

Town of Catlin  
Regular Board Meeting Minutes  
May 9, 2024

Meeting called to order at 7:00pm by Supervisor LaVerne Phelps.

ROLLCALL: BM: Mike Koval, Ron Moshier, William Collier, Craig Christiansen, Supervisor LaVerne Phelps, Attorney John Mustico

Pledge of Allegiance and Moment of Silence

**Minutes:**

Motion made by Collier; 2<sup>nd</sup> by Christiansen accepting Town Clerk's minutes for April 11, 2024 and April 25, 2024, into records as submitted.

CARRIED: ALL

**Correspondence:**

- NYMIR coming on May 14 to do a building assessment, anything over \$100,000.00 will have a reassessment done.
- Tompkins Corners Fire Company sent a letter about proposed OSHA Emergency Response Standards.
- Elmira City Animal Control Contract for 2024-2025.

Motion made by Collier; 2<sup>nd</sup> by Koval to receive and place on file all correspondence for further action if required.

CARRIED: ALL

**Departmental Reports:**

Reports submitted by Highway Superintendent, Supervisor, Town Clerk, Code Enforcement Officer, Assessor, and Sheriff.

- Highway Superintendent – 2024 road report breakdown, letter from State DOT for CHIPS, and bids for repaving Murphy Hill Rd.
- Supervisor – met with Chemung County Soil and Water - Future Planning, Grace Lee Wesleyan Church worked in Post Creek Cemetery, time on possible land purchase.
- Assessor – Roll filed, Grievance Day set for June 3<sup>rd</sup> from 4-8pm.

Motion made by Moshier; 2<sup>nd</sup> by Collier to receive and place on file all departmental reports for further action if required.

CARRIED: ALL

**Budget Modification:**

Motion for **Resolution 24-51** was made by Phelps; 2<sup>nd</sup> by Collier approving modification to the 2024 budget, submitted by Highway Superintendent Doan.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Motion for **Resolution 24-52** was made by Collier; 2<sup>nd</sup> by Christiansen approving modification to the 2024 budget, submitted by Supervisor Phelps.

CARRIED

~~AYES: Koval, Moshier, Collier, Christiansen~~

~~NOES: None~~

Rescinded June 13, 2024

**Abstracts:**

Motion for **Resolution 24-53** was made by Phelps; 2<sup>nd</sup> by Collier approving May 9, 2024, Abstract #5 vouchers for payment: General vouchers 76-96: \$7,711.25; Highway vouchers 50-59: \$12,255.94; BV Light District voucher 6: \$268.43; BV Water District vouchers 27-33: \$1,278.68; Fire Protection District #2 vouchers 4-5: \$20,750.00 for a total of \$42,264.30.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

**Beaver Valley Water District:**

- Dennis Ross completed school to get his water certification. He met with Chemung County Health Department to fill out his application for certification. When that comes back, he will be a certified operator.

**Old Business:**

- Computer Upgrade – Bill Collier spoke. Bill met with CPE on May 7<sup>th</sup>, they are in the process of finalizing the data transfers. Would like to train everyone in one day. Email addresses will change to @townofcatlin.com.
- Clean Energy – Ron Moshier spoke. NYSERDA has a phone call with Supervisor Phelps on May 21 to do the energy study on the highway garage. We can submit application for the grant before the energy study is done.
- Cemetery Clean Up – Grace Lee youth group worked in Post Creek Cemetery on May 4<sup>th</sup>. Beaver Dams Fire Co. was scheduled to work May 11<sup>th</sup> but may cancel due to weather and other issues.

**New Business:**

- Annual Road Repair and Paving – Highway Superintendent received three bids to repave Murphy Hill Rd.
  - Elmira Road Materials, LLC - \$151,869.35
  - Spencer Paving, Inc - \$235,946.46
  - Dalrymple Contracting Co, Inc - \$164,014.50
- Purchase of Property at 1435 Chambers Road, Beaver Dams, NY – Town bid of \$57,500.00 was accepted. The sellers are requesting the town pay the 7% realtor commission of \$4,025.00 as well as abstract preparation, tax clearance, and deed fees. Attorney Mustico rewrote a purchase offer excluding the realtor commission. General discussion about the town's history with this property and what town is willing to pay.
- TCFC Chief, Alex Pastrick spoke about proposed OSHA regulations that would negatively impact local fire departments. Would like the town to support the CNYFA resolution that opposes the OSHA Emergency Response Standard. General discussion ensued on the varying ways that the proposed OSHA regulations would hinder local volunteer fire departments.
- Elmira City Animal Control Contract – same as last year.

**Hearing of the Public:**

Opened: 8:06pm

No one spoke.

Closed: 8:06pm

**Resolutions:**

Motion for **Resolution 24-54** was made by Collier; 2<sup>nd</sup> by Koval authorizing Supervisor Phelps to sign a purchase offer for \$57,500.00 with amendments to the agreement that we will not pay realtor commission.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Motion for **Resolution 24-55** was made by Collier; 2<sup>nd</sup> by Koval accepting Elmira Road Material's bid for \$151,869.35 for paving Murphy Hill Rd.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Town of Catlin, Regular Board Meeting, May 9, 2024

Motion for **Resolution 24-56** was made by Collier; 2<sup>nd</sup> by Koval authorizing Supervisor Phelps to sign an Inter-Municipal Agreement between the City of Elmira and the Town of Catlin for Animal Control Services as needed at the cost of \$9,600.00 annually to be paid to the City of Elmira in monthly installments of \$800.00 commencing May 1, 2024, and expiring on April 30, 2025.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Motion for **Resolution 24-57** was made by Collier; 2<sup>nd</sup> by Moshier supporting the Central New York Firefighters Association's resolution from April 13, 2024, on the OSHA Emergency Response Standard published on February 5, 2024. And furthermore directs the Town Clerk to forward this resolution to appropriate local, state and federal officials, as well as the three local fire departments.

CARRIED

AYES: Koval, Moshier, Collier, Christiansen

NOES: None

Motion was made by Collier; 2<sup>nd</sup> by Koval adjourning the meeting at 8:21pm.

CARRIED: ALL

Respectfully Submitted,

Yvonne M. Cutler