor Phelps will be attending training class March 21st to be able to head mandated training
- Cold Storage report by Eugene Unwin – need to get with CEO and Attorney Mustico is doing up bid packet; should be ready for next month
- Callahan Solar Farm – Supervisor Phelps reports the next 2 phases have been sold to Bullrock; after reviewing the agreement with Renovus spoke to John informing him of things he still needed to complete; Bullrock has to submit a letter of intent or ‘assignee obligation’ to abide by all rules and regulations set forth with the Renovus company; if Bullrock want to change anything the project must go in front of the Planning Board; Bullrock will be offering chance to Catlin residents to participate in the Community Solar Program for 10% reduced electric rates; public meeting February 23rd at 2pm at Grace Lee Church
- 2018 AUD – AIMS money did come in; was put in Highway account; Accountant made changes; therefore, have \$81,000 General Unexpended Fund Balance and \$181,000 Highway Unexpended Fund Balance

February 14, 2019

Hearing of the Public #2:

Open 8:10pm

John Pastrick of Backer Rd: \$5,000 yearly for the solar for 'host' agreement with Renovus Solar Farm.

General discussion concerning future \$5,000 host agreement as applied to Bullrock also? Supervisor to check into this.

Closed 8:15pm

Motion by Phelps; seconded by Brink to adjourn the Town Board Meeting at 8:16pm.

CARRIED: ALL

March 14, 2019

Minutes of the Town Board of the Town of Catlin held March 14, 2019 at 7pm at the Town Hall.

ROLLCALL: Board Members: David Silvernail, William Collier, Richard Brink and Eugene Unwin
Supervisor LaVerne Phelps

Motion by Collier; seconded by Unwin accepting Town Clerk's minutes for February 14, 2019 as submitted.

CARRIED: ALL

Correspondence:

- NYSERDA – the Town has met 3 of the 4 qualifications needed for the \$5,000 grant; the 4th is currently being reviewed; will be applying for grants for the highway in the future
- LED Conversion – received NYSEG recommendations

Motion by Collier; seconded by Silvernail to receive and place on file all correspondence for further action if required.

CARRIED: ALL

Departmental Reports:

Supervisor Phelps: will be attending County Executive meeting the 20th – topic “shared service”; received information for new loader – USDA – finalize next week for approval in April; Spencer Paving to pave around outside of Salt Building thru State Bid and being paid with the grant for salt building

Assessor – will be meeting with CEO to go over building permits issued to add to tax roll

Motion by Collier; seconded by Brink to receive and place on file all Departmental Reports as submitted.

CARRIED: ALL

Beaver Dams Fire Protection Department:

Fire Chief Tim Thurston reported 2018 as busiest year ever; members training receiving good turn out; volunteer hours 7,830; purchased 5 sets turn out gear; chicken cooker to help with benefits; 2 enforcer foam units and installed new radiant heating for floor

Abstracts:

Motion for Resolution 19-51 by Phelps; seconded by Collier approving abstracts for payment as submitted.

CARRIED: ALL

March 14, 2019

Beaver Valley Water District:

Supervisor Phelps: the water tank needs to be inspected every 5 years – Statewide Aqua Store, Inc. has quoted us \$2,200.00

Motion for Resolution 19-52 by Phelps; seconded by Unwin approving Statewide Aqua Store, Inc.'s bid to do comprehensive inspection of the glass water tank.

CARRIED: All

Supervisor Phelps: water training scheduled for March 29th in Cortland – Neil Scriven (\$60) and LaVerne (free) will be attending

Hearing of the Public #1:

Open 7:17pm

No one spoke

Closed 7:18pm

Old Business:

- Cold Storage update – Atty. Mustico still working on bid specs – if Town Board agrees on specs may do resolution authorizing the finalization of bid specs for publication in the paper with opening of bids set for Tuesday, April 9th at Noon

Motion for Resolution 19-53 by Collier; seconded by Brink granting permission to Atty. Mustico, Supervisor Phelps and Board Member Eugene Unwin to finalize bid specs for the cold storage building and place Legal Ad for Bids setting Tuesday, April 9th at Noon for opening of bids received.

CARRIED: ALL

New Business:

- Transfer \$43,140.00 to Equipment Reserve Fund

Motion for Resolution 19-54 by Phelps; seconded by Collier granting permission to Accountant to transfer \$43,140.00 from Highway Fund to Equipment Fund to match budget.

CARRIED: ALL

- LED Conversion – NYSEG has provided their recommendations to replace Town Streetlights and Beaver Valley Streetlights with LED at a cost of \$1700.00 which will be allocated between Beaver Valley Light District and the Town depending on their respective shares,

Motion for Resolution 19-55 by Collier; seconded by Unwin granting permission to Supervisor Phelps to complete street light conversion to LED lighting according to NYSEG recommendations; 3000K (yellow light) for Beaver Valley streetlights and 4000K (white light) for Town streetlights following NYSEG recommendation as to wattage/lumen of each light at a cost not to exceed \$1700.00.

CARRIED: ALL

March 14, 21019

New Business Con't:

- Highway garage door – was caught by the high winds and damaged – Kelley Brothers have bid a steel / fireproof / 48 inch door for \$1700.00; Chemung County was up to look at it and they have offered to install for free

Motion for Resolution 19-56 by Collier; seconded by Brink granting permission to Supervisor Phelps and Highway Superintendent Doan to enter into contract with Kelley Brothers to replace damaged door with a steel fireproof 48 inch door not to exceed \$1,736.00 plus 10%.

CARRIED: ALL

Hearing of the Public #2:

Opened 7:30pm

No one spoke

Closed 7:31pm

Motion by Phelps; seconded by Silvernail to adjourn the Town Board Meeting at 7:31pm.

CARRIED: ALL

Minutes of the Town Board of the Town of Catlin held April 11, 2019 at 7pm at the Town Hall.

ROLLCALL: Board Members: David Silvernail, William Collier and Richard Brink
Supervisor LaVerne Phelps and Attorney John Mustico

Motion by Collier; seconded by Silvernail to excuse Board Member Eugene Unwin.
CARRIED: ALL

Motion by Collier; seconded by Silvernail accepting Town Clerk's minutes for March 14, 2019 as submitted.
CARRIED: ALL

Correspondence:

Dollar General update – breaking ground this month – 120 days from start to finish – late summer opening

Motion by Brink; seconded by Silvernail to receive and place on file all correspondence for further action if required.
CARRIED: ALL

Reports:

Supervisor Phelps: attended harassment training; met with Mark Watts of Chemung County Soil & Water considering Beaver Valley drainage problem around Deb Knapp's residence at 19 Beaver Ave; Jimmy Joe Carl to do a workup – Soil & Water will do the necessary work

Joe Doan, Highway Superintendent, met with Spectrum Representative – got a map of cable placement – should finish end of June – customers should be able to begin signing up in August

Motion by Collier; seconded by Silvernail to receive and place on file all Departmental Reports as submitted.
CARRIED: ALL

Abstracts:

Motion for Resolution 19-55 by Phelps; seconded by Collier approving abstracts for payment as submitted.
CARRIED: ALL

Beaver Valley Water District:

Supervisor Phelps: flushing will take place Friday, April 12th; Neil Scriven and LaVerne Phelps attended second H2O training – both good for another 3 years

J Pastrick, Legislature, of Backer Rd; there is a Water/Storm Report meeting at Big Flats Community Center on April 17th from 10am – 1pm – meeting is open to all; Gov. has set aside 15 million to provide broadband to every household; law suite still going on

Ron Abby of 57m Beaver Ave: you answered my question concerning the drainage/ditch
Supervisor – we have to get easement from neighbors to get onto property before we can do anything

Closed 7:15pm

Old Business:

- Cold Storage bid package complete

Motion for Resolution 19-56 by Collier; seconded by Brink amending Resolution 19-53 changing the opening of bids date and time to May 6th at NOON.

CARRIED: ALL

- LED Update – received notice from NYSEG stating can only choose one kilowatt – either 3000 or the 4000 – therefore, all street lights will be the 4000K which is the white light

Motion for Resolution 19-57 by Collier; seconded by Brink amending Resolution 19-55 changing all street light updates to 4000K wattage/lumen.

CARRIED: ALL

- Paving at the Salt Building – Spencer Paving; state bid of \$46,860.00; this will be funded with money from the grant used to put the building up

Motion for Resolution 19-58 by Collier; seconded by Brink granting permission to Supervisor Phelps and Highway Superintendent Doan enter into contract with Spencer Paving for paving around the Salt Storage Building not to exceed \$46,860.00.

CARRIED: ALL

New Business:

- Discrimination and Harassment training must be completed by October 2019 – have the slides and a 19 minute video – Supervisor has had his instructor training – requests Town Board Members meet at 6pm May 9th to do a training session – all have agreed

Hearing of the Public #2:

Open 7:30pm

V. Petris of Catlin Hill Rd: a) once the new cold storage up will old blue building be taken down:

Supervisor responded – yes

b) has there been any interest in growing Hemp & would Town know how to handle

Supervisor responded – no, government would be in charge of that (NYS)

J Pastrick of Backer Rd: a) Townley tower – where is it located

Supervisor responded – Breed Hollow & Townley Hill intersection – public hearing Friday the 12th at 7pm

b) will Town get any tax money from it

Supervisor responded – no

Closed 7:35pm

Motion by Phelps; seconded by Collier to adjourn the Town Board Meeting at 7:36pm

CARRIED: ALL

May 9, 2019

Minutes of the Town Board of the Town of Catlin held May 9, 2019 at 7pm at the Town Hall.

ROLLCALL: BM: David Silvernail, William Collier, Richard Brink and Eugene Unwin
Supervisor LaVerne Phelps and Attorney John Mustico

Motion by Silvernail; 2nd by Brink accepting Town Clerk's minutes for April 11, 2019 as submitted.

CARRIED: AYES: Silvernail, Collier & Brink

OBSTAINED: Unwin

Correspondence:

- Becky Lucas – letter of interest for Planning Board Alternate position
- City of Elmira – 2019/2020 Animal Control Service Contract
- Clean Energy Community – NYS has recognized Town of Catlin as having completed High Impact Action

Motion by Collier; 2nd by Silvernail to receive and place on file all correspondence for further action if required.

CARRIED: ALL

Departmental Reports:

Supervisor Phelps – we have completed energy audit for the town hall and will receive \$5,000 energy grant; energy audit for highway on the 10th

Assessor has completed Tentative Assessment Roll and has set aside dates to meet with individuals

Board of Assessment Review set for June 3rd between 4pm-8pm

Motion by Collier; 2nd by Silvernail to receive and place on file all Departmental Reports as submitted.

CARRIED: ALL

Budget Modifications:

- Highway: Cat Excavator – budgeted \$60,000; balance of \$353.24 needed

Motion by Collier; 2nd by Brink for Resolution 19-59 approving Budget Modification as submitted.

CARRIED: ALL

- General – adjustment to worker's comp; property tax refund; HRA for Alvin Janowski and Grant Money wire fees

Motion by Collier; 2nd by Silvernail for Resolution 19-60 approving Budget Modification as submitted.

CARRIED: ALL

May 9, 2019

Beaver Valley Water District:

Supervisor Phelps – flushed on April 12th; scoped hydrants to listen for leaks; will scope all main valves in June; T/O Corning sharing an electric hydrant opener; eye wash restrictor installed.

Hearing of the Public #1:

Open 7:12pm

No One Spoke

Old Business:

Supervisor Phelps – the Town of Catlin is now recognized by NYS as a Clean Energy Community - \$5,000 grant approved

New Business:

- Town of Elmira Animal Control Service Contract 2019/2020 - \$9600.00

Motion by Silvernail; 2nd by Collier for Resolution 19-62 authorizing Supervisor Phelps to enter into agreement with the Town of Elmira for Animal Control Service in the amount of \$9600 commencing May 1, 2019 and expiring on April 30, 2020.

CARRIED: ALL

- Becky Lucas – Planning Board Alternate

Motion by Collier; 2nd by Unwin for Resolution 19-63 appointing Becky Lucas to the open position of ‘Alternate’ member to the Town of Catlin Planning Board.

CARRIED: ALL

- USDA – Front End Loader

All necessary paperwork has been done to obtain a USDA Bond; need approval to order Case Front End Loader

Motion by Collier; 2nd by Unwin for Resolution 19-64 granting permission to Supervisor Phelps and Highway Superintendent Doan to complete the purchase of one Case Front End Loader; price not to exceed \$200,577.60.

CARRIED: ALL

- Cold Storage update

Received just one bid which was from Morton Building for \$153,593.00; considerably more than the \$110 - \$120,000 expected

Motion by Collier; 2nd by Brink to reject the bid for constructing Cold Storage Building from Morton Building.

CARRIED: ALL

May 9, 2019

New Business Con't:

- Assessor's 2019 Tentative Assessment Roll

Roll may be viewed on the Town's website or at the Town Hall; Assessor's hours 9a-1p on May 7th, 8th and 14th and on May 4th 4p-8p at the Town of Corning Town Hall; 20 S. Maple St.

- Board of Assessment Review scheduled for June 3rd between 4p-8p

Hearing of the Public #2:

Open 7:30pm

Tom Manning of Chambers St. – 1) concerned about the speeding in the valley; still waiting for the 25mph signs to go up

Supervisor Phelps responded – in order to put up the 25mph signs they need to be spaced every so many feet; it is not like the area speed signs which is just on the corner; it would cost over \$700 for new signs and it will not stop the speeding therefore, at this time will not be happening

2) junk cars – for a while things seemed to get cleaned up; now, back to seeing 12 cars in area

Supervisor Phelps responded – we can set up a meeting with sheriff's office if you want (no decision made to do so)

Vickie Petris of Catlin Hill Rd. – do you have to use a company for this pole barn (cold storage)

Supervisor Phelps responded – yes, being this is a government entity prevailing wage comes into play and most individuals cannot afford to pay that type wage

Close 7:45pm

Motion by Phelps; 2nd by Brink to adjourn the meeting at 7:46pm.

CARRIED: ALL

June 13, 2019

Minutes of the Town Board of the Town of Catlin held June 13, 2019 at 7pm at the Town Hall.

ROLLCALL: BM: David Silvernail, William Collier and Richard Brink
Supervisor LaVerne Phelps and Attorney John Mustico

Motion by Phelps; 2nd by Silvernail excusing BM Eugene Unwin.

CARRIED: ALL

Motion by Collier; 2nd by Brink accepting Town Clerk's minutes with correction for May 9, 2019.

CARRIED: ALL

Correspondence:

- Excellus Health Insurance – 6.2% increase
- Dawn Haverley letter of resignation from the position of Secretary to the Planning Board
- Linda Wead letter of interest for position of Secretary to the Planning Board
- NYS Property Tax Equalization Rate of 99%

Motion by Silvernail; 2nd by Collier to receive and place on file all correspondence for further action if required.

CARRIED: ALL

Departmental Reports:

BOAR had one application; Chairman, Mark Claypool, sent out a response

Motion by Silvernail; 2nd by Collier to receive and place on file all Departmental Reports as submitted.

CARRIED: ALL

1

June 13, 2019

Abstracts:

Motion for Resolution 19-65 by Phelps; 2nd by Collier approving abstracts for payment as submitted.

CARRIED: ALL

Beaver Valley Water District:

Supervisor Phelps: flushed this week; Rural Water check hydrants for leaks – all is good; had report of standing water – found valve leaking and by working the valve back and forth it must have had debris caught in it – not leaking anymore

Hearing of the Public #1:

Open 7:09pm

Tom Manning of Chambers St: researched speed limit signs and the different placement requirements; Liner signs for 55, Statutory signs for 45 and Area signs for 30; Area signs are placed at main / side road intersections; believe only need 3 Area signs for 25mph.

Phelps responds – letter from Andy Avery states there are no area signs for 25mph approved – it is only for 30mph

Mr. Manning responds – why did the state lower to speed from 30mph to 25mph then

Phelps responds – you can put up 25mph signs but it has to be placed accordingly to Liner not Area

Mr. Manning requests Town Attorney take a look at the law and give feed back

Closed 7:13pm

Old Business:

Salt Building update: paving around the building to be done next week weather permitting

New Business:

- Dawn Haverley's letter of resignation from position of Secretary to the Planning Board

2

June 13, 2019

New Business Con't:

-
- Linda Wead's letter of interest for the position of Secretary to the Planning Board

Motion for Resolution 19-66 by Collier; 2nd by Silvernail appointing Linda Wead to the position of Planning Board Secretary effective immediately. Mrs. Wead will be paid \$25.00 per meeting via VOUCHER.

CARRIED: ALL

- Ken Parrotte, publisher of the 'Catlin Observer' is requesting paper be made available to town residents at the Town Hall and on the Town Website

Board members grant Mr. Parrotte's request with the following disclaimer: The Catlin Observer is an

unofficial, independent newsletter that reports on the happenings of the monthly town meetings, along with other events. Residents may request to receive a free copy by email by contacting the Observer at CATLINOBSERVER@GMAIL.COM.

- CHIPS – 2018 Budget amount; \$138,575, Official amount; \$138,586.24, Paid NY amount: \$31,633.69, New 2018 budget amount; \$170,219.93

Motion for Resolution 19-67 by Phelps; 2nd by Collier to adjust the 2018 allocation for CHIPS, DA5112.21, to \$170,219.93 reflecting the additional funds received.

CARRIED: ALL

- Garbage Removal procedure after CEO has issued a Court Appearance Ticket

Board discussed what is the proper steps to take after CEO has issued a ticket; Town Attorney stated the defendant would be offered an 'Abatement Hearing' in which the defendant would be able to tell their side to Hearing Officer at which time an appropriate resolution would be administered by the Hearing Officer.

Motion for Resolution 19-68 by Collier; 2nd by Brink appointing any Board Member available to act as Hearing Officer.

CARRIED: ALL

Hearing of the Public #2:

Opened 7:42pm

No one spoke

Motion by Phelps; 2nd by Brink to adjourn the meeting at 7:43pm.

CARRIED: ALL

July 11, 2019

Minutes of the Town Board of the Town of Catlin held July 11, 2019 at 7pm at the Town Hall.

ROLLCALL: BM: David Silvernail, William Collier, Richard Brink and Eugene Unwin
Supervisor LaVerne Phelps

Motion by Collier; 2nd by Silvernail accepting Town Clerk's minutes of June 13, 2019 as submitted.

CARRIED: AYES: Silvernail, Collier and Brink

NAYS: None

ABSTAINED: Unwin

Correspondence:

- Bullrock Solar status
- Independence Sealcoating quote
- Stanley Blacktop quote

Motion by Collier; 2nd by Silvernail to receive and place on file all correspondence for further action if required.

CARRIED: ALL

Departmental Reports:

Motion by Collier; 2nd by Silvernail to receive and place on file all Departmental Reports as submitted.

CARRIED: ALL

Abstracts:

Motion for Resolution 19-69 by Phelps; 2nd by Silvernail approving voucher for payment as submitted.

CARRIED: ALL

Beaver Valley Water District:

Supervisor Phelps: a) Statewide completed 5year inspection of the water tank - there is a video available for public viewing; b) NYS Transportation Dept. helping with the location of "curb stop" which is under NYS Rte 414 in the area of 201 Chambers Street and 403 ST RT 414 – if unable to locate Town of Corning (Ken Fields) may help with digging and installation of curb stop if necessary; c) general discussion concerning chlorine readings

Hearing of the Public #1:

7:12pm

No one spoke

July 11, 2019

Old Business:

- Salt Building update – paving around building complete; some minor repairs still need to be done due to wind damage

New Business:

- Laws concerning grass and garbage: Richard Brink found Local Law 2 of 2007 which gives authority to Town's CEO to enforce by way of compliance orders and or Court appearance tickets and the Town having authority to remedy at the expense of the land owner via way of Tax Levy – this also includes building code violations

General discussion took place concerning compiling a list of vendors for cleaning up garbage and grass cutting and towing – may be able to use Chemung County Bid list – under Chemung County Shared Services offered one is Landscaping & Maintenance

- Chemung County Shared Service meeting

General discussion of types of services being offered for 2020 – Town pays upfront – turns into County for reimbursement – County turns into NYS for reimbursement – need to get on list

Fagan Engineering quote of \$2400.00 for 'cold storage building' drawings

Discussion concerning reimbursement of cost concerning highway department shared service in the future

- Town Hall parking lot

Received 2 bids to seal coat, crack fill and stripe parking lot; Independence Sealcoating for \$3500.00 and Stanley Blacktop for \$3700.00

General discussion took place but due to the lack of knowledge of Independence Sealcoating decided to grant Stanley Blacktop the task of parking lot repair

Motion for Resolution 19-70 by Collier; 2nd by Brink granting permission to Supervisor Phelps to enter into contract with Stanley Blacktop for Town Hall parking lot seal coating, crack filling and striping not to exceed \$3700.00.

CARRIED: ALL

July 11, 2019

Hearing of the Public #2:

Opened 7:42pm

Cathy Edwards – 79 Briar Hill Rd: if a Town Board Member is signed up with Bullrock Solar is it a conflict of interest

Supervisor responded – no it is not

Billie Bennett - 43 Catlin Dr: everyone likes the Observer

Closed 7:42pm

Motion by Phelps; 2nd by Collier to adjourn the meeting at 7:43pm.
CARRIED: ALL

August 8, 2019

Minutes of the Town Board of the Town of Catlin held August 8, 2019 at 7pm at the Town Hall.

ROLLCALL: BM: David Silvernail, William Collier and Richard Brink
Supervisor LaVerne Phelps and Attorney John Mustico

Motion by Phelps; 2nd by Silvernail excusing Board Member, Eugene Unwin.
CARRIED: ALL

Motion by Collier; 2nd by Brink accepting Town Clerk's minutes of July 11, 2019 as submitted.
CARRIED: ALL

Correspondence:

- Bullrock Solar – submitted fence specs for approval
- Williamson Law – 2020 rate increase of 2% for software programs
- NYS passed early voting – listed on Town's website and posted on Town's doors
- FEMA – received \$5,934.81 for flooding on King & Vanderhoff roads
- NYSEG – raising rates April 2020

Motion by Silvernail; 2nd by Collier to receive and place on file all correspondence for further action if required.
CARRIED: ALL

Departmental Reports:

Highway crew out cleaning up trees from the storm

Supervisor: attended Shared Service meeting with the County; worked with Soil & Water getting signatures from landowners to enter property for cleaning creek; met with Fagan Engineering on cold storage building & met with Hunt Engineering concerning Town Hall repair

No Assessor or CEO reports

Motion by Collier; 2nd by Silvernail to receive and place on file all Departmental Reports as submitted.
CARRIED: ALL

Budget Modification:

General – adjustment for: Survey, Property tax refund, LED conversion, Membership Dues, State Grant and Paving

Motion for Resolution 19-71 by Collier; 2nd by Silvernail approving Budget Modification as submitted.
CARRIED: ALL

August 8, 2019

Abstracts:

Motion for Resolution 19-72 by Phelps; 2nd by Silvernail approving abstracts for payment as submitted.
CARRIED: ALL

Beaver Valley Water District:

- Missing valve on St Rt 414 – NYS DOT gave us a map with dimension as to location of where valve should be. Do not need permit to dig if no more than 2 feet deep.
- Hydrant Beaver Valley Ave. – needs to be moved sideways; as it is now it lines up with garage; waiting for Town Highway and Town of Corning Public Works to co-ordinate a date
- Hydrant Replacement on Catlin Dr – hydrant is a 1953 Kennedy Valve and is leaking; replacement cost \$2,530.40 from Blair; Town of Corning Public Works will help

Motion for Resolution 19-73 by Collier; 2nd by Brink approving purchase of hydrant and labor to replace hydrant not to exceed \$3,000.00.

CARRIED: ALL

Hearing of the Public #1:

Open 7:13pm

V. Petris of Catlin Hill Rd: What happened to the new paving job; it's got patches or something

Supervisor: the wrong pavement mixture was used and high spots had to be ground off; still has to be oil & stoned

Closed 7:16pm

Old Business:

Shared Services the Town has signed on for:

- Highway Department – Equipment sharing (will have to keep track of truck hours in 2021)
- Building & Grounds – Repairs to Town Hall
- Records – Scanning of records

These services are free to the Town in 2020; then County gets reimbursed from the State in 2021.

Unsure of 'back-up' services; email needs to be able to be backed up too

New Business:

- Bull Rock Solar requesting change to fencing regulations to allow for raised screen fence

Motion for Resolution 19-74 by Collier; 2nd by Brink referring Bull Rock Solar's request to the Town of Catlin Planning Board for review and action. The Town Board has no comment.

CARRIED: ALL

August 8, 2019

New Business Con't:

- Town Hall Repairs

The sills under the small entrance doors to the Court Room and to the Court Office have rotted; need to have repaired; do not need approval for this; Hunt Engineers and Building & Grounds will be helping with this.

Hearing of the Public #2:

Opened 7:34pm

No one spoke

Motion by Phelps; 2nd by Collier to adjourn the meeting at 7:35pm.

CARRIED: ALL

September 12, 2019

Minutes of the Town Board of the Town of Catlin held September 12, 2019 at 7pm at the Town Hall.

ROLLCALL: BM: David Silvernail, William Collier, Richard Brink & Eugene Unwin
Supervisor LaVerne Phelps

Motion by Collier; 2nd by Brink accepting Town Clerk's minutes of August 8, 2019 as submitted.

CARRIED: AYES: Dave Silvernail, William Collier & Richard Brink

Abstained: Eugene Unwin

Correspondence:

- Neil Scriven, BVWD Water Plant Operator, has been terminated
- Clean Energy Audit was completed on the Highway Garage

Motion by Collier; 2nd by Silvernail to receive and place on file all correspondence for further action if required.

CARRIED: ALL

Departmental Reports:

Supervisor Phelps: a) received 2 quotes to repair door thresholds which have rotted on West side of building, b) Katherine of Co-operative Extension concerning Energy Audit, c) finalized Shared Service numbers for 2020 with the county

Motion by Collier; 2nd by Silvernail to receive and place on file all Departmental Reports as submitted.

CARRIED: ALL

Budget Modification:

Highway – transferring monies to utilize rest of the CHIPS and Capitol Improvement funds; change in employee insurance – one left employment who was single insured and one terminated who was a buy-out; Salt/Storage Grant income & expense

Motion for Resolution 19-75 by Collier; 2nd by Unwin approving Budget Modification as submitted.

CARRIED: ALL

Abstracts:

Motion for Resolution 19-76 by Phelps; 2nd by Silvernail approving abstracts for payment as submitted.

CARRIED: ALL

September 12, 2019

Beaver Valley Water District:

- Two (2) Hydrant replacement – Town of Corning will be doing this job – was scheduled for today but due to rain has been postponed
- System flushing was completed this week
- Dennis Ross is in training to become Water Plant Operator

Hearing of the Public #1:

Opened 7:12pm

John Pastrick, County Legislature: a) toured sewer plants; Lake Rd. 1962 since last updated & Milton St. – 80 to 100 million dollars to update, b) highway tour to see new bridges, c) farm tour September 28th which all are welcomed to, d) Article 78 – County suing County Legislator & each individual Legislator over attorney for the Legislators

Supervisor Phelps – who pays for these law suits

Legislature Pastrick – we the people to the tune of about 100 thousand dollars

Closed 7:14pm

Old Business:

- Chemung County Shared Service – a) expense break down of the \$28,000 we received: sealing of the Town parking lot - \$3700; Highway furnace & painting of entrance door - \$2294 and the balance of \$22,005.91 will be used for highway improvements, b) have scheduled for 2020 8 services of which are free to the Town and Joe has scheduled for 330 equipment hours
- Town Hall Repairs – have received 2 quotes; Jim Radford base quote of \$5,785.50 up to \$7,000 and Don Williams base quote of \$7,956 with a deduction of \$1500 if Town provides excavation

General discussion took place concerning shared service and contractor costs using prevailing wage vs. hiring a part time repairman on payroll. Makes more sense keeping someone on payroll – cheaper – put money in 2020 or 2021 budget

Motion for Resolution 19-77 by Brink; 2nd by Collier granting permission to Supervisor Phelps to enter into agreement with Jim Radford for West entrance door repairs not to exceed \$7,000.

CARRIED: ALL

- Mowing of Cemeteries – Don Boom had broken his neck and the following pitched in to help with the mowing:
 - Brown Road Cemetery – Jim Radford, Don Voorhees and Ron Mosher
 - Post Creek Cemetery – Jim Radford
 - Beaver Valley Pump House – Ron Abby, Mike & Billie Jean Bennett
 - Town Hall – Dave Silvernail did the trimming; Linda Boom did mowing and then Joe Doan did second mowing

Thank you all for stepping in to help.

September 12, 2019

New Business:

- Dennis Ross – Beaver Valley Water Operator in training and addition to the Maintenance Crew; requesting \$15 per day as operator and \$15 per hour as maintenance; as operator would be responsible to perform water tests, record readings, maintain equipment and housekeeping at the pump house; as maintenance would be responsible to perform field work

Motion for Resolution 19-78 by Collier; 2nd by Silvernail granting permission to Supervisor Phelps to hire Dennis Ross as BVW Operator at \$15.00 per day and as Maintenance Crew at \$15.00 per hour.

CARRIED: ALL

- Highway Employee Hire – Highway Superintendent, Joe Doan, requesting permission to hire Adam Giradi as Operator 1 at \$17.00 per hour beginning September 30, 2019

Motion for Resolution 19-79 by Collier; 2nd by Brink granting permission to Superintendent Doan to hire Adam Giradi as Operator 1 at \$17.00 per hour beginning September 30, 2019.

CARRIED: ALL

- Loader & USDA Update: loader will be here beginning of October; was purchased via USDA Loan which included \$10,000 Grant which pays for upfront expenses; loan is at 3% and is for 15 years but may be paid off early without penalty. Pre-closing scheduled for October 22nd and Final closing for October 24th
- Prelim Budget workshop – set for September 26th at 5:30pm

Hearing of the Public #2:

Open 7:50pm

Cathy Edwards – a) does Radford have insurance; Supervisor will be sure to get copy; b) D. Ross background check; Supervisor – yes

Closed 7:52pm

Motion by Phelps; 2nd by Collier to close the meeting at 7:53pm.

CARRIED: ALL

October 10, 2019

Minutes of the Town Board of the Town of Catlin held October 10, 2019 at 7pm at the Town Hall.

ROLLCALL: BM: David Silvernail, William Collier, Richard Brink and Eugene Unwin
Supervisor LaVerne Phelps and Attorney John Mustico

Motion by Brink; 2nd by Silvernail accepting Town Clerk's minutes of September 12, 2019 as submitted.

CARRIED: ALL

Motion by Brink; 2nd by Silvernail accepting Budget Workshop minutes of September 26, 2019 as submitted.

CARRIED: AYES: Silvernail, Collier & Brink
Abstained: Unwin

Correspondence:

- AJH Design submitted proposal for Cold Storage building

No motion was made to accept correspondence.

County Executive, Chris Moss, gave update:

- County Budget has a 3 million dollar gap; 14% increase in BC/BS health insurance
- Nursing Facility has a 3 million dollar gap (receive 3 million from County & 3 million from NYS): may move to privatize to save on money; do a Public Referendum – let the people vote on this
- Shared Services: trying to equalize costs for services for all towns; a all cart e method
- Term Limits: have sent request to County Chairman to put up for a vote but no action has been taken: 2 year term for County Executive and 3 year term for County Legislature

Supervisor Phelps: any changes on the Sales Tax disbursement formula

Cnty. Exec. Moss: year 19/20 saw an increase of 6.7% all Towns and 2% for County; City did not increase due to County paying their bills. May have to raise taxes this year; will be reworking 2020/2021 sales tax formula; would like to go back to original formula. Internet sales tax comes in at end of year (Nov/Dec) so cannot use to prepare 2020 budget; will be used to figure formula for 2020 sales tax distribution. NYS Sales Tax report does not break down brick building & internet sales tax.

BM Brink: will you be keeping sales tax formula as is

Cnty. Exec. Moss: unsure; still working on budget; have a shared service agreement with the City's Department of Public Works and Building & Grounds where the County is paying all salaries. Need to do away with this.

October 10, 2019

Departmental Reports:

Supervisor Phelps gave update on Cold Storage proposals; have received proposal from AJH Design

General discussion concerning Logging Permits and Logging Bonds; permits are issued upon anticipation of harvest and bonds are one rate.

Motion by Silvernail; 2nd by Collier to receive and place on file all correspondence for further action if required.

CARRIED: ALL

Abstracts:

Motion for Resolution 19-80 by Phelps; 2nd by Collier approving abstracts for payment as submitted.

CARRIED: ALL

Beaver Valley Water District:

- Cleaned Water Tank
- Hydrants: replaced one and relocated another; did soil testing – Chambers St. soil acid; Catlin Dr. soil good; possible project have Rural Water core sample soil throughout the valley

Hearing of the Public #1:

Open 7:20pm

Mike Pastrick, Cnty. Legislature: Local Law 3 of 2019 entitled “A Local Law to allow Cold War veterans a limited county tax exemption pursuant to Section 458-B of the Real Property Tax Law” was passed by resolution. This will cover those vets who did not serve at the right time.

Eric Leland of New Road: concrete barriers where Town of Catlin ends and Town of Veteran begins; requesting barriers be removed as they belong to Town of Catlin; Alex Pastrick will get with him; wants them removed and put a chain fence up so he can have access to his property for making a hunting camp.

Closed: 7:20pm

Old Business:

- Front End Loader – will be completing paperwork to secure bond – need a resolution

Motion for Resolution 19-81 by Collier; 2nd by Silvernail granting permission to Supervisor Phelps to complete all necessary paperwork to secure the USDA Bong in the amount of \$220,000.

CARRIED: ALL

October 10, 2019

New Business:

- Appoint Katherine Gabriel as Town Assessor

Motion for Resolution 19-82 by Collier; 2nd by Silvernail to appoint Katherine Gabriel to the position of Town Assessor; term beginning October 1, 2019 and ending September 30, 2025.

CARRIED: ALL

- Appoint Claudia Maroney to Board of Assessment Review

Motion for Resolution 19-83 by Collier; 2nd by Silvernail to re-appoint Claudia Maroney to the position of Board Member of the Board of Assessment Review; term beginning October 1, 2019 and ending September 30, 2024.

CARRIED: ALL

- AJH Design – Cold Storage Proposal – no one else has responded

Andy Avery of Chemung County offering to send out for bids and monitor the bids as shared service.

Due to so late in year this should be done after the first of the year.

- Tentative 2020 Budget

Motion for Resolution 19-84 by Collier; 2nd by Phelps to adopt the 2020 Tentative Budget as the 2020 Preliminary Budget.

CARRIED: ALL

- Budget meeting

There will be a budget meeting October 17th at 5:30pm.

- Set Public Hearings

Motion for Resolution 19-85 by Collier; 2nd by Silvernail setting a Public Hearing for exceeding the tax cap for November 7, 2019 at 7pm.

CARRIED: ALL

Motion for Resolution 19-86 by Collier; 2nd by Brink setting a Public Hearing for the 2020 Preliminary Budget for November 7, 2019 at 7pm.

CARRIED: ALL

October 10, 2019

New Business Con't:

- Tax Levy

Motion for Resolution 19-87 by Phelps; 2nd by Collier imposing a \$255.92 tax levy for unpaid water bill at the property of 212 Chambers St.; tax map no. 16.05-1-23.

CARRIED: ALL

- Highway Employee Agreement

Motion for Resolution 19-88 by Phelps; 2nd by Brink to enter into a three year employee agreement with the Town's Highway Employees beginning January 1, 2020 with an end date of December 31, 2022.

CARRIED: ALL

- BVWD Printer

Motion for Resolution 19-89 by Collier; 2nd by Brink declaring the HP Office Jet Pro 8500H all in one printer as excess equipment and granting permission for printer to be donated.

CARRIED: ALL

Hearing of the Public #2:

Opened 7:45pm

V Petris of Catlin Hill Rd.: Once the new Cold Storage is up will the old Town Hall be torn down?

Supervisor to respond – yes

Closed 7:47pm

Motion by Phelps; 2nd by Collier to adjourn the meeting until October 17th at 5:30 pm.

CARRIED: ALL

October 17, 2019

Minutes of the Budget Workshop for the Town of Catlin held October 17, 2019 at 5:30pm at the Town Hall.

ROLLCALL: BM: Dave Silvernail, William Collier and Richard Brink
Supervisor LaVerne Phelps

Motion by Phelps; 2nd by Collier excusing BM Eugene Unwin.
CARRIED: ALL

Also present were Accountant, Bryan McIlroy and Highway Superintendent, Joe Doan.

General discussion concerning 2020 Town Budget took place.

Motion for Resolution 19-84 by Collier; 2nd by Brink to adopt the Preliminary Budget for the year 2020.
CARRIED: ALL

Motion by Phelps; 2nd by Collier to adjourn the meeting at 8:36pm.
CARRIED: ALL

November 7, 2019

Minutes of the Town Board of the Town of Catlin held November 7, 2019 at 7 pm at the Town Hall.

ROLLCALL: BM: David Silvernail, William Collier and Richard Brink
Supervisor LaVerne Phelps and Attorney John Mustico

Motion made by Silvernail; 2nd by Brink to excuse Board Member, Eugene Unwin.
CARRIED: ALL

Public Hearings:

Attorney John Mustico led the Public Hearings:

- **Tax Cap Override:** Opened 7:05pm

At this time the 2020 Budget will not need the Tax Cap Override; this is just a safety net to avoid paying any penalties the State of New York may impose if they disagree with the Town's Budget.

No one spoke

Motion made by Collier; 2nd by Silvernail to close Tax Cap Override public hearing at 7:06pm.
CARRIED: ALL

- **Preliminary Budget 2020:** Opened 7:07pm

No one spoke

Motion made by Collier; 2nd by Brink to close 2020 Preliminary Budget public hearing at 7:08pm.
CARRIED: ALL

Motion for Resolution 19-86 made by Collier; 2nd by Silvernail enacting Local Law 1 of 2020; Tax Cap Override.
CARRIED: ALL

Motion made by Collier; 2nd by Silvernail to adjourn the meeting at 7:12pm.
CARRIED: ALL

December 12, 2019

Minutes of the Town Board of the Town of Catlin held December 12, 2019 at 7pm at the Town Hall.

ROLLCALL: BM: David Silvernail, William Collier and Richard Brink
Supervisor LaVerne Phelps and Attorney John Mustico

Motion by Phelps; 2nd by Silvernail excusing BM, Eugene Unwin.

CARRIED: ALL

Motion by Silvernail; 2nd by Brink accepting Town Clerk's minutes for November 14, 2019 as submitted.

CARRIED: AYES: Silvernail, Collier & Brink

Correspondence:

- Chemung County Shared Service 2020 proposal

Chemung County is to provide the resolution for services we signed up for in the year 2020; \$54,619.00 services requested

Motion by Collier; 2nd by Silvernail to receive and place on file all correspondence for further action if required.

CARRIED: ALL

Departmental Reports:

CEO – assessed value of building permits issued - \$264,000.00

Motion by Silvernail; 2nd by Brink to receive and place on file all Departmental Reports as submitted.

CARRIED: ALL

Abstracts:

Motion for Resolution 19-93 by Phelps; 2nd by Collier approving abstracts for payment as submitted.

CARRIED: ALL

Beaver Valley Water District:

Supervisor Phelps – meeting with Elmira Water to have the accuracy of the Phosphate Meter checked December 13th

Hearing of the Public #1:

Open 7:08pm

John Pastrick- Cnty Legislator: 2020 budget passed; the county has a community fund which is funded by Casella Waste in the amount of \$150,000. \$100,000 will go to Wellsburg Fire Department leaving \$50,000 available for "community projects". Supervisor Phelps has submitted a letter to the County Executive requesting \$2,700 to be used towards purchase of Beaver Valley Housing Project 25mph signs (17) at the cost of \$1,600; balance will be used to purchase replacement signs within the town;

Hearing of Public #1 Con't:

Supervisor Phelps: \$1000 is budgeted yearly to replace signs as well; also asked Chemung Highway Shared Service to help with putting up the signs as they have the equipment to make this job easy.

Cathy Edwards of Brier Hill Rd: the speed sign on Stitts Hill Rd is faded – hard to read

Vickie Petris of Catlin Hill Rd: a) have you looked into getting cheaper propane?

- Supervisor Phelps: we get state rate on a fixed budget

b) would like to ask Legislature Pastrick if he would ask County Executive Moss to help get the speed limit on Catlin Hill Road reduced

- Supervisor Phelps: this can only be done every 3 years

V. Petris: how long has it been?

- Town Clerk will check into this

Closed 7:16pm

New Business:

- USDA Rural Development – Highway Truck funding

New truck at 3%; we qualify for more due to county in flood zone; \$36,000 in grant money at 15% off top of price of truck

Motion for Resolution 19-95 by Collier; 2nd by Silvernail granting permission to Supervisor Phelps to submit an application to USDA Rural Development for financial assistance in relation to a new snow plow truck not to exceed \$240,000.00.

CARRIED: ALL

- Court Clerk, Dail Phelps, submitted her resignation effective December 31, 2019.
- Court Clerk appointment – Carol Jividen

Motion for Resolution 19-96 by Silvernail; 2nd by Collier appointing Carol Jividen to the position of Court Clerk effective January 1, 2019 at the rate of \$15.00 per hour pending letter of advice and consent from Justice.

CARRIED: ALL

- Reorganization – set for January 9, 2020 at 7pm; regular Town Board meeting will follow

Hearing of the Public #2:

Open 7:22pm

No one spoke

Motion by Phelps; 2nd by Collier to adjourn the meeting at 7:23pm.

CARRIED: ALL