

Town of Catlin  
Regular Board Meeting Minutes  
March 13, 2025

Meeting called to order at 7:00pm by Supervisor LaVerne Phelps.

ROLLCALL: BM: Mike Koval, Ron Moshier, Bill Collier, Craig Christiansen, Supervisor LaVerne Phelps, Attorney John Mustico

Pledge of Allegiance and Moment of Silence

**Minutes:**

Motion made by Collier; 2<sup>nd</sup> by Koval accepting Town Clerk's minutes for Feb. 13, 2025, into records as submitted.

CARRIED: ALL

**Public Hearing**

A public hearing to amend the Tompkins Corners, Millport and Beaver Dams Fire Department 3 year contracts was opened by Attorney Mustico.

No one spoke

Motion made by Collier; 2<sup>nd</sup> Christiansen closing public hearing.

CARRIED: ALL

**Correspondence:**

- Tompkins Corners Fire Department Annual Report submitted
- Comp Alliance – Town safety award of \$738
- Town of Veteran – submitted Zoning for Battery Energy Storage System

Motion made by Collier; 2<sup>nd</sup> by Koval to receive and place on file all correspondence for further action if required.

CARRIED: ALL

**Presentation by Department of Aging**

Beth Stranges spoke about the many programs available through the Chemung County Department of the Aging and NY Connects. Also, came to present regarding the Town of Catlin's Emergency Plan and how it affects the seniors in our town. If anyone in the town is known to be in an unsafe living situation, we can call the Department of Aging. Provided folders with a lot of information.

**Departmental Reports:**

Reports submitted by Highway Superintendent, Supervisor, Town Clerk, Code Enforcement Officer, Assessor, and Sheriff.

- Supervisor – Water in Town Hall and Highway Garage is non-drinkable. Trying to make it drinkable. Highway shop floor – looking to cover, mitigate damage from salt. The town court received a JCap grant of \$2649.
- Discussion on speed being monitored on Catlin Hill Rd. near Dix Town line. Device has recorded speeds as high as 93 mph.

Motion made by Moshier; 2<sup>nd</sup> by Christiansen to receive and place on file all departmental reports for further action if required.

CARRIED: ALL

**Budget Modification:**

Motion for **Resolution 25-53** was made by Phelps; 2<sup>nd</sup> by Collier approving submitted budget modifications as follows: Increase appropriated Fund Balance (A599) by \$19,000.00 from \$86,702.23 to \$105,702.23 thus increasing Buildings Equipment – Salt Shed Repair (A1620.2) from \$500.00 to \$19,500.00. Also, increase appropriated Fund Balance (A599) by \$4228.57 from \$105,702.23 to \$109,930.80 thus increasing Clean Energy Grant (A1620.22) from \$0 to \$4,228.57. Also, decrease County Grant (DA5122.24) by \$55,020.00 from \$156,020.00 to \$101,000.00 thus decreasing County Grant (DA2306) by \$55,020.00 from \$156,020.00 to \$101,000.00.

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

**Abstracts:**

Motion for **Resolution 25-54** was made by Phelps; 2<sup>nd</sup> by Collier approving March 13, 2025, Abstract #3 vouchers for payment: General vouchers 48-70: \$26,484.68; Highway vouchers 25-41: \$27,980.76; BV Light District voucher 4: \$284.94; and BV Water District vouchers 13-20: \$1,754.12; for a total of \$56,504.50.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

**Beaver Valley Water District:**

- RCAP Solutions – Supervisor Phelps had first meeting with them on March 11, 2025. Would be a 1 1/2 – 2-year process to replace water lines that are only 31” deep on Moreland Drive. They are not deep enough to keep from freezing in severe cold weather. RCAP Solutions is a free organization that looks at grants, etc. Engineer study is needed and then go for funding.

**Old Business:**

None

**New Business:**

- Building Permit Fee schedule – looking to update it.
- Emergency Plan – Mike Koval is working on this with Emergency Management. Joe Doan has had some input; the content hasn’t changed.
- Fire Contracts – would like to amend them so a public hearing is not needed for non-town tax supplemental funding. Grant money goes through town. The town is just a pass through for non-town tax dollars.

**Hearing of the Public:**

Opened: 7:51pm

Garrett Wilson of 47 Backer Rd spoke. Two months ago, a property owner spoke during Hearing of the Public and mentioned Mr. Wilson’s name. Mr. Wilson shared that what that person stated does not reflect his views on how the town roads are cared for. He thinks the highway guys do an excellent job. What he said to the other person about the highway guys working 4–10-hour days was taken out of context.

Closed: 7:53pm

**Resolutions:**

Motion for **Resolution 25-55** was made by Collier; 2<sup>nd</sup> by Moshier approves amending the Tompkins Corners Fire Department, Millport Fire Department and Beaver Dams Fire Department 2025-2027, 3 year contracts by adding “If the Town of Catlin acts as a conduit for grant money, intended for the fire company, received from any source, those funds would not be deemed as part of the underlying contract nor would require the tax rate to be changed.

CARRIED:

AYES: Koval, Moshier, Collier, Christiansen

NAYS: None

No action needed on “Resolution moving \$10,700.00 from sale of Mack truck and \$59,4400.00 from 2024 equipment funds to equipment reserve fund Budget Modifications”

Motion for **Resolution 25-56** was made by Koval; 2<sup>nd</sup> by Christiansen approving updates to the Town of Catlin Emergency Plan.

CARRIED:

AYES: Koval, Moshier, Collier, Christiansen

NAYS: None

Motion was made by Phelps; 2<sup>nd</sup> by Collier adjourning the meeting at 7:56 pm.

CARRIED: ALL

Respectfully Submitted,

Yvonne M. Cutler

**RESOLUTION 25-53**

March 13, 2025

By: LaVerne Phelps

2<sup>nd</sup> by: Bill Collier

**BUDGET MODIFICATION**

RESOLVED, the Town Board of the Town of Catlin hereby approves submitted March 13, 2025 Budget Modifications as follows: Increase appropriated Fund Balance (A599) by \$19,000.00 from \$86,702.23 to \$105,702.23 thus increasing Buildings Equipment – Salt Shed Repair (A1620.2) from \$500.00 to \$19,500.00. Also, increase appropriated Fund Balance (A599) by \$4228.57 from \$105,702.23 to \$109,930.80 thus increasing Clean Energy Grant (A1620.22) from \$0 to \$4,228.57. Also, decrease County Grant (DA5122.24) by \$55,020.00 from \$156,020.00 to \$101,000.00 thus decreasing County Grant (DA2306) by \$55,020.00 from \$156,020.00 to \$101,000.00.

CARRIED:

AYES: Koval, Moshier, Collier, Christiansen

NAYS: None

**RESOLUTION 25-54**

March 13, 2025

By: LaVerne Phelps

2<sup>nd</sup> by: Bill Collier

**ABSTRACTS**

RESOLVED, the Town Board of the Town of Catlin hereby approves submitted March 13, 2025, Abstract #3 vouchers for payment: General vouchers 48-70: \$26,484.68; Highway vouchers 25-41: \$27,980.76; BV Light District voucher 4: \$284.94; and BV Water District vouchers 13-20: \$1,754.12; for a total of \$56,504.50.

CARRIED:

AYES: Koval, Moshier, Collier, Christiansen

NAYS: None

**RESOLUTION 25-55**

March 13, 2025

By: Bill Collier

2<sup>nd</sup> by: Ron Moshier

**FIRE CONTRACT AMENDMENTS**

WHEREAS, the Town Board of the Town of Catlin held a Public Hearing on March 13, 2025 in regards to amending the current Fire Contracts and no one spoke, therefore be it

RESOLVED, the Town Board of the Town of Catlin hereby approves amending the Tompkins Corners Fire Department, Millport Fire Department and Beaver Dams Fire Department 2025-2027, 3 year contracts by adding "If the Town of Catlin acts as a conduit for grant money, intended for the fire company, received from any source, those funds would not be deemed as part of the underlying contract nor would require the tax rate to be changed.

CARRIED:

AYES: Koval, Moshier, Collier, Christiansen

NAYS: None

**RESOLUTION 25-56**

March 13, 2025

By: Mike Koval

2<sup>nd</sup> by: Craig Christiansen

**UPDATES TO TOWN EMERGENCY PLAN**

RESOLVED, the Town Board of the Town of Catlin hereby approves updates to the Town of Catlin Emergency Plan.

CARRIED:

AYES: Koval, Moshier, Collier, Christiansen

NAYS: None