

Town of Catlin
Regular Board Meeting Minutes
December 14, 2023

Meeting called to order at 7:00pm by Supervisor LaVerne Phelps.

ROLLCALL: BM: Mike Koval, Ron Moshier, William Collier, Craig Christiansen, Supervisor LaVerne Phelps, Attorney John Mustico

Pledge of Allegiance and Moment of Silence

Minutes:

Motion made by Moshier; 2nd by Christiansen accepting Town Clerk's minutes for November 9, 2023 into records as submitted.

CARRIED: AYES: Koval, Moshier, Christiansen

NOES: None

ABSTAINED: Collier

Correspondence:

- Richard J. Brink – received letter of resignation from the position of Catlin Town Justice effective November 30, 2023.

Motion made by Koval; 2nd by Moshier to receive and place on file all correspondence for further action if required.

CARRIED: ALL

Departmental Reports:

Reports submitted by Supervisor, Highway Superintendent, Town Clerk, Code Enforcement, Assessor, Animal Control and Sherrif

- Supervisor had meeting with Donny Boom to discuss liability insurance. Met with Mickilla Neal to discuss plans for cemetery upkeep next year. Went to county meeting, town to receive \$156,000 in CHIPS.

Motion made by Collier; 2nd by Christiansen to receive and place on file all departmental reports for further action if required.

CARRIED: ALL

Abstracts:

Motion for **Resolution 23-108** was made by Phelps; 2nd by Collier approving December 2023, Abstract #12 vouchers for payment as submitted, General vouchers 234-262: \$29,769.82; Highway vouchers 159-174: \$43,733.53; BV Light District vouchers 24-25: \$347.56; BV Water District vouchers 72-77: \$1,831.89; for a total of \$75,682.80.

CARRIED: ALL

Beaver Valley Water District:

- Received dates for 2024 workshops and Supervisor Phelps will try to go. Received dates for water operator's certification and Tom Harkabus and/or Dennis Ross will be attending those trainings. General Discussion ensued.

Old Business:

- Town Clerk spoke about how the dog enumeration project is going. Residents are responding to the letters being sent. Enumeration will be spread out and last most of 2024.

New Business:

- Richard J. Brink has resigned from the position of Catlin Town Justice so that he may prove his domicile in the Town of Big Flats. Resignation was effective as of November 30, 2023.
- Joshua R. Cutler is currently at judge school in Albany. We will be appointing Josh as of Monday December 18, 2023 for duration of 2023. General discussion on paying the two justices for the remainder of 2023.
- The Town of Corning has sent a new contract for the Intermunicipal Agreement that the Town of Catlin shares with them for an Assessor which has a 3% increase. General Discussion ensued.
- Highway Superintendent Doan spoke about the possibility of Pine Ridge Rd., located off of Lemae Dr. becoming a town road. It is currently a private road, originally not built to town specifications. Fagen Engineering is working on a plan to build the road to Town of Catlin specifications for the town to possibly adopt as a town road in the future. General Discussion ensued.

Hearing of the Public:

Opened: 7:30pm

No one spoke.

Closed: 7:31pm

Resolutions:

Motion for **Resolution 23-108** was made by Phelps; 2nd by Collier hereby appointing the Honorable Joshua R. Cutler to the position of Catlin Town Justice effective December 18, 2023 through January 1, 2024, pending Mr. Cutler successfully completes his judge school training.
CARRIED: ALL

Motion for **Resolution 23-109** was made by Collier; 2nd by Koval hereby authorizing Supervisor Phelps to enter into an Intermunicipal Agreement with the Town of Corning for Assessor Services for the year 2024, not to exceed \$15,024.00 per year or \$1,252.00 per month.
CARRIED: ALL

Motion was made by Phelps; 2nd by Moshier adjourning the meeting at 7:37pm.
CARRIED: ALL

Respectfully Submitted,

Yvonne M. Cutler

RESOLUTION 23-108

December 14, 2023

By: LaVerne Phelps

2nd by: William Collier

ABSTRACTS

RESOLVED, the Town Board of the Town of Catlin hereby approves submitted December 14, 2023, Abstract #12 vouchers for payment: General vouchers 234-262: \$29,769.82; Highway vouchers 159-174: \$43,733.53; BV Light District vouchers 24-25: \$347.56; BV Water District vouchers 72-77: \$1,831.89; for a total of \$75,682.80.

CARRIED: ALL

RESOLUTION 23-109

December 14, 2023

By: LaVerne Phelps

2nd by: William Collier

APPOINTMENT OF TOWN JUSTICE

WHEREAS, the Honorable Richard J. Brink resigned his position as Catlin Town Justice effective November 30, 2023, and

WHEREAS, the Honorable Joshua R. Cutler was elected to the position of Catlin Town Justice effective January 1, 2024, and

WHEREAS, the Honorable Joshua R. Cutler successfully completed the schooling requirements to become Catlin Town Justice during the week of December 11 – 15, 2023, therefore be it

RESOLVED, the Town Board of the Town of Catlin hereby appoints the Honorable Joshua R. Cutler to the position of Catlin Town Justice effective December 18, 2023 through January 1, 2024.

CARRIED: ALL

RESOLUTION 23-110

December 14, 2023

By: William Collier

2nd by: Mike Koval

ASSESSOR SHARED SERVICES AGREEMENT

WHEREAS, the Town of Catlin and the Town of Corning have had an Intermunicipal Agreement for Assessor Services for the Town of Catlin, and

WHEREAS, the Town of Corning has presented Supervisor Phelps with an updated agreement for the year 2024 which includes a 3% increase in the agreement, therefore be it

RESOLVED, the Town Board of the Town of Catlin hereby authorizes Supervisor Phelps to enter into an Intermunicipal Agreement with the Town of Corning for Assessor Services for the year 2024, not to exceed \$15,024.00 per year or \$1,252.00 per month.

CARRIED: ALL