

Town of Catlin
Regular Board Meeting Minutes
November 13, 2025

Meeting called to order at 7:00pm by Supervisor LaVerne Phelps.

ROLLCALL: BM: Mike Koval, Ron Moshier, Bill Collier, Craig Christiansen, Supervisor LaVerne Phelps

Pledge of Allegiance and Moment of Silence

Minutes:

Motion made by Collier; 2nd by Koval accepting Town Clerk's minutes for October 9, 2025, into records as submitted.

CARRIED: ALL

2026 Insurance Presentations:

Kayla from Sprague Insurance spoke about the 2026 NYMIR property insurance policies.

Barb from InsureOne spoke about the 2026 Excellus health insurance policies.

Correspondence:

- NYAOT sent notification and explanation of the changes to Even-Year Elections.
- Chemung County Legislature sent notification that the Town of Catlin has been awarded \$1500.00 to purchase an AED.
- InsureOne sent an e-mail about new workers' compensation rates.
- Garage Floor Coating of New York sent an estimate for coating the highway garage floor.
- FLBOA sent notification of NY agreeing to delay the implementation of All-Electric Buildings Act.

Motion made by Koval; 2nd by Christiansen to receive and place on file all correspondence for further action if required.

CARRIED: ALL

Departmental Reports:

Reports submitted by Highway Superintendent, Supervisor, Town Clerk, Code Enforcement Officer, Assessor, and Sheriff.

- Town Supervisor – working on updating health insurance.
- Animal Control – the shelter passed inspection.

Motion made by Moshier; 2nd by Collier to receive and place on file all departmental reports for further action if required.

CARRIED: ALL

Abstracts:

Motion for **Resolution 25-90** was made by Phelps; 2nd by Collier approving November 13, 2025, Abstract #11 vouchers for payment: General vouchers 235-259: \$28,089.10; Highway vouchers 143-158: \$76,158.20; BV Light District vouchers 20-21: \$334.81; BV Water District vouchers 80-88: \$8,106.58 and Fire Protection vouchers 7-8: 24,787.49; for a total of \$137,476.18.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Beaver Valley Water District:

- Manganese testing of well 2, 12 samples of 6 different locations. Will do well 1 next.
- Providing information to B & L Engineering for BVWD project.
- Flushed the system.

Old Business:

- Repair the highway garage floor. A 5-coat system would be \$56,278.00. General discussion ensued.

New Business:

- Finalizing 2026 budget.
- Workers' compensation renewal for 2026.
- Membership fee for TASC – new company for employee's HRA.
- Levy property maintenance and unpaid water bills to 2026 taxes.
- Resolution to apply 2026 sales tax revenue.

Hearing of the Public:

Opened: 7:36pm

No one spoke

Closed: 7:36pm

Resolutions:

Motion for **Resolution 25-91** was made by Collier; 2nd by Koval hereby accepting the bid from Garage Floor Coating of New York to apply a polymer coating to the highway garage not to exceed \$57,000.00.

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Motion for **Resolution 25-92** was made by Phelps; 2nd by Moshier hereby adopting the 2026 Preliminary Budget as the 2026 Final Budget.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Motion for **Resolution 25-93** was made by Collier; 2nd by Christiansen hereby authorizing Supervisor Phelps to enter into agreement with InsureOne for Workers' Compensation for the next three years as quoted for the three years, not to exceed \$110,556.00.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Motion for **Resolution 25-94** was made by Christiansen; 2nd by Koval hereby accepting membership into TASC for health reimbursement account services.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Motion for **Resolution 25-95** was made by Phelps; 2nd by Collier hereby agreeing to apply 2026 Sales Tax Revenue to the General and Highway 2026 Budgets.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Motion for **Resolution 25-96** was made by Collier; 2nd by Moshier hereby imposing a Tax Levy on the Town & County 2026 Tax Bill on behalf of Town of Catlin, General Fund for property maintenance as follows:

26.00-1-18 Owner: Abby Fuller

Bernie Craven: \$150.00

Total: \$150.00

CARRIED

Town of Catlin, Regular Meeting, November 13, 2025

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Motion for **Resolution 25-97** was made by Phelps; 2nd by Collier hereby imposing a Tax Levy on the Town & County 2026 Tax Bill on behalf of Town of Catlin, Beaver Valley Water District Fund for unpaid water bill as follows:

16.09-1-51 Owner: Sandra Ribble

Beaver Valley Water Department: \$76.41

Total: \$76.41

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Motion was made by Phelps; 2nd by Moshier adjourning the meeting at 7:49pm.

CARRIED: ALL

Respectfully Submitted,

Yvonne M. Cutler

RESOLUTION 25-90

November 13, 2025

By: LaVerne Phelps

2nd by: Bill Collier

ABSTRACTS

RESOLVED, the Town Board of the Town of Catlin hereby approves submitted November 13, 2025, Abstract #11 vouchers for payment: General vouchers 235-259: \$28,089.10; Highway vouchers 143-158: \$76,158.20; BV Light District vouchers 20-21: \$334.81; BV Water District vouchers 80-88: \$8,106.58 and Fire Protection vouchers 7-8: 24,787.49; for a total of \$137,476.18.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYS: None

RESOLUTION 25-91

November 13, 2025

By: LaVerne Phelps

2nd by: Bill Collier

ACCEPTING BID FOR GARAGE FLOOR COATING

RESOLVED, the Town Board of the Town of Catlin hereby accepts the bid from Garage Floor Coating of New York to apply a polymer coating to the highway garage not to exceed \$57,000.00.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NAYS: None

RESOLUTION 25-92

November 13, 2025

By: LaVerne Phelps

2nd by: Bill Collier

2026 FINAL BUDGET

WHEREAS, the Town Board of the Town of Catlin held a Public Hearing on October 9, 2025 concerning the 2026 Preliminary Budget, and

WHEREAS, there were no comments concerning the 2026 Preliminary Budget from the audience, therefore be it

RESOLVED, the Town Board of the Town of Catlin hereby adopts the 2026 Preliminary Budget as the 2026 Final Budget.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

RESOLUTION 25-93

November 13, 2025

By: LaVerne Phelps

2nd by: Bill Collier

WORKERS' COMPENSATION FOR NEXT THREE YEARS

RESOLVED, the Town Board of the Town of Catlin hereby authorizes Supervisor Phelps to enter into agreement with InsureOne for Workers' Compensation for the next three years as quoted for the three years, not to exceed \$110,556.00.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

RESOLUTION 25-94

November 13, 2025

By: LaVerne Phelps

2nd by: Bill Collier

HEALTH INSURANCE REIMBURSEMENT SERVICES

RESOLVED, the Town Board of the Town of Catlin hereby accepts membership into TASC for health reimbursement account services.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

RESOLUTION 25-95

November 13, 2025

By: LaVerne Phelps

2nd by: Bill Collier

APPLICATION OF 2026 SALES TAX REVENUE

RESOLVED, the Town Board of the Town of Catlin hereby agrees to apply 2026 Sales Tax Revenue to the General and Highway 2026 Budgets.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

RESOLUTION 25-96

November 13, 2025

By: LaVerne Phelps

2nd by: Bill Collier

2026 TAX LEVY – 118 NY STATE ROUTE 414

RESOLVED, the Town Board of the Town of Catlin, Chemung County, hereby imposes a Tax Levy on the Town & County 2026 Tax Bill on behalf of Town of Catlin, General Fund for property maintenance as follows:

26.00-1-18 Owner: Abby Fuller

Bernie Craven: \$150.00

Total: \$150.00

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

RESOLUTION 25-97

November 13, 2025

By: LaVerne Phelps

2nd by: Bill Collier

2026 TAX LEVY – 28 CATLIN DRIVE

RESOLVED, the Town Board of the Town of Catlin, Chemung County, hereby imposes a Tax Levy on the Town & County 2026 Tax Bill on behalf of Town of Catlin, Beaver Valley Water Department Fund for unpaid water bill as follows:

16.09-1-51 Owner: Sandra Ribble

Beaver Valley Water Department: \$76.41

Total: \$76.41

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None