

Town of Catlin
Regular Board Meeting Minutes
January 9, 2025

Pledge of Allegiance and Moment of Silence

This meeting convened directly after the Organizational Meeting.

Minutes:

Motion made by Moshier; 2nd by Christiansen accepting Town Clerk's minutes for Dec 12, 2024, into records as submitted.

CARRIED: ALL

Public Hearing: Attorney Mustico opened regarding the Property of Nelson Janowski, currently zoned Planned Development District, wishing to be zoned General Business.

No one spoke.

Motion made by Phelps; 2nd by Collier to close the public hearing.

CARRIED: ALL

Public Hearing: Attorney Mustico opened regarding the use of money from the Building Fund to repair the Salt Storage Building.

No one spoke.

Motion made by Collier; 2nd by Moshier to close the public hearing.

CARRIED: ALL

Correspondence:

- Tompkins Corners FD 2024 Chief's Report – Alex Pastrick spoke. There were 100 calls this in 2024, most since 2008. Normally between 50 and 80 calls per year. The new truck went to first fire.
- Millport Fire Dept Chief's Report
- NY Class Municipal Investing
- Chemung County Community Grant Fund
- GS Powers – own Callahan Solar Farm, modification to the solar farm.

Motion made by Christiansen; 2nd by Koval to receive and place on file all correspondence for further action if required.

CARRIED: ALL

Town of Catlin, Regular Meeting, January 9, 2025

Departmental Reports:

Reports submitted by Highway Superintendent, Supervisor, Town Clerk, Code Enforcement Officer, Assessor, and Sheriff.

- Supervisor – Continuing discussion with USDA for purchase of new truck, closing on January 23, 2025. Joint meeting with Planning Board on Short Term Rentals and Shipping Containers. Joint meeting with DEC and Soil and Water about a bridge on Beaver Dams Rd.
- Town Clerk – submitted annual report for 2024.
- Assessor – submitted property sales for the last quarter.

Motion made by Koval; 2nd by Collier to receive and place on file all departmental reports for further action if required.

CARRIED: ALL

Abstracts:

Motion for **Resolution 25-38** was made by Phelps; 2nd by Collier approving January 09, 2025, Abstract #13 vouchers for payment: General vouchers 275-286: \$4,837.35; Highway vouchers 161-172: \$17,265.85; BV Light District vouchers 22: \$274.04; BV Water District vouchers 86-87: \$1,038.57; for a total of \$23,415.81 AND Abstract #1 vouchers for payment: General vouchers 1-12: \$40,312.79; Highway vouchers 1-2: \$26,067.49; Fire Protection District #3 voucher 1: \$14,533.00; BV Water District vouchers 1-3: \$2020.50; for a total of \$82,933.78.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES:

Beaver Valley Water District:

- LaVerne Phelps and Dennis Ross have signed up for the W2O winter workshop on January 31, 2025.
- Meters read for next quarter.

Old Business:

- USDA closing on new truck on January 23, 2025, then it can be licensed and put on road.

Town of Catlin, Regular Meeting, January 9, 2025

New Business:

- Nelson Janowski zoning change from Planned Development to General Business. General Business needs to allow houses. Janowski's need to fill out Environmental Short Assessment.
- Use of \$5,000 from Building Fund to cover cost of repairs on Salt Storage Building.
- Short Term Rentals and Shipping Container Zoning – need public hearings set for February.
- Chemung County Community Grant Funding – Lawanna Morse, our legislator, acquired \$1640 for the town for the purchase of an AED that will go to the Grace Lee Wesleyan Church. GLWC is a First Class, Red Cross emergency management site. Tompkins Corners Fire Department will get \$1000.00 for a gas sensor and \$2741.00 for tools, materials and supplies on a truck.
- GS POWERS – the company that manages the Callahan Solar Farm. The black fabric fence is all shredded, asking if they can take the fabric off the fence. The planning board will need to review the project. General discussion ensued.
- NYCLASS – investing town money. Supervisor Phelps has always invested in CD's. The money in NYCLASS is liquid. Town would like to move money and have daily interest. General discussion ensued.
- Auditing of town books – possible February 6th, for court. The other books can be audited at any time.

Hearing of the Public:

Opened: 7:26 pm

- Matt Owens of 570 Sawdy Road spoke. He owns vacant land. He had several concerns regarding his neighbors; one is burning trash in an outdoor boiler and the other is feeding deer. He wanted to know whether the town could put an end to either of these issues. He was directed to DEC. He expressed concern with the town assessor and the inability to get ahold of her and lack of responsiveness to his calls. He also had concerns with highway crew not working a 5-day work week and giving wood to residents.

Closed: 7:32 pm

Resolutions:

Motion for **Resolution 25-39** was made by Phelps; 2nd by Moshier hereby rezoning the Nelson Janowski Planned Development District to General Business pending approval by Chemung County Planning Board.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYES: None

Town of Catlin, Regular Meeting, January 9, 2025

Motion for **Resolution 25-40** was made by Collier; 2nd by Christiansen hereby authorizing the Town Supervisor to use up to \$5000 from Building Fund for repairs to the Salt Storage building back wall.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYES: None

Motion for **Resolution 25-41** was made by Koval; 2nd by Christiansen hereby setting a Public Hearing for February 13, 2025, at 7pm to discuss potential changes to the Zoning Laws regarding Short Term Rentals.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYES: None

Motion for **Resolution 25-42** was made by Koval; 2nd by Moshier hereby setting a Public Hearing for February 13, 2025, at 7pm to discuss potential changes to the Zoning Laws regarding Shipping Containers.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYES: None

Motion for **Resolution 25-43** was made by Christiansen; 2nd by Collier hereby referring the matter of the fence removal around the Callahan Solar Farm to the Town of Catlin Planning Board.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYES: None

Motion for **Resolution 25-44** was made by Collier; 2nd by Christiansen authorizing Supervisor Phelps to sign the Municipal Cooperation Resolution for NYCLASS.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYES: None

Motion for **Resolution 25-45** was made by Phelps; 2nd by Moshier hereby tentatively schedules the 2024 audit of the Town Clerk, Tax Collection, Beaver Valley Water District on January 21st, 2025, and the 2024 audit for Town Court on February 5th, 2025.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYES: None

Town of Catlin, Regular Meeting, January 9, 2025

Motion was made by Koval; 2nd by Collier adjourning the meeting at 7:36 pm.
CARRIED: ALL

Respectfully Submitted,

Yvonne M. Cutler

RESOLUTION 25-38

January 9, 2025

By: LaVerne Phelps

2nd by: Bill Collier

ABSTRACTS

RESOLVED, the Town Board of the Town of Catlin hereby approves submitted January 09, 2025, Abstract #13 vouchers for payment: General vouchers 275-286: \$4,837.35; Highway vouchers 161-172: \$17,265.85; BV Light District vouchers 22: \$274.04; BV Water District vouchers 86-87: \$1,038.57; for a total of \$23,415.81 AND Abstract #1 vouchers for payment: General vouchers 1-12: \$40,312.79; Highway vouchers 1-2: \$26,067.49; Fire Protection District #3 voucher 1: \$14,533.00; BV Water District vouchers 1-3: \$2020.50; for a total of \$82,933.78.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYES: None

RESOLUTION 25-39

January 9, 2025

By: LaVerne Phelps

2nd by: Ron Moshier

**NELSON JANOWSKI PLANNED DEVELOPMENT DISTRICT
ZONING CHANGE TO GENERAL BUSINESS**

WHEREAS, the Nelson Janowski Planned Development District wishes to be rezoned to General Business, and

WHEREAS, the Town of Catlin Planning Board has met and submitted recommendations for the property to be rezoned to General Business and for the use table in Article 4 on page 4-2 be amended to one- and two-unit dwellings as (P) in the NB and GB, and multi-unit dwelling as (S) in the NB and GB, and

WHEREAS, a public hearing was held on January 9, 2025, regarding the Nelson Janowski Planned Development District being rezoned to General Business and no one spoke, and

WHEREAS, the Chemung County Planning Board will meet on January 23, 2025, to discuss these changes, therefore be it

RESOLVED, the Town Board of the Town of Catlin hereby rezones the Nelson Janowski Planned Development District to General Business pending approval by Chemung County Planning Board.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYES: None

RESOLUTION 25-40

January 9, 2025

By: Bill Collier

2nd by: Craig Christiansen

TRANSFER MONEY FOR SALT STORAGE REPAIRS

WHEREAS, the salt storage building has wind damage that is not covered by the insurance deductible, and

WHEREAS, a public hearing was held on January 9, 2025, regarding using money from the building fund for the repairs and no one spoke, therefore be it

RESOLVED, the Town Board of the Town of Catlin does hereby authorize the Town Supervisor to use up to \$5000 from Building Fund for repairs to the Salt Storage building back wall.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYES: None

RESOLUTION 25-41

January 9, 2025

By: Mike Koval

2nd by: Bill Collier

SET PUBLIC HEARING FOR SHORT TERM RENTALS

RESOLVED, the Town Board of the Town of Catlin hereby sets a Public Hearing for February 13, 2025, at 7pm to discuss potential changes to the Zoning Laws regarding Short Term Rentals.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYES: None

RESOLUTION 25-42

January 9, 2025

By: Mike Koval

2nd by: Ron Moshier

SET PUBLIC HEARING FOR SHIPPING CONTAINERS

RESOLVED, the Town Board of the Town of Catlin hereby sets a Public Hearing for February 13, 2025, at 7pm to discuss potential changes to the Zoning Laws regarding Shipping Containers.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYES: None

RESOLUTION 25-43

January 9, 2025

By: Mike Koval

2nd by: Ron Moshier

GS POWER PARTNERS PLANNING BOARD REFERRAL

WHEREAS, the fence screens surrounding the Callahan Solar Farm have been damaged by wind, leaving the material torn and tattered, and

WHEREAS, GS POWER PARTNERS is requesting to remove the fence, therefore be it

RESOLVED, the Town Board of the Town of Catlin hereby refers the matter of the fence removal around the Callahan Solar Farm to the Town of Catlin Planning Board.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYES: None

RESOLUTION 25-44

January 9, 2025

By: Bill Collier

2nd by: Craig Christiansen

NYCLASS MUNICIPAL COOPERATION RESOLUTION

WHEREAS, the Town of Catlin wishes to invest portions of its available investment funds in cooperation with other corporations and / or districts pursuant to the NYCLASS Municipal Cooperation Agreement Amended and Restated as of August 1, 2023;

WHEREAS, the Town of Catlin wishes to satisfy the safety and liquidity needs of their funds;

Now, therefore, it is hereby RESOLVED, that the Town Board of the Town of Catlin authorizes Supervisor Phelps to sign the Municipal Cooperation Resolution.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYES: None

RESOLUTION 25-45

January 9, 2025

By: LaVerne Phelps

2nd by: Ron Moshier

AUDIT OF TOWN RECORDS SCHEDULED

RESOLVED, the Town Board of the Town of Catlin hereby tentatively schedules the 2024 audit of the Town Clerk, Tax Collection, Beaver Valley Water District on January 21th, 2025 and the 2024 audit for Town Court on February 5th.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYES: None

Town of Catlin
Regular Board Meeting Minutes
February 13, 2025

Meeting called to order at 7:00pm by Supervisor LaVerne Phelps.

ROLLCALL: BM: Mike Koval, Ron Moshier, Bill Collier, Craig Christiansen, Supervisor LaVerne Phelps, Attorney John Mustico

Pledge of Allegiance and Moment of Silence

Minutes:

Motion made by Collier; 2nd by Christiansen accepting Town Clerk's minutes for Jan. 9, 2025, into records as submitted.

CARRIED: ALL

Public Hearing: Attorney Mustico opened the public hearing regarding the addition of Short-Term Rental Requirements to the Town of Catlin Zoning Law.

No one spoke.

Motion made by Collier; 2nd by Koval to close the public hearing.

CARRIED: ALL

Public Hearing: Attorney Mustico opened the public hearing regarding the addition of Accessory Storage Regulations to the Town of Catlin Zoning Law.

No one spoke.

Motion made by Moshier; 2nd by Collier to close the public hearing.

CARRIED: ALL

Correspondence:

- Catlin Planning Board – sent report on recommendations for Callahan Solar Farm
- STC – sent quote to help rezone the Pine Valley area
- Hoselton Leasing – sent Budgetary Vehicle Quote for a 2025 Chevrolet Silverado
- CC Dept of Aging – will make presentation on March 13, 2025 at Town Board Meeting

Motion made by Collier; 2nd by Moshier to receive and place on file all correspondence for further action if required.

CARRIED: ALL

Departmental Reports:

Reports submitted by Highway Superintendent, Supervisor, Town Clerk, Code Enforcement Officer, Assessor, and Sheriff.

- Supervisor – set up NYCLASS Investment accounts; Final closing on Truck #7
- Assessor – dealing with exemptions

Motion made by Collier; 2nd by Koval to receive and place on file all departmental reports for further action if required.

CARRIED: ALL

Abstracts:

Motion for **Resolution 25-46** was made by Phelps; 2nd by Collier approving February 13, 2025, Abstract #2 vouchers for payment: General vouchers 13-47: \$21,089.34; Highway vouchers 3-24: \$334,106.22; BV Light District vouchers 1-3: \$360.09; and BV Water District vouchers 4-12: \$1,816.72; Fire District #1 voucher 2: \$110,193.20; and Fire District #3 voucher 3: \$129,893.00; for a total of \$597,458.57.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYES: None

Beaver Valley Water District:

- Updating data in the system
- Possibly upgrading pipes along Moreland Dr. Main line and service lines are not deep enough, valves are only 31-33 inches below pavement. The pipes freeze in severe cold weather. There is grant money available. Could be a 2-year process. 2015 was a bad year for frozen lines. Town used many resources to deal with the freezing.

Old Business:

- Bill Collier conducted the annual audit of the town books. Everything looked fine.
- STC assistance on rezoning Pine Valley area to general business will be \$2500.00. Possibly update all zoning. General discussion ensued on the cost of updating all zoning versus updating little by little. Asking for a quote from STC on updating more zoning. Current zoning was done in 1999.

New Business:

- Short-Term Rental new zoning requirements
- Accessory Storage Container new zoning regulations – General discussion on Accessory Storage Containers in the town. Change “uniform” color to “one solid” color in item 10.35.5 item 6. Removed stipulation on landscaping around the container.
- GS Powers wants to remove fence screening around Callahan Solar Farm. Discussion on replanting trees by Sept 1, 2025 and the size the trees should be. Also, refer to original agreement for fence and trees.
- Town pick up and plow, around \$41,000.00.
- Set Public Hearing for grant money to increase budget for Tompkins Corners Fire Dept. Possibly add amendment to contract so we don’t need to have a public hearing every time there is grant money.

Hearing of the Public:

Opened: 7:55pm

No one spoke

Closed: 7:55pm

Resolutions:

Motion for **Resolution 25-47** was made by Collier; 2nd by Christiansen hereby adopting Local Law 1 of 2025, Short-Term Rental Requirements.

CARRIED:

AYES: Koval, Moshier, Collier, Christiansen

NAYS: None

Motion for **Resolution 25-48** was made by Collier; 2nd by Koval hereby adopting Local Law 2 of 2025, Accessory Storage Container Regulations with changes discussed at Town Board Meeting.

CARRIED:

AYES: Koval, Moshier, Collier, Christiansen

NAYS: None

Motion for **Resolution 25-49** was made by Collier; 2nd by Moshier hereby referring to the original site plan agreement. The Town Board wishes GS Power Partners to abide by the original site plan and replace screening and plant trees to fill in the gaps by August 31, 2025.

CARRIED:

AYES: Koval, Moshier, Collier, Christiansen

NAYS: None

Town of Catlin, Regular Board Meeting, February 13, 2025

Motion for **Resolution 25-50** was made by Phelps; 2nd by Koval hereby accepting the findings of the Audit for 2024 Justice Records.

CARRIED:

AYES: Koval, Moshier, Collier, Christiansen

NAYS: None

Motion for **Resolution 25-51** was made by Phelps; 2nd by Collier hereby authorizing Town Highway Superintendent Doan to enter into agreement for a new 2025 town pickup and plow, not to exceed \$45,000.00.

CARRIED:

AYES: Koval, Moshier, Collier, Christiansen

NAYS: None

No action taken on Resolution quote from STC Rezoning.

Motion for **Resolution 25-52** was made by Collier; 2nd by Christiansen hereby setting a Public Hearing on March 13, 2025 to amend the fire contracts for Tompkins Corners, Beaver Dams and Millport for the contract years 2025-2027, to add the verbiage: If the Town of Catlin acts as a conduit for grant money, intended for the fire company, received from any source, those funds would not be deemed as part of the underlying contract nor would require the tax rate to be changed.

CARRIED:

AYES: Koval, Moshier, Collier, Christiansen

NAYS: None

Motion was made by Phelps; 2nd by Moshier adjourning the meeting at 8:12pm.

CARRIED: ALL

Respectfully Submitted,

Yvonne M. Cutler

RESOLUTION 25-46

February 13, 2025

By: LaVerne Phelps

2nd by: Bill Collier

ABSTRACTS

RESOLVED, the Town Board of the Town of Catlin hereby approves submitted February 13, 2025, Abstract #2 vouchers for payment: General vouchers 13-47: \$21,089.34; Highway vouchers 3-24: \$334,106.22; BV Light District vouchers 1-3: \$360.09; and BV Water District vouchers 4-12: \$1,816.72; Fire District #1 voucher 2: \$110,193.20; and Fire District #3 voucher 3: \$129,893.00; for a total of \$597,458.57.

CARRIED:

AYES: Koval, Moshier, Collier, Christiansen

NAYS: None

RESOLUTION 25-47

February 13, 2025

By: Bill Collier

2nd by: Craig Christiansen

**LOCAL LAW 1 OF 2025
SHORT-TERM RENTAL REQUIREMENTS
AMENDMENT TO LOCAL LAW 1 OF 2023**

WHEREAS, the Town of Catlin Town Board, Planning Board and Zoning Board of Appeals have met, and Southern Tier Central Regional Planning & Development Board has submitted a final draft of Short-Term Rental Requirements, and

WHEREAS, the Town of Catlin held a Public Hearing on February 13, 2025, in regard to Short-Term Rental Requirements and no one spoke, therefore, be it

RESOLVED, the Town Board of the Town of Catlin hereby adopts Local Law 1 of 2025, Short-Term Rental Requirements.

CARRIED: AYES: Koval, Moshier, Collier, Christiansen

NAYES: None

RESOLUTION 25-48

February 13, 2025

By: Bill Collier

2nd by: Mike Koval

**LOCAL LAW 2 OF 2025
ACCESSORY STRUCTURE CONTAINER REGULATIONS
AMENDMENT TO LOCAL LAW 1 OF 2023**

WHEREAS, the Town of Catlin Town Board, Planning Board and Zoning Board of Appeals have met, and Southern Tier Central Regional Planning & Development Board has submitted a final draft of Accessory Storage Container Regulations, and

WHEREAS, the Town of Catlin held a Public Hearing on February 13, 2025, in regard to Accessory Storage Container Regulations and no one spoke, therefore, be it

RESOLVED, the Town Board of the Town of Catlin hereby adopts Local Law 2 of 2025, Accessory Storage Container Regulations with changes discussed at Town Board Meeting.

CARRIED: AYES: Koval, Moshier, Collier, Christiansen

NAYES: None

RESOLUTION 25-49

February 13, 2025

By: Bill Collier

2nd by: Ron Moshier

CALLAHAN SOLAR FARM FENCE SCREEN AND TREE REPLACEMENT

WHEREAS, the fence screens surrounding the Callahan Solar Farm have been damaged by wind, leaving the material torn and tattered, and

WHEREAS, GS POWER PARTNERS is requesting to remove the fence screen, and

WHEREAS, the Catlin Planning Board has recommended that the screening material attached to the fence be removed and that trees of reasonable size be planted as indicated on the approved plan in the areas where they have not survived, therefore be it

RESOLVED, the Town Board of the Town of Catlin hereby refers to the original site plan agreement. The Town Board wishes GS Power Partners to abide by the original site plan and replace screening and plant trees to fill in the gaps by August 31, 2025.

CARRIED:

AYES: Koval, Moshier, Collier, Christiansen, Phelps

NAYS: None

RESOLUTION 25-50

February 13, 2025

By: LaVerne Phelps

2nd by: Mike Koval

AUDIT OF 2024 JUSTICE RECORDS

Town of Catlin

WHEREAS, the audit of the Justice financial records was completed on February 5, 2025, by Deputy Supervisor, William Collier, and,

WHEREAS, the audit consisted of bank records; deposits were being done in a timely manner; distributions of funds were being done in a timely manner and petty cash was correct; and

WHEREAS, the audit conducted did not find any inconsistencies or any fault with said records; now, therefore, be it

RESOLVED, the Town Board of the Town of Catlin hereby accepts the finding of the Audit for 2024 Justice Records.

CARRIED:

AYES: Koval, Moshier, Collier, Christiansen

NAYS: None

RESOLUTION 25-51

February 13, 2025

By: LaVerne Phelps

2nd by: Bill Collier

TOWN HIGHWAY PICKUP AND PLOW

RESOLVED, the Town Board of the Town of Catlin hereby authorizes Town Highway Superintendent Doan to enter into agreement for a new 2025 town pickup and plow, not to exceed \$45,000.00.

CARRIED:

AYES: Koval, Moshier, Collier, Christiansen

NAYS: None

RESOLUTION 25-52

February 13, 2025

By: Bill Collier

2nd by: Craig Christiansen

PUBLIC HEARING TO AMEND 2025-2027 FIRE CONTRACTS

RESOLVED, the Town Board of the Town of Catlin hereby sets a Public Hearing on March 13, 2025 to amend the fire contracts for Tompkins Corners, Beaver Dams and Millport for the contract years 2025-2027, to add the verbiage: If the Town of Catlin acts as a conduit for grant money, intended for the fire company, received from any source, those funds would not be deemed as part of the underlying contract nor would require the tax rate to be changed.

CARRIED:

AYES: Koval, Moshier, Collier, Christiansen

NAYS: None

Town of Catlin
Regular Board Meeting Minutes
March 13, 2025

Meeting called to order at 7:00pm by Supervisor LaVerne Phelps.

ROLLCALL: BM: Mike Koval, Ron Moshier, Bill Collier, Craig Christiansen, Supervisor LaVerne Phelps, Attorney John Mustico

Pledge of Allegiance and Moment of Silence

Minutes:

Motion made by Collier; 2nd by Koval accepting Town Clerk's minutes for Feb. 13, 2025, into records as submitted.

CARRIED: ALL

Public Hearing

A public hearing to amend the Tompkins Corners, Millport and Beaver Dams Fire Department 3 year contracts was opened by Attorney Mustico.

No one spoke

Motion made by Collier; 2nd Christiansen closing public hearing.

CARRIED: ALL

Correspondence:

- Tompkins Corners Fire Department Annual Report submitted
- Comp Alliance – Town safety award of \$738
- Town of Veteran – submitted Zoning for Battery Energy Storage System

Motion made by Collier; 2nd by Koval to receive and place on file all correspondence for further action if required.

CARRIED: ALL

Presentation by Department of Aging

Beth Stranges spoke about the many programs available through the Chemung County Department of the Aging and NY Connects. Also, came to present regarding the Town of Catlin's Emergency Plan and how it affects the seniors in our town. If anyone in the town is known to be in an unsafe living situation, we can call the Department of Aging. Provided folders with a lot of information.

Departmental Reports:

Reports submitted by Highway Superintendent, Supervisor, Town Clerk, Code Enforcement Officer, Assessor, and Sheriff.

- Supervisor – Water in Town Hall and Highway Garage is non-drinkable. Trying to make it drinkable. Highway shop floor – looking to cover, mitigate damage from salt. The town court received a JCap grant of \$2649.
- Discussion on speed being monitored on Catlin Hill Rd. near Dix Town line. Device has recorded speeds as high as 93 mph.

Motion made by Moshier; 2nd by Christiansen to receive and place on file all departmental reports for further action if required.

CARRIED: ALL

Budget Modification:

Motion for **Resolution 25-53** was made by Phelps; 2nd by Collier approving submitted budget modifications as follows: Increase appropriated Fund Balance (A599) by \$19,000.00 from \$86,702.23 to \$105,702.23 thus increasing Buildings Equipment – Salt Shed Repair (A1620.2) from \$500.00 to \$19,500.00. Also, increase appropriated Fund Balance (A599) by \$4228.57 from \$105,702.23 to \$109,930.80 thus increasing Clean Energy Grant (A1620.22) from \$0 to \$4,228.57. Also, decrease County Grant (DA5122.24) by \$55,020.00 from \$156,020.00 to \$101,000.00 thus decreasing County Grant (DA2306) by \$55,020.00 from \$156,020.00 to \$101,000.00.

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Abstracts:

Motion for **Resolution 25-54** was made by Phelps; 2nd by Collier approving March 13, 2025, Abstract #3 vouchers for payment: General vouchers 48-70: \$26,484.68; Highway vouchers 25-41: \$27,980.76; BV Light District voucher 4: \$284.94; and BV Water District vouchers 13-20: \$1,754.12; for a total of \$56,504.50.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Beaver Valley Water District:

- RCAP Solutions – Supervisor Phelps had first meeting with them on March 11, 2025. Would be a 1 1/2 – 2-year process to replace water lines that are only 31” deep on Moreland Drive. They are not deep enough to keep from freezing in severe cold weather. RCAP Solutions is a free organization that looks at grants, etc. Engineer study is needed and then go for funding.

Old Business:

None

New Business:

- Building Permit Fee schedule – looking to update it.
- Emergency Plan – Mike Koval is working on this with Emergency Management. Joe Doan has had some input; the content hasn’t changed.
- Fire Contracts – would like to amend them so a public hearing is not needed for non-town tax supplemental funding. Grant money goes through town. The town is just a pass through for non-town tax dollars.

Hearing of the Public:

Opened: 7:51pm

Garrett Wilson of 47 Backer Rd spoke. Two months ago, a property owner spoke during Hearing of the Public and mentioned Mr. Wilson’s name. Mr. Wilson shared that what that person stated does not reflect his views on how the town roads are cared for. He thinks the highway guys do an excellent job. What he said to the other person about the highway guys working 4–10-hour days was taken out of context.

Closed: 7:53pm

Resolutions:

Motion for **Resolution 25-55** was made by Collier; 2nd by Moshier approves amending the Tompkins Corners Fire Department, Millport Fire Department and Beaver Dams Fire Department 2025-2027, 3 year contracts by adding "If the Town of Catlin acts as a conduit for grant money, intended for the fire company, received from any source, those funds would not be deemed as part of the underlying contract nor would require the tax rate to be changed.

CARRIED:

AYES: Koval, Moshier, Collier, Christiansen

NAYS: None

No action needed on "Resolution moving \$10,700.00 from sale of Mack truck and \$59,4400.00 from 2024 equipment funds to equipment reserve fund Budget Modifications"

Motion for **Resolution 25-56** was made by Koval; 2nd by Christiansen approving updates to the Town of Catlin Emergency Plan.

CARRIED:

AYES: Koval, Moshier, Collier, Christiansen

NAYS: None

Motion was made by Phelps; 2nd by Collier adjourning the meeting at 7:56 pm.

CARRIED: ALL

Respectfully Submitted,

Yvonne M. Cutler

RESOLUTION 25-53

March 13, 2025

By: LaVerne Phelps

2nd by: Bill Collier

BUDGET MODIFICATION

RESOLVED, the Town Board of the Town of Catlin hereby approves submitted March 13, 2025 Budget Modifications as follows: Increase appropriated Fund Balance (A599) by \$19,0000.00 from \$86,702.23 to \$105,702.23 thus increasing Buildings Equipment – Salt Shed Repair (A1620.2) from \$500.00 to \$19,500.00. Also, increase appropriated Fund Balance (A599) by \$4228.57 from \$105,702.23 to \$109,930.80 thus increasing Clean Energy Grant (A1620.22) from \$0 to \$4,228.57. Also, decrease County Grant (DA5122.24) by \$55,020.00 from \$156,020.00 to \$101,000.00 thus decreasing County Grant (DA2306) by \$55,020.00 from \$156,020.00 to \$101,000.00.

CARRIED:

AYES: Koval, Moshier, Collier, Christiansen

NAYS: None

RESOLUTION 25-54

March 13, 2025

By: LaVerne Phelps

2nd by: Bill Collier

ABSTRACTS

RESOLVED, the Town Board of the Town of Catlin hereby approves submitted March 13, 2025, Abstract #3 vouchers for payment: General vouchers 48-70: \$26,484.68; Highway vouchers 25-41: \$27,980.76; BV Light District voucher 4: \$284.94; and BV Water District vouchers 13-20: \$1,754.12; for a total of \$56,504.50.

CARRIED:

AYES: Koval, Moshier, Collier, Christiansen

NAYS: None

RESOLUTION 25-55

March 13, 2025

By: Bill Collier

2nd by: Ron Moshier

FIRE CONTRACT AMENDMENTS

WHEREAS, the Town Board of the Town of Catlin held a Public Hearing on March 13, 2025 in regards to amending the current Fire Contracts and no one spoke, therefore be it

RESOLVED, the Town Board of the Town of Catlin hereby approves amending the Tompkins Corners Fire Department, Millport Fire Department and Beaver Dams Fire Department 2025-2027, 3 year contracts by adding "If the Town of Catlin acts as a conduit for grant money, intended for the fire company, received from any source, those funds would not be deemed as part of the underlying contract nor would require the tax rate to be changed.

CARRIED:

AYES: Koval, Moshier, Collier, Christiansen

NAYS: None

RESOLUTION 25-56

March 13, 2025

By: Mike Koval

2nd by: Craig Christiansen

UPDATES TO TOWN EMERGENCY PLAN

RESOLVED, the Town Board of the Town of Catlin hereby approves updates to the Town of Catlin Emergency Plan.

CARRIED:

AYES: Koval, Moshier, Collier, Christiansen

NAYS: None

Town of Catlin, Regular Meeting, April 10, 2025

Town of Catlin
Regular Board Meeting Minutes
April 10, 2025

Meeting called to order at 7:00pm by Supervisor LaVerne Phelps.

ROLLCALL: BM: Mike Koval, Ron Moshier, Bill Collier, Craig Christiansen, Supervisor LaVerne Phelps, Attorney John Mustico

Pledge of Allegiance and Moment of Silence

Minutes:

Motion made by Collier; 2nd by Christiansen accepting Town Clerk's minutes for Mar. 13, 2025, into records as submitted.

CARRIED: ALL

Correspondence:

- Quotes to repair highway garage floor
- Quote from Monroe Tractor to purchase new backhoe with broom attachment
- Proposal for RCAP engineering for BVWD
- Beaver Dams 2024 Chiefs report
- Quote from Butler Heating & Air for BVWD electrical upgrades

Motion made by Moshier; 2nd by Koval to receive and place on file all correspondence for further action if required.

CARRIED: ALL

Departmental Reports:

Reports submitted by Highway Superintendent, Supervisor, Town Clerk, Code Enforcement Officer, Assessor, and Sheriff.

- Supervisor – received quotes to repair highway garage floor, working on code fee updates, scheduled siding for Highway garage office and other repairs to be done in June using the clean energy grant.
- Assessor – working on Tentative Roll.

Motion made by Collier; 2nd by Moshier to receive and place on file all departmental reports for further action if required.

CARRIED: ALL

Abstracts:

Motion for **Resolution 25-57** was made by Phelps; 2nd by Collier approving April 10, 2025, Abstract #4 vouchers for payment: General vouchers 71-92: \$13,076.72; Highway vouchers 42-55: \$63,958.60; BV Light District vouchers 5-7: \$365.82; and BV Water District vouchers 21-26: \$852.79; for a total of \$78,253.93.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Beaver Valley Water District:

- RCAP Solutions – main lines are not buried deep enough, freeze in severe cold weather. They find grants for municipalities. She will bring in engineers to give estimates and then put out for grant money. Will be a one-year process.
- Flushing the water lines April 16, 2025
- Quote to upgrade electrical in pumphouse and run a line to the shed and security camera added to shed. We should be able to see 360 degrees around pumphouse.

Old Business:

- Code Fee Schedule – Bill is working with Marty on this. Some of our fees are very low compared to other towns. General discussion ensued.

New Business:

- Quotes to repair highway garage floor – don't have the money to cover this. General discussion on damage to floor, heat in floor. Having diesel storage containment would be a higher priority, need to bring up to code. Would like to put concrete under the tank. Secondary containment system would need to be purchased new. Will put the garage floor repair out to bid next year.
- Quote to purchase a new backhoe from Monroe Tractor with attachments. Includes a trade-in of our 2002 backhoe. Town can pay for this now. General discussion ensued on payment options and equipment reserves.

- Quote to upgrade electric at BVWD pumphouse. Running electric from pumphouse to shed. More than 200 feet and will require a trench and conduit.

Hearing of the Public:

Opened: 7:28 pm

No one spoke.

Closed: 7:29 pm

Resolutions:

No action taken on highway garage floor repair.

Motion for **Resolution 25-58** was made by Phelps; 2nd by Collier authorizing Highway Superintendent Doan to purchase a 2025 CASE 580SN WT, CRC782616, Backhoe with trade-in of a 2002 CASE 580SM, JJG0283706, Backhoe from Monroe Tractor in Campbell, not to exceed \$124,921.28.

CARRIED

AYES: KOVAL, MOSHIER, COLLIER, CHRISTIANSEN

NOES: NONE

Motion for **Resolution 25-59** was made by Phelps; 2nd by Collier authorizing electrical upgrade at the Beaver Valley Water Department pumphouse to the shed from Butler Heating and Air, not to exceed \$2,875.00.

CARRIED

AYES: KOVAL, MOSHIER, COLLIER, CHRISTIANSEN

NOES: NONE

Motion was made by Phelps; 2nd by Moshier adjourning the meeting at 7:33 pm.

CARRIED: ALL

Respectfully Submitted,

Yvonne M. Cutler

RESOLUTION 25-57

April 10, 2025

By: LaVerne Phelps

2nd by: Bill Collier

ABSTRACTS

RESOLVED, the Town Board of the Town of Catlin hereby approves submitted April 10, 2025, Abstract #4 vouchers for payment: General vouchers 71-92: \$13,076.72; Highway vouchers 42-55: \$63,958.60; BV Light District vouchers 5-7: \$365.82; and BV Water District vouchers 21-26: \$852.79; for a total of \$78,253.93.

CARRIED

AYES: KOVAL, MOSHIER, COLLIER, CHRISTIANSEN

NOES: NONE

RESOLUTION 25-58

April 10, 2025

By: LaVerne Phelps

2nd by: Bill Collier

PURCHASE OF 2025 CASE SN WT BACKHOE

RESOLVED, the Town Board of the Town of Catlin hereby authorizes Highway Superintendent Doan to purchase a 2025 CASE 580SN WT, CRC782616, Backhoe with trade-in of a 2002 CASE 580SM, JJG0283706, Backhoe from Monroe Tractor in Campbell, not to exceed \$124,921.28.

CARRIED

AYES: KOVAL, MOSHIER, COLLIER, CHRISTIANSEN

NOES: NONE

RESOLUTION 25-58

April 10, 2025

By: LaVerne Phelps

2nd by: Bill Collier

ELECTRICAL UPGRADE AT BVWD PUMPHOUSE

WHEREAS, the BVWD needs an electrical upgrade, running electricity from the pumphouse to the shed, therefore be it

RESOLVED, the Town Board of the Town of Catlin hereby authorizes electrical upgrade at the Beaver Valley Water Department pumphouse to the shed from Butler Heating and Air, not to exceed \$2,875.00.

CARRIED

AYES: KOVAL, MOSHIER, COLLIER, CHRISTIANSEN

NOES: NONE

Town of Catlin
Special Board Meeting Minutes
May 20, 2025

Meeting called to order at 8:00am by Supervisor LaVerne Phelps.

ROLLCALL: BM: Mike Koval, Ron Moshier, Bill Collier, Craig Christiansen, Supervisor LaVerne Phelps

The following resolution was proposed by Attorney Mustico and read by Supervisor Phelps:

**RESOLUTION REFERRING PROPOSED AMENDMENT TO TOWN OF CATLIN
ARTICLE 10 DEVELOPMENT REQUIREMENTS §10.6.2.2 SIZE AND NUMBER OF
ACCESSORY BUILDINGS SUBSECTION B**

WHEREAS, on its own motion, the Town Board of the Town of Catlin has determined to consider amendment to the development requirements of the Town of Catlin Zoning Ordinance Local Law #3 for the year 1999 relating to accessory building, and

WHEREAS, the Town Board proposes that §10.6.2.2B be amended to provide in the AR zone, both Residential Use and General Use, that the maximum floor area of an individual Accessory Building may be 3,000 square feet, with all other portions of that section to remain, the same, and

WHEREAS, the Town Board has duly considered the same.

Motion for **Resolution 25-64** was made by Phelps; 2nd by Collier referring referring the proposed amendment as set forth above for recommendation to the following:

1. Chemung County Planning Board;
2. Town of Catlin Planning Board;
3. Add in all neighboring communities.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYS: None

Motion was made by Phelps; 2nd by Moshier adjourning the meeting at 8:03am.

CARRIED: ALL

Respectfully Submitted,

Yvonne M. Cutler

Town of Catlin, Regular Board Meeting, May 8, 2025

Town of Catlin
Regular Board Meeting Minutes
May 8, 2025

Meeting called to order at 7:00pm by Supervisor LaVerne Phelps.

ROLLCALL: BM: Mike Koval, Ron Moshier, Bill Collier, Craig Christiansen, Supervisor LaVerne Phelps, Attorney John Mustico

Pledge of Allegiance and Moment of Silence

Minutes:

Motion made by Collier; 2nd by Christiansen accepting Town Clerk's minutes for April 10, 2025, into records as submitted.

CARRIED: ALL

Correspondence:

- Animal Control Contract for 2025-2026 received.

Motion made by Moshier; 2nd by Collier to receive and place on file all correspondence for further action if required.

CARRIED: ALL

Departmental Reports:

Reports submitted by Highway Superintendent, Supervisor, Town Clerk, Code Enforcement Officer, Assessor, and Sheriff.

- Supervisor – met with CEO regarding Short Term Rentals, Servicing for Furnaces at Town Hall and Highway Garage, Fuel Tank Replacement
- Town Clerk – spoke about 2025 Tax Collection and interest earned through NYCLASS Investments.
- Assessor – Grievance Day is June 2, 2025, from 4-8pm.

Motion made by Koval; 2nd by Christiansen to receive and place on file all departmental reports for further action if required.

CARRIED: ALL

Abstracts:

Motion for **Resolution 25-60** was made by Phelps; 2nd by Collier approving May 8, 2025, Abstract #5 vouchers for payment: General vouchers 93-115: \$5,109.15; Highway vouchers 56-71: \$132,470.38; BV Light District vouchers 8: \$286.54; BV Water District vouchers 27-35: \$5,097.05; and Fire Protection District #2 vouchers 4-5: \$18,787.51 for a total of \$161,750.63.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Beaver Valley Water District:

- RCAP Solutions – Financing and Grants for Moreland Dr. pipes.
- Fire Hydrants – audit of current hydrants, 3 are K-11 hydrants, they are outdated, obsolete and unserviceable, they all work, but would not have a fix if they weren't working. These hydrants will be added to the RCAP program for replacement, around \$4,000/each.
- Water Testing – Manganese was last tested 15 years ago, need to retest to see how things are. Phosphate is used to sequester the manganese so that it does not discolor the water.

Old Business:

- Update Building Permit Fee Schedule – Bill Collier and Ron Moshier have worked on this with Code Enforcement Officer. General discussion ensued on the prices of a couple of permits. Also discussed fire inspections of Short Term Rentals (STR). Will remove Fire Inspection line from STR's. The Fire Inspection Fee is listed in another place.
 - Possibly add the Building Permit Fee Schedule to the Organizational Meeting every January.
 - Short Term Rentals might be taxed differently, ask the assessor.
 - How do we let STR owners know that we now require a permit?
 - Code is handling this and has already started the process. We might be able let AirBnB and other STR organizations know the we require a permit.
 - Added ZBA Variances and PB Site Plan Fees to the Building Permit Fee Schedule.

New Business:

- Animal Control Contract 2025-2026 – no change from last year.
- Highway Garage Fuel Tank Replacement – new tank should last 30 years. General discussion ensued on replacing and building secondary containment.
 - Age of the current tank is unknown.
 - Beavers suggested we need a new tank.
 - Old tank will be sold as a fuel tank.
 - Goal to finish would be in the fall.

Hearing of the Public:

Opened: 7:44pm

No one spoke.

Closed: 7:44pm

Resolutions:

Motion for **Resolution 25-61** was made by Collier; 2nd by Moshier authorizing Supervisor LaVerne Phelps to sign an Inter-Municipal Agreement between the City of Elmira and the Town of Catlin for Animal Control Services as needed at the cost of \$9,792.00 annually to be paid to the City of Elmira in monthly installments of \$816.00 commencing May 1, 2025, and expiring on April 30, 2026.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Motion for **Resolution 25-62** was made by Moshier; 2nd by Collier authorizing Superintendent Doan to purchase a new fuel tank and materials to build a secondary containment structure, not to exceed \$25,000.00.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Motion for **Resolution 25-63** was made by Koval; 2nd by Christiansen adopting the submitted Building Code Permit Fees with one change, which is to remove the Annual Fire Inspection from Short Term Rentals with an effective date of June 1, 2025.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Motion was made by Phelps; 2nd by Moshier adjourning the meeting at 7:47pm.
CARRIED: ALL

Respectfully Submitted,

Yvonne M. Cutler

RESOLUTION 25-60

May 8, 2025

By: LaVerne Phelps

2nd by: Bill Collier

ABSTRACTS

RESOLVED, the Town Board of the Town of Catlin hereby approves submitted May 8, 2025, Abstract #5 vouchers for payment: General vouchers 93-115: \$5,109.15; Highway vouchers 56-71: \$132,470.38; BV Light District vouchers 8: \$286.54; BV Water District vouchers 27-35: \$5,097.05; and Fire Protection District #2 vouchers 4-5: \$18,787.51 for a total of \$161,750.63.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYES: None

RESOLUTION 25-61

May 8, 2025

By: Bill Collier

2nd by: Ron Moshier

ELMIRA ANIMAL CONTROL

WHEREAS, the Town of Catlin entered into an Inter-Municipal Agreement with the City of Elmira for Animal Control Services which expired April 30, 2025, therefore be it

RESOLVED, the Town Board of the Town of Catlin hereby authorizes Supervisor LaVerne Phelps to sign an Inter-Municipal Agreement between the City of Elmira and the Town of Catlin for Animal Control Services as needed at the cost of \$9,792.00 annually to be paid to the City of Elmira in monthly installments of \$816.00 commencing May 1, 2025, and expiring on April 30, 2026.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

RESOLUTION 25-62

May 8, 2025

By: Ron Moshier

2nd by: Bill Collier

HIGHWAY GARAGE FUEL TANK AND CONTAINMENT STRUCTURE

WHEREAS, the Highway Garage fuel tank and secondary containment structure is old and needs replacing, therefore be it

RESOLVED, the Town Board of the Town of Catlin hereby authorizes Superintendent Doan to purchase a new fuel tank and materials to build a secondary containment structure, not to exceed \$25,000.00.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

RESOLUTION 25-63

May 8, 2025

By: Mike Koval

2nd by: Craig Christiansen

BUILDING CODE PERMIT FEES

WHEREAS, The Town of Catlin Building Code Permit Fees have not been updated in several years, and

WHEREAS, the current permit fees have been compared to other local towns and adjusted, and

WHEREAS, Fire Inspections are listed as their own category and also listed under Short Term Rentals, therefore be it

RESOLVED, the Town Board of the Town of Catlin hereby adopts the submitted Building Code Permit Fees with one change, which is to remove the Annual Fire Inspection from Short Term Rentals with an effective date of June 1, 2025.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Town of Catlin
Regular Board Meeting Minutes
June 12, 2025

Meeting called to order at 7:00pm by Supervisor LaVerne Phelps.

ROLLCALL: BM: Mike Koval, Ron Moshier, Bill Collier, Craig Christiansen, Supervisor LaVerne Phelps, Attorney John Mustico

Pledge of Allegiance and Moment of Silence

Minutes:

Motion made by Collier; 2nd by Koval accepting Town Clerk's minutes for May 8, 2025, into records as submitted.

CARRIED: ALL

Correspondence:

- Board of Assessment Review – Grievance Day held June 2, 2025 – no one was seen. Grievance for Millenium Pipeline was submitted.
- Excellus Blue Cross/Blue Shield – potential 17.6% increase in rates for 2026.
- Julie Kucko – sent an e-mail requesting that Que Vista Dr and LeMae Dr be rezoned from AR to R1. Referring to Town Attorney.
- Application received from Coleen Austin for Deputy Town Clerk.

Motion made by Moshier; 2nd by Christiansen to receive and place on file all correspondence for further action if required.

CARRIED: ALL

Departmental Reports:

Reports submitted by Highway Superintendent, Supervisor, Town Clerk, Code Enforcement Officer, Animal Control Officer, and Sheriff.

- Supervisor – working with Code Enforcement on zoning.
- Animal Control – 10 complaints with investigations.

Motion made by Collier; 2nd by Moshier to receive and place on file all departmental reports for further action if required.

CARRIED: ALL

Abstracts:

Motion for **Resolution 25-65** was made by Phelps; 2nd by Collier approving June 12, 2025, Abstract #6 vouchers for payment: General vouchers 116-147: \$7,823.30; Highway vouchers 72-82: \$32,090.01; BV Light District vouchers 9-11: \$382.74; and BV Water District vouchers 36-43: \$2,142.60; Fire Protection District voucher 6: \$20.00 for a total of \$42,458.65.

CARRIED

AYES: Koval, Moshier, Collier Christiansen

NOES: None

Beaver Valley Water District:

- Fire Hydrants are Kennedy Valve hydrants and valves.
- A Kennedy Valve rep is coming June 27. He will come free of charge and do maintenance.
- There are 3 K-11's which are no longer serviceable. Potentially, they could cost about \$10,000 per hydrant, to replace.
- RCAP deadline is June, so can't get these on this year's grant cycle.
- Hunt Engineers has floating grants throughout the year.
- Mike Koval - Are we just going to cross our fingers?
- Supervisor Phelps - No, can't let this go. If we have a fire and they don't work, we don't have enough money to cover that. We have to do something. The hydrants work, they get flushed 4 times a year.
- Ron Moshier - Worst case scenario – we have enough resources to purchase new fire hydrants.
- Supervisor Phelps – Yes, we had a valve we couldn't find. It's on the corner of Chambers and 414. It was covered by the State when they paved it. We've been searching for a while. Ken Fields can almost outline it with his metal detector. It's on the State's side of 414. It will require permits, etc.

Hearing of the Public:

Opened: 7:10pm

- Jeff McCreary of 210 Que Vista East Dr. - asked if there would be a Public Hearing in July?
- Attorney Mustico - answered that that item is on the agenda.

Closed: 7:11pm

Old Business:

- None Presented

New Business:

- Catlin Planning Board – recommended that changes to Article 10.6.2.2B not be made.
- Kucko Request for rezoning Que Vista Dr and LeMae Dr from AR to R1.
 - Attorney Mustico – Must present petition of at least 50% of the front footage of the area proposed to be part of the district. Petitions must be signed and acknowledged by the owners.
 - Bill Collier – why was Yellow Rock Lane omitted? It's all the same neighborhood. Of the 23 properties on Que Vista, LeMae and Yellow Rock, quite a few are not in compliance with R1 so they would have to be grandfathered in.
- Deputy Town Clerk application submitted by Coleen Austin.
- Withdrawal of Resolution 25-64: **RESOLUTION REFERRING PROPOSED AMENDMENT TO TOWN OF CATLIN ARTICLE 10 DEVELOPMENT REQUIREMENTS §10.6.2.2 SIZE AND NUMBER OF ACCESSORY BUILDINGS SUBSECTION B**
 - Attorney Mustico – Action to amend the accessory building from 2 structures to 1 structure, keeping the square footage at 3000. Application was started with the Town Board. Even though this would be a change for the whole town, the party for which this was being investigated has taken out a building permit for two structures, 1500 sq. ft. each. I assume the board may want to withdraw their application.
 - Mike Koval – there is still a mechanism for which someone could appeal if they still wanted to do this?
 - Attorney Mustico - Zoning Board of Appeals can never issue a variance for one of these buildings. It's not a hard and fast rule, but it is a rule. If they issue an area variance for one, theoretically they need to issue a variance for all.
 - Bill Collier – So, we are taking the Planning Boards recommendation?
 - Attorney Mustico – No, you are withdrawing your request for an amendment.
 - Bill Collier – to answer Mr. McCreary's question – there will not be a public hearing next month.

Resolutions:

No action taken on Coleen Austin. The Town Clerk will appoint her.

Motion for **Resolution 25-66** was made by Phelps; 2nd by Moshier hereby withdrawing the Town Board's request regarding zoning amendment concerning accessory buildings, Resolution 25-64.

CARRIED

AYES: Koval, Moshier, Collier Christiansen

NOES: None

- Bill Collier – The request for Ms. Kucko is in the hands of the attorney?
- Attorney Mustico – my office is preparing the petitions and will get to her by the beginning of the week. I will tell her how the acknowledgment can be done. Frontage of whole area needs to be calculated.
- Bill Collier – And fine out why Yellow Rock Lane was excluded.
- Attorney Mustico – If people are against this, they can also file a petition protesting that action, that petition only requires 20% of the road frontage in the area. What this does is if the Town adopts it, it requires a super majority vote.

Motion was made by Phelps; 2nd by Collier adjourning the meeting at 7:24pm.

CARRIED: ALL

Respectfully Submitted,

Yvonne M. Cutler

Town of Catlin
Regular Board Meeting Minutes
July 10, 2025

Meeting called to order at 7:00pm by Supervisor LaVerne Phelps.

ROLLCALL: BM: Mike Koval, Ron Moshier, Bill Collier, Craig Christiansen, Supervisor LaVerne Phelps, Attorney John Mustico

Pledge of Allegiance and Moment of Silence

Minutes:

Motion made by Collier; 2nd by Koval accepting Town Clerk's minutes for May 20, 2025, and June 12, 2025, into records as submitted.

CARRIED: ALL

Correspondence:

- Catlin Planning Board sent letter to Town Board regarding Town of Horseheads Solar Moratorium.
- Municipal Website needs to be .gov.
- Worker's Compensation review for Jan. 1st, 2026
- Catlin Gas Well update.

Motion made by Moshier; 2nd by Collier to receive and place on file all correspondence for further action if required.

CARRIED: ALL

Departmental Reports:

Reports submitted by Highway Superintendent, Supervisor, Town Clerk, Code Enforcement Officer, Assessor, and Sheriff.

- Supervisor's Report – town needs to have .gov website; Brian McIlroy will continue to be our account but work remotely; Peter Fleming will be training to be a 2nd code officer.
- Assessor – Final Roll has been filed.

Motion made by Collier; 2nd by Moshier to receive and place on file all departmental reports for further action if required.

CARRIED: ALL

Budget Modification:

Motion for **Resolution 25-67** was made by Phelps; 2nd by Collier approving submitted budget modifications as follows: Decrease Principal Truck #2 (DA9710.61) by \$38,278.19 from \$79,165.00 to \$40,886.81 thus increasing Truck #7 Down Payment (DA5130.23) by \$36,807.23 from \$27,000.00 to \$63,807.23. In addition, increase Workers Comp (DA9040.8) by \$192.00 from \$20,822.00 to \$21,014.00. In addition, increase Truck #7 Interest (DA9710.71) by \$939.04 from \$3,268.00 to \$4,207.04. Also, increase Backhoe (DA5130.22) by \$114,801.28 from \$0 to \$114,801.28 and increasing Chips (DA3501) by \$114,461.36 from \$178,442.00 to \$292,903.36.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Abstracts:

Motion for **Resolution 25-68** was made by Phelps; 2nd by Collier approving July 10, 2025, Abstract #7 vouchers for payment: General vouchers 148-176: \$10,804.556; Highway vouchers 83-95: \$402,535.23; BV Light District vouchers 12-13: \$344.98; and BV Water District vouchers 44-54: \$2,390.19; for a total of \$416,074.96.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Beaver Valley Water District:

- More fire hydrant work to be done Friday July 11, 2025.
- Rural Water conducting system leak checks July 23, 2025.
- Hydrant replacement -- project is not big enough to qualify for funding. Advice given by RCAP and MRB Group.
- RCAP -- supplied income survey packet. This income survey will have to be conducted to determine the possibility of funding. This will be needed to determine funding for the water system replacement.

Old Business:

- Backhoe was repaired and paid off with cash.

New Business:

- Town's website needs to be a .gov. Have until December 31st, 2025, to comply.
- Accountant – Brian has taken a full-time job. Will work remotely to continue work for us. Will be at town hall August 16, 2025, to print checks for August meeting.
- Need 2nd code officer. Martin Jerzak, going on Social Security, wants to work less. Training for the new code officer starts in September online.

Hearing of the Public:

Opened: 7:20pm

No one spoke

Closed: 7:20pm

Motions:

Motion was made by Phelps; 2nd by Collier to complete a Beaver Valley Water income survey.
CARRIED: ALL

Motion was made by Collier; 2nd by Moshier authorizing Supervisor Phelps to request for Professional Engineer services to evaluate the Beaver Valley Water distribution system and specify repairs, alternatives and cost.
CARRIED: ALL

Motion was made by Phelps; 2nd by Collier adjourning the meeting at 7:30pm.
CARRIED: ALL

Respectfully Submitted,

Yvonne M. Cutler

RESOLUTION 25-67

July 10, 2025

By: LaVerne Phelps

2nd by: Bill Collier

Budget Modification

WHEREAS, Brian McIlroy has submitted a Town of Catlin Budget Modification Request Form, therefore be it

RESOLVED, the Town Board of the Town of Catlin hereby approves submitted budget modifications as follows: Decrease Principal Truck #2 (DA9710.61) by \$38,278.19 from \$79,165.00 to \$40,886.81 thus increasing Truck #7 Down Payment (DA5130.23) by \$36,807.23 from \$27,000.00 to \$63,807.23. In addition, increase Workers Comp (DA9040.8) by \$192.00 from \$20,822.00 to \$21,014.00. In addition, increase Truck #7 Interest (DA9710.71) by \$939.04 from \$3,268.00 to \$4,207.04. Also, increase Backhoe (DA5130.22) by \$114,801.28 from \$0 to \$114,801.28 and increasing Chips (DA3501) by \$114,461.36 from \$178,442.00 to \$292,903.36.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

RESOLUTION 25-68

July 10, 2025

By: LaVerne Phelps

2nd by: Bill Collier

Abstracts

RESOLVED, the Town Board of the Town of Catlin hereby approves submitted July 10, 2025, Abstract #7 vouchers for payment: General vouchers 148-176: \$10,804.556; Highway vouchers 83-95: \$402,535.23; BV Light District vouchers 12-13: \$344.98; and BV Water District vouchers 44-54: \$2,390.19; for a total of \$416,074.96.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Town of Catlin
Regular Board Meeting Minutes
August 14, 2025

Meeting called to order at 7:00pm by Supervisor LaVerne Phelps.

ROLLCALL: BM: Mike Koval, Ron Moshier, Bill Collier, Craig Christiansen, Supervisor LaVerne Phelps

Pledge of Allegiance and Moment of Silence

Minutes:

Motion made by Collier; 2nd by Koval accepting Town Clerk's minutes for July 10, 2025, into records as submitted.

CARRIED: ALL

Correspondence:

- 2025 Aerial photo upgrade through Chemung County - \$500.
- NYS Aid payment of \$1733.00 – Temporary Municipal Assistance.
- Invitation to Tompkins Corners Fire Co. annual banquet on September 6, 2025.
- Becky Sims from RCAP presented on the Beaver Valley Water District and the need to replace the original water delivery system and the process and timeline for that. First step is to procure an engineering firm. Public meeting being held Tues. August 19, 2025.

Motion made by Christiansen; 2nd by Collier to receive and place on file all correspondence for further action if required.

CARRIED: ALL

Departmental Reports:

Reports submitted by Highway Superintendent, Supervisor, Town Clerk, Code Enforcement Officer, Assessor, and Sheriff.

- Supervisor – working on water district upgrades and budget items for 2026.
- Assessor – two sales in July.

Motion made by Moshier; 2nd by Collier to receive and place on file all departmental reports for further action if required.

CARRIED: ALL

Abstracts:

Motion for **Resolution 25-69** was made by Phelps; 2nd by Collier approving August 12, 2025, Abstract #8 vouchers for payment: General vouchers 177-200: \$25,918.90; Highway vouchers 95-113: \$24,138.68; BV Light District vouchers 14-15: \$349.62; and BV Water District vouchers 177-200: \$3,562.81; for a total of \$53,970.01.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Beaver Valley Water District:

- Rural Water did a system leak test on July 23, 2025, nothing found.
- Meeting being held August 19, 2025, for potential engineering companies at 9am.
- Lead and Copper testing done at 5 residences, all passed.
- Received a letter from Chemung County Health Department about an incident. A fitting leaked on the chlorine line, giving a zero reading. Town super chlorinated the pump cycle.
- Income survey being prepared for the BVWD residents to possibly receive grant funding for updating BVWD delivery system.

Old Business:

- Paul Chappius submitted a Public Mass Gathering Permit for a concert being held on his property on August 16, 2025.
- Clean Energy update on Highway Garage office. Alvin Janowski has been working on the project.

New Business:

- 2025 aerial photo upgrade – Chemung County asking for \$500/town. Added to 2026 budget.
- Peter Fleming – part time assistant code officer, about 10 hours per week at \$25 per hour during training, then increase to \$30 per hour.
- Matt Wead submitted letter of intent to be reappointed to Board of Assessment Review.

Hearing of the Public:

Opened: 7:40pm

No one spoke.

Closed: 7:40pm

Resolutions:

Motion for **Resolution 25-70** was made by Koval; 2nd by Moshier granting Paul Chappius, Jr.'s request to hold a Public Mass Gathering on August 16, 2025, at 185 Pine Valley Road in the Town of Catlin, Chemung County as per guidelines provided.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Motion for **Resolution 25-71** was made by Phelps; 2nd by Collier hiring Peter Fleming as an assistant code enforcement officer at \$25 per hour until completion of code enforcement training and then increased to \$30 per hour after completion of code enforcement training.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Motion for **Resolution 25-72** was made by Phelps; 2nd by Collier appointing Matt Wead to another 5-year term on the Board of Assessment Review, beginning October 1, 2025, and ending September 30, 2030.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Motion was made by Phelps; 2nd by Moshier adjourning the meeting at 7:42pm.

CARRIED: ALL

Respectfully Submitted,

Yvonne M. Cutler

RESOLUTION 25-69

August 14, 2025

By: LaVerne Phelps

2nd by: Bill Collier

ABSTRACTS

RESOLVED, the Town Board of the Town of Catlin hereby approves submitted August 12, 2025, Abstract #8 vouchers for payment: General vouchers 177-200: \$25,918.90; Highway vouchers 95-113: \$24,138.68; BV Light District vouchers 14-15: \$349.62; and BV Water District vouchers 177-200: \$3,562.81; for a total of \$53,970.01.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

RESOLUTION 25-70

August 14, 2025

By: Mike Koval

2nd by: Ron Moshier

**PUBLIC MASS GATHERING
AUGUST 16, 2025**

WHEREAS, the Town Board of the Town of Catlin received an application from Paul Chappius, Jr. for permission to hold a Public Mass Gathering on August 16, 2025, located at 185 Pine Valley Road in the Town of Catlin, Chemung County, and

WHEREAS, the Code Enforcement Officer of the Town of Catlin has inspected the site in which said gathering is to take place and given approval of said site, now, therefore, be it

RESOLVED, the Town Board of the Town of Catlin grants Paul Chappius, Jr.'s request to hold a Public Mass Gathering on August 16, 2025, at 185 Pine Valley Road in the Town of Catlin, Chemung County as per guidelines provided.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

RESOLUTION 25-71

August 14, 2025

By: LaVerne Phelps

2nd by: Bill Collier

PART-TIME ASSISTANT CODE ENFORCEMENT OFFICER

WHEREAS, the current Code Enforcement Officer is going to reduce the number of hours they are working for the Town of Catlin, and

WHEREAS, Peter Fleming has been working with current Code Enforcement Officer and intends to take the classes necessary to be a Code Enforcement Officer, therefore be it

RESOLVED, the Town Board of the Town of Catlin hereby hires Peter Fleming as an assistant code enforcement officer at \$25 per hour until completion of code enforcement training and then increased to \$30 per hour after completion of code enforcement training.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

RESOLUTION 25-72

August 14, 2025

By: LaVerne Phelps

2nd by: Bill Collier

APPOINTMENT TO BOARD OF ASSESSMENT REVIEW

WHEREAS, Matt Wead was a member of the Board of Assessment Review whose term expires on September 30, 2025, and

WHEREAS, Mr. Wead has submitted a letter of intent to serve on the Board of Assessment Review for another term, therefore be it

RESOLVED, the Town Board of the Town of Catlin hereby appoints Matt Wead to another 5-year term on the Board of Assessment Review, beginning October 1, 2025, and ending September 30, 2030.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Town of Catlin
Regular Board Meeting Minutes
September 11, 2025

Meeting called to order at 7:00pm by Supervisor LaVerne Phelps.

ROLLCALL: BM: Mike Koval, Ron Moshier, Bill Collier, Craig Christiansen, Supervisor LaVerne Phelps, Attorney John Mustico

Pledge of Allegiance and Moment of Silence with thoughts of September 11th, 2001.

Minutes:

Motion made by Collier; 2nd by Koval accepting Town Clerk's minutes for August 14, 2025, into records as submitted.

CARRIED: ALL

Correspondence:

- Intermunicipal Agreement with the Town of Corning for Assessor Services
- Charter Communications – Quarterly Franchise Fee Payment going down
- Dail Phelps - Resignation letter for Deputy Clerk, Deputy Court Clerk and Code Clerk
- Finger Lakes Landscaping Tree Removal LLC – estimate for BVWD
- GS Power Partners – repairing damaged tarp around Callahan Solar Farm

Motion made by Moshier; 2nd by Collier to receive and place on file all correspondence for further action if required.

CARRIED: ALL

Departmental Reports:

Reports submitted by Highway Superintendent, Supervisor, Town Clerk, Code Enforcement Officer, Assessor, and Sheriff.

- Supervisor – working with Bill on budget, GS Power, Conversation with town court on need for deputy clerk and justice, work done on highway office was \$247 over budget.
- Assessor – issue with school taxes.

Motion made by Christiansen; 2nd by Moshier to receive and place on file all departmental reports for further action if required.

CARRIED: ALL

Abstracts:

Motion for **Resolution 25-73** was made by Phelps; 2nd by Collier approving September 11, 2025, Abstract #9 vouchers for payment: General vouchers 201-218: \$35,895.47; Highway vouchers 114-125: \$125,041.97; BV Light District vouchers 16-17: \$323.28; and BV Water District vouchers 65-69: \$1,293.55; for a total of \$162,554.27.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Beaver Valley Water District:

- Engineering Meeting August 19, 2025 – six companies attended
- Four bids arrived by the deadline, September 5th, 2025
- Interviews for engineering companies on September 16, 2025
- Income survey was put in mail today, September 11, 2025
- Appointing Yvonne Cutler deputy BVWD billing clerk
- Bid for tree removal, \$2500.

Old Business:

- Highway office work was completed using the Clean Energy Grant, siding, insulation, windows, and new lights. Could use some paint.

New Business:

- Intermunicipal agreement for Assessor Services – 5% increase in pay for Assessor.
- Need to reappoint Assessor for 6-year term.
- ZBA codes need to be amended to match Planning Board.
- Tentative Budget was presented by town clerk to the town board.
- Budget Meeting scheduled for September 22, 2025, at 8am.
- Public Hearing for 2% tax cap to be scheduled on October 9, 2025.
- Public Hearing for Preliminary Budget to be scheduled on October 9, 2025.

Hearing of the Public:

Opened: 7:25pm

Alex Pastrick, Tompkins Corner's Fire Chief spoke. He thanked board members for attending banquet.

Closed: 7:25pm

Resolutions:

Motion for **Resolution 25-74** was made by Phelps; 2nd by Collier amending the budget codes for the ZBA as follows: A8010.41: Member Stipend; A8010.42: Chairman Stipend; A8010.43: Secretary Stipend.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYS: None

Motion for **Resolution 25-75** was made by Phelps; 2nd by Collier setting a budget meeting for Monday September 22, 2025, at 8am.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYS: None

Motion for **Resolution 25-76** was made by Phelps; 2nd by Collier setting a Public Hearing for October 9, 2025, at 7pm at 1448 Chambers Road, Beaver Dams, concerning LL1 of 2025 – "A Local Law to Override the Tax Levy Limit established in General Municipal Law §3-c". It is the intent of this local law to allow the Town of Catlin to adopt a budget for the fiscal year commencing January 1, 2026 thru December 31, 2026 that requires a real property tax levy in excess of the 'tax levy limit' as defined by General Municipal Law §3-c. . And also, directing Town Clerk to advertise for the foresaid Public Hearing.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYS: None

Motion for **Resolution 25-77** was made by Collier; 2nd by Christiansen setting a Public Hearing for October 9, 2025, at 7 pm at the Town Hall, Town of Catlin, concerning the 2026 Tentative Budget which may be adopted as the 2026 Preliminary Budget after any concerns are addressed within 5 days of the hearing being held. And also, directing Town Clerk to advertise for the foresaid Public Hearing.

2026 Proposed Salaries:	Supervisor - \$17,500.00
	Town Clerk - \$18,500.00
	Highway Superintendent - \$80,000.00
	Town Justice - \$9,000.00

Town of Catlin, Regular Meeting, September 11, 2025

Board Members (4) - \$2,750.00/each

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYS: None

Motion for **Resolution 25-78** was made by Koval; 2nd by Moshier authorizing Supervisor Phelps to enter into an Intermunicipal Agreement with the Town of Corning for Assessor Services for the year 2026, not to exceed \$16,248.48 per year or \$1,354.04 per month.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYS: None

Motion for **Resolution 25-79** was made by Phelps; 2nd by Koval appointing Katherine Gabriel as the Town Assessor, term beginning October 1, 2025, and ending September 30, 2031.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYS: None

Motion for **Resolution 25-80** was made by Moshier; 2nd by Christiansen appointing Yvonne Cutler as the Beaver Valley Water Department deputy clerk at \$15.50 per hour.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYS: None

Motion for **Resolution 25-81** was made by Christiansen; 2nd by Collier authorizing Supervisor Phelps to enter into an agreement with Finger Lakes Landscaping Tree Removal, LLC, not to exceed \$2,500.00.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYS: None

Motion was made by Phelps; 2nd by Collier to adjourn this meeting at 7:38pm until September 22 at 8am.

CARRIED: ALL

Respectfully Submitted,

Yvonne M. Cutler

Town of Catlin
Special Board Meeting Minutes
September 22, 2025

Meeting called to order at 8:00am by Supervisor LaVerne Phelps.

ROLLCALL: BM: Mike Koval, Ron Moshier, Bill Collier, Craig Christiansen, Supervisor LaVerne Phelps

Motion for **Resolution 25-82** made by Collier; 2nd by Phelps adopting the 2026 Tentative Budget as the 2026 Preliminary Budget.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYES: None

Motion for **Resolution 25-83** made by Phelps; 2nd by Collier authoring Supervisor Phelps to enter into agreement with Barton & Loguidice as Engineering Planning Service for the Beaver Valley Water District.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYES: None

Motion for **Resolution 25-84** made by Koval; 2nd by Collier in support of Congressman Nick Langworthy's Energy Choice Act (H.R. 3699, S. 1945) And in Opposition to Government-Mandated Natural Gas Bans.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYES: None

Motion was made by Collier; 2nd by Moshier to adjourn at 8:20am.

CARRIED: ALL

Respectfully Submitted,

Yvonne M. Cutler

RESOLVED, The Town of Catlin does hereby authorize Supervisor Phelps to enter into agreement with Barton and Loguidice for Engineering Planning Services for the Beaver Valley Water District.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

RESOLUTION 25-84

September 22, 2025

By: Mike Koval

2nd by: Bill Collier

A RESOLUTION IN SUPPORT OF CONGRESSMAN NICK LANGWORTHY’S ENERGY CHOICE ACT (H.R. 3699, S. 1945) AND IN OPPOSITION TO GOVERNMENT-MANDATED NATURAL GAS BANS

WHEREAS, affordable and reliable energy is essential to the health, safety, and economic prosperity of New York families, businesses, and communities; and

WHEREAS, natural gas remains a dependable, cost-effective, and clean-burning energy source used by millions of New Yorkers to heat their homes, cook their food, and power their businesses; and

WHEREAS, in 2019, New York State enacted the Climate Leadership and Community Protection Act (CLCPA), which mandates aggressive emissions reductions and serves as the foundation for sweeping energy restrictions, including efforts to phase out natural gas; and

WHEREAS, building on the CLCPA, Governor Kathy Hochul and the New York State Legislature in 2023 enacted provisions in the state budget banning natural gas and other fossil fuel hookups in most new residential and commercial buildings, effective 2026 for smaller buildings, and 2029 for larger buildings, thereby eliminating consumer choice and limiting access to affordable energy; and

WHEREAS, Governor Hochul has publicly supported these bans and related measures as part of her administration’s climate and energy agenda, despite widespread concerns that such mandates will increase costs, strain grid reliability, and restrict energy diversity; and

WHEREAS, these top-down policies undermine affordability, threaten reliability during peak demand, and strip away the freedom of consumers and businesses to choose the energy sources that best meet their needs; and

WHEREAS, Congressman Nick Langworthy of New York and Senator Jim Justice of West Virginia introduced the Energy Choice Act (H.R. 3699, S. 1945), federal legislation that ensures state and local governments cannot restrict consumer access to natural gas and other affordable energy sources, thereby protecting freedom of choice for New Yorkers and all Americans; and

WHEREAS, the Energy Choice Act would safeguard households, small businesses, hospitals, farmers, and manufacturers from harmful government overreach and preserve access to an “all-of-the-above” energy strategy that strengthens reliability and affordability;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Catlin strongly supports the Energy Choice Act as introduced by Congressman Langworthy (H.R. 3699) and Senator Justice (S. 1945) and stands firmly opposed to New York State's natural gas bans, the CLCPA-driven restrictions, and other state energy mandates that eliminate consumer choice; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Catlin urges Congress to pass the Energy Choice Act to defend consumer choice, protect energy affordability, and preserve reliable access to natural gas for New Yorkers; and

BE IT FURTHER RESOLVED, that copies of this resolution be sent to Congressman Nick Langworthy, Senator Jim Justice, the New York Congressional delegation, Senators Chuck Schumer and Kirsten Gillibrand, Governor Kathy Hochul, and leadership of the New York State Legislature.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYES: None

Town of Catlin
Regular Board Meeting Minutes
October 9, 2025

Meeting called to order at 6:58pm by Supervisor LaVerne Phelps.

ROLLCALL: BM: Mike Koval, Ron Moshier, Bill Collier, Craig Christiansen, Supervisor LaVerne Phelps, Attorney John Mustico

Pledge of Allegiance and Moment of Silence

Minutes:

Motion made by Collier; 2nd by Christiansen accepting Town Clerk's minutes for September 11 and September 22, 2025, into records as submitted.

CARRIED: ALL

Public Hearings:

Attorney Mustico opened the Public Hearing concerning Local Law 3 of 2025, "A Local Law to Override the Tax Levy Limit established in General Municipal Law §3-c".

No One Spoke

Motion made by Collier; 2nd by Christiansen, closing the Public Hearing on the Tax Cap Override for 2026 at 7:00 pm.

CARRIED: ALL

Attorney Mustico opened the Public Hearing concerning the 2026 Preliminary Budget.

No One Spoke

Motion made by Moshier; 2nd by Collier, closing the Public Hearing on the 2026 Preliminary Budget at 7:00 pm.

CARRIED: ALL

Correspondence:

- Elmira Animal Shelter Inspection – has 30 days to make some repairs
- NYSEG Proposed increase for Electric (18.4%) and Natural Gas (22.1%)
- NYMIR Insurance proposed increase of 6%

Motion made by Collier; 2nd by Koval to receive and place on file all correspondence for further action if required.

CARRIED: ALL

Departmental Reports:

Reports submitted by Highway Superintendent, Supervisor, Town Clerk, Officer, Assessor, and Sheriff.

- Supervisor – Worked with Bill on the budget, met with insurance agent.
- Assessor – submitted sales from April til September with sale value and assessed value.
- Animal Control – Amie was at a training all week.

Motion made by Moshier; 2nd by Christiansen to receive and place on file all departmental reports for further action if required.

CARRIED: ALL

Abstracts:

Motion for **Resolution 25-85** was made by Phelps; 2nd by Collier approving October 9, 2025, Abstract #10 vouchers for payment: General vouchers 219-234: \$5,629.94; Highway vouchers 126-140: \$19,459.08; BV Light District vouchers 18-19: \$328.23; and BV Water District vouchers 70-79: \$1,522.57; for a total of \$26,939.82.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Beaver Valley Water District:

- BVWD Informational Meeting October 7, 2025
- Income Surveys – about 66% have been returned, need 72%
- Fire Hydrant that is bad, too close to gas lines – may need to be hand dug.

Old Business:

None Presented

New Business:

- Exceeding the 2026 tax cap

Town of Catlin, Regular Meeting, October 9, 2025

- 2026 Budget adjustment to SL5182.4 and A5182.4 due to electrical cost increases
- 2026 Preliminary Budget
- Hours for Trick or Treating October 31, 2025, 6-8pm

Hearing of the Public:

Opened: 7:16 pm

No one spoke

Closed: 7:16 pm

Resolutions:

Motion for **Resolution 25-86** was made by Collier; 2nd by Christiansen hereby enacting Local Law 3-2025 to override the tax levy limit established in General Municipal Law §3-c. It is the intent of this local law to allow the Town of Catlin to adopt a budget for the fiscal year commencing January 1, 2026-December 31, 2026 that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law §3-c.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Motion for **Resolution 25-87** was made by Phelps; 2nd by Moshier hereby modifying the 2026 budget categories of SL5182.4 from \$3750.00 to \$4425.00 and A5182.4 from \$1500.00 to \$2350.00.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Motion for **Resolution 25-88** was made by Phelps; 2nd by Collier hereby adopting the 2026 Preliminary Budget.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Motion for **Resolution 25-89** was made by Phelps; 2nd by Koval hereby setting the hours of Trick or Treating on Friday October 31, 2025, from 6pm – 8pm.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Town of Catlin, Regular Meeting, October 9, 2025

Motion was made by Phelps; 2nd by Collier adjourning the meeting at 7:19 pm.
CARRIED: ALL

Respectfully Submitted,

Yvonne M. Cutler

RESOLUTION 25-85

October 9, 2025

By: LaVerne Phelps

2nd by: Bill Collier

ABSTRACTS

RESOLVED, the Town Board of the Town of Catlin hereby approves submitted October 9, 2025, Abstract #10 vouchers for payment: General vouchers 219-234: \$5,629.94; Highway vouchers 126-140: \$19,459.08; BV Light District vouchers 18-19: \$328.23; and BV Water District vouchers 70-79: \$1,522.57; for a total of \$26,939.82.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYS: None

RESOLUTION 25-86

October 9, 2025

By: Bill Collier

2nd by: Craig Christiansen

LOCAL LAW 3 OF 2025

WHEREAS, a notice was duly given and published announcing a Public Hearing concerning LL-3 of 2025 for October 9, 2025, at 7pm, and

WHEREAS, no one spoke for or against, therefore be it

RESOLVED, the Town Board of the Town of Catlin hereby enacts Local Law 3-2025 to override the tax levy limit established in General Municipal Law §3-c. It is the intent of this local law to allow the Town of Catlin to adopt a budget for the fiscal year commencing January 1, 2026-December 31, 2026 that requires a real property tax levy in excess of the "tax levy limit" as defined by General Municipal Law §3-c.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

RESOLUTION 25-87

October 9, 2025

By: LaVerne Phelps

2nd by: Ron Moshier

2026 BUDGET MODIFICATION

WHEREAS, NYSEG has approved 2026 rate increases of 18%, therefore be it

RESOLVED, the Town Board of the Town of Catlin hereby modifies the 2026 Preliminary budget categories of SL5182.4 from \$3750.00 to \$4425.00 and A5182.4 from \$1500.00 to \$2350.00.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

RESOLUTION 25-88

October 9, 2025

By: LaVerne Phelps

2nd by: Bill Collier

2026 PRELIMINARY BUDGET

WHEREAS, the Town Board of the Town of Catlin held a Public Hearing on October 9, 2025 concerning the 2026 Preliminary Budget, and

WHEREAS, there were no comments concerning the 2026 Preliminary Budget from the audience, therefore be it

RESOLVED, the Town Board of the Town of Catlin hereby adopts the 2026 Preliminary Budget.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

RESOLUTION 25-89

October 9, 2025

By: LaVerne Phelps

2nd by: Mike Koval

2025 HOURS OF TRICK OR TREATING

RESOLVED, the Town Board of the Town of Catlin hereby sets the hours of Trick or Treating on Friday October 31, 2025, from 6pm – 8pm.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Town of Catlin
Regular Board Meeting Minutes
November 13, 2025

Meeting called to order at 7:00pm by Supervisor LaVerne Phelps.

ROLLCALL: BM: Mike Koval, Ron Moshier, Bill Collier, Craig Christiansen, Supervisor LaVerne Phelps

Pledge of Allegiance and Moment of Silence

Minutes:

Motion made by Collier; 2nd by Koval accepting Town Clerk's minutes for October 9, 2025, into records as submitted.

CARRIED: ALL

2026 Insurance Presentations:

Kayla from Sprague Insurance spoke about the 2026 NYMIR property insurance policies.

Barb from InsureOne spoke about the 2026 Excellus health insurance policies.

Correspondence:

- NYAOT sent notification and explanation of the changes to Even-Year Elections.
- Chemung County Legislature sent notification that the Town of Catlin has been awarded \$1500.00 to purchase an AED.
- InsureOne sent an e-mail about new workers' compensation rates.
- Garage Floor Coating of New York sent an estimate for coating the highway garage floor.
- FLBOA sent notification of NY agreeing to delay the implementation of All-Electric Buildings Act.

Motion made by Koval; 2nd by Christiansen to receive and place on file all correspondence for further action if required.

CARRIED: ALL

Departmental Reports:

Reports submitted by Highway Superintendent, Supervisor, Town Clerk, Code Enforcement Officer, Assessor, and Sheriff.

- Town Supervisor – working on updating health insurance.
- Animal Control – the shelter passed inspection.

Motion made by Moshier; 2nd by Collier to receive and place on file all departmental reports for further action if required.

CARRIED: ALL

Abstracts:

Motion for **Resolution 25-90** was made by Phelps; 2nd by Collier approving November 13, 2025, Abstract #11 vouchers for payment: General vouchers 235-259: \$28,089.10; Highway vouchers 143-158: \$76,158.20; BV Light District vouchers 20-21: \$334.81; BV Water District vouchers 80-88: \$8,106.58 and Fire Protection vouchers 7-8: 24,787.49; for a total of \$137,476.18.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Beaver Valley Water District:

- Manganese testing of well 2, 12 samples of 6 different locations. Will do well 1 next.
- Providing information to B & L Engineering for BVWD project.
- Flushed the system.

Old Business:

- Repair the highway garage floor. A 5-coat system would be \$56,278.00. General discussion ensued.

New Business:

- Finalizing 2026 budget.
- Workers' compensation renewal for 2026.
- Membership fee for TASC – new company for employee's HRA.
- Levy property maintenance and unpaid water bills to 2026 taxes.
- Resolution to apply 2026 sales tax revenue.

Hearing of the Public:

Opened: 7:36pm

No one spoke

Closed: 7:36pm

Resolutions:

Motion for **Resolution 25-91** was made by Collier; 2nd by Koval hereby accepting the bid from Garage Floor Coating of New York to apply a polymer coating to the highway garage not to exceed \$57,000.00.

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Motion for **Resolution 25-92** was made by Phelps; 2nd by Moshier hereby adopting the 2026 Preliminary Budget as the 2026 Final Budget.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Motion for **Resolution 25-93** was made by Collier; 2nd by Christiansen hereby authorizing Supervisor Phelps to enter into agreement with InsureOne for Workers' Compensation for the next three years as quoted for the three years, not to exceed \$110,556.00.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Motion for **Resolution 25-94** was made by Christiansen; 2nd by Koval hereby accepting membership into TASC for health reimbursement account services.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Motion for **Resolution 25-95** was made by Phelps; 2nd by Collier hereby agreeing to apply 2026 Sales Tax Revenue to the General and Highway 2026 Budgets.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Motion for **Resolution 25-96** was made by Collier; 2nd by Moshier hereby imposing a Tax Levy on the Town & County 2026 Tax Bill on behalf of Town of Catlin, General Fund for property maintenance as follows:

26.00-1-18 Owner: Abby Fuller

Bernie Craven: \$150.00

Total: \$150.00

CARRIED

Town of Catlin, Regular Meeting, November 13, 2025

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Motion for **Resolution 25-97** was made by Phelps; 2nd by Collier hereby imposing a Tax Levy on the Town & County 2026 Tax Bill on behalf of Town of Catlin, Beaver Valley Water District Fund for unpaid water bill as follows:

16.09-1-51 Owner: Sandra Ribble

Beaver Valley Water Department: \$76.41

Total: \$76.41

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Motion was made by Phelps; 2nd by Moshier adjourning the meeting at 7:49pm.

CARRIED: ALL

Respectfully Submitted,

Yvonne M. Cutler

RESOLUTION 25-90

November 13, 2025

By: LaVerne Phelps

2nd by: Bill Collier

ABSTRACTS

RESOLVED, the Town Board of the Town of Catlin hereby approves submitted November 13, 2025, Abstract #11 vouchers for payment: General vouchers 235-259: \$28,089.10; Highway vouchers 143-158: \$76,158.20; BV Light District vouchers 20-21: \$334.81; BV Water District vouchers 80-88: \$8,106.58 and Fire Protection vouchers 7-8: 24,787.49; for a total of \$137,476.18.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYS: None

RESOLUTION 25-91

November 13, 2025

By: LaVerne Phelps

2nd by: Bill Collier

ACCEPTING BID FOR GARAGE FLOOR COATING

RESOLVED, the Town Board of the Town of Catlin hereby accepts the bid from Garage Floor Coating of New York to apply a polymer coating to the highway garage not to exceed \$57,000.00.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYS: None

RESOLUTION 25-92

November 13, 2025

By: LaVerne Phelps

2nd by: Bill Collier

2026 FINAL BUDGET

WHEREAS, the Town Board of the Town of Catlin held a Public Hearing on October 9, 2025 concerning the 2026 Preliminary Budget, and

WHEREAS, there were no comments concerning the 2026 Preliminary Budget from the audience, therefore be it

RESOLVED, the Town Board of the Town of Catlin hereby adopts the 2026 Preliminary Budget as the 2026 Final Budget.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

RESOLUTION 25-93

November 13, 2025

By: LaVerne Phelps

2nd by: Bill Collier

WORKERS' COMPENSATION FOR NEXT THREE YEARS

RESOLVED, the Town Board of the Town of Catlin hereby authorizes Supervisor Phelps to enter into agreement with InsureOne for Workers' Compensation for the next three years as quoted for the three years, not to exceed \$110,556.00.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

RESOLUTION 25-94

November 13, 2025

By: LaVerne Phelps

2nd by: Bill Collier

HEALTH INSURANCE REIMBURSEMENT SERVICES

RESOLVED, the Town Board of the Town of Catlin hereby accepts membership into TASC for health reimbursement account services.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

RESOLUTION 25-95

November 13, 2025

By: LaVerne Phelps

2nd by: Bill Collier

APPLICATION OF 2026 SALES TAX REVENUE

RESOLVED, the Town Board of the Town of Catlin hereby agrees to apply 2026 Sales Tax Revenue to the General and Highway 2026 Budgets.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

RESOLUTION 25-96

November 13, 2025

By: LaVerne Phelps

2nd by: Bill Collier

2026 TAX LEVY – 118 NY STATE ROUTE 414

RESOLVED, the Town Board of the Town of Catlin, Chemung County, hereby imposes a Tax Levy on the Town & County 2026 Tax Bill on behalf of Town of Catlin, General Fund for property maintenance as follows:

26.00-1-18 Owner: Abby Fuller

Bernie Craven: \$150.00

Total: \$150.00

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

RESOLUTION 25-97

November 13, 2025

By: LaVerne Phelps

2nd by: Bill Collier

2026 TAX LEVY – 28 CATLIN DRIVE

RESOLVED, the Town Board of the Town of Catlin, Chemung County, hereby imposes a Tax Levy on the Town & County 2026 Tax Bill on behalf of Town of Catlin, Beaver Valley Water Department Fund for unpaid water bill as follows:

16.09-1-51 Owner: Sandra Ribble

Beaver Valley Water Department: \$76.41

Total: \$76.41

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Town of Catlin
Regular Board Meeting Minutes
December 11, 2025

Meeting called to order at 7:32pm by Supervisor LaVerne Phelps.

- Board meeting delayed due to Town Court arraignment proceeding.

ROLLCALL: BM: Mike Koval, Ron Moshier, Bill Collier, Craig Christiansen, Supervisor LaVerne Phelps

Pledge of Allegiance and Moment of Silence

Minutes:

Motion made by Collier; 2nd by Koval accepting Town Clerk's minutes for November 13, 2025, into records as submitted.

CARRIED: ALL

Correspondence:

- Letter from Charter Funding – quarterly funds from Spectrum
- Letter of Interest from Samantha Jochem for temporary court clerk

Motion made by Collier; 2nd by Christiansen to receive and place on file all correspondence for further action if required.

CARRIED: ALL

Departmental Reports:

Reports submitted by Highway Superintendent, Supervisor, Town Clerk, Code Enforcement Officer, Assessor, and Sheriff.

- Supervisor – worked on updating health insurance and providers.

Motion made by Moshier; 2nd by Collier to receive and place on file all departmental reports for further action if required.

CARRIED: ALL

Budget Modification:

Motion for Resolution 25-98 was made by Collier; 2nd by Moshier hereby approving Budget Modifications as submitted and attached to the minutes.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Town of Catlin, Regular Meeting, December 11, 2025

Abstracts:

Motion for **Resolution 25-99** was made by Phelps; 2nd by Collier approving December 11, 2025, Abstract #12 vouchers for payment: General vouchers 260-280: \$13,592.78; Highway vouchers 159-173: \$22,176.98; BV Light District vouchers 22-23: \$339.70; and BV Water District vouchers 89-93: \$919.63; for a total of \$37,029.09.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Beaver Valley Water District:

- Provide more information and paperwork to B & L Engineering.
- Repaired service line on Beaver Ave. Town of Corning did this work on November 24, 2025. Third line addressed this year.
- General discussion on the placement of gas lines in between water lines.

Old Business:

None presented

New Business:

- Samantha Jochem – court clerk Town of Horseheads, interested in working while Carol Jividen is on medical leave. She may stay on as deputy as needed.
- Michelle McIlroy – bookkeeper for payroll.

Hearing of the Public:

Opened: 7:43pm

- Alex Pastrick of 407 Sawdey Rd spoke about the vision insurance for the highway employees. It covers one pair of eyeglasses per year. The employees have been paying for their own safety glasses that they have to have based on OSHA eye protection policy. He would like the town to consider covering this expense. General discussion on highway employees being reimbursed for safety glasses.

Closed: 7:48pm

Town of Catlin, Regular Meeting, December 11, 2025

Resolutions:

Motion for **Resolution 25-100** was made by Phelps; 2nd by Collier hereby appointing Samantha Jochem as temporary Catlin Court Clerk for \$17.50/hour.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Motion for **Resolution 25-101** was made by Phelps; 2nd by Moshier hereby appointing Michelle McIlroy as part-time bookkeeper to process payroll for \$2,700.00/year.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Motion was made by Phelps; 2nd by Koval adjourning the meeting at 7:49pm.

CARRIED: ALL

Respectfully Submitted,

Yvonne M. Cutler