

February 9, 2023

Minutes of the Town Board meeting of the Town of Catlin held February 09, 2023 at the Town Hall.

**Minutes:**

Motion made by Collier; 2<sup>nd</sup> by Christiansen accepting Town Clerk's minutes for January 12, 2023 into records as submitted.

CARRIED: ALL

**Correspondence:**

- Arbor Housing is not interested in the Beaver Valley School at this time.

Motion made by Moshier; 2<sup>nd</sup> by Koval to receive and place on file all correspondence for further action if required.

CARRIED: ALL

**Departmental Reports:**

- Supervisor – attended Cannabis Training
- Assessor – 10 houses sold recently, Reassessment underway, Senior exemptions – postcard sent to every residence.

Motion made by Koval; 2<sup>nd</sup> by Collier to receive and place on file all departmental reports for further action if required.

**Abstracts:**

Motion for **Resolution 23-43** was made by Phelps; 2<sup>nd</sup> by Collier approving February, 2023 vouchers for payment as submitted.

CARRIED: ALL

**Beaver Valley Water District:**

- Supervisor Phelps attended W2O training in Cortland, NY
- Supervisor Phelps met with Dennis Ross, the Water Plant Operator
- Pipe burst on a foreclosed property on Moreland Dr., used more than 20,000 gal of water

**Old Business:**

- Highway Security Camera Upgrade – Last months approved Resolution 23-40 was for a 4 camera unit with hard drive for 4 cameras. It would be better to have a larger hard drive that would accept 8 cameras. General discussion on cost, etc.

February 9, 2023

**New Business:**

- Audit of 2022 records has been completed. Deputy Supervisor Collier stated that BVWD needs to include bank statements in their records.
- STC Contract – updating the Town of Catlin’s subdivision regulations.
- Building Permit Fees and copies of Marriage Certificates Fees– A public hearing needs to be held March 9, 2023 in order to raise Building Permit Fees, Town Clerk would like to charge a fee of \$10 to find and create a copy of a marriage certificate.
- Soil & Water Renewal – General discussion on the fact that the program has paid for itself. Cost is \$3125.00.
- Town Sign – Town has received an estimate from Finger Lakes Sign and Design for either a one-sided or two-sided sign to be placed at the Town Hall. Questions arose as to the quality of the posts that would be used to install the sign.
- Transferring money from the Highway Equipment fund to the Highway Equipment Reserve Fund of \$22,014.60.

**Hearing of the Public:** Open 7:33pm

No one spoke.

Closed 7:34pm

**Resolutions:**

Motion for **Resolution 23-44** was made by Phelps; 2<sup>nd</sup> by Collier accepting the finding of the 2022 Audit for Town Clerk, Tax Collector, Beaver Valley Water District and Justice Department.

CARRIED: ALL

Motion for **Resolution 23-45** was made by Phelps; 2<sup>nd</sup> by Moshier amending Resolution 23-40 for an upgraded security system at the Highway Department, not to exceed \$3,835.00.

CARRIED: ALL

Motion for **Resolution 23-46** was made by Collier; 2<sup>nd</sup> by Christiansen renewing the contract with Chemung County Soil and Water for the 2023 Countywide Stream Equipment/Renewal of IMA for the years 2023-2027.

CARRIED: ALL

Motion for **Resolution 23-47** was made by Collier; 2<sup>nd</sup> by Koval for purchase of Town of Catlin Sign from Finger Lakes Sign and Design.

CARRIED: ALL

Motion for **Resolution 23-48** was made by Phelps; 2<sup>nd</sup> by Moshier to transfer money from DA5130.2 (Equipment Fund) to DA5130.2R (Equipment Fund Reserves).

CARRIED: ALL

February 9, 2023

Motion for **Resolution 23-49** was made by Collier; 2<sup>nd</sup> by Koval to contract with Southern Tier Central Regional Planning and Development Board for technical assistance in the update of subdivisions regulations.

CARRIED: ALL

Motion for **Resolution 23-50** was made by Phelps; 2<sup>nd</sup> by Collier creating fee for a marriage certificate and holding a public hearing for the increase of building permit fees.

CARRIED: ALL

Motion was made by Phelps; 2<sup>nd</sup> by Moshier adjourning the meeting at 7:42 pm.

CARRIED: ALL

Respectfully Submitted,

Yvonne M. Cutler