

February 14, 2019

Minutes of the Town Board of the Town of Catlin held February 14, 2019 at 7pm at the Town Hall.

ROLLCALL: Board Members: David Silvernail, William Collier, Richard Brink and Eugene Unwin
Supervisor LaVerne Phelps and Attorney John Mustico

Motion by Collier; seconded by Silvernail accepting Town Clerk's minutes for January 10th –
Reorganizational meeting and January 10th Town Board meeting as submitted.

CARRIED: AYES: David Silvernail, William Collier & Richard Brink

NAYS: None

OBSTAINED: Eugene Unwin

Correspondence:

- NYSEG – to begin replacing street lights with LED approximately June
- TCFD Banquet – March 9th, Hilton Garden Inn, 6pm
- CCC Leadership – April 4th all day
- NY Municipal Training Discrimination & Harassment MANDATE – needs to be completed by October – ALL EMPLOYEES
- TCFD – 2018 Budget Report

Motion by Silvernail; seconded by Brink to receive and place on file all correspondence for further action if required.

CARRIED: ALL

PRESENTATION: Clean Energy Community Program – Cooperative Extension – Katherine Herleman – Energy Planner (Chris Skawski of Cornell also present)

Supervisor Phelps; applying for \$5,000 grant; he has asked Dave Silvernail to work with Katherine Herleman on getting records around to do analysis

Katherine; the Clean Energy Community Program is done through Cooperative Extension on behalf of NYSERTA to reward communities in engaging in clean energy projects, also to help them identify those projects and find grants to fund energy efficiency as well as clean energy projects.

- Explained going for 4 out of the 10 high impact energy items; there is a \$5,000 grant which may be used as the Town sees fit; sometime in April there will be a second round of funding – these will be between \$30,000 to \$35,000 grants for undertaking other action items released by NYSERTA – will be kept in the loop about this
- BENCHMARKING – entering utility data in one place known as ‘Portfolio Manager’ so can review it on an annual basis; an energy action plan is done and an energy audit
- NYS SOLAR PERMIT PROCESS – this are not currently in your Code Ordances; this is for small scale system; presented to board with copy of what Town of Dix has passed for their Code Ordinance; March 13th workshop at Schuyler Human Resources Service by NYSERTA Sun Team

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Motion by Collier; seconded by Brink to amend agenda to add resolutions adopt the NYS Solar Permit Process and Establishing Energy Benchmarking Requirements for Certain Municipal Buildings to the agenda.

CARRIED: ALL

Motion for Resolution 19-45 by Collier; seconded by Brink adopting Establishing Energy Benchmarking Requirements for Certain Municipal Buildings as presented by Katherine Herleman.

CARRIED: ALL

Motion for Resolution 19-46 by Silvernail; seconded by Brink adopting the NYS Solar Permit Process as presented by Katherine Herleman.

CARRIED: ALL

Departmental Reports:

Highway submitted 2019 road program

Supervisor – met with Chris Moss and Dave Sheen (new County Executive) at the RAMS meeting – discussed many topics; met with Renovus and Katherine Gabriel, Assessor to go over the PILOT program

Motion by Brink; seconded by Unwin to receive and place on file all Departmental Reports as submitted.

CARRIED: ALL

Budget Modification:

Supervisor – reason for budget modification is to correct last month’s budget modification; truck payment and interest payments were coded incorrectly; this will correct it.

Motion for Resolution 19-47 by Collier; seconded by Unwin approving Budget Modification as submitted.

CARRIED: ALL

Abstracts:

Motion for Resolution 19-48 by Phelps; seconded by Collier approving abstracts for payment as submitted.

CARRIED: ALL

Beaver Valley Water District:

Supervisor Phelps – Neil Scriven and he attended certification class at H2O for 6hr credit; Neil has another 6hrs to complete before May; H2O has classes Feb/Mar/Apr/May

Water tank needs to be inspected every 5 years – time to get it done

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Hearing of the Public #1:

Open 7:45pm

John Pastrick of Backer Rd: there was a grant for 3 pieces of equipment that all towns had to sign off on but it has not come through yet per Andy Avery; Andy does have a street sweeper the town may use after May; also, the \$28,000 the town applied for through the county for 2019 is good to go

Closed 7:50pm

Old Business:

Training Equipment: Bill Collier reports can purchase 55" TV; PC with Windows 10 Professional; wall mount and converter for under \$600

Motion for Resolution 19-49 by Silvernail; seconded by Unwin granting permission to William Collier to purchase 55" television, PC with Windows 10 Professional, wall mounts and converter at a cost not to exceed \$750.00.

CARRIED: ALL

New Business:

- NYS Municipal Training Discrimination & Harassment – Supervisor Phelps will be attending training class March 21st to be able to head mandated training
- Cold Storage report by Eugene Unwin – need to get with CEO and Attorney Mustico is doing up bid packet; should be ready for next month
- Callahan Solar Farm – Supervisor Phelps reports the next 2 phases have been sold to Bullrock; after reviewing the agreement with Renovus spoke to John informing him of things he still needed to complete; Bullrock has to submit a letter of intent or ‘assignee obligation’ to abide by all rules and regulations set forth with the Renovus company; if Bullrock want to change anything the project must go in front of the Planning Board; Bullrock will be offering chance to Catlin residents to participate in the Community Solar Program for 10% reduced electric rates; public meeting February 23rd at 2pm at Grace Lee Church
- 2018 AUD – AIMS money did come in; was put in Highway account; Accountant made changes; therefore, have \$81,000 General Unexpended Fund Balance and \$181,000 Highway Unexpended Fund Balance

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Hearing of the Public #2:

Open 8:10pm

John Pastrick of Backer Rd: \$5,000 yearly for the solar for 'host' agreement with Renovus Solar Farm.

General discussion concerning future \$5,000 host agreement as applied to Bullrock also? Supervisor to check into this.

Closed 8:15pm

Motion by Phelps; seconded by Brink to adjourn the Town Board Meeting at 8:16pm.

CARRIED: ALL