

Town of Catlin
Regular Board Meeting Minutes
November 14, 2024

Meeting called to order at 7:00pm by Supervisor LaVerne Phelps.

ROLLCALL: BM: Mike Koval, Ron Moshier, Bill Collier, Craig Christiansen, Supervisor LaVerne Phelps, Attorney John Mustico

Pledge of Allegiance and Moment of Silence

Minutes:

Motion made by Moshier; 2nd by Christiansen accepting Town Clerk's minutes for October 10th, 2024, into records as submitted.

CARRIED: ALL

Correspondence:

Application to request funds for the Town Court from Justice Court program to purchase fireproof file cabinets and furniture.

Motion made by Christiansen; 2nd by Moshier to receive and place on file all correspondence for further action if required.

CARRIED: ALL

Sprague Insurance Presentation – representative presented 2025 NYMIR policy. Explained changes and answered questions. Presented town with 2025 calendars.

Departmental Reports:

Reports submitted by Highway Superintendent, Supervisor, Town Clerk, Code Enforcement Officer, Animal Control and Sheriff.

- Supervisor
 - Met with Code, Jim Plate and Nel's Tractor
 - Met with Code and Hakes
 - Met with Code, Jim Plate, Claudia Maroney, Jim Knapp on Short Term Rentals
 - Attended a STC meeting on budgets
 - Signed the Fire Contracts

Motion made by Collier; 2nd by Koval to receive and place on file all departmental reports for further action if required.

CARRIED: ALL

Motion made by Phelps; 2nd by Collier to amend **Resolution 24-95** to remove unsafe structures from 17 Kimble Rd and 55 Kimble Rd from \$7000.00 to \$8120.00.

CARRIED: ALL

Motion made by Phelps; 2nd by Moshier to amend **Resolution 24-94** to dispose of debris associated with the removal of the trailer on town property from \$2,000.00 to \$2,878.84.

CARRIED: ALL

Abstracts:

Motion for **Resolution 24-96** was made by Phelps; 2nd by Collier approving November 12, 2024, Abstract #11 vouchers for payment: General vouchers 219-248: \$71,049.15; Highway vouchers 129-144: \$306,527.94; BV Light District vouchers 17-19: \$339.54; and BV Water District vouchers 73-80: \$2000.70; for a total of \$379,917.33.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Beaver Valley Water District:

- Water Testing – Wadsworth Testing cost the town \$320.00

Old Business:

- Hakes' properties – pictures of cleanup, cost will be applied to 2025 Town and County Taxes. General discussion on tax levies.
- USDA finalizing paperwork for new truck – Highway has new truck. This is the last year we qualify for the USDA grant.
- Nel's tractor changes to the planned development – need to locate original zoning ordinance from 1993. General discussion on original planned development. Stop work order placed on projects currently underway due to lack of building permit and changes from original plan. Is allowed to close the building in. General discussion on what is currently on property. Needs to be referred to the Planning Board for recommendations.
- Proposed draft of Short-Term Rentals and shipping containers – Brian Toy sent draft of shipping containers.

New Business:

- Town Court JCAP Grant, Justice Cutler has asked for two filing cabinets and furniture for a total in \$5,755.42 – need resolution to authorize the court to request grant money

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- Tax Levy – 17 Kimble Rd – need resolution to apply costs to 2025 Town and County Taxes
- Tax Levy – 55 Kimble Rd – need resolution to apply costs to 2025 Town and County Taxes
- Apply 2025 Sales Tax to General and Highway Funds – need resolution for County
- Accepting the 2025 preliminary budget as the 2025 Final Budget – need resolution for County
- Declare the Mack truck excess and put up for sale – 2008 Mack dump truck
1M2AX09C98M003556

Hearing of the Public:

Opened: 7:41pm

No one spoke.

Closed: 7:41pm

Resolutions:

Motion for **Resolution 24-97** was made by Phelps; 2nd by Collier authorizing the Catlin Town Court to apply for a JCAP grant in the 2024-25 grant cycle up to \$5755.42.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Motion for **Resolution 24-98** was made by Collier; 2nd by Christiansen authorizing Town Supervisor to sign any final paperwork for the new Western Star Truck and to make payment to Tracey Road Equipment.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Motion for **Resolution 24-99** was made by Phelps; 2nd by Moshier adopting the 2025 Preliminary Budget as the 2025 Final Budget.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Motion for **Resolution 24-100** was made by Koval; 2nd by Christiansen imposing a Tax Levy on the Town & County 2025 Tax Bill on behalf of Town of Catlin, General Fund for property abatement, and advertising of public hearing as follows:

8.00-1-63.6 17 Kimble Road

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Bernie Craven – Property Abatement - \$3500.00
Public Hearing 09/12/24 Leader Legal Ad - \$40.75

For a Total of - \$3540.75

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Motion for **Resolution 24-101** was made by Moshier; 2nd by Koval imposing a Tax Levy on the Town & County 2025 Tax Bill on behalf of Town of Catlin, General Fund for property abatement, and advertising of public hearing as follows:

8.00-1-63.13 55 Kimble Road

Bernie Craven – Property Abatement - \$4620.00
Public Hearing 09/12/24 Leader Legal Ad - \$40.75

For a Total of - \$4660.75

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Motion for **Resolution 24-102** was made by Phelps; 2nd by Collier agreeing to apply 2025 Sales Tax Revenue to the General and Highway 2025 Budgets.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Motion for **Resolution 24-103** was made by Phelps; 2nd by Christiansen referring The Janowski Planned Development to the Town of Catlin Planning Board, The Town of Veteran Planning Board and the Chemung County Planning Board.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Motion for **Resolution 24-104** was made by Koval; 2nd by Moshier declaring the 2008 Mack Truck, VIN: 1M2AX09C98M003556, excess and to put it up for sale. This includes a plow and wing.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

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Motion was made by Phelps; 2nd by Collier adjourning the meeting at 7:47pm.
CARRIED: ALL

Respectfully Submitted,

Yvonne M. Cutler

RESOLUTION 24-96

November 14, 2024

By: LaVerne Phelps

2nd by: Bill Collier

ABSTRACTS

RESOLVED, the Town Board of the Town of Catlin hereby approves submitted November 14, 2024, Abstract #11 vouchers for payment: General vouchers 219-248: \$71,049.15; Highway vouchers 129-144: \$306,527.94; BV Light District vouchers 17-19: \$339.54; and BV Water District vouchers 73-80: \$2000.70; for a total of \$379,917.33.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

RESOLUTION 24-97

November 14, 2024

By: LaVerne Phelps

2nd by: Bill Collier

CATLIN TOWN COURT JCAP GRANT

RESOLVED, The Board of the Town of Catlin authorizes the Catlin Town Court to apply for a JCAP grant in the 2024-25 grant cycle up to \$5755.42.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

RESOLUTION 24-98

November 14, 2024

By: Bill Collier

2nd by: Craig Christiansen

FINAL PAYMENT FOR NEW WESTERN STAR TRUCK

WHEREAS, The Town of Catlin is purchasing a 2024 Western Star 49X Tandem Axle Cab and Chassis, snow plow truck in the amount of \$264,542.23 for use by the Town of Catlin, and

WHEREAS, the truck has been delivered to the town,

WHEREAS, Tracey Road Equipment will not allow the truck to be registered until payment is made in full, and

WHEREAS, The Town of Catlin has not received payment from the USDA, therefore let it be

RESOLVED, The Board of the Town of Catlin authorizes Town Supervisor to sign any final paperwork for the 2024 Western Star 49X Truck and to make payment to Tracey Road Equipment.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

RESOLUTION 24-99

November 14, 2024

By: LaVerne Phelps

2nd by: Ron Moshier

2025 FINAL BUDGET

WHEREAS, the Town Board of the Town of Catlin held a Public Hearing on September 12, 2024 concerning the 2025 Preliminary Budget, and

WHEREAS, there were no comments concerning the 2025 Preliminary Budget from the audience, therefore be it

RESOLVED, the Town Board of the Town of Catlin hereby adopts the 2025 Preliminary Budget as the 2025 Final Budget.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

RESOLUTION 24-100

November 14, 2024

By: Mike Koval

2nd by: Craig Christiansen

2025 TAX LEVY – 17 KIMBLE RD

RESOLVED, the Town Board of the Town of Catlin, Chemung County, imposes a Tax Levy on the Town & County 2025 Tax Bill on behalf of Town of Catlin, General Fund for property abatement, and advertising of public hearing for said abatement as follows:

8.00-1-63.6 17 Kimble Road

Bernie Craven – Property Abatement -	\$3500.00
Public Hearing 09/12/24 Leader Legal Ad -	\$40.75

For a Total of - \$3540.75

CARRIED

AYES: Koval, Moshier, Collier, Christiansen
NOES: None

RESOLUTION 24-101
November 14, 2024

By: Ron Moshier

2nd by: Mike Koval

2025 TAX LEVY – 55 KIMBLE RD

RESOLVED, the Town Board of the Town of Catlin, Chemung County, imposes a Tax Levy on the Town & County 2025 Tax Bill on behalf of Town of Catlin, General Fund for property abatement, and advertising of public hearing for said abatement as follows:

8.00-1-63.13 55 Kimble Road	
Bernie Craven – Property Abatement -	\$4620.00
Public Hearing 09/12/24 Leader Legal Ad -	\$40.75
For a Total of -	\$4660.75

CARRIED
AYES: Koval, Moshier, Collier, Christiansen
NOES: None

RESOLUTION 24-102
November 14, 2024

By: LaVerne Phelps

2nd by: Bill Collier

APPLICATION OF 2025 SALES TAX REVENUE

RESOLVED, the Town Board of the Town of Catlin hereby agrees to apply 2025 Sales Tax Revenue to the General and Highway 2025 Budgets.

CARRIED
AYES: Koval, Moshier, Collier, Christiansen
NOES: None

RESOLUTION 24-103
November 14, 2024

By: LaVerne Phelps

2nd by: Craig Christiansen

NELSON JANOWSKI PLANNED DEVELOPMENT DISTRICT CHANGES

WHEREAS, Resolution 93-64 created the Nelson Janowski Planned Development District, and

WHEREAS, upgrades are being made on the property that may not align with the original planned development, therefore be it

RESOLVED, the Town Board of the Town of Catlin hereby refers The Nelson Janowski Planned Development District to the Town of Catlin Planning Board, The Town of Veteran Planning Board and the Chemung County Planning Board to review the proposed changes.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

RESOLUTION 24-104

November 14, 2024

By: Mike Koval

2nd by: Ron Moshier

2008 MACK TRUCK EXCESS

RESOLVED, the Town Board of the Town of Catlin hereby declares the 2008 Mack Truck, VIN: 1M2AX09C98M003556, excess and to put it up for sale. This includes a plow and wing.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None